

Minutes of the Mount Somers Reserves Board held on the 10th March 2020, at 7.30pm, in the Mount Somers Hall Kitchen.

### Present

Rhonda Huggins, Heath Heaven, Maryann Heaven, Kristin Stace, Ian Beach, Colleen Stanley, Chris Murphy, Leen Braam (Councillor), Todd Lewis.

### Apologies

Clare Harden, (Community Administration Officer), Graeme Cook.

### **Speaking rights given to Todd Lewis.**

Todd spoke about Rugby Club forestry block. He wanted to know what the future is with this piece. Who is responsible for spraying etc. He is happy to put money into it but he wants to know what we want to do with it.

He wants plenty of warning next time the lease is up on his other piece that he leases now. He has put alot of infrastructure onto the land and if he isn't successful of renewing, he needs time to remove fencing etc that he has paid for. Kristin moved that 'subject to council approval, the tender process of our lease blocks commence six months before the lease expires, and the successful tenderer is contacted three months prior to commencement date. Heath seconded the motion, carried.

We need to investigate pricing of clearing, spraying etc on rugby club forestry block. Also we will look into the possibility of us replanting the block. Helicopter is the only way that we can spray it. Also the broken fence line hasn't been fixed yet.

Todd Lewis is going to get a price for clearing and the feasibility of spraying or burning.

Chris is going to get a price for clearing and spraying.

Leen is going to talk to Terry O'Neill about the possibility of replanting.

Todd left meeting and will come to our next one with his findings.

	Action List	By Whom	Status
1	Bring coffee to meeting. SUGAR. 😊 😊	Colleen	
2	Graeme to continue to replace tap washers as needed if time allows over the coming months.	Graeme	On Going
3	NZCMZ Listing. M Heaven to follow up with R Huggins and insert photos, new phone number.	Maryann/Rhonda	On Hold
4	Rhonda and Maryann to make a website for the camp. Not to go live until after approval.	Maryann/Rhonda	On Hold
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
6	Facilitate forms being painted by Year 8 students at Mt Somers Springburn School	Maryann/Rhonda	Ongoing
7	M. Heaven to ask to have toilet counter moved to new block now they have sufficient data from other block of toilets.	Leen	Ongoing
8	Check camp ground has green bins and is sorted for bins during the busy months	Clare	Done
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Kristin	Ongoing
10	Attend to spraying of broom and gorse.	Kristin	Ongoing
11	Check to see if Rugby Club has filled in the hole on field.	Colleen	Done
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	Ongoing
13	Becky Marett to be advised when our meetings are	Maryann	Ongoing
14	Adapt Camping Ground evacuation from Ian's example to Mt Somers.	Chris	Done
15	Contact J Henderson to get someone to inspect the Dump Station to ensure correct cleaning equipment is provided for the Dump Station.	Maryann	Ongoing

16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
17	Contact Council about Dog signage for Domain.	Clare/Maryann	Ongoing
18	Set up Phone for the Camp.	Heath/Maryann	Done
19	Look into signage changes for the Camp with new camp phone contact.	Chris	Done
20	Follow up with Council regarding fence/soil removal from tree block and green waste dumping.	Clare	Ongoing
21	Complete Hall plantings.	Kristin	Ongoing
22	Wendy to be asked if the bins were suitable at Christmas time.	Kristin	Done
23	Rubbish truck to be contacted about removal of bins in camping ground.	Clare	Done
24	Emptying of small swimming pool	Heath/Chris	Ongoing
25	Letter to Lions regarding ceiling fans	Kristin	Ongoing
26	Purchasing a spade and a longer hose for sprayer	Heath	Ongoing
27	Price for a weedeater	Ian	Done
28	Taps leaking in ladies toilet and kitchen.	Plumber/Kristin	Ongoing
29	Quotes for painting inside and outside of hall.	Kristin/Maryann	Ongoing
30	Contact J. Lamb RE: Event form for hazard register.	Clare	Done
31	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	Ongoing
32			

We had a leak in a pipe. Plumber came and fixed all of the leaks in the ablution block, fixed leaks etc in toilet in hall and one basin tap also tap in men's urinal. This was approved from texting to committee. He will come to address other issues. There is water coming through the roof in men's toilet. Leen had a look at this and he said it is an easy fix. Rhonda is going to ask Nathan Huggins to look at this.

Lids on bins are blowing open in a Norwesterly and moving. Leen going to talk to someone about hooking something on to them to hold them.

We are going to dig up the hole, [where we put the tap to stop the leak on rugby field, and put a joiner on it and cover it up. We then don't have to worry about it anymore. Colleen is asking Russell about this.

Quotes for Weedeater. Ian had quotes for a petrol weed eater, \$390.00 and battery with charger \$445.00. Colleen moved that we purchase a battery operated weed eater from Stihl worth \$445.00. Kristin Seconded. Maryann purchasing it. FSA56.

Maryann bought a painter to have a look at the outside of the hall. He said that the hall doesn't need painting but the windowsills do. Also the arch entryway needs painted. As ongoing maintenance, he recommended that we should be washing down the hall every year to maintain the paintwork. He also thinks that inside is pretty reasonable but he will send us separate quotes.

Nathan had a look at the hole in kitchen fix. Also door frames in ladies toilet. Heath is looking at a door to see if we can replace one of the doors in the ladies toilet.

The council does know the problem that we are having with the camping ground toilets being used.

Clare wants a photo of the dirt pile in the forestry block. Heath to do this.

Event form has been completed.

Job costings. Still working on this.

We are going to be credited for the playground charges from open spaces. They will be covering the cost from now on.

Leen stayed at the camping ground and noticed that there are campers that are coming in and using facilities, but not paying. Talked about paying online but it would be very hard to track.

Leen showed us a dog sign to see if we are happy with this. Council can do the sign. Colleen moved that we get the sign made with the wording that Clare had made up. Kristin Seconded. Carried.

Credit coming in for \$104 for the outside light.

Chris has done a draft of new signage. We have decided on the colour and font. Chris looking into prices and a logo.

**Minutes of the last meeting were taken as read and were moved as a correct record of that meeting.**

Moved: Kristin                      Seconder: Maryann

Matters arising from the last meeting

No matters arising.

Correspondence

No correspondence.

Hall Report

Bob from the garage recommends that we have the lawnmower filter blown out every ten hours. It is only a five minute job.

Caretakers Report

A lot of money has come in from Hassle Free tours.

Finance Report

Account from ACL

Maryann has been questioning the Labour recoveries and the Job Costings. She thinks that they tie in together but not exactly. This is still being looked into.

Maryann moved her report. Colleen seconded.

Farmstore for petrol. \$50.32, \$49.60, \$8.78.

ACL, Water leak - \$706.88

Maryann moves that we write a letter to the Rugby club, to see if they can make a contribution towards the cost of repairs. Kristin seconded. Carried. Maryann moved that these accounts are passed for payments. Heath seconded. Carried.

General Business

There were no new finger prints after break in. Wayne's name has been taken from the police records and Kristin's name has been put on.

Meeting closed 9.35pm

Next meeting 14<sup>th</sup> April

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1	Bring coffee to meeting. Sugar. 😊😊	Colleen	
2	Graeme to continue to replace tap washers as needed if time allows over the coming months.	Graeme	On Going
3	NZCMZ Listing. M Heaven to follow up with R Huggins and insert photos, new phone number.	Maryann/Rhonda	On Hold
4	Rhonda and Maryann to make a website for the camp. Not to go live until after approval.	Maryann/Rhonda	On Hold
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
6	Facilitate forms being painted by Year 8 students at Mt Somers Springburn School	Maryann/Rhonda	
7	Find out about counter moved to new block now they have sufficient data from other block of toilets.	Leen	
8	Dig up hole on rugby field and put a joiner on. Colleen asking Russell.	Colleen	
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Kristin	
10	Attend to spraying of broom and gorse.	Kristin	
11	Getting a cost for clearing and spraying the Forestry block	Todd/Chris	
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	
13	Becky Marett to be advised when our meetings are	Maryann	
14	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	
15	Contact J Henderson to get someone to inspect the Dump Station to ensure correct cleaning equipment is provided for the Dump Station.	Maryann	
16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
17	Contact Council about Dog signage for Domain.	Clare/Maryann	
18	Letter to Rugby Club regarding a contribution towards plumbing costs.	Rhonda	
19	Looking into a logo, and prices regarding signage.	Chris	
20	Follow up with Council regarding fence/soil removal from tree block and green waste dumping.	Clare	
21	Complete Hall plantings.	Kristin	
22	Looking at getting some hooks to stop recycling bins from being blown open.	Leen	
23	Heath looking into a door for ladies toilet.	Heath	
24	Emptying of small swimming pool.	Heath/Chris	
25	Letter to Lions regarding ceiling fans.	Kristin	
26	Purchasing a spade and a longer hose for sprayer	Heath	
27	Purchasing a FSA56 Weed eater.	Maryann	
28	Taps leaking in ladies toilet and kitchen.	Plumber/Kristin	
29	Quotes for painting inside and outside of hall.	Kristin/Maryann	
30	A photo for Clare of the dirt pile in Forestry Block.	Heath	
31	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	
32	Nathan to look at leak above men's toilet.	Rhonda	

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**Moved:**

**Secunder:**