
Council Minutes – 6 August 2025

Minutes of the Council meeting held on Wednesday 6 August 2025, commencing at 1.00pm in the Hine Paaka Council Chamber, Te Whare Whakatare, 2 Baring Square East, Ashburton.

Present

His Worship the Mayor, Neil Brown; Deputy Mayor Liz McMillan and Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Rob Mackle and Richard Wilson.

In attendance

Hamish Riach (Chief Executive), Helen Barnes (GM Business Support), Toni Durham (GM Democracy & Engagement), Ian Hyde (GM Compliance & Development), Neil McCann (GM Infrastructure & Open Spaces), and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Rick Catchpowle (Regulatory Manager), Tania Paddock (General Counsel), Jacqui Watson (Senior Legal Counsel), Ann Smith (Community Liaison Officer), Erin Register (Finance Manager).

Presentation

Transwaste Canterbury Ltd – 1.36pm

1 Apologies

Cr Tony Todd

Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Item 11 – Cr Wilson gave notice that he will withdraw from the meeting for this item.

4 Confirmation of Minutes – 18/06/25

That the minutes of the Council meeting held on 18 June 2025, be taken as read and confirmed.

Cameron/McMillan

Carried

5 Extraordinary Council – 26/06/25

It was noted that Cr Wilson wasn't present for this meeting.

That Council receives the minutes of the Methven Community Board meeting, as amended, held on 26 June 2025.

Hooper/McMillan

Carried

6 Three Waters Committee – 25/06/25

That Council receives the minutes of the Three Waters Committee meeting held on 25 June 2025.

Ellis/Lovett

Carried

7 Audit & Risk Committee – 25/06/25

That Council receives the minutes of the Audit & Risk Committee meeting held on 25 June 2025.

Ellis/McMillan

Carried

8 Stockwater Transition Working Group – 25/06/25

That Council receives the minutes of the Stockwater Transition Working Group meeting held on 25 June 2025.

Cameron/Wilson

Carried

9 Methven Community Board – 30/06/25

That Council receives the minutes of the Methven Community Board meeting held on 30 June 2025.

McMillan/Hooper

Carried

10 Dog Control Policy & Practices Report – 2024-25

That the Dog Control Policy and Practices Report 2024-2025 be received.

Braam/Hooper

Carried

11 Reserve 2097 – Easement for MHV Water Limited

Cr Wilson withdrew from the meeting for the duration of this item.

Council supported the proposal and asked that an Issues and Options report be provided at a later date on the potential for the land to be sold and/or the reserve status to be changed.

- 1. That** Council approves the granting of a right to convey water easement in favour of MHV Water Limited over that part of Reserve 2097 (Record of Title 1230426) shown as area “A” on DP 488676, subject to section 48 of the Reserves Act 1977.
- 2. That** Council agrees that the notification of the intention to grant the easement is not required, as the statutory test in section 48(3) of the Reserves Act 1977 is met, for the reasons set out in the report.
- 3. That** Council exercises the authority delegated to administering bodies by the Minister of Conservation for the granting of an easement over reserve land.
- 4. That** Council authorises the Chief Executive to sign all documentation in connection with the registration of the easement.

Hooper/Cameron

Carried

12 Ashburton Community Garden Charitable Trust – Discretionary Grant

Council agreed to a lesser amount and asked that a report be requested from the Community Garden Charitable Trust in six months’ time with an update on the project.

- 1. That** Council allocates \$2,500 from its discretionary grant to the Ashburton Community Garden Charitable Trust to support operational costs and with the development of an accessible space for their community garden project.

McMillan/Cameron

Carried

Transwaste Canterbury

Grant Miller (Chair Transwaste Canterbury), Jeremy Parker (Commercial Manager Transwaste Canterbury) and Hayden Leach (Regional Manager – Waste Management NZ)

Presented a video and information of the Kate Valley site.
The visit to Ashburton included a viewing of Transwaste's new EV truck and trailer unit.

13 Elected Members' Remuneration 2025-26

That Council receives the Remuneration Authority (elected member remuneration 2025/26) report.

Mayor/Lovett Carried

14 Financial Variance Report – 31 May 2025

That Council receives the 31 May 2025 financial variance report.

Cameron/Braam CarriedH

15 Mayor's Report

• Draft Canterbury Local Government Triennial Agreement 2026-2028

That Council provides feedback on the Canterbury Local Government Triennial Agreement for 2025-2028, to be considered by the current Canterbury Mayoral Forum at its August 2025 meeting.

Mayor/Hooper Carried

That Council receives the Mayor's report.

Mayor/McMillan Carried

The meeting was adjourned from 2.33pm to 2.45pm.

Welcome to staff – 2.45pm.

Katie Perry, People & Capability Manager, introduced new staff – Annette Littlejohn (Property Asset Management Advisor), Ian Pringle (Technical Support Officer), Jack Donnelly (Systems Support Officer) and Anand Bandaru (Water Services Technician).

Council acknowledged the long service of Amber Tyson (5 Years), Moira Tarry (10 years), and Nicky Farrell-Tully (45 years).

Council adjourned for afternoon tea from 2.51pm to 3.14pm.

Business transacted with the public excluded 2.51pm.

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
16	Council 18/06/25 <ul style="list-style-type: none">• Art Gallery & Museum plant• Eastfield Shareholding [Now in open meeting] <ul style="list-style-type: none">• Award of Contract WAT0391• Award of Contract WATE0417• Award of Contract ROAD0420	Section 7(2)(h) Section 7(2)(h)	Commercial activities Commercial activities

17	Extraordinary Council 26/06/25 • Art Gallery & Museum plant	Section 7(2)(h)	Commercial activities
18	Audit & Risk Committee 25/06 • Health & Safety report	Section 7(2)(a)	Protection of privacy of natural persons
19	Methven Community Board • Birdsong Initiative Trust	Section 7(2)(h)	Commercial activities
20	Reserve Land Exchange	Section 7(2)(h)	Commercial activities
21	RDRML Land	Section 7(2)(h)	Commercial activities
22	Financial Systems & reporting	Section 7(2)(h)	Commercial activities

McMillan/Wilson

Carried

Business transacted with the public excluded now in open meeting

- **Reserve Contribution – Green strip at 61 Albert Street, Ashburton**

That Council agrees to return to Wilsons Smithfield Limited (the Applicant) \$552,364.00 incl GST from the Reserve Contributions Reserve in exchange for the Applicant vesting Lot 168 (\$147,288.00 incl GST) and the balance of Lot 204 (valued at \$405,076 incl GST) under proposed subdivision SUB24/0043.

Mayor/Lovett

Carried

- **Financial Systems and Reporting resourcing**

That Council approves the recruitment of a Systems Accountant to be funded from the Transitional Support Funding grant for the 2025/26 and 2026/27 financial years.

Ellis/Braam

Carried

Council concluded at 4.05pm.

[Confirmed by Council on 20 August 2025]

MAYOR