

# Council Activity Briefings

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**Date:** Wednesday 28 May 2025  
**Time:** 9:30am  
**Venue:** Hine Paaka Council Chamber, Te Whare Whakatare  
2 Baring Square East, Ashburton

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## Attendees

*Mayor* Neil Brown

*Deputy Mayor* Liz McMillan (Chair)

*Councillors* Leen Braam  
Carolyn Cameron  
Russell Ellis  
Phill Hooper  
Lynette Lovett  
Rob Mackle  
Tony Todd  
Richard Wilson

## Executive Team

<i>Chief Executive</i>	Hamish Riach
<i>GM Infrastructure &amp; Open Spaces</i>	Neil McCann
<i>GM Compliance &amp; Development</i>	Ian Hyde
<i>GM Business Support</i>	Helen Barnes
<i>GM People &amp; Facilities</i>	Sarah Mosley
<i>GM Democracy &amp; Engagement</i>	Toni Durham

## Activity Reports

<b>1</b>	<b>Democracy &amp; Engagement</b>			<b>Page</b>
1.1	Communications	Janice McKay	9:30am	<b>4</b>
1.2	Strategy & Policy	Mark Low	9:35am	<b>10</b>
1.3	Memorial Halls & Reserve Boards	Ann Smith	9:40am	<b>20</b>
1.4	Welcoming Communities	Mercedes Walkham	9:45am	<b>21</b>

<b>2</b>	<b>Infrastructure &amp; Open Spaces</b>			
2.1	Open Spaces	Ian Soper	9:55am	<b>25</b>
2.2	Solid Waste Management	Hernando Marilla	10:00am	<b>34</b>
2.3	Stockwater Operations	Crissie Drummond	10:05am	<b>43</b>
2.4	Stockwater Exit Transition	Crissie Drummond	10:10am	<b>44</b>
2.5	Roads and Footpaths	Mark Chamberlain	10:15am	<b>45</b>
2.6	Contracts Awarded / Upcoming Tenders	Neil McCann	10:20am	<b>49</b>
2.7	Lake Hood	Neil McCann	10:25am	<b>50</b>

### Morning tea 10:30am

<b>3</b>	<b>Business Support</b>		<b>Time</b>	
3.1	Information Systems	Gordon Tupper	10:45am	<b>51</b>
3.2	Property	Renee Julius	10:50am	<b>56</b>
3.3	Finance	Erin Register	10:55am	<b>60</b>

<b>4</b>	<b>Compliance &amp; Development</b>			
4.1	Building Services	Michael Wong	11:00am	<b>62</b>
4.2	Civil Defence Emergency Management	Rick Catchpowle	11:05am	<b>68</b>
4.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	11:10am	<b>71</b>
4.4	Animal Control	Rick Catchpowle	11:15am	<b>72</b>
4.5	Food Safety	Rick Catchpowle	11:20am	<b>74</b>
4.6	Planning	Brad Thomson	11:25am	<b>75</b>
4.7	Economic Development	Simon Worthington	11:30am	<b>77</b>
<b>5</b>	<b>People &amp; Facilities</b>			
5.1	Customer Services	Amanda Watson	11:35am	<b>90</b>
5.2	Ashburton Library	Jill Watson	11:40am	<b>92</b>
5.3	EA Networks Centre	Richard Wood	11:45am	<b>97</b>
5.4	Ashburton Art Gallery & Museum	Shirin Khosraviani	11:50am	<b>104</b>

## 1. Democracy & Engagement Group

### 1.1 Communications

#### 1.1.1 Overview

- Main workstreams progressed in the last reporting period include: [the What's On Guide](#), [Stockwater Exit Transition Plan](#), the [draft Methven Community Plan consultation](#), the [What's Next for our Water](#) consultation, and Live on the Lawn music event.
- We are currently working on the consultation for the [draft Sustainability and Climate Change Strategy](#), and Water Races Bylaw, [Glow in the park](#).
- We are currently planning for the Cycle Trail study, What's on Guide for winter, and local body elections.

#### 1.1.2 Ongoing workstreams

Brief Description	Objectives/comments
News updates	<ul style="list-style-type: none"><li>• Number of news updates increased slightly since the last report, <b>March x 27, April x 30</b></li><li>• Produced regular updates on the <a href="#">Council news site</a>.</li><li>• Produced weekly editions of <a href="#">Council Brief</a> for distribution on our website and by the local newspapers.</li></ul>
Media relations & enquiry	<ul style="list-style-type: none"><li>• Slight increase in number of media enquiries, <b>March x 32, April x 29</b></li><li>• Lake Hood was a key theme over this period.</li></ul>
Website, digital engagement and e-mail	<ul style="list-style-type: none"><li>• Drafting of an internal websites strategy to develop key performance indicators, assist us with our RFP criteria and identify areas for improvements.</li><li>• Scoping of work and initial steps to progress new website <a href="#">ashburtonlibrary.co.nz</a> and navigation improvements on <a href="#">eanetworkscentre.co.nz</a></li></ul>
Graphic and multimedia design projects	<ul style="list-style-type: none"><li>• Steady number of design projects in <b>March x 19, April x 15</b></li><li>• The key pieces of design work requiring multiple design collaterals over March was the 'What do ya reckon Methven?' campaign and in April was the 'What's next for our water?' campaign.</li></ul>

Brief Description	Objectives/comments
General digital	<ul style="list-style-type: none"> <li>We continue to manage content across 19 digital signage channels, produce Council livestreaming, video production and administrate several social media pages owned by Council.</li> </ul>
Public Information Management (PIM) – Emergency management	<ul style="list-style-type: none"> <li>Weather event 30 April and 1 May: Although the EOC was not stood up, our PIM duties were activated over the two days.</li> <li>We stood up a rolling news update <a href="#">‘Civil Defence monitoring after heavy rain warning’</a></li> <li>We monitored public sentiment, how our neighbouring councils were communicating and presented information with this in mind.</li> <li>Over this period, 60 people self-subscribed to our text alert service and we saw a net increase of approximately 400 new Facebook followers.</li> </ul>

### 1.1.3 Campaigns, consultations and communications planning

- The following table summarises significant communications projects, campaigns and consultations in the last reporting period.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
<b>What's On Guide</b>	October 24	Ongoing	Y	<p>[ONGOING]</p> <ul style="list-style-type: none"> <li>April school holidays completed with 228 downloads and approximately 500 copies distributed. Planning underway for winter guide.</li> </ul>
<b>Stockwater Exit Transition Plan</b>	2024	2027	Y	<p>[ONGOING]</p> <ul style="list-style-type: none"> <li>The community and stakeholders are regularly informed of the Stockwater Exit Transition Plan and its progress.</li> <li>Those interested generally understand the Stockwater Exit Transition Plan and its methodology.</li> <li>Feedback about intakes and races is received from landowners and stakeholders at appropriate stages.</li> </ul>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> <li>It's easy to find information on the Stockwater Exit Transition Plan.</li> <li><b>As of May there are 188 newsletter subscribers</b></li> </ul>
<b>Live on the Lawn music event</b>	Feb	Mar	Y	<p>[COMPLETED]</p> <ul style="list-style-type: none"> <li>Supporting the marketing effort for the event being held 29 March.</li> </ul>
<b>Draft Methven Community Plan consultation</b>	Mar	Apr	Y	<p>[COMPLETED]</p> <ul style="list-style-type: none"> <li>Residents of Methven are aware of the draft community plan and know that the MCB is asking for input.</li> <li>The community understands the plan's purpose, is engaged and feels a sense of ownership.</li> <li>People find it easy to provide input, both online and by other methods.</li> <li>We receive high quality feedback that helps shape the final version of the plan and assures the MCB that they have accurately captured the community's vision.</li> </ul> <p><b>Secondary Objectives:</b></p> <ul style="list-style-type: none"> <li>Community sentiment within Methven is positive towards the plan.</li> <li>Residents of the wider district understand the importance of Methven and are supportive of investing in its future.</li> </ul>
<b>What's next for our water? Consultation</b>	Mar	Apr	Y	<p>[COMPLETED]</p> <ul style="list-style-type: none"> <li>The community and stakeholders are regularly informed of the Local Water Done Well reform and its progress.</li> </ul>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> <li>Those interested understand the Local Water Done Well reform and the options available for Council to consider.</li> <li>Feedback about Local Water Done Well reform is received from the community.</li> <li>Parties involved in the reform are informed about each other's approaches to public communication.</li> <li>It's easy to find information on the Local Water Done Well reform.</li> <li>Staff feel informed about the reform and how it might affect the organisation.</li> </ul>
<b>Cycle trail study</b>	Apr	June	Y	<p>[IN PREPARATION]</p> <ul style="list-style-type: none"> <li>People understand that the cycle trail feasibility study is only to see if the proposed project is viable.</li> <li>Most affected stakeholders can have their say.</li> <li>Reassure the community that no actual project has been agreed on by Council yet and that due process will occur if Council does proceed.</li> </ul>
<b>Draft Climate Change and Sustainability Strategy consultation</b>	May	June	Y	<p>[IN PROGRESS]</p> <ul style="list-style-type: none"> <li>To ensure the community is informed about what we're doing and why.</li> <li>The community and stakeholders can share their views and have the opportunity to help shape the draft strategy.</li> </ul>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> <li>The community and stakeholders can share what they and others, are doing or planning to do, in the climate change and sustainability space.</li> </ul> <p><b>Secondary Objectives:</b></p> <ul style="list-style-type: none"> <li>The community understand the importance of, and are generally supportive of, having a plan for addressing climate change and sustainability challenges.</li> <li>Council's reputation is maintained and where possible, enhanced.</li> </ul>
<b>Draft Water Races bylaw consultation</b>	May	June	Y	<p>[IN PROGRESS]</p> <p><b>Communication objectives for the draft Initial Proposal are:</b></p> <ul style="list-style-type: none"> <li>The community and stakeholders are informed of the Bylaw Review and its purpose.</li> <li>Those interested understand our current proposal in broad terms, know about the current Bylaw and understand the Council's proposed changes.</li> <li>The Council develops an understanding of the community's and other stakeholders' views towards the current proposal.</li> <li>Feedback is received from a range of residents and stakeholders.</li> <li>It's easy to find information on the draft proposal and make a submission.</li> </ul>
<b>Glow in the Park – Event marketing</b>				<p>[IN PROGRESS]</p>



Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> <li>Supporting the event being held King's birthday with a comprehensive marketing campaign including all branding and signage.</li> </ul> <a href="https://glowinthepark.nz/">https://glowinthepark.nz/</a>
<b>Local Body Elections</b>	Feb	Oct	Y	<p>[BEING PLANNED]</p> <ul style="list-style-type: none"> <li>Scoping of work.</li> <li>Reviewing LGNZ templates and keeping a watching brief on other councils.</li> </ul>

## 1.2 Strategy & Policy

### 1.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
<b>Planning and Reporting</b>					
<b>Draft Annual Plan 2025/26</b>	Oct 2024	June 2025	In progress	Yes	Council agreed not to consult on the plan in April. The plan is on the 21 May Council agenda for adoption.
<b>Annual Residents Survey 2024/25</b>	Aug 2024	July 2025	In progress	Yes	Final wave to commence in June. Final survey results will be presented to Council by Key Research in August.
<b>Pre-election Report 2025</b>	April 2025	July 2025	In progress	Yes	Pre-election report is being drafted. This will be signed off by the Chief Executive and available by the end of June.
<b>Annual Report 2024/25</b>	May 2025	October 2025	In progress	Yes	Work has commenced on the Annual Report 2024/25 with the interim audit and project planning.
<b>Bylaw or Policy Development/Review</b>					
<b>Water Races Bylaw</b>	Jan 2025	August 2025	In progress	Yes	Draft review presented to Council at a public workshop in April. The draft bylaw and consultation material is on the 21 May Council agenda for adoption for consultation. Consultation is programmed from 30 May to 29 June. Hearings and deliberations are scheduled for 13 August.
<b>Rates Remission Policy</b>	April-May 2025	Aug-Sept 2025	Project planning	Delayed	Workshop on Rating units in common ownership held 17 October. Following consultation with Finance, work planned to coincide with the LTP 2027-37 development, so that remissions and their rating impact, can be considered alongside other rating changes. Work is likely to commence in early 2026.
<b>Development Contributions Policy Review</b>	January 2025	TBC	Research	TBC	Government announcements in March have prompted a rethink of the work programme for the next review of the Policy. Draft Bill is expected in September and new legislation in June 2026. At the time

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
					of preparing these comments, staff were expecting to learn more about what is coming from a DIA presentation, to help focus and programme the future work required.
<b>Gambling Venue Policy</b>	May 2025	TBC	Research	Yes	Three yearly legislative review of the Gambling Venue Policy is underway with work initially focusing on gathering information, research, and updating a social impact assessment for Council consideration.
<b>Sportsfields and Domains Policy</b>	May 2025	TBC	Scoping	Yes	Following completion of the Reserve Management Plans, work has recommenced to scope review requirements for this policy.
<b>Strategy or Plan Development/ Reviews</b>					
<b>Methven Community Strategic Plan</b>	August 2024	June 2025	Final Draft	Yes	The Methven Community Board had a hearing/workshop on 28 April where they heard from submitters, considered submissions and agreed changes for the final plan. The final plan has been drafted and is on the 26 May Methven Community Board agenda for adoption.
<b>Local Water Done Well/Water Services Delivery Plan</b>	July 2024	September 2025	In progress	Yes	<p>Council consulted on Local Water Done Well from March 27 to April 27. A Consultation Document was delivered to district households, with two public meetings in Methven and Ashburton and widespread promotion and publicity through radio, online and newspaper advertising. All information, including background documents (e.g. modelling) can be found at <a href="#">What's next for our Water?</a></p> <p>234 submissions were received, with 88% favouring the Council's proposed option of a stand alone business unit (SABU). Submission hearings and deliberations were held on Thursday 14 May, with Council to decide on the service delivery approach at the May 21 Council meeting.</p>

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
					Based on the decision made, the Water Services Delivery Plan (WSDP) will be prepared for confirmation by Council with the intention to lodge with the DIA in mid-August.
<b>Climate Change and Sustainability Strategy</b>	Nov 2024	August 2025	In progress	Yes	A draft strategy was considered by Council at a public workshop in late April. The Draft Strategy is going to Council on 21 May for adoption for consultation planned from 26 May to 18 June. Submission hearings are planned for 26 June.
<b>Arts, Culture and Heritage Strategy</b>	June 2025	TBC	Scoping	Yes	Initial work commencing on scoping the strategy.
<b>Forestry Strategy</b>	August 2024	TBC	Research	N/A	Work continues with the Property team to develop scope of work and gather required information, alongside timeframes.
<b>Other Projects/Work</b>					
<b>Elderly Housing</b>	January 2025	TBC	Research	Ongoing	Work continues with the Property team on the elderly housing review, including gathering information for next stage of the project.
<b>Canterbury Climate Partnership Plan – Action 7</b>	July 2024	July 2027	In progress	Yes	Ashburton is the lead agency for Action 7. This relates to integrating climate change considerations into Council processes. Work has been scoped and the next stage of work is underway.
<b>Section 17A Reviews</b>	Ongoing			Ongoing	Work continues on S17A Review programme, with current reviews focusing on elderly housing and district planning.
<b>Aoraki Environmental Consultancy (AEC)</b>	Ongoing			Yes	Officers continue to meet regularly with AEC.

#### 1.2.4 Completed projects

Brief Project Description	Start Date	Completion Date	Comments
<b>Appointment and Remuneration of Directors of Council organisations</b>	January 2025	April 2025	Policy reviewed and adopted at 2 April Council meeting
<b>Procurement Policy</b>	July 2024	May 2025	Policy reviewed and adopted at 7 May Council meeting. Work underway on training and implementation.
<b>Library Collection Policy</b>	Feb 2025	May 2025	Policy reviewed and adopted at 7 May Council meeting

#### 1.2.5 Upcoming projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
<b>Bylaw reviews</b>	Sep 25 to Jan 26	Jun 2026	Yes	Several bylaw reviews are due over the next 12 months, including Dog Control, Open Spaces, Brothel Location and Keeping of Animals, Bees and Poultry
<b>Policy reviews</b>	Ongoing	Ongoing	Some overdue	Several policy reviews are due over the next 12 months, including Corporate Risk, Communications, Asset Disposal, Community Grants and Gambling Venue
<b>Strategy/Plan Reviews</b>	Ongoing	Ongoing	Yes	Various strategies are due for review/development over the next 12 months, including Walking and Cycling, Open Spaces and Arts, Culture and Heritage.

### 1.2.6 External Submissions/Reports of interest

#### Submissions made:

Organisation	Submission Summary	Type	Due Date	Status
<b>Environment Canterbury</b>	<a href="#"><u>Environment Canterbury Draft Annual Plan 2025/26</u></a> Consultation on ECan's Draft Annual Plan 2025/26	Council	3 April 2025	Lodged
<b>Justice Select Committee</b>	<a href="#"><u>Term of Parliament (enabling 4 Year Term) Legislation Amendment Bill</u></a> This bill seeks to provide an option to extend, in specified circumstances, the maximum term of a Parliament to four years.	Council	17 April 2025	Lodged
<b>Environment Canterbury</b>	<a href="#"><u>Environment Canterbury Draft River Gravel Management Strategy</u></a> Consultation on ECan's reviewed Canterbury River Management Strategy 2025	Council	22 April 2025	Lodged
<b>Water Services Authority-Taumata Arowai</b>	<a href="#"><u>Help shape New Zealand's Wastewater Future</u></a> The Water Services Authority—Taumata Arowai on behalf of the Minister of Local Government, is consulting on a set of proposed national wastewater environmental performance standards ('wastewater standards') under section 138 of the Water Services Act 2021.	Technical	24 April 2025	Lodged

#### **Consultations underway or considering**

Organisation	Submission Summary	Type	Due Date	Status
<b>MfE</b>	<a href="#"><u>Consultation on Proposed Amendments to Waste Legislation</u></a> The Government is consulting on proposals to amend the Waste Minimisation Act 2008 (WMA) and the Litter Act 1979. These cover: <ul style="list-style-type: none"> <li>• creating a framework for extended producer responsibility</li> <li>• changes to how the waste levy is allocated to territorial authorities, and what they can spend the money on</li> <li>• clarifying roles and responsibilities for central government, local government and the waste sector</li> <li>• improving tools for compliance, monitoring, and enforcement</li> </ul>	Regional	1 June 2025	ADC submit via Canterbury Waste Joint Committee

Organisation	Submission Summary	Type	Due Date	Status
	<ul style="list-style-type: none"> <li>enabling efficient and effective controls for littering and other types of mismanaged waste.</li> </ul>			
<b>NEMA</b>	<p><a href="#">Emergency Management Bill Discussion Document</a></p> <p>Discussion Document consultation on options to strengthen New Zealand's overarching emergency management legislation and inform the design of a new Emergency Management Bill. Intended objectives of the Bill are to:</p> <ul style="list-style-type: none"> <li>strengthen community and iwi Māori participation in emergency management</li> <li>provide for clear responsibilities and accountabilities at the national, regional, and local levels</li> <li>enable a higher minimum standard of emergency management</li> <li>minimise disruption to essential services</li> <li>ensure agencies have the right powers available when an emergency happens</li> </ul>	Regional	20 May 2025	ADC submit via Canterbury Civil Defence Emergency Management Group
<b>MfE</b>	<p><a href="#">Proposed product stewardship regulations for agrichemicals, their contained and farm plastics</a></p> <p>The Government is seeking feedback on proposed regulations to enable a national take-back and recycling scheme for agrichemicals, their containers, and farm plastics</p>	Regional	1 June	ADC submit via Canterbury Waste Joint Committee
<b>Primary Production Select Committee</b>	<p><a href="#">Public Works (Critical Infrastructure) Amendment Bill</a></p> <p>This Bill amends the Public Works Act 1981 to enable the delivery of critical infrastructure projects by using an accelerated process.</p>	TBC	TBC	Assessing
<b>DOC</b>	<p><a href="#">Biodiversity Strategy implementation plan and Predator Free 2050</a></p> <p>Seeking feedback on two important plans to help nature: the next implementation plan for New Zealand's Biodiversity Strategic and the Predator Free 2050 Strategy to 2030</p>	TBC	30 June	Assessing

### Consultations not submitting on

Organisation	Name of initiative	Due Date
Justice Select Committee	<p><a href="#"><u>Sale and Supply of Alcohol (Sales on Anzac Day Morning, Good Friday, Easter Sunday, and Christmas Day) Amendment Bill (Members Bill)</u></a></p> <p>The bill would allow licensed businesses already permitted to open on ANZAC Day morning, Good Friday, Easter Sunday and Christmas Day to sell alcohol under their usual licence conditions. It would do so by repealing sections 47 and 48 of the Sale and Supply of Alcohol Act 2012. This would prevent the need to apply for a special licence to serve alcohol after ANZAC Day services, and allow hospitality businesses to operate under normal conditions on these public holidays.</p>	22 May

### Future Submission opportunities (once full details are known).

The information has been provided by Taituara and other sources.

Organisation	Name of initiative	Expected Timing <sup>1</sup>
TBC	<p><b>Local Government Systems Improvements Bill</b></p> <p>First bill to amend the Local Government Act 2002 (and possibly other legislation) to give effect to proposed change of purpose of local government, rate-capping and performance comparisons.</p>	June/July 2025
MfE	<p><a href="#"><u>Integrated National Direction Package</u></a></p> <p>Government will consult on an extensive range of targeted changes to national direction. Details are available here – <a href="#"><u>National Direction</u></a></p>	Mid 2025
TBC	<p><b>Regulatory Standards Bill</b></p> <p>Bill to improve standards of government regulation and the policy-making process in general. (This would give effect to any policy decisions arising from the November 2024 consultation document).</p>	Mid 2025

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<sup>1</sup> Timing based on latest available information received via various sources and subject to change.



Organisation	Name of initiative	Expected Timing <sup>1</sup>
TBC	<b>Granny Flats Amendment Bill</b> New National Environmental Standard (NES) and changes to Building Act to allow for building of 60m2 secondary dwellings without consents.	Mid – Late 2025
TBC	<a href="#"><u>RMA Replacement Bill</u></a> A new act to “manage environmental effects that arise from the use of natural resources”.	Mid – late 2025
TBC	<a href="#"><u>Urban Development and Infrastructure Bill</u></a> Bill to enable urban development and infrastructure. This act will also be aligned with the Government’s Going for Housing Growth plan and its 30-year National Infrastructure Plan.	Mid 2025
TBC	<b>Building Act Amendment Bill</b> More comprehensive changes to Building consenting making it easier for private BCAs, address barriers to voluntary consolidation, national consenting body, ensuring national consistency, strengthening roles and responsibilities, new consent pathway for commercial buildings, new assurance pathways more self-certification – further streamlining, risk and liability.	Late 2025?
TBC	<a href="#"><u>Emergency Management Bill</u></a> The Government will implement a programme of changes in five broad areas: <ul style="list-style-type: none"> <li>• Give effect to the whole-of-society approach to emergency management.</li> <li>• Support and enable local government to deliver a consistent minimum standard of emergency management across New Zealand.</li> <li>• Professionalise and build the capability and capacity of the emergency management workforce.</li> <li>• Enable the different parts of the system to work better together.</li> <li>• Drive a strategic focus on implementation and investment to ensure delivery.</li> </ul>	Late 2025?
TBC	<a href="#"><u>Local Government (Infrastructure Funding and Financing) Amendment Bill</u></a> Bill will replace development contributions with a system of development levies. Possible changes to targeted rates.	Sept 2025?
TBC	<b>Biosecurity Amendment Bill</b> Bill to give effect to any policy decisions to modernise this legislation	Mid-Late 2025

Organisation	Name of initiative	Expected Timing <sup>1</sup>
TBC	<b>Land Transport Legislation Bill</b> Bill to place government under an obligation to prepare the GPS Land Transport with a ten-year investment horizon (as signalled in the draft GPS). Will empower road tolling. Will be needed to empower transition away from fuel excise, and value capture.	Late 2025
TBC	<b>Public works Act Amendment Bill #2</b> Bill to implement results of the wider PWA review.	TBC
TBC	<b>Waste Management Bill</b> Possible bill to implement the conclusions of the consultation on waste management.	TBC
TBC	<b>Climate Adaptation Bill</b> Bill sets the legal framework for powers and responsibilities with respect to climate adaptation. If there is a climate adaptation fund it will be in this Bill.	Late 2025
DOC	<b>Consultation on proposals for inclusion in the next implementation plan for Te Mana o te Taiao – Aotearoa New Zealand Biodiversity Strategy and Aotearoa New Zealand's response to the Global Biodiversity Framework (GBF)</b> Consultation on proposals for inclusion in the next implementation plan.	TBC

### Reports/releases of interest

The following are reports/releases recently released of interest.

Organisation	Name of initiative	Status
MfE/Stats NZ	<a href="#">State of the Environment Report 2025</a> Latest three-yearly update on the state of New Zealand's environment from the Ministry for the Environment and Stats NZ.	Available

## Regional Infrastructure Fund Application – Second Urban Ashburton Bridge

The application to the Regional Infrastructure Fund to Kānoa – Regional Economic Development & Investment Unit was lodged in September 2024. Council has received notification that the application has been formally declined on the basis that they consider there is sufficient funding given the NZTA announcement made subsequent to the application.



14 April 2025

Attention: Toni Durham  
Ashburton District Council  
5 Baring Square, Ashburton

Email: Toni.Durham@adc.govt.nz

Tēnā koe Toni,

### Application to the Regional Infrastructure Fund

Thank you for your application to the Regional Infrastructure Fund (RIF) for Ashburton District Council's "Ashburton Second Urban Bridge".

I appreciate the time and effort taken to prepare the application.

Based on the information provided in your application, Kānoa – Regional Economic Development & Investment Unit (Kānoa) has evaluated your project and determined it does not meet the eligibility criteria of the RIF.

The authority to formally decline RIF applications that do not meet the eligibility criteria has been delegated to the Deputy Chief Executive and Head of Kānoa. Consequently, your project has been declined for funding from the RIF and will not be progressed to Ministerial decision-making. This outcome is based on the project not meeting the eligibility criteria of this fund, specifically:

- a. Kānoa understand RIF funding is not required for this project to progress as sufficient funding is available between the NZTA funding awarded and Ashburton District Council to deliver this project.

In addition to the criteria above not being satisfied, the following points in your application made it less favourable against other applications:

- b. The application is seeking a large grant whereas the RIF is prioritising loan and equity investment opportunities.

Ngā mihi,

Kay Read  
General Manager, Regions

## 1.3 Memorial Halls & Reserve Boards

### 1.3.1 Activities – items of importance

#### Memorial Hall and Reserve Board Meetings

##### Mt Hutt Memorial Hall Board

- Year to date income for hall is up on the previous three years, with steady bookings coming into the facility.
- Improved range of retail products in the i-Hub retail space is working.

##### Rakaia Reserve Board

- The Rakaia Squash Club presented draft concept plans for their proposed extension to the court area, this is to square up the corner on the western side of the building. The Rakaia Reserve Board granted approval in principle subject to approval of the final plans.
- A public tender was advertised for the Michael Street block however no tenders were received.

##### Tinwald Memorial Hall

- The Hall committee met with Brent Campbell from Campbell Flooring to discuss various questions about the floor refurbishment. They agreed on a timeline for the work which is scheduled to begin in January and be completed by February 2026.

##### Methven Reserve Board

- Officers are working with GCH Aviation, CAA and AeroPath to understand the implications of the Methven Lions desire to form a helipad on the Methven Domain.
- The Methven Reserve Board granted approval to the Methven Tennis Club to construct a hitting wall in the Methven Domain.

##### Tinwald Reserve Board

- Pricing has been received from the Plains Museum Trust for a new fence and signage at the entrance to the Plains Heritage Park, with work to commence as soon as possible.

## 1.4 Welcoming Communities

- Met with Rural Woman and Federated Farmers to discuss how we could reach out to farmers and inform them about the Welcoming Guide. They requested a Welcoming Guide poster targeting farmers. We are still running adverts on social media and Google to provide people with resources for moving day (pictures attached).
- The Japanese Cultural Awareness Talk was a full house. Among the attendees, we had students from Mt Hutt College who are travelling to Japan soon (pictures attached).
- After MoE's presentation to the Mid Canterbury Principals, 16 schools have expressed their interest in having a Learning Community Hub in Ashburton, where there will be seven hubs travelling to urban and rural areas to bring migrant parents and whānau information about how the education system works, as well as structured literacy and numeracy and other subjects they are interested in learning about. Welcoming Communities and Hakatere Multi Cultural Council are collaborating and have been granted the funds to run these hubs. The teachers and principals are very pleased to know this will happen in our district.
- Organised a session about Muslim funerals to support the Open Spaces staff, hospital staff and emergency services with training. This was facilitated by the Working Together Group on 9 May. There was also a session for the Muslim community in Ashburton on 10 May (pictures attached).
- On Saturday 29 March, the ANZCO Fun and Wellness Day was a great way to connect with their employees and families. Welcoming Communities facilitated community organisations to attend, and similarly to our Ethnic Communities Fun Day where they shared information and resources available to community members.
- On Tuesday 1 April Welcoming Communities attended the Eid al Fitr and Nowruz event organised by the Afghani community in Ashburton. This community is composed mainly of former refugees, and it was great to see them run the event completely by themselves, as this shows they are feeling more confident and comfortable in the community.
- On Sunday 6 April, Welcoming Communities organised a Pōwhiri at Hakatere Marae for the students, teachers and parents of the Farsi School. The community organised to share Afghani food at the event and prepared a speech to deliver during the pōwhiri and a waiata (song) to share with the Tangata Whenua (Marae hosts, people from the land) (pictures attached).



# Welcoming Guide

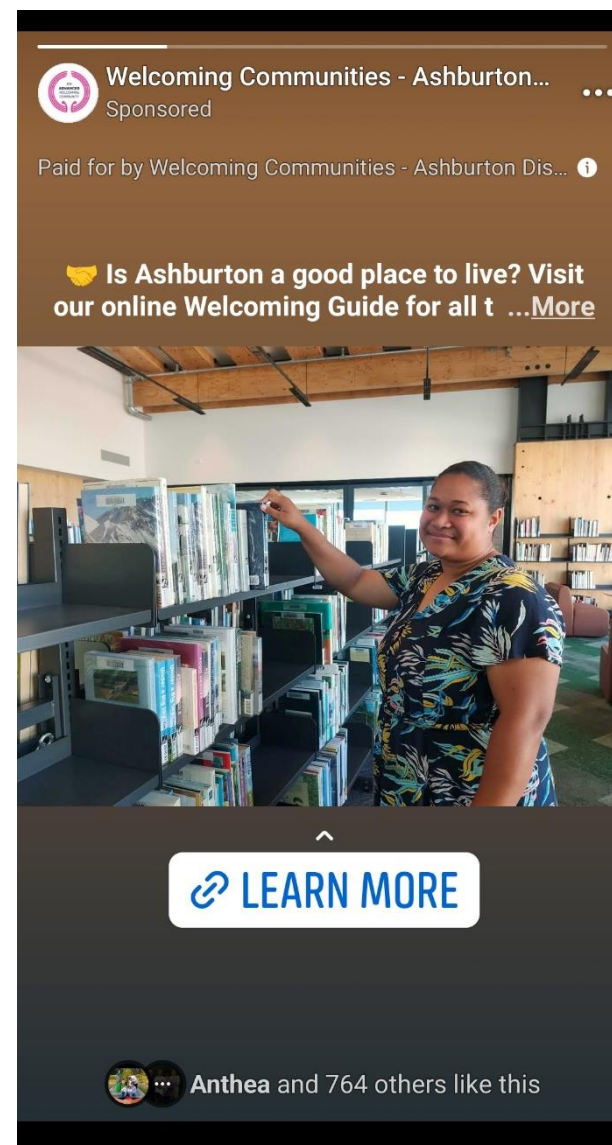
A guide for newcomers to the Ashburton District.

This site provides new members of your farm crew with valuable information when they move to the region.

From enrolling with schools, to driver's licences, community support and everything in between.



Scan the QR code to get important information for newcomers to Ashburton District or visit [bit.ly/WelcomingAshburton](https://bit.ly/WelcomingAshburton)









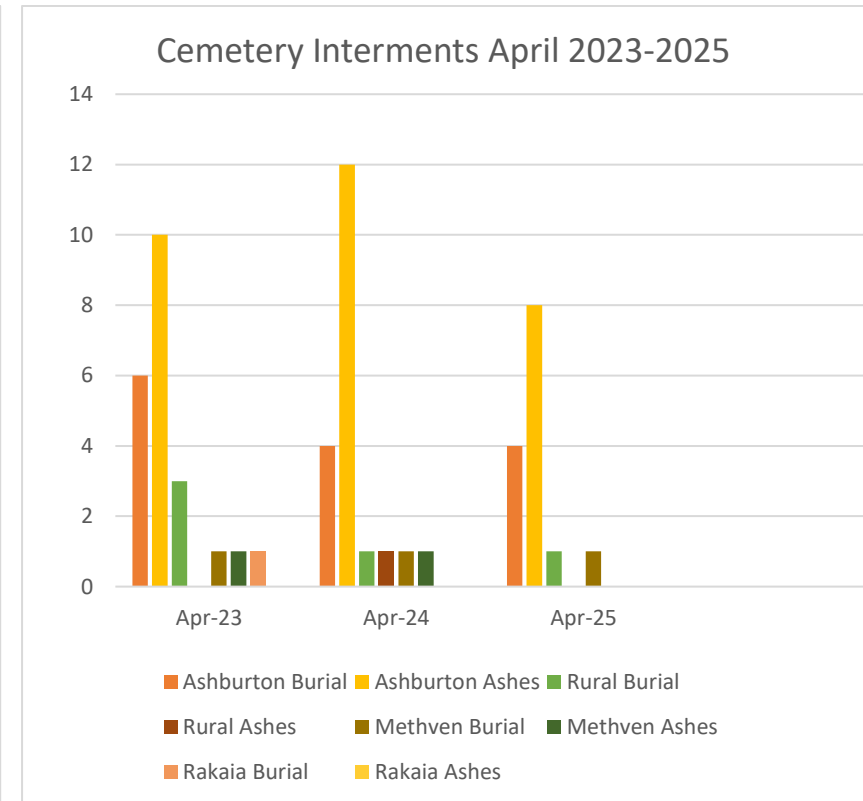
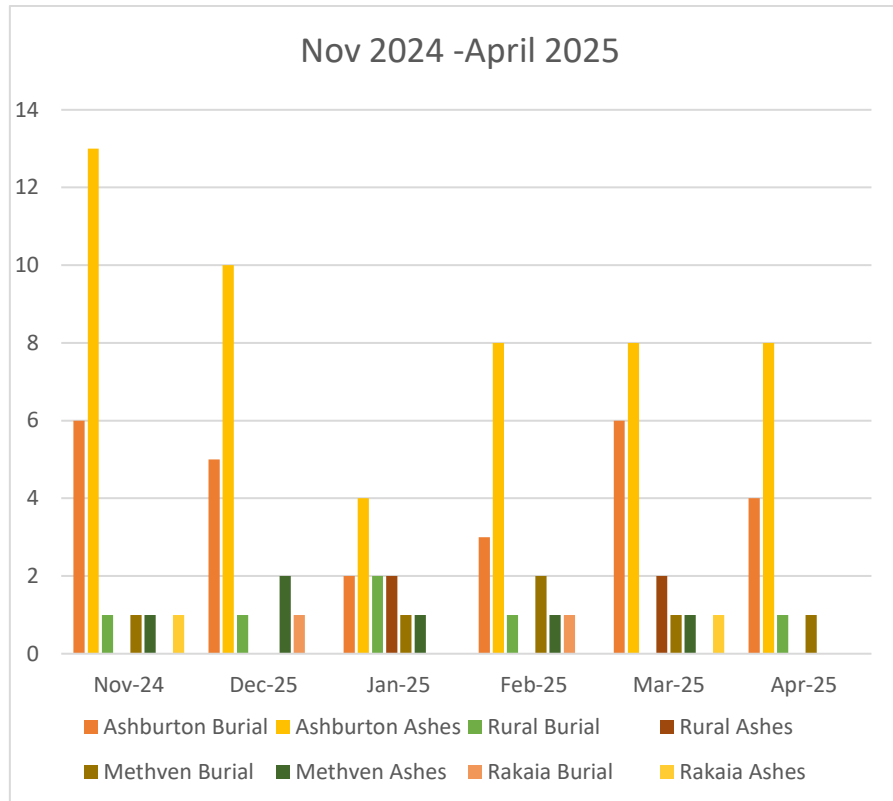


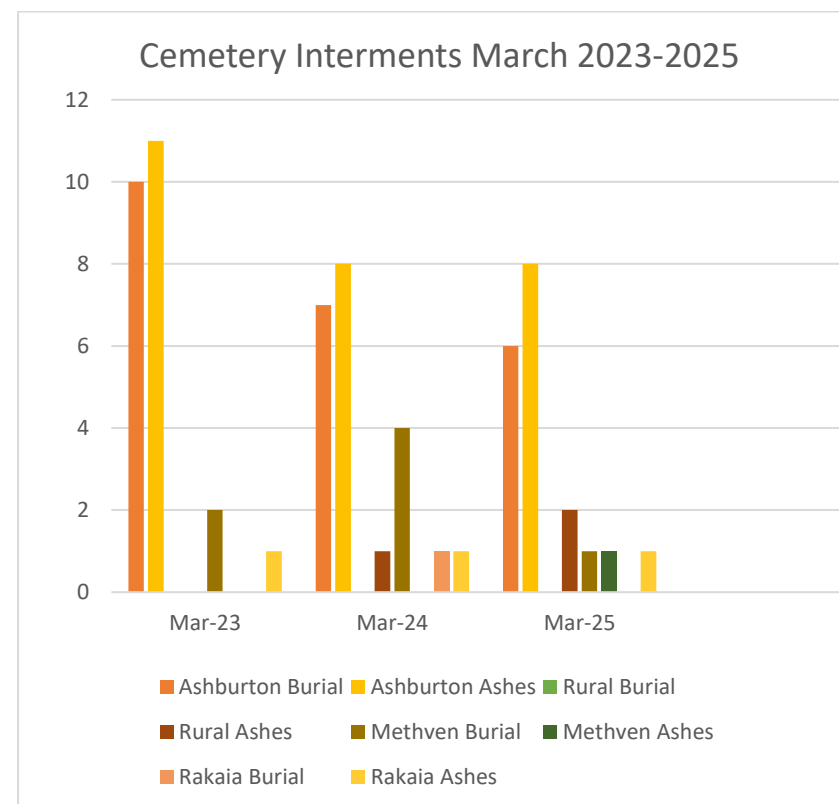
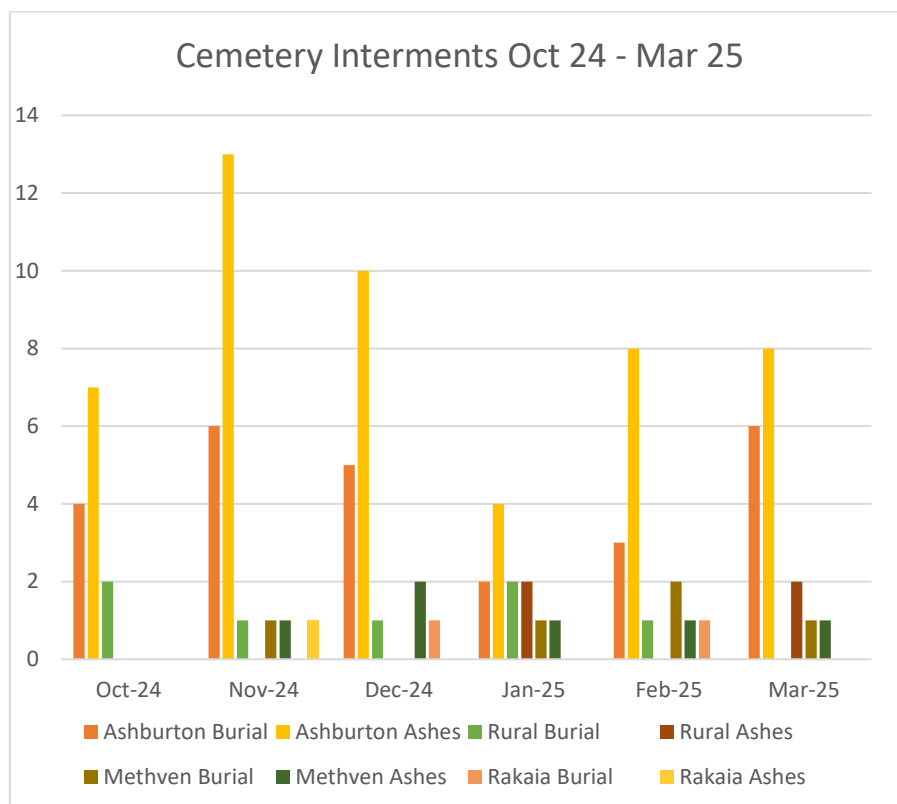


## 2. Infrastructure & Open Spaces

### 2.1 Open Spaces

#### 2.1.1 Cemeteries





### 2.1.2 Activities – items of importance

#### Cemeteries

- Cemetery staff have had a busy Autumn so far with a lot of visitors to the cemeteries in April with Easter and Anzac Day. Some inclement weather added to the workload.
- Interment activity is down a little on past years which reflects in cemetery revenue.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- Regular cyclical maintenance continues to occur at closed district cemeteries.
- The installation of a new 40 plot cremation berm at Methven cemetery is underway.

- At the Ashburton cemetery Bremners Road frontage, a new fence is about to be installed. This will require some tree trimming as part of the project. It will be of similar construction to the Seafeld Lawn and Methven cemetery frontages.
- Maintenance pruning has occurred at Rakaia, Ruapuna, Winslow and Hinds cemeteries.
- Staff attended a workshop run by the Migrant Services Coordinator with national and local Muslim 'Working Together Group' leaders around Muslim burial requirements, practices and processes. This was an initial meeting to set the scene for what Council staff need to provide, when the time comes. There will be ongoing discussions with local Muslim community leaders in the coming months.
- Staff, management and operational, met with the national advisor for Natural Burials NZ. This was to commence the development of a procedure and approval process to enable the Council to be certified to offer Natural Burials as a service to the community in the future. This included a site visit and ground assessment of a trial pit at the Ashburton Cemetery. The advisor then met with local undertakers who also will need to be trained and upskilled in the required processes around Natural Burial.

### **Open Space Management**

- The manager spoke to the Ashburton Cavendish Club at its May meeting.
- Customer service requests are being closely monitored for timely resolution.
- Staff remain focused on the capital renewal programme and its timely delivery, in accordance with LTP approved projects. The goal is for completion by 30 June – with minimal carry-overs.
- Open Spaces Planning staff are dealing with subdivision and land use applications with the aim of ensuring assets are designed, constructed and maintained to Council standards prior to handover. Also ensuring existing parks and reserves aren't adversely affected by neighboring developments.
- Planning staff are also working on standardising and detailing Open Spaces technical requirements for subdivisions and developments.
- Management are still working with ADC's Communication Team to improve ADC website information pertaining to Open Spaces.
- A nine month fix-term position has been filled in the Cemetery Administration area to enable a Cemetery Data project to be undertaken for known electronic database shortcomings.

### **Ashburton Domain**

- Autumn has been busy in the Ashburton Domain. The autumn leaf colouring being a real focal drawcard for the community.
- The annual bedding displays have now mostly been replanted with some of the newly planted winter cycle of bedding plants already in flower.

- Replacement Ashburton Domain signage is underway with signage ordered for corners of West and Wills Streets and Walnut Ave and Oak Grove.
- Work in the reconfigured wildflower/butterfly garden area continues with additional planting.
- With recent frosts commencing in late April, this started the demise of the Dahlia display and associated perennial plantings. The onset of frost and cooler day is the trigger for these plants to move into their winter dormant cycle.
- The steering group driving the Ashburton Bike Skills Park have completed the detailed design phase and are now preparing and lodging funding applications.
- Brick wall renovations have concluded with this year's funding allocation being spent. There will be some more work in Spring.
- The Domain Rose Garden refurbishment is about to occur. This will involve removing all rose bushes to storage, digging out and replacing the rose-bed soil and replacing with a combination of new organic matter, compost and manures. Trichoderma will also be added. Trichoderma is a friendly soil fungi which has beneficial properties for plant root health by inhibiting other fungi that typically cause many types of disease. The purpose of this changeover is to revitalise the plantings so that there will not be a need to regularly spray the plants with chemical pesticides and fungicides on a regular basis but allow the plants to grow in a high-health way with internal fortitude sufficient to repel the advances of pests. This will have an overall beneficial effect on the displays and will deliver better environmental outcomes through not spraying potentially harmful chemicals.
- Recent wet weather highlighted a few historical wet patches in the Domain. Should those areas continue to be problematic, staff may choose to install some soak-pits to address the issues.
- Oak trees are to be planted in gaps along East St between Havelock St and the historic Railway foot bridge over winter.
- Staff are actively working towards the Glow in the Park event at Kings Birthday weekend.

#### **General Parks and Reserves and Gardens**

- Playground weekly and monthly safety checks and maintenance continue throughout the district.
- Spraying rounds for weed control district wide is ongoing, as growth has been still quite active.
- One new pedestrian footbridge has been completed at Awa Awa Rata Reserve and two others are a work in progress.
- Annual beds in both Methven and Rakaia have been replanted with winter cycle annual bedding plants – colour is already evident.
- Playground work continues around the district. The new Barrhill playground has now had its soft fall installed and is now open to the public. The old play equipment is to be removed in due course.

- Methven Railway Reserve playground is awaiting a softfall top-up, which is ordered.
- Work at Lake Hood, undertaken by contractor ACL, is going well. Unfortunately, there has been recent intentional vehicle damage to a number of lawn areas:



- Ashburton dog park has had a fence cut for criminals to gain access a neighbouring property. The fence has been repaired.
- Replacement street trees have been planted at Thurton Green and in the linkage through to the Chinese Village.
- A replacement shelter belt has been planted outside the Methven Dog Park. Native Totara and Hebe have been chosen. In addition, shade-cloth has been attached to the full length of the fences southern boundary to afford site users some protection from the southerlies until such time as the natural shelter has grown sufficiently to afford protection from the weather:





#### **Public Conveniences**

- The new Rakaia Domain facility is progressing well. Building surround site works are largely complete with an entrance wall currently under construction. In mid-May, staff received an onsite handover of the new toilet block from the Auckland based manufacturer Exeloo Ltd. Other works were ongoing on the site, so project completion is imminent.



- All facilities are working well.
- An assessment is currently underway to ascertain maintenance requirements for the built assets. This will inform next year's Asset Management Plan and LTP in turn.
- Lower Hakatere's new toilet block has been installed. Surrounding siteworks are underway and include ground levelling and disabled parking. This all needs to be completed before opening. The reconfigured shelter works are scheduled for June.
- The Ashburton Domain picnic ground's new toilet is being installed. Ground works will be completed along with landscaping repair work, path reinstatement, and lawn renovation up to the new hard surfacing.
- Upper Hakatere toilets have had gates installed at entrances to allow for closure if needed. These gates were repurposed.

### 2.1.3 Biodiversity

#### Recent/Ongoing Activity

- Scoping for ecological connectivity modelling and a blue-green network is still ongoing. Biodiversity Strategy Actions – 2.2 A- “Investigate and develop a plan to establish biodiversity corridors from the mountains to the sea to sustain its functions”.
- Council Ecologist/Biodiversity Advisor continues to work with the Canterbury Climate Partnership Plan 2024 Action 4 proposed working definition – blue-green network project development, which overlaps with some ADC biodiversity strategy actions.
- The Council Ecologist/Biodiversity Advisor continues to provide input into the proposed District Climate Change and Sustainability Strategy. The strategy has huge biodiversity implications- Nature-Based Solution and emission reduction using native plants and wetlands.
- Pudding Hill Stream weed control completed. This is an ADBAG-led project delegated to Council Ecologist and ECan Staff and funded by the Water Zone Committee. The project is to manage wildings and weed infestation from the neighbouring plantation forestry invading the Pudding Hill Stream and adjoining native forests. These weeds include larches, Douglas fir, willows, sycamore trees, Himalayan honeysuckle, alders, poplars, and monkey musk.
- Council Ecologist/Biodiversity Advisor organised a field trip for ADABG members on May 5, 2025, to celebrate landowner’s biodiversity achievement. The members visited a newly created wetland with over 4,500 native plants and natural stream inflow along the coast in the Rakaia River mouth. Synlait Biodiversity team spoke to the team about how the wetland came to be in 2021, the management programme since its inception, and challenges for creating a similar wetland elsewhere. We also stopped at a Synlait-funded native plant nursery on our way back to Ashburton.
- As part of Biodiversity Strategy implementation, Council staff are working with EnviroSchool to see how we expand the programme to more schools. Currently, EnviroSchool is present in two schools in the district. We are expecting EnviroSchool to cover schools that never had any biodiversity project/environmental education or Kanuka Trust presence. Biodiversity Strategy implementation fund will cover this project.
- Council Ecologist/Biodiversity Advisor is working with the Legal team and QEII team to develop Council conservation covenants under section 77 of the Reserves Act. Section 77 allows for the creation of conservation covenants on private land by the local authority on behalf of the Minister. Due to funding cuts, QEII Trust can only cover up to two covenants per annum. Note that entering into a conservation covenant will incur no financial obligations for the Council.
- The scoping for Cat Policy investigation is ongoing. Council staff are organising meetings with other councils that have established cat management policies to identify effective strategies and areas for improvement.
- Smallbone Drive Reserve along Dobson Street West and ACL yard. Planting of native shrubs and grasses in some parts of the cleared areas scheduled for June 2025. We have contacted Cates Seed to also plant out their warehouse frontage.



- Council staff are also working with ACL to plant out the drains that run from Smallbone Drive to the Ashburton River. This will be completed in the coming planting season.

### **Planned Projects**

- Pest Controls at Awa Awa Rata Reserve and the surrounding forest were delayed until late May to early June 2025. This is in collaboration with the Department of Conservation (cost-sharing approach). Department of Conservation has released information in the media, and we are now working with our approved contractor to confirm the project dates.
- Wakanui/Mill Creek Biodiversity enhancement for planting on Wakanui/Mill Creek Channel at Argyle Park and on the same channel by SH1/East Street - Contract awarded to Wildlands Consultants. Planting will start on June 3, 2025. We plan to use only Carex grasses and shrubs less than 1m in height at maturity to retain the landscape visual of the sports field and railway/business area. The project is part of the enhancement to improve water quality and aquatic habitat for the fish (recommendations received from EOS's last ecological study of Mill Creek) and support the establishment of green corridors along the Wakanui Creek channel (ECan against condition requirements within the Ashburton Networkwide stormwater discharge consent).
- 2025 Proposed Plantings (Timeline: May – September 2025)
  - Harris Scientific Reserve- World Biodiversity Day Planting May 25, 2025; 1200 Kanuka, infill of existing planted sites and additional new planting area. This is a collaborative planting with Ashburton Community Conservation Trust.
  - Robilliard Park – infill planting (Scheduled)
  - Lagmhor Creek by SH1 and railway line – two metres planting using Carex to improve water drainage channel. (Scheduled)
  - ABE site planting (infill planting of existing planted areas)
  - Taylor Stream planting (bridge side slope and infill planting),
  - Bowyers Stream planting (wet areas beside the plantation that are difficult to mow and infill if needed)
  - Cawthron Grove reserve area adjoining Tinwald Domain.

## 2.2 Solid Waste Management

### 2.2.1 Solid Waste Management Contract

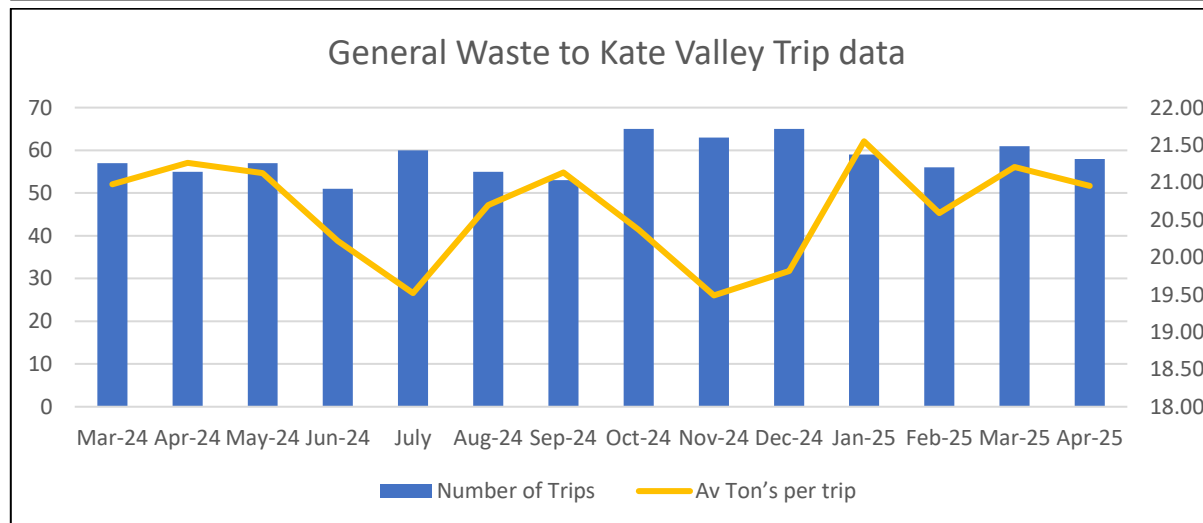
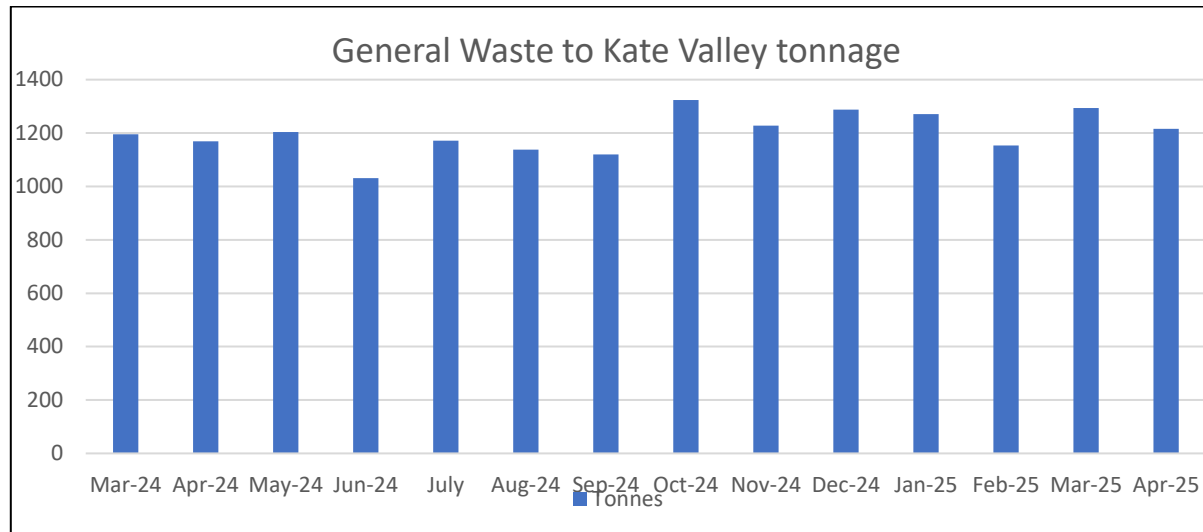
- A report recommending the award of Contract REFU0343 Provision of Solid Waste Services to the preferred tenderer will be presented to Council on 21 May.

### 2.2.2 Solid Waste Kerbside Refuse and Recycling Collection

- A total of 94 CRMs were received in April. A summary of the CRMs for the last six months is shown below:

Request Enquiry	Monthly Total Number					
	Nov	Dec	Jan	Feb	Mar	April
Illegal dumping	0	5	12	10	7	7
Kerbside - Bin Accessory	4	6	4	7	7	4
Additional Bins	34	33	31	31	26	22
Damaged Bins	16	13	21	12	15	17
New Bins	14	14	12	24	12	22
Missing Bins	16	7	4	3	4	6
Missed Collections	26	18	25	24	34	14
Contractor Complaints	2	2	1	3	3	0
Satellite Drop Off Site Issues	8	2	5	3	7	0
Other Miscellaneous Complaints	2	2	5	7	5	2
<b>Total</b>	<b>122</b>	<b>102</b>	<b>120</b>	<b>124</b>	<b>120</b>	<b>94</b>

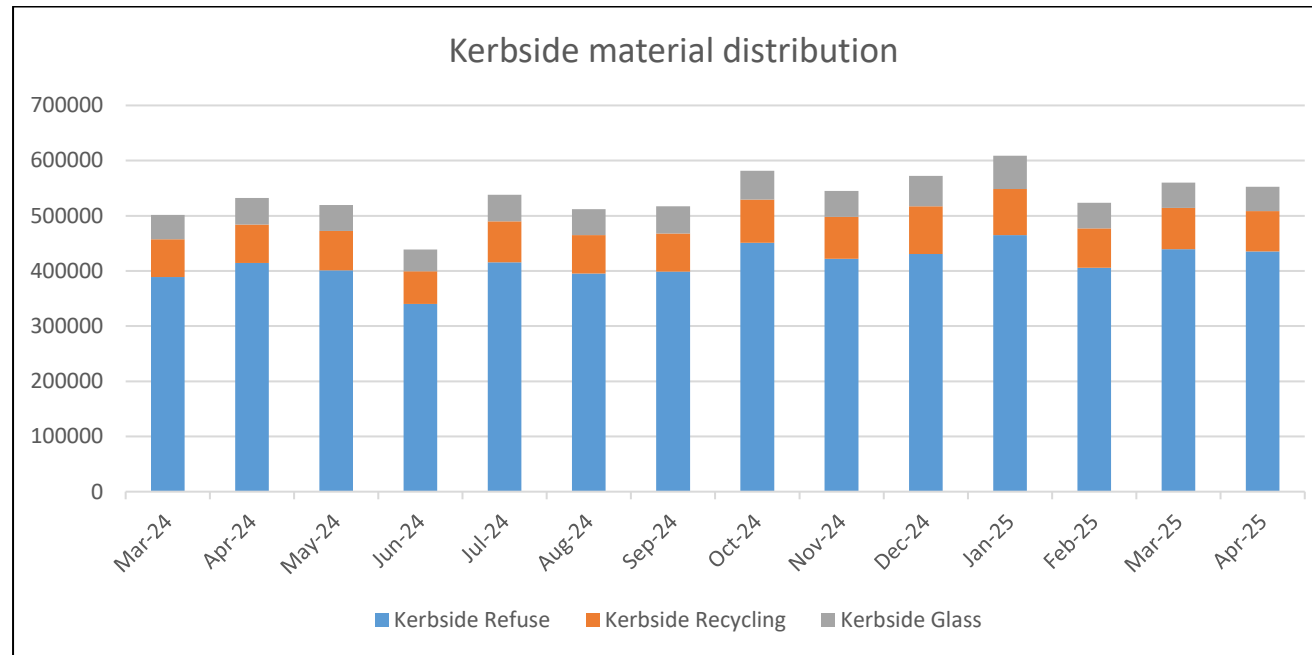
- A total of 14 missed collections CRMs were reported in April. However, only four bins were not collected. The other reported missed collections were due to bins not out on time (3), residents reporting too early that their bins had not been collected when the truck was still doing their rounds or bins were packed too tightly and did not empty properly when being tipped into the truck (4), bins partially empty (1) and under investigation no camera footage (4).
- The requests for additional bins dropped off during March and April.



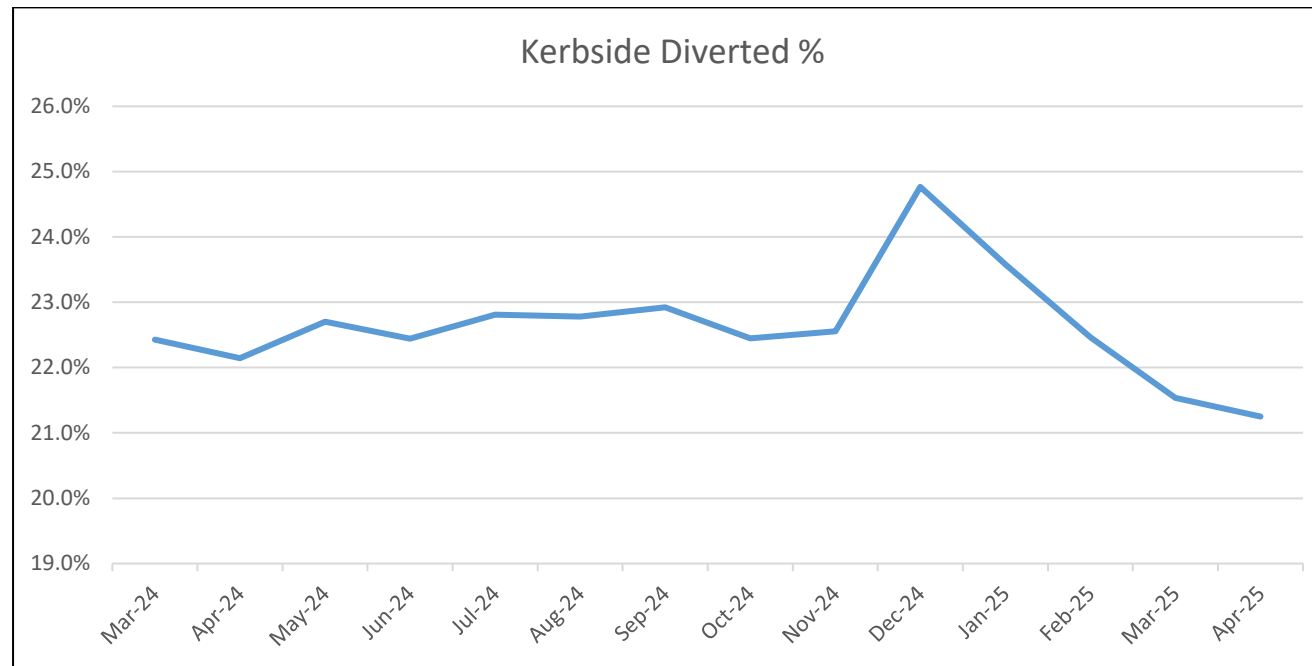
- The tonnages for April to Kate Valley were 1,215 tonnes bringing the total waste sent to landfill to 12,104 tonnes. This is slightly lower than for the same period last year which was 12,613 tonnes. The average weight per load for April is 21 tonnes.
- The new compactor is working well with the lightest load being 18.5 tonne, and the heaviest being 25.8 tonne (which is slightly over the nominated maximum weight from Waste Management, so a specific truck was required to carry it). A large amount of poly propylene bags, soft plastics and demolition waste have hampered efforts to get the bins to weight. Training is being provided to the compactor operators to maximise bin loads going through the new compactor.

Site	Last 6-months Recycling Volumes						6-month total tonnes
	Nov- 24	Dec- 24	Jan- 25	Feb- 25	Mar	Apr	
Methven Recycling Centre	13.04	16.82	18.63	10.71	17.56	11.36	88.12
Rakaia Huts	2.245	3.60	.224	0	0	0	6.069
Pendarves	0.84	4.56	4.09	11.03	4.30	1.94	26.76
Hakatere Huts	0.28	2.03	0.33	2.04	0.63	0.40	5.71
Willowby	3.75	4.57	4.31	2.60	4.02	5.44	24.69
Rangitata huts	0.29	2.15	1.99	0.470	0.21	2.27	7.38
Hinds	3.81	3.13	0.940	4.51	2.63	2.42	17.44
Mayfield	3.58	4.52	1.80	2.67	2.45	4.11	19.13
Mt Somers	3.24	0.85	0.950	3.33	0.55	0.42	9.34
Staveley	0.42	2.13	2.10	0.65	2.97	0.67	8.94
Fairton	3.5	2.66	3.75	2.19	2.41	0.64	15.15
Rakaia Resource Recovery Park	6.17	8.51	10.03	4.17	6.58	22.53	57.99
<b>Monthly Totals</b>	<b>41.165</b>	<b>55.53</b>	<b>49.144</b>	<b>44.37</b>	<b>44.31</b>	<b>52.2</b>	<b>286.719</b>

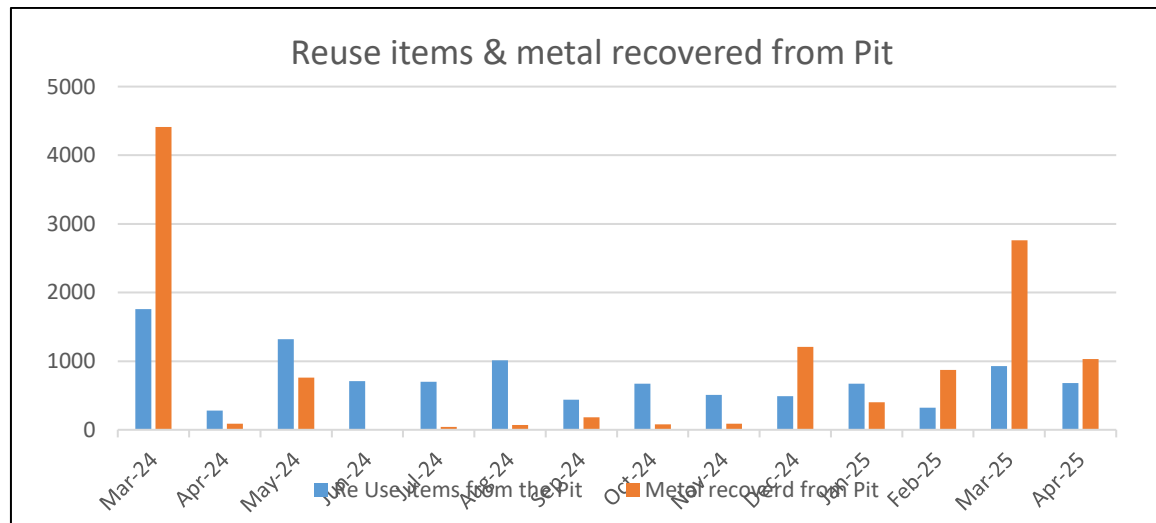
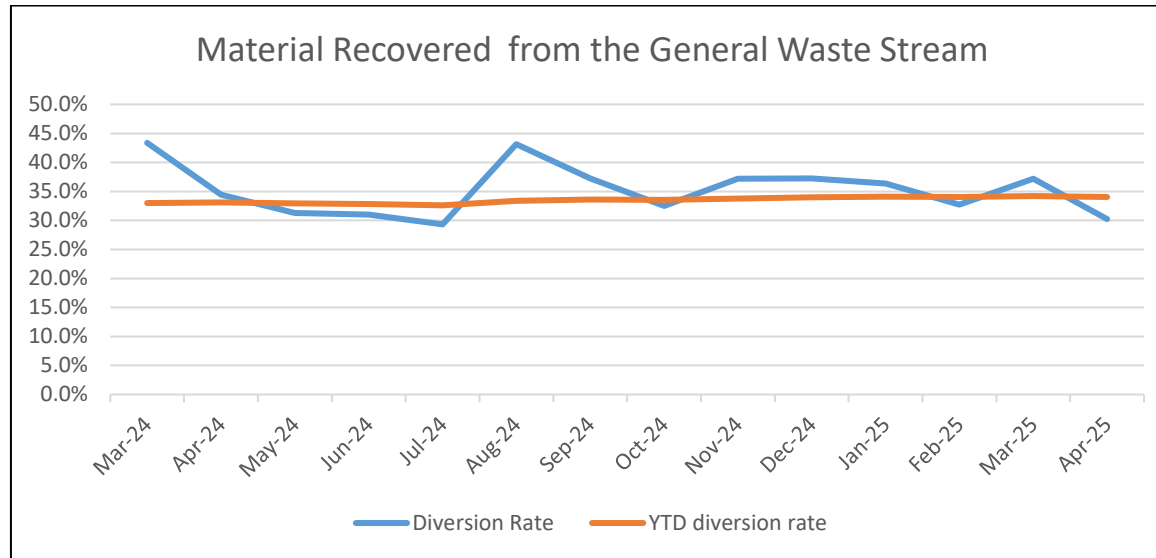
- The volume of recyclable materials from the drop off stations increased in April but are comparatively flat during the last few months.



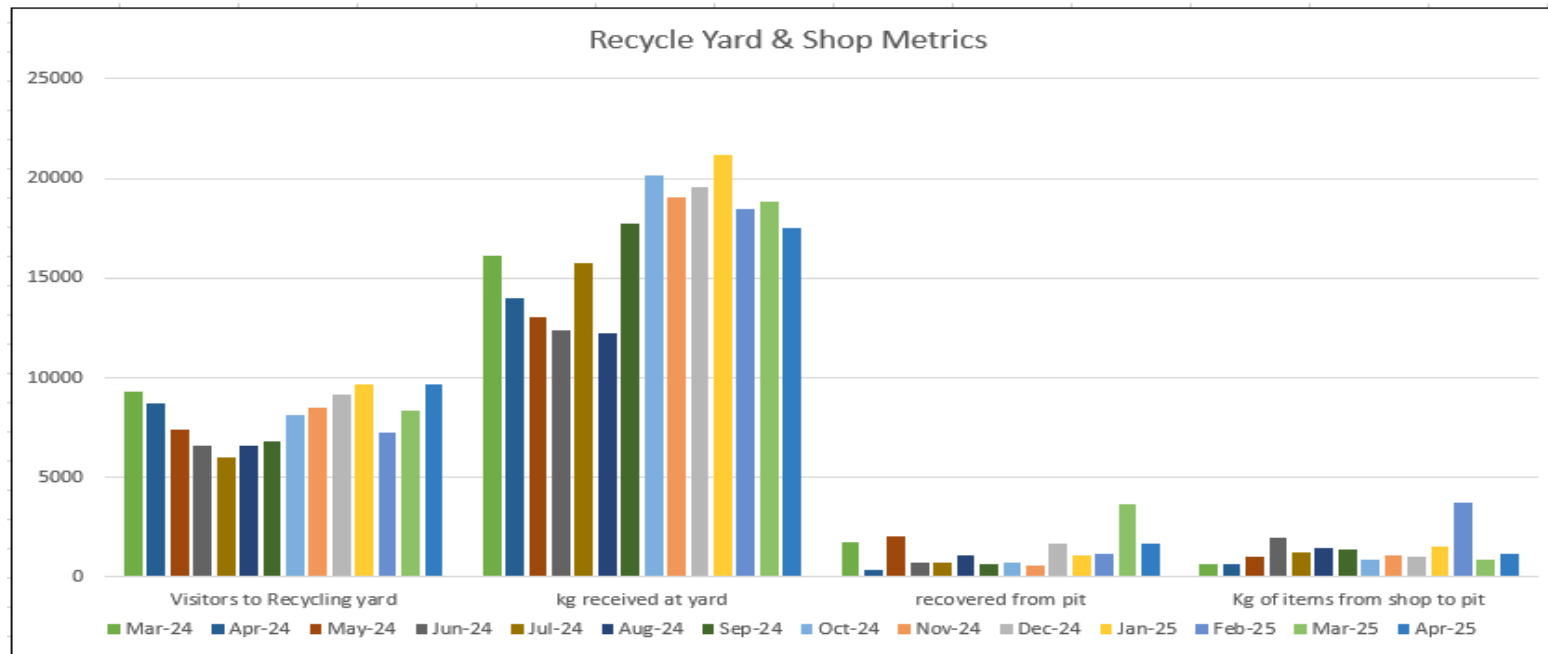
- Kerbside recycling volumes for April was 71.30 tonnes which is slightly lower than the 75.10 tonnes in March. Volume of kerbside recycling is expected to drop back to the same levels as seen last year after peaking in December and January.
- Glass collection dropped from 45.52 in March to 44.50 in April. It is expected to follow the same trend as the kerb side collection.
- Kerbside refuse slightly dropped from 449 tonnes in March to 435 tonnes April but was higher than for the same month the previous year which was 414 tonnes.



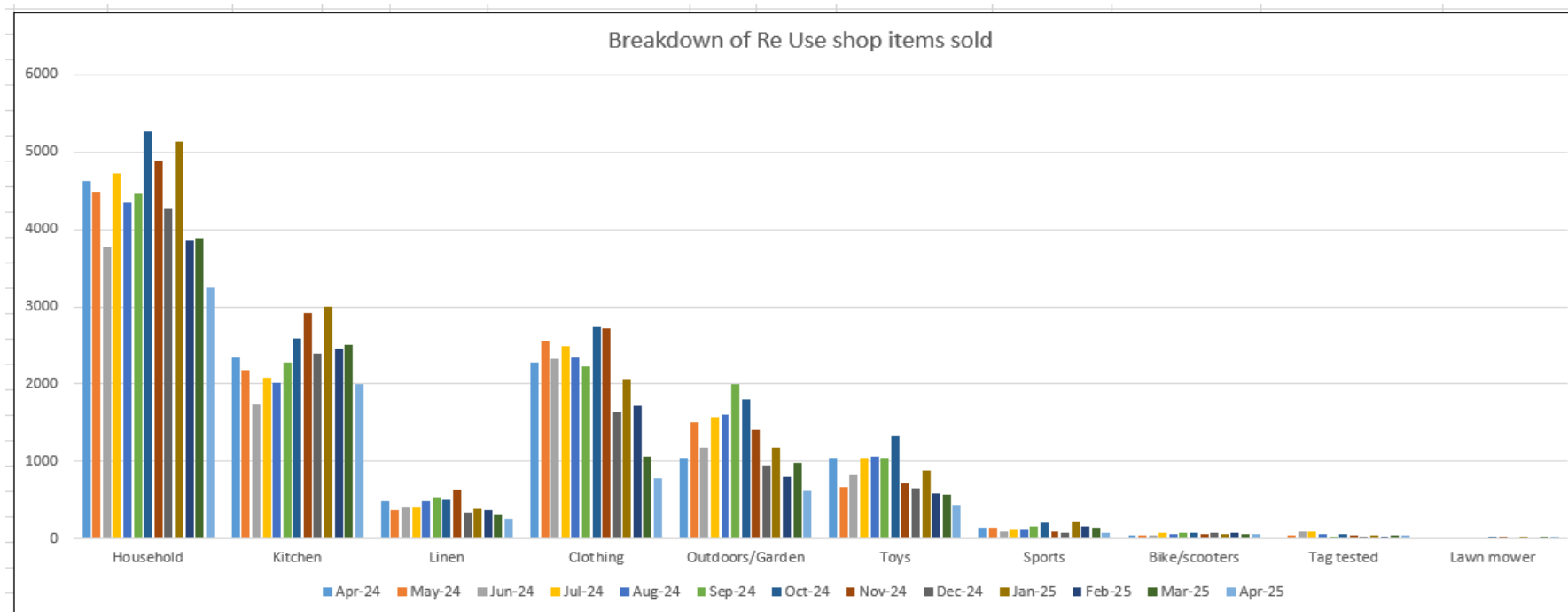
- Kerbside diversion rate in April was down and (volume of kerbside recycling against volume of kerbside general waste collected) has been dropping since the peak in December. The monthly decrease in the volume of glass tonnages is the main driver of the decrease on diversion rates.



- There were 680 items recovered from the pit in April which is lower than the 930 items recovered in March. There was an increase in the amount of metal recovered from the pit in March and lower in April. These are metals recovered from materials brought to the RRP by residents.
- The RRP recycling centre received 9,664 visitors in April, slightly down from 8,384 visits in March. The average weight per person of recyclable materials being dropped off is 2.25kg.







- The reuse shop has seen its highest sale figure in the last 12 months in March with \$15,330 which is mainly due to a reformed pricing schedule. The total sales in April was \$13,023. The most saleable items continue to be household goods, clothing, outdoor/garden products and toys.

### 2.2.3 Waste Education

- The kerbside audits are ongoing.
- Education centre revamp is progressing. The open sessions held on Tuesday morning and afternoons continue to see people dropping in.
- School visits are going well. Ashburton College held two work farm sessions as part of students learning to grow their own food. They will also hold water and compost sessions. Lots of preschools and kindies are booked in for this term to hold recycling and water education sessions.
- Community events supported by Eco Educate in March with waste diversion % included:
  - Multicultural Bite (70%) –65kg total waste, 21kgs to landfill

- Children's Day (87%) – 46kgs total waste, 6kgs to landfill
- Live on the Lawn (80%) - 14kg total waste, 3kg went to landfill
- Fun and Wellness Hampstead (82.5%) - 37kg total waste, 6.5kg went to landfill
- The team participated in the Methven and Mayfield April school holiday programme in conjunction with the Library and Art Gallery & Museum. They ran repurposing soft toys into door stops classes while having recycling conversations with the attendees.
- The team is preparing for running two waste stations over the three nights of Glow in the Park.
- A recycling presentation given to Ashburton Rotary was well received.
- The Amazing Race event run by Keep Learning Mid Canterbury used the Education Centre as one of their stations, with 95 people making musical instruments from objects from the Resale Shop at the ARRP.

## 2.3 Stockwater Operations

### 2.3.1 General

- The last of the main race cleaning is being completed. This is always a work around with farmers getting their crops off paddocks and our contractors being able to get in before the next crop is planted.
- Our intakes have been good except for the rainfall event at the end of April/beginning of May when all the river intakes experienced damage to their intake channels. All intake gates were lowered to a third of their normal level prior to the rain. The stormwater gate above Draytons Gate (which diverts the majority of the Washpen Creek flood water away from Mt Harding Stream and the Methven township) was damaged during the rain and will require work to reinstate. Washpen Creek rose quickly going from 50 L/s to 404 L/s in around 30 hours. It then took over a week to return to the 50L/s.
- HHWET are not currently putting water down the ADC race to the Frasers Road MAR site.
- We are still receiving the occasional enquiry for smaller, end of line race or insignificant closures.



*Draytons Gate flood channel after floodgate opening*



*Damage to stormwater gate post event*

## 2.3.2 Applications

- A summary of the current applications is listed below:

### Stockwater closures/alterations/culvert installation applications as at 16 May 2025

#### PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12,164	17						Pending Council Divestment process
SKW/013/22	Back Track	4431	10						Pending Council Divestment process
SKW/012/23	490 Old Main South Road	8,949	6						Pending Council Divestment process
SKW/020/23	1037 Rangitata Highway	6,739	7						Pending Council Divestment process
SKW/023/23	Junction Road	15,135	16						Pending Council Divestment process
SKW/007/24	Hackthorne Road to SH1	27,664	25						Pending Council Divestment process
SKW/013/24	260 Chertsey Road	8520	9						Physical work to be completed
SKW/002/25	339 Stranges Road	0	1						Physical work to be completed
SKW/003/25	Line Road	0	1						Physical work to be completed
SKW/004/25	Pattons Road	0	1						Physical work to be completed
	Phase complete		Phases:	Application received	Information gathering	Review significance and scope	Reporting and decision making	Sign off work completed and rates/GIS update	
	On track								
	Overdue								

\*Note: a 0 in the length column relates to a culvert installation or alteration application - no race is being closed.

## 2.4 Stockwater Exit Transition

- The Pudding Hill investigation is continuing. An ecological snapshot report has been completed and a Mt Harding Creek Water Balance investigation has been undertaken. The work involved measuring the water that was being introduced at Pudding Hill and Methven Auxiliary, what water was naturally entering from Washpen Creek, what was being taken out at Scarness Weir, Draytons Gate and Forest Drive for stockwater purposes and the amount left flowing down Mt Harding Stream. The draft report has been received and is currently being reviewed. A cultural assessment was undertaken on 16 May with Arowhenua and members of the Mataitai Committee. This involved undertaking site visits from the Pudding Hill intake right down to just above Rakaia. The report is yet to be received, and we are also waiting further feedback on possible electric fishing/trapping to be undertaken in the lower Hatfield section of the race network.
- The Methven Auxiliary Users Survey closed on 3 March. Of the 209 properties surveyed, 145 responded and 64 did not. John Wright has assessed the responses, considering obvious alternatives for those who did not respond to the survey, and contacted those who did not respond to the survey where an alternative was not obvious. 27 properties have been identified as requiring an alternative supply. The Methven Auxiliary Wider

Stakeholder engagement survey closed date of 9 April. A drop-in session was held on Wednesday 26 March. 30 public submissions were received, with most respondents stating their interest was in retaining an environmental/amenity flow in Mt Harding Stream.

- An ecological assessment is underway out for the Methven Auxiliary race network. Once completed, a cultural assessment will be undertaken.
- John Wright has been discussing the potential terms of a MoU with BCI for the supply of alternative stockwater via their network.
- The Bushside User survey had a 50% response rate. Follow ups with the non-responding property owners have been carried out.
- The Bushside Wider Stakeholder engagement survey opened on 12 May, with a closing date of 4 June. A drop-in session will be held at the Staveley Hall on Wednesday 28 May.
- Survey forms have been sent to all properties receiving stockwater from the Stoney Creek Intake (Mt Somers) with a closing date of 30 May. The wider stakeholder engagement survey will open early June, and a drop-in session will be held at Mt Somers Hall on Tuesday 17 June.
- The next meeting of the Stockwater Working Group is programmed for 24 June.

## 2.5 Roads and Footpaths

### 2.5.1 2024/25 financial year

Local Road Operations	ADC budget	NZTA approved budget	Spend as at 30/04/2025	Comments
Structures Maintenance	\$400,000	\$315,782	\$109,453	
Environmental Maintenance	\$760,000	\$650,696	\$790,891	Includes ice gritting
Network Services Maintenance	\$860,000	\$881,283	\$1,156,348	Includes roadmarking
Network Operations	\$18,000	\$17,057	\$5,884	
Level Crossing Warning Devices	\$37,000	\$35,062	\$46,771	
Minor Events	\$100,000	\$94,762	\$81,573	
Network and Asset Management	\$1,100,000	\$1,042,378	\$746,959	
Structures Component Replacement	\$250,000	\$410,634	\$1,087	Reduced expenditure to balance total budget
Traffic Services Renewals	\$190,739	\$180,747	\$191,114	
<b>Total Local Road Operations</b>	<b>\$3,715,739</b>	<b>\$3,628,401</b>	<b>\$3,130,080</b>	86% of NZTA approved budget
<b>Local Road Pothole Prevention</b>				
Sealed Pavement Maintenance	\$2,300,000	\$2,193,133	\$2,088,895	
Unsealed Pavement Maintenance	\$850,000	\$851,067	\$761,225	

Routine Drainage Maintenance	\$540,000	\$500,820	\$228,727	
Unsealed Road Metalling	\$1,200,000	\$1,178,400	\$1,178,400	
Sealed Road Resurfacing	\$3,040,000	\$3,044,200	\$3,044,200	
Drainage Renewals	\$435,000	\$540,100	\$405,443	
Pavement Rehabilitation	\$2,640,000	\$2,396,080	\$2,545,701	
<b>Total Local Road Pothole Prevention</b>	<b>\$11,005,000</b>	<b>10,703,800</b>	<b>\$10,252,591</b>	96% of NZTA approved budget
<b>Walking and Cycling</b>				
Cycle Path Maintenance	\$6,000	\$2,121	\$3,356	
Footpath Maintenance	\$325,000	\$113,778	\$113,778	
Footpath Renewals	\$683,000	\$216,672	\$170,927	
<b>Total Walking and Cycling</b>	<b>\$1,014,000</b>	<b>\$332,571</b>	<b>\$288,061</b>	87% of NZTA approved budget
<b>Road Safety Promotion</b>				
Road Safety Promotion	\$170,000	\$78,000	\$53,686	
<b>Total Road Safety Promotion</b>	<b>\$170,000</b>	<b>\$78,000</b>	<b>\$53,686</b>	
<b>Local Road Improvements</b>				
Road Improvements – Second Bridge	\$2,600,000	\$140,000	\$89,268	
LCLR Roading Improvements	\$1,600,000	\$0	\$150,000	
<b>Total Local Road Improvements</b>	<b>\$4,200,000</b>	<b>\$140,000</b>	<b>\$239,268</b>	
<b>TOTAL SUBSIDISED ROADING</b>	<b>\$20,104,739</b>	<b>\$14,882,772</b>	<b>\$13,963,686</b>	94% of NZTA approved budget
<b>Unsubsidised Roading</b>				
Unsealed Road Metalling	\$500,000		\$405,335	
Sealed Road Resurfacing	\$1,848,000		\$1,909,635	
Streetlights - Power Undergrounding	\$290,000		\$288,218	
Curve Warning Signs	\$70,000		\$54,010	
New Drainage	\$100,000		\$73,880	
Footpath Maintenance	\$150,000		\$159,926	
Street Cleaning	\$200,000		\$181,766	
NZTA State Highway	\$110,000		\$104,493	
<b>TOTAL UNSUBSIDISED ROADING</b>	<b>\$3,268,000</b>		<b>\$3,177,263</b>	

### **2.5.2 2024/25 Work completed as at 30/04/2025**

- 6,049 km of unsealed grading completed
- 45,571 m<sup>3</sup> of maintenance metal placed
- 5,966 potholes repaired
- 20,066 m<sup>2</sup> of sealed digout repairs
- 8.525 km of sealed road rehabilitation sealed
- 110.271 km of reseals completed

### **2.5.3 Main areas of work**

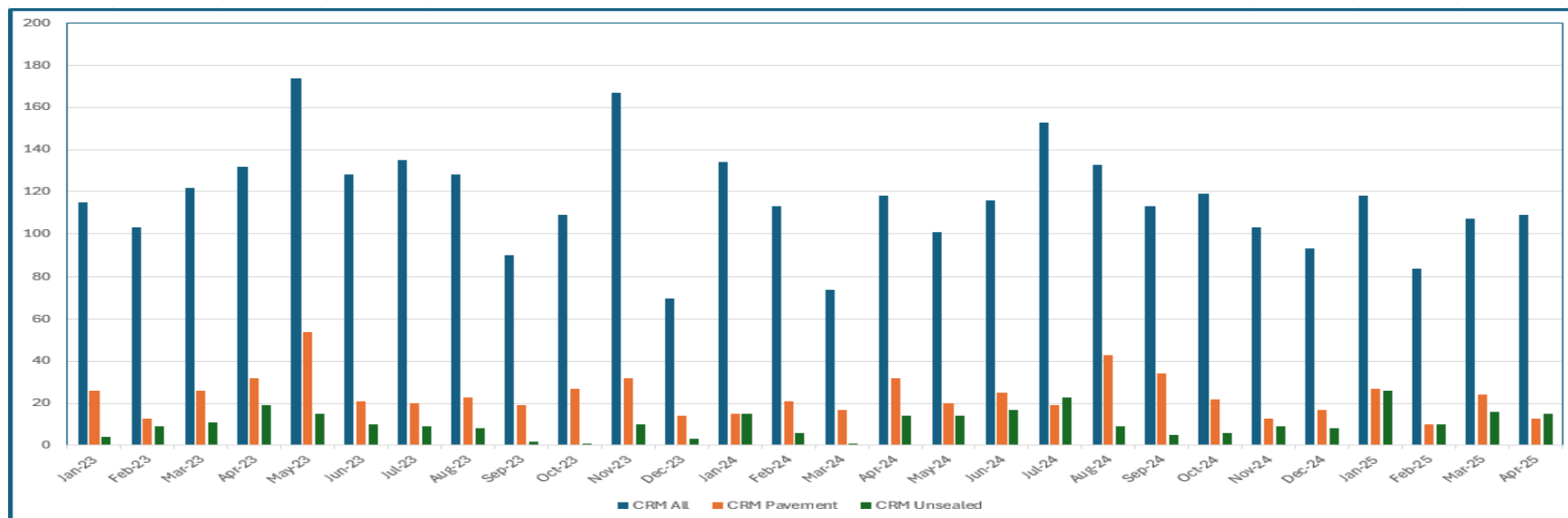
- Routine maintenance work on sealed and unsealed roads.
- With the higher value reseals and rehabilitations completed, routine work being managed with the contractor to keep to the overall budget at year end. Some will be weather dependent e.g. ice gritting.

### **2.5.4 30 June and 1 May rain event**

- There was extensive surface flooding with over 350 locations inspected and photographed.
- Once water drained away the damage and repairs necessary were assessed. Main areas of damage on the unsealed network with some scouring and potholes formed and the sunshine bridges on Hinds River washed out.
- Hakatere Potts Road has several potholes with repairs carried out mainly with a maintenance grade along with most of the unsealed network.
- Estimate the repair cost will be in the order of \$100,000 - \$150,000 which will be a cost to our existing minor event and operational budgets.

### **2.5.5 Roding CRM data – January 2023 to April 2025**

Roding CRMs showing the fluctuations through the year (All 3,261 - Pavement 659 - Unsealed 295)



## 2.5.6 Corridor access data

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Corridor Access Requests	69	70	85	58	109	64	58	68	94	75	70	45	64	88	76	64		
Traffic Management Plans	33	22	25	34	24	54	18	31	59	26	30	27	22	37	52	45		

## 2.5.7 Forward Works Programme

Sealed roads work (resealing, rehabilitations and heavy maintenance) for the next three years and the initial unsealed roads maintenance metalling for 2024/25 are shown on the forward works programmeme on the Council website:

<https://www.ashburtondc.govt.nz/services/transport/road-and-footpath-programmemes>



### 2.5.8 Sealed road rehabilitation

All sites have been completed for the year.

### 2.5.9 Local road improvements

The work completed or programmed with the Council share is:

- 50 km of reseals \$1,848,000.
- Streetlights as part of power undergrounding \$290,000.
- Curve warning signs for out of context curves \$70,000.
- New sumps and soak pits for drainage \$100,000.
- Footpath maintenance \$150,000.

### 2.5.10 Road Closures for Motorsport Events

There have been no issues with damage to the pavement from previous motorsport events. Organisers have been requested to supply information on numbers of participants and attendees. No information received to report for this briefing.

### 2.5.11 Ashburton Second Urban Bridge

The project is on the NZTA Waka Kotahi website <https://www.nzta.govt.nz/projects/second-ashburton-bridge/>

Council meeting of 7 May attended by Lonnie Dalzell to provide an introduction and information/progress update on the project.

## 2.6 Contracts – Tenders

Current Contracts/Tender	Closing Date
REFU0435 Ashburton Closed Landfill, Southwestern Slope Remediation - Phases 2-6	30 May 2025
WWAT0430 Rakaia WWTP Controls Renewals 2025	30 May 2025
Demolition and Site Clearance - 258 Cameron Street	28 May 2025
ROAD0420 Reseals Contract	27 May 2025

Road Network Maintenance & Operations Contract (Notice of Information)	26 May 2025
WATE0417 Watermain Renewals 2025_2026	16 May 2025
WATE0416 Rural Watermain Renewals 2025_2026	16 May 2025
WWAT0391 Wastewater Pipeline Renewals 2025_26	16 May 2025

Awarded Contracts	Awarded to	Value	Estimate	Tenders received	TTM
Nil in this reporting period					

## 2.7 Lake Hood

The Lake remains closed, due to the health warning, and will be opened once Environment Canterbury's cyanobacteria test results indicate two consecutive readings below 0.5mm<sup>3</sup>/L (cyanobacteria biomass).

Professor Susie Wood (Lincoln University) and Aiden Jabbari (NIWA) visited the lake on 20 May to get a good understanding of the lake layout and operations, before preparing the programme of work to undertake research, lake modelling and water quality trials.

### 3. *Business Support Group*

#### 3.1 Information Systems

##### 3.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>Application and Process Development</b>						
<b>Application enhancement and development</b>	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p>Current developments include:</p> <ul style="list-style-type: none"> <li>• GIS - Roading (contractor) data map integration</li> <li>• GIS – District Water Treatment and Wastewater Pump Station Maintenance Survey</li> <li>• GIS – Roadside Collection Contamination Survey</li> <li>• GIS – Plan Change 6 map updates</li> <li>• GIS – Coastal Mapping (Biodiversity)</li> <li>• Health &amp; Safety –review of corporate solution functionality and configuration. Multi-phase approach covering used functions and improvement opportunity of updated version.</li> <li>• Online Event application process – to support the application of requested community events. This application can be used to manage the timeline of an event, including generating</li> </ul>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<p>relevant documentation, checklists for ADC staff to complete their tasks and have the ability to complete a review of the event.</p> <ul style="list-style-type: none"> <li>• Mahi Tahi (Council Intranet) development in creating a HR Information Hub for ADC employees.</li> <li>• Building Inspection Wait Time – process change to manage new statutory wait times for building inspections. Required for 1 July</li> <li>• End of financial year/new year activities – charge maintenance, animal and licence renewal and rating support.</li> </ul>
<b>Consultation Submission Management</b>	November 2025	September 2025	Yes	Yes	tbc	<p>This project is to deliver a digital solution to support the consultation process specifically in managing received consultation submission and support activities in response, assessment and presentation of submissions.</p> <p>A preferred supplier and solution has been selected. Activities related to commercial contract, and implementation planning will be held with supplier and key stakeholders.</p>
<b>Grants &amp; Funding Management</b>	April 2025	September 2025	Yes	Yes	tbc	<p>This project is to deliver a digital solution to support the receipt of grant application and management process on assessment and decision.</p> <p>A preferred supplier and solution has been selected. Activities related to commercial contract,</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						and implementation planning will be held with supplier and key stakeholders.
<b>Community Facility Booking System</b>	May 2025	October 2025	Yes	Yes	tbc	Online management solution for booking of community facilities overseen by Property, Open Spaces, Library and Democracy & Engagement.
<b>Financial Modules and Management Services</b>	October 2024	September 2026	Yes	Yes	Yes	Transformation of remaining financial and management function and process within the TechnologyOne solution to the current product offering.  Multi-stage, multi- year project. Stages identified and scheduled. Works progressing as scheduled.
<b>Aerial Imagery Capture 23/24 – Urban and Rural Areas</b>	July 2023	November 2024	No	Yes	No	These works are in collaboration with ECan (lead agency), Selwyn DC, Timaru DC and LINZ and form part of a planned cyclic renewal of this asset.  Complete.
<b>IT Infrastructure, Server and Desktop</b>						
<b>Cyber Security</b>	BAU Activity		N/A	N/A	N/A	Ongoing programme in the development of reducing Council’s cyber security risk profile and includes access, monitoring, hardware and patch management and identification, investigation and application of security related applications and enhancements.  Recent activity has included the testing of external facing network and digital services.  A security audit is scheduled for the end of May.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>Backup Server Renewal</b>	February 2025	June 2025	Yes	Yes	No	Renewal of existing server and storage. Project deliveries included hardware replacement and applied configuration that improves the security of the backup function.  Complete.
<b>Mobile Phone Fleet renewal</b>	August 2024	July 2025	Yes	Yes	No	Forms part of our management and maintenance program of renewals.  Activities to confirm and document the required renewal and switch from old to new devices are being undertaken, ahead of renewal works.
<b>Art Gallery and Museum – reception changes</b>	December 2024	May 2025	Yes	N/A	N/A	Actions in support of reception changes and associated ICT requirements at AAGM. Complete.
<b>Microsoft Windows 11 and Teams Upgrade</b>	December 2024	April 2025	Yes	N/A	N/A	Project will deliver new versions of Microsoft operating system (Windows 11) and Microsoft Teams to ADC managed devices.  Complete.
<b>Information Management</b>						
<b>Data Management - Monitoring and Reporting</b>	February 2025	May 2025	Yes	N/A	N/A	Review and improvement identification of current service monitoring of information creation, volumes, record designation, sentencing and disposal for physical and digital form, supporting organisation record management and compliance.
<b>Physical and Digital Record Management - continuing work to</b>	BAU Activity		N/A	N/A	N/A	Continuing and ongoing activity with business teams to assess digital and physical records held by Council as part of the management of the life of

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>identify, record, appraise and manage remaining Council physical records.</b>						<p>that record, including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Work continues with Museum staff in recording detail on Council archives (pre-1990) held at the Museum.</p> <p>On the digital side, works are ongoing to assess, and manage unstructured and structured data held on business file shares and within our document management systems. This works includes retention and disposal activity.</p>



## 3.2 Property


Current	Brief Project Description / progress
<b>Ashburton Business Estate</b>	<ul style="list-style-type: none"> <li>• In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.</li> <li>• Lot 8,13 and 16 in stage two are on hold for a potential purchaser to complete due diligence.</li> </ul>
<b>Elderly persons housing</b>	<ul style="list-style-type: none"> <li>• 85 units are occupied with 1 unit near renovation completion</li> <li>• There are 27 applications on the waiting list, with 9 people requesting single units and 18 requesting double units (7 couples and 11 individuals). Waitlist numbers have dropped due to some applications finding alternative accommodation or have passed on.</li> <li>• 21 people on the waiting list are current residents in the Ashburton District, with 6 being from out of town.</li> <li>• The occupancy rate is currently at 99% of available units.</li> <li>• Seven applicants from the waitlist have confirmed they will be moving into the new units when they are ready. Five applicants are in the process of deciding and confirming with WINZ.</li> </ul>
<b>Friendship Lane demolition and rebuild</b>	<ul style="list-style-type: none"> <li>• The contractor took possession of the site on 12 August 2024.</li> <li>• The project is tracking well against the programme and will be delivered in a single stage.</li> <li>• Drainage is complete.</li> <li>• Brick veneer is complete.</li> <li>• Internal linings are complete.</li> <li>• Internal trim is complete.</li> <li>• Internal painting is complete.</li> <li>• Joinery is complete.</li> <li>• Landscape works is nearing completion and will be complete at the time this report is received.</li> <li>• Practical completion was issued on 9<sup>th</sup> May with defect free handover scheduled for 23<sup>rd</sup> May.</li> </ul>

**Current**

**Brief Project Description / progress**



Current	Brief Project Description / progress																										
<b>Airport</b>	<ul style="list-style-type: none"> <li>• Council officers are currently working through ongoing rent reviews for ground leases and entering into new ground leases with legal entities.</li> <li>• In accordance with the resolution from the Long-Term Plan, officers are currently investigating alternative management and operation models for the Ashburton Airport.</li> <li>• The Ashburton Airport Safety Group met on 2 May. This group meets quarterly is focused on health and safety out at the airport. Guidance for the group is taken from CAA Advisory Circular AC139-17.</li> <li>• The Ashburton Airport Authority met on 13 May and were provided with a update of Ashburton airport.</li> <li>• The next Airport User Group meeting is scheduled for 26 May 2025. Those who attended the last user group meeting in November 2024 have already been advised of the date.</li> <li>• At the time of providing this update, 34 people have registered for an annual landing fee.</li> <li>• <i>The following table</i> provides an update of aircraft movements for the past 12 months.</li> </ul> <div data-bbox="674 745 1989 1241"> <table border="1"> <caption>Aircraft Movements at Ashburton Airport</caption> <thead> <tr> <th>Month</th> <th>Movements</th> </tr> </thead> <tbody> <tr><td>May-24</td><td>700</td></tr> <tr><td>Jun-24</td><td>620</td></tr> <tr><td>Jul-24</td><td>650</td></tr> <tr><td>Aug-24</td><td>850</td></tr> <tr><td>Sep-24</td><td>840</td></tr> <tr><td>Oct-24</td><td>730</td></tr> <tr><td>Nov-24</td><td>1120</td></tr> <tr><td>Dec-24</td><td>740</td></tr> <tr><td>Jan-25</td><td>790</td></tr> <tr><td>Feb-25</td><td>890</td></tr> <tr><td>Mar-25</td><td>740</td></tr> <tr><td>Apr-25</td><td>890</td></tr> </tbody> </table> </div>	Month	Movements	May-24	700	Jun-24	620	Jul-24	650	Aug-24	850	Sep-24	840	Oct-24	730	Nov-24	1120	Dec-24	740	Jan-25	790	Feb-25	890	Mar-25	740	Apr-25	890
Month	Movements																										
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Mar-25	740																										
Apr-25	890																										
<b>Forestry</b>	<ul style="list-style-type: none"> <li>• The review of Council’s Forestry holdings continues to progress.</li> </ul>																										

Current	Brief Project Description / progress
<b>Upper Hakatere Reserve</b>	<ul style="list-style-type: none"><li>• At the 20 August 2024 Council meeting, Council approved the removal of 31 bollards from the Upper Hakatere reserve as a trial over the 2024/25 summer period, with no camping permitted at the Upper Hakatere reserve. The trial has now concluded. The Hakatere Working Group met on 8 May to discuss the results of the trial. Officers will bring a report to the 4 June Council meeting with final recommendations for the Upper Hakatere reserve.</li></ul>
<b>Methven War Memorial Cleaning</b>	<ul style="list-style-type: none"><li>• The ANZAC day parade began at the Methven War Memorial, which was also on the same day as the Mt Hutt college celebrating their 100 year centenary. A good turn out was expected, so officers organised for it to be cleaned before the event.</li><li>• Photos of the Methven War Memorial before and after cleaning.</li></ul> <div data-bbox="631 635 2027 1193"></div>

### 3.3 Finance

#### 3.3.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
<b>Annual Plan 2025/26</b>	Current	30 June 2025	Yes	Yes	No	Officers have been finalising the Annual Plan in preparation for the adoption by Council. The Rates Resolution has been for legal review in preparation for setting of the rates by Council.
<b>Interim Audit</b>	April 2025	May 2025	Yes	Yes	No	A shortened interim financial audit took place in April. It is expected there will be another interim component in July.
<b>Annual Report</b>	July 2025	29 October 2025	Yes	Yes	No	Finance is preparing for the Annual Report. We are updating the Annual Report plan, which is a large document containing all tasks that must be done and timelines., as well as allocating tasks to staff. Work with asset managers and associated entities such as RDRML has begun as we plan for the revaluation of assets.
<b>Travel and Expenses module</b>	February 2025	April 2025	Yes	Yes	No	The travel and expense module was planned, tested and implemented in a joint project between Finance and IS as part of the CiA improvements project. This means that spending on credit cards and purchase cards can be processed electronically, each week by the card holder, with their manager's approval. This has reduced administration time for the finance team, as well as the wider organisation.
<b>Financial Modules and Management Services</b>	Current	30 June 2025	Yes		Yes	IS and Finance are working through the stages of this multi-stage, multi-year project. Work is progressing as scheduled. Currently Finance and

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
						IS are working on testing and documenting the End of Year system roll over process in the CiA environment.
<b>Vehicles (Fleet)</b>	Current	30 June 2025	Yes	Yes	No	<p>4 of the 6 replacement fleet vehicles (hybrid) have been received. These were ordered with a prior to 30 June delivery date. 3 of the 4 vehicles that have been replaced have been sold at auction. The 4<sup>th</sup> vehicle will go to auction late May.</p> <p>Procurement for the replacement of the infrastructure team vehicle has started. With the order yet to be placed.</p> <p>A replacement truck ordered for Open Spaces has been delivered with the deck build commencing next week.</p>

## 4. Compliance & Development

### 4.1 Building Services

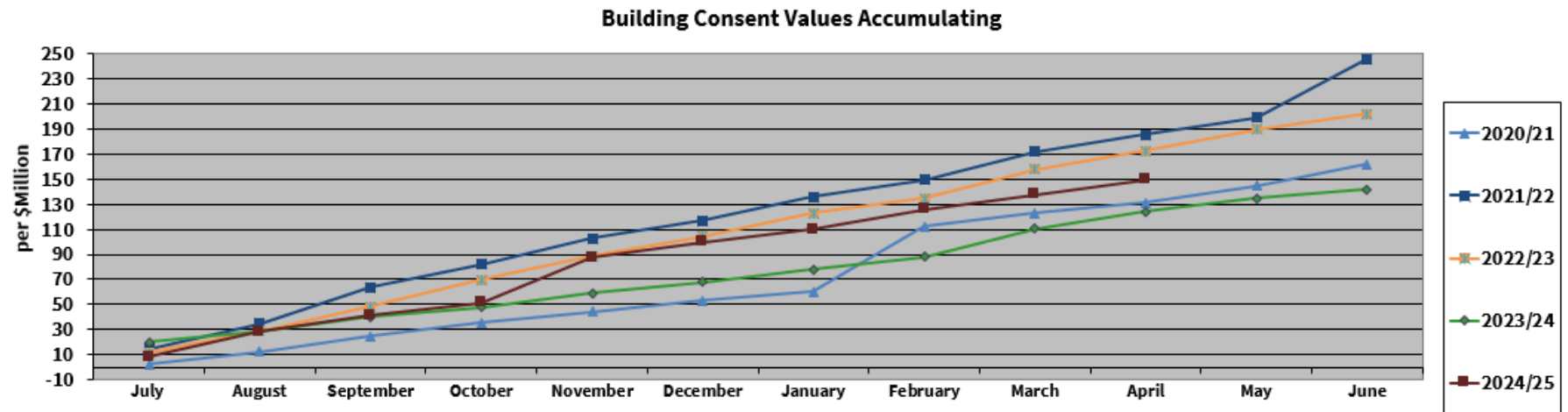
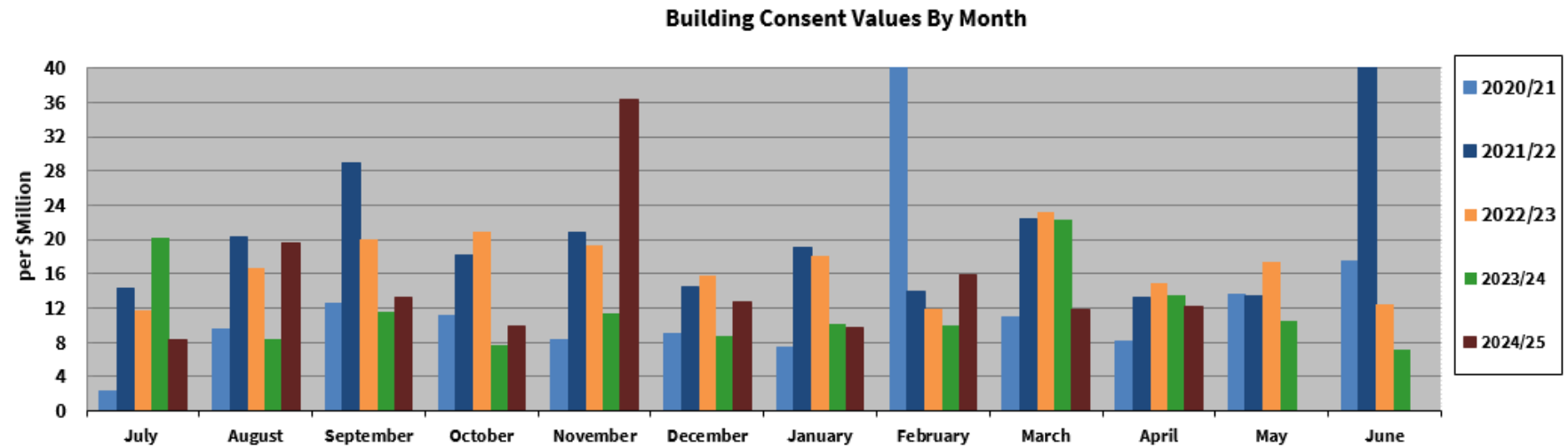
#### 4.1.1 Building consents / amendments

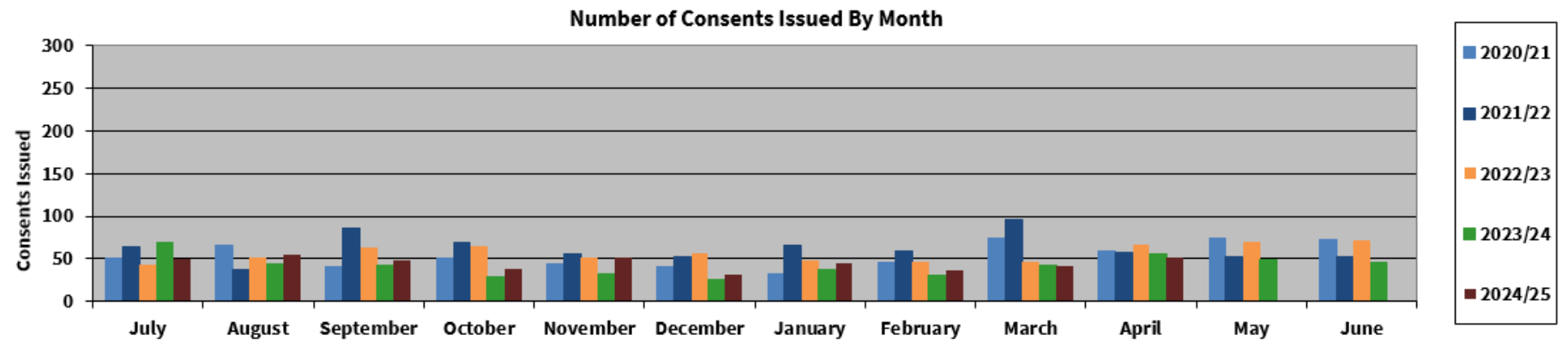
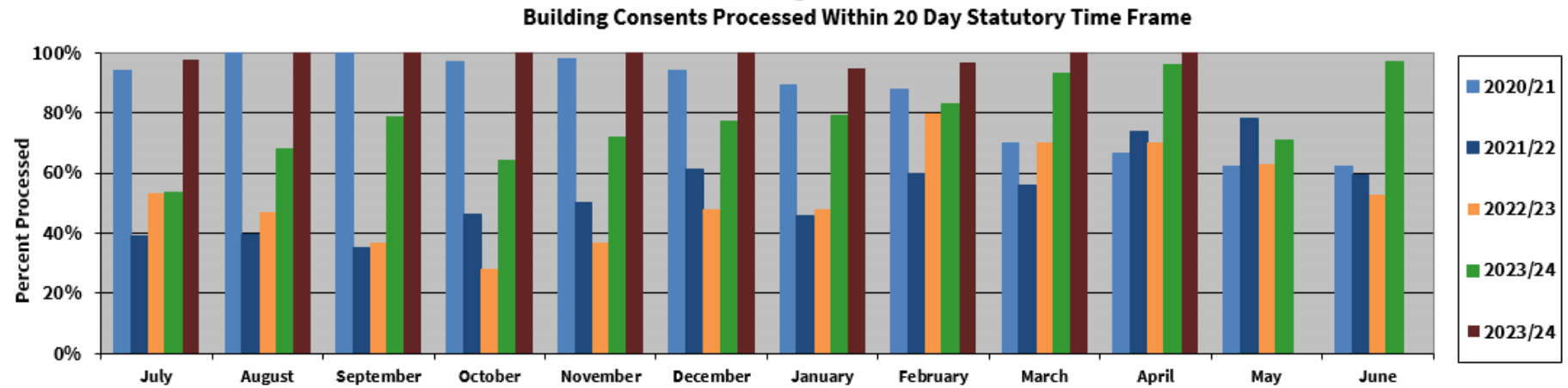
Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
July 24	63 (55)	63 (55)	50 (69)	50 (69)	98%	11.3	336 (5)	98.9%
August	50 (30)	113 (84)	55 (44)	105 (113)	100%	10.7	268 (5)	100%
September	41 (44)	153 (128)	48 (42)	153 (155)	100%	10.5	307 (5)	99%
October	57 (29)	210 (156)	38 (28)	191 (183)	100%	9.3	311 (7)	100%
November	41 (31)	251 (187)	51 (32)	242 (215)	100%	13.7	306 (5)	97.6%
December	24 (29)	275 (216)	32 (26)	274 (241)	100%	14.6	259 (4)	100%
Jan 2025	40 (27)	315 (243)	45 (38)	319 (279)	95.6%	11.3	196 (4)	98.2%
February	49 (44)	364 (287)	36 (30)	355 (309)	97.2%	12.2	272 (5)	100%
March	75 (51)	438 (338)	41 (37)	396 (352)	100%	14.6	331 (5)	100%
April	50 (38)	488 (376)	53 (56)	449 (408)	100%	15.3	267 (5)	98.6%
May	(58)	(434)	(49)	(457)				
June 2025	(57)	(491)	(45)	(502)				
Note: figures in brackets are for the corresponding month during the previous year.								



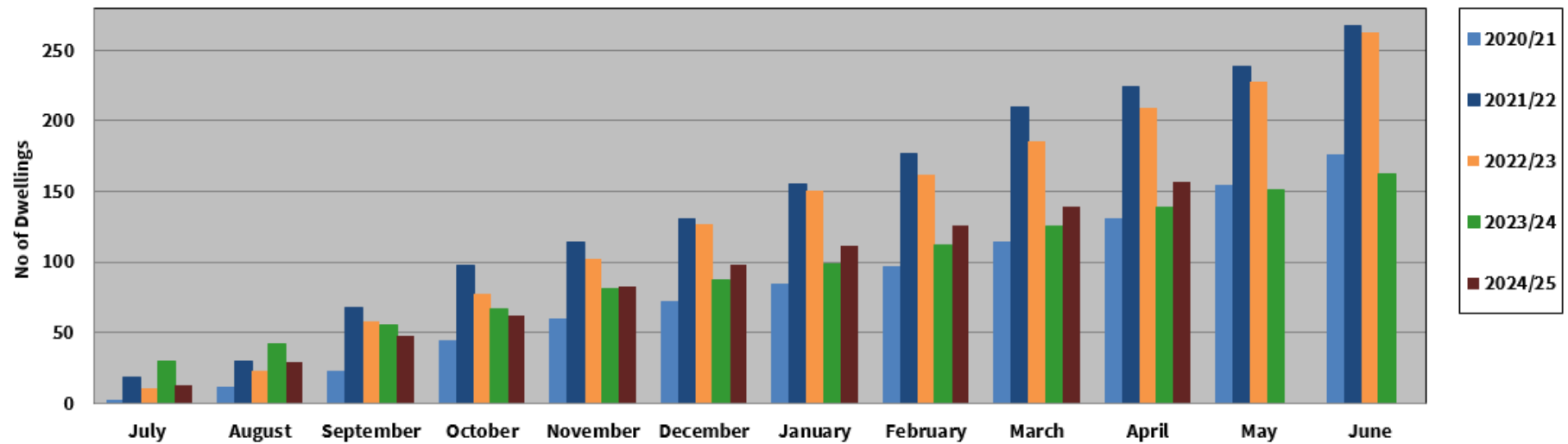
Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
<b>July 2024</b>	\$13,258,955 (\$8,738,727)	\$13,258,955 (\$8,738,727)	\$8,284,275 (\$20,219,273)	\$8,284,275 (\$20,219,273)
<b>August</b>	\$35,962,157 (\$9,886,060)	\$49,206,112 (\$18,605,787)	\$19,649,100 (\$8,484,452)	\$27,933,375 (\$28,703,724)
<b>September</b>	\$12,819,396 (\$12,316,580)	\$62,013,808 (\$30,922,367)	\$13,232,786 (\$11,568,003)	\$41,166,161 (\$40,271,727)
<b>October</b>	\$17,397,800 (\$12,217,236)	\$79,416,608 (\$43,134,602)	\$9,879,454 (\$7,710,277)	\$51,050,815 (\$47,982,004)
<b>November</b>	\$11,425,350 (\$15,015,499)	\$91,411,958 (\$58,150,101)	\$36,348,600 (\$11,365,505)	\$87,399,215 (\$59,347,509)
<b>December</b>	\$12,247,950 (\$14,337,900)	\$103,659,908 (\$74,488,001)	\$12,725,573 (\$8,853,920)	\$100,124,788 (\$68,201,429)
<b>January 2025</b>	\$12,465,350 (\$10,590,075)	\$116,125,258 (\$82,478,076)	\$9,752,450 (\$10,155,875)	\$109,877,238 (\$78,357,304)
<b>February</b>	\$17,146,000 (\$7,683,885)	\$133,271,258 (\$90,661,961)	\$15,809,850 (\$10,069,500)	\$125,687,088 (\$88,426,804)
<b>March</b>	\$17,197,917 (\$15,067,412)	\$149,671,175 (\$105,729,373)	\$11,837,300 (\$22,379,910)	\$137,524,388 (\$110,806,714)
<b>April</b>	\$11,364,300 (\$7,367,399)	\$161,435,475 (\$112,362,772)	\$12,193,217 (\$13,509,376)	\$149,717,605 (\$124,316,090)
<b>May</b>	(\$11,504,377)	(\$123,867,148)	(\$10,623,645)	(\$134,939,735)
<b>June 2025</b>	(\$20,257,559)	(\$144,207,573)	(\$7,248,792)	(\$142,202,227)
<b>Note: figures in brackets are for the corresponding month during the previous year.</b>				

Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
July 2024	13 (26)	13 (26)	8 (30)	8 (30)	100%
August	10 (26)	23 (52)	9 (20)	17 (50)	100%
September	9 (28)	32 (80)	4 (27)	21 (77)	100%
October	14 (20)	48 (100)	15 (20)	36 (97)	93.3%
November	10 (35)	56 (135)	8 (28)	44 (125)	100%
December	2 (22)	58 (157)	5 (28)	49 (153)	100%
January 25	9 (20)	67 (177)	10 (14)	59 (167)	100%
February	12 (46)	79 (223)	11 (33)	70 (200)	100%
March	14 (24)	93 (247)	7 (26)	77 (226)	100%
April	8 (22)	101 (269)	12 (18)	89 (244)	100%
May	(22)	(291)	(18)	(262)	
June 25	(10)	(301)	(7)	(269)	
Note: figures in brackets are for the corresponding month during the previous year.					

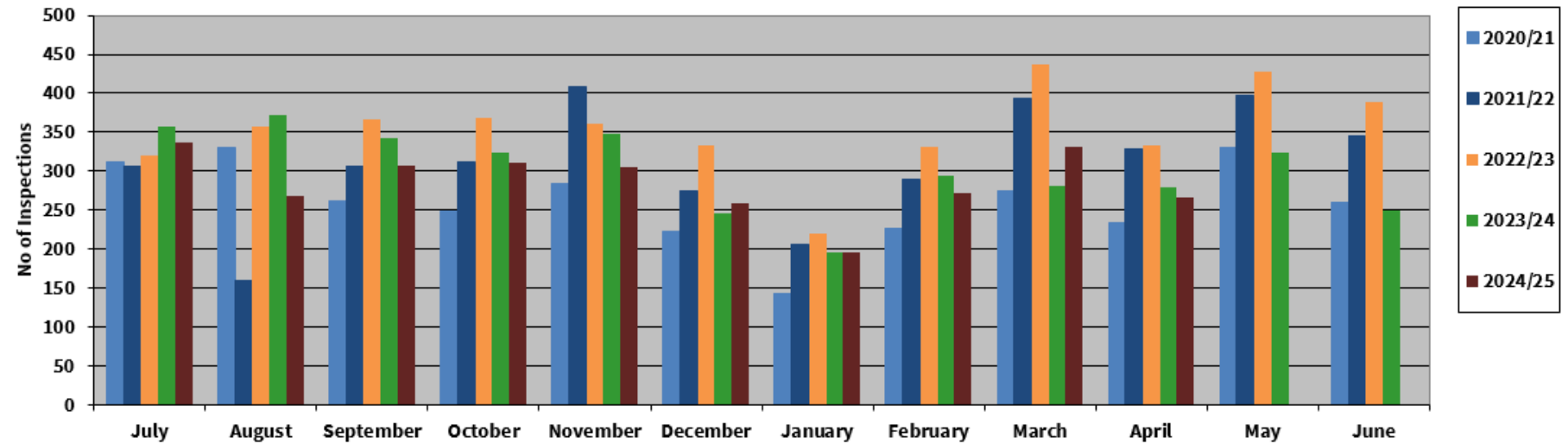




**Number of Dwelling Consents Accumulating**



**Number of Inspections Completed**



### **Consent volumes**

- 4.1.2** With ten months of the financial year gone, compliance for issuing consents at 99.1% with an average of 12.3 working days. Out of the 488 consents received so far this financial year, 169 are for new dwellings (compared to 106 same time last year). We are currently 29.8% ahead of consents received and 10% ahead of consents issued compared to the same period last year. We are preparing for the proposed changes in legislation regarding inspections, self-certification and granny flats.

## **4.2 Civil Defence Emergency Management**

### **4.2.1 March 2025**

March commenced for Civil Defence with the annual Children's Day event at the Plains Museum. Three of our volunteer staff were on site to assist with providing information on evacuation planning, what goes in a grab bag, and we also had the Shakey House earthquake simulator onsite which provided an excellent training tool for children and parents/caregivers on "Drop, Cover, Hold" in an earthquake.

The EMO provided presentations on the risks we face within Ashburton District to the Mayfield Lions and Ashburton Rotary, met with the Mid Canterbury Principals Association and visited Methven Primary School to speak with them around Business Continuity and Emergency Planning and provided advice on where sound information in this space can be sourced. He also assisted with ADC/Methven Community Board set up for the Methven A & P Show.

The EMO attended internal meetings with

- The Climate Change and Sustainability group,
- The Mahi Tahi expansion group,
- The Purchase Card project group, and
- The P & C, Comms and IT teams regarding building duress and alerting systems.

External meetings were held with:

- Canterbury CDEM Group regarding Ex Whakahau (Recovery) which will be held in May 2025.
- Ashburton Police Intelligence Liaison about working more closely within the Reduction, readiness, Response and Recovery phases (The 4R's).
- Representatives from Sport Canterbury about using recreation and play in a Recovery context.
- Neighbourhood Support Board meeting

- Aoraki Environmental Consulting team (AEC) at our ADC Hui, and
- Talbot Security Group regarding building duress and alarm systems.

The Safer Ashburton Steering group met twice during the month to discuss an upcoming Age Concern Survey and also conducted the Steering Group regular meeting. Both of these were conducted in the EOC.

The EMO attended the Regional Response Planning Group meeting, the Canterbury CDEM Group Work prioritisation hui, and a briefing from Business Canterbury on the part they will be playing on Ex Whakahau in the Economic Environment Group for the exercise.

The monthly volunteer training evening was conducted where the EOC Welfare staff facilitated discussions with the volunteers to establish a set of deployment procedures to allow the volunteers to be able receive the deployment messages right through to arriving on site at a Civil Defence Centre and setting this up for operations. Invaluable training for the volunteers as the EOC staff and EMO will be busy in coordination operations and unable to assist a great deal in the deployment.

The EMO, as part of Canterbury CDEM Group, also attended South Island Field Days and helped to man the Emergency Services hub over the Wednesday and Thursday. This was a great activity and allowed for interaction with rural people and time to impart messaging on readiness, response and business continuity planning (BCP) for their businesses.

ADC CDEM were able to provide the 88 KvA and 32 KvA generators for use at the Live on the Lawn jazz music event, providing power to the mainstage and the food vendor area. This assists with the smooth running of the events, but also means that our generators are run under load, which is essential for their maintenance.

#### **4.2.2 April 2025**

During April the Emergency Management Officer (EMO) has conducted a number of meetings including a catch up with the Rural Support Trust, regarding some combined work in the rural space that CDEM and RST will be undertaking. He also attended a number of online meetings with Canterbury CDEM Group working on a prioritization strategy and plan for work across Canterbury Region.

Canterbury Civil Defence Group also hosted a debrief on the National Warning System (NWS) response to the 6.8 magnitude earthquake which struck off Southland in late March, and associated warnings issued by the NWS.

There was also online meetings to develop a regional strategy for Bird Flu, hosted by ECan and MPI. This is very much in a start state with further meetings to follow in the coming weeks/months.

The EMO visited Idea Services at the facility in Tinwald to discuss preparedness and provide advice on their emergency planning and also attended the Community Networking hui hosted by Community House.



The EMO hosted the Acting Manager on Oranga Tamariki for the South Canterbury Region at Te Whare Whakatare. This was a great opportunity to forge a new relationship with the incoming manager and to discuss our shared responsibilities in dealing with children and young people and their families displaced during a disaster.

The Ashburton Emergency Operation Centre staff conducted training in standing up the facility and also on the conduct of an initial Incident Management Team (IMT ) meeting during a disaster event.

The Emergency Support Team (EST) volunteers attended their monthly training evening which had them conduct generator and gear checks, starlink set up and discuss a deployment procedure.

The EMO also provided community presentations on the risks we face within Ashburton District to Volunteering Mid & South Canterbury, the staff at the YMCA and the Braided Rivers Inner Wheel group.

The EMO and the Local Recovery Managers have also been planning for the Exercise Whakahau (Recovery) regional exercise which will be conducted over a six week period from 29 April through to Kings Birthday weekend. Ashburton CDEM part in the exercise will see us conduct workshops and training on 2 and 9 of May.

The EMO has also been involved in the consultation and feedback for the drafting of the new Emergency Management Bill. The document Strengthening New Zealand's Emergency Management Legislation was provided to stakeholders on Thursday 17 April with a deadline for feedback of 14 May 2025. This short turnaround has caused a flurry of activity led by the Canterbury CDEM Group involving a series of MS teams hosted workshops on each of the five key topics in the consultation document. The goal was to have the feedback document ready for consideration by the Coordinating Executive Group by 5 May, and a hope that it could then be sent to the Joint Committee for sign off prior to be submitted 13 May. This has meant that a number of other activities have had to be re-prioritised to get this work completed.

### 4.3 Alcohol Licensing

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
May 2024	1	7	7	20	1
June	0	5	5	12	1
July	1	6	9	17	1
August	1	9	6	16	0
September	1	8	9	18	0
October	1	6	9	17	1
November	1	8	8	16	2
December 2024	0	5	2	7	0
January 2025	0	3	4	19	0
February	0	3	10	11	1
March	2	2	6	13	1
April 2025	1	1	16	23	0

#### 4.3.1 Withdrawn or Opposed applications: NA

## 4.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Dogs Impounded	Dogs Euthanized	Dogs rehomed	Infringement
May 2024	6935	29	99.6%	8	0	5	19
June	1929	4966	28%	2	1	3	4
July	5896	909	86.64%	12	0	2	4
August	6334	434	93.6%	4	0	2	0
September	6412	370	94.5%	5	0	1	0
October	6458	335	95%	8	0	2	4
November	6506	282	95.9%	13	0	3	23
Dec 2024	6546	274	96%	7	0	1	12
Jan 2025	6585	257	96.2%	12	0	1	38
February	6614	243	96.4%	9	1	1	34
March	6638	185	97.3%	9	0	0	144
April 2025	6666	155	97.7%	11	0	2	8

### 4.4.1 Dog registration

For March/April period - 5 NTR's (Notices To Register) issued for known dogs, 4 NTR'S for undeclared dog, One dog abatement issued.

#### 4.4.2 Dog Control Bylaw and Policy Review Preparation

An initial meeting was held to begin discussions around the review of the Dog Control Bylaw and Policy which is due in 2026.

The following is a breakdown of total number of complaints received (CRMs)

Month	Attack	Fouling	Barking	Wandering /Lost	Welfare	Rushing	Other	Reports of wandering stock
May 2024	5	1	25	32	5	7	3	4
June	6	0	16	18	2	1	6	7
July	5	1	18	46	10	2	3	6
August	2	1	26	19	5	1	5	7
September	0	0	28	33	4	2	4	4
October	4	1	24	40	1	3	0	3
November	1	0	9	51	6	4	2	4
Dec 2024	6	0	26	41	5	3	8	3
Jan 2025	4	0	21	36	5	1	4	2
February	5	0	26	41	3	0	1	1
March	2	0	57	36	2	1	2	0
April	3	0	25	40	5	2	0	8

## 4.5 Food Safety

The following is a breakdown of food licensing activities for the reporting period:

Month	Food Premises Audited	Food Control Plans Audited	Mobile shops inspected
May	6	6	0
June	16	16	0
July	23	23	0
August	5	5	*20
September	4	4	*8
October	10	10	0
November	8	8	0
December 2024	13	13	0
Jan 2025	6	6	0
February	10	10	0
March	9	9	0
April 2025	13	13	0

\*Accounts for Night Noodle Market and Boulevard Day

- **Food Audit Outcomes**

One food operation was temporarily closed in March due to an unsatisfactory audit. After addressing disrepair and operational issues, a follow-up audit confirmed sufficient improvements, allowing the premises to reopen. The operator is now receiving ongoing training to maintain food safety measures.

## 4.6 Planning

Resource Consents	March 2024	March 2025
No. of resource consent applications decided <sub>1</sub>	22	15
No. of resource consents decided within statutory timeframe	21	15
Resource consent KPI Compliance (accumulating)	95.7%	99.2%
Notified/ Limited notified applications decided	2	0
<b>Other:</b>		
No. of 223 Certificates processed	5	6
No. of 224 Certificates processed	2	5
No. of building consents reviewed against District Plan <sub>2</sub>	21	5

Land information memoranda	March 2024	March 2025
LIMs Produced	64	100
LIMs Produced within 10 working days	64	100
LIMS (accumulating)	599	755

Resource Consents	April 2024	April 2025
No. of resource consent applications decided <sub>1</sub>	8	18
No. of resource consents decided within statutory timeframe	8	18
Resource consent KPI Compliance (accumulating)	95.89%	99.3%
Notified/ Limited notified applications decided	0	0
<b>Other:</b>		
No. of 223 Certificates processed	5	3
No. of 224 Certificates processed	5	1
No. of building consents reviewed against District Plan <sub>2</sub>	18	22

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Land information memoranda	April 2024	April 2025
LIMs Produced	70	85
LIMs Produced within 10 working days	70	85
LIMS (accumulating)	699	840

#### 4.6.1 Consent Volumes

Planning has processed a total of 182 consents so far this financial year compared with 159 at the same point in the previous year. Of these, 57 were subdivision applications and 83 land use compared with 42 and 83 respectively from the previous year. This, along with an increase of 20% in LIMs produced year on year is indicating that there is still a strong demand for new residential sections in the District and a high level of activity in the market compared to this time last year.

#### 4.6.2 Private Plan Change request

A privately requested plan change to rezone an area of land at 78 Fairfield Road West and 109 Works Road was received in the period. This request seeks to rezone land from Business F (meat processing) to Business E (medium/heavy industrial uses).

## 4.7 Economic Development

### 4.7.1 Events

Events Programme 2024/25
<b>Upcoming Council Events:</b> <ul style="list-style-type: none"><li>• <b>Glow in the Park:</b> This event is scheduled for King’s Birthday Weekend on 30 May – 1 June. Planning is nearing completion. The website is here: <a href="https://www.glowinthepark.nz/">https://www.glowinthepark.nz/</a></li><li>• <b>Citizenship Ceremony:</b> This ceremony is scheduled for Wed 18 June at the Ashburton Events Centre.</li></ul>
<b>Community events and activities involving Council in the reporting period:</b> <ul style="list-style-type: none"><li>• Multi Cultural Bite, 1 March</li><li>• Mid Canterbury Children’s Day, 2 March</li><li>• Run Mt Hutt, 8 March</li><li>• Ashburton Car Club, Wakanui Autocross, 30 March</li><li>• AshColl Cross Country, 8 April</li><li>• Battle of the Alps, 18 April</li><li>• Methven &amp; Foothills Walking Festival, 18 April – 21 April</li><li>• Ashburton Car Club, Street Sprint, fuelled by KFC, 25 April</li><li>• ANZAC Ceremonies, 25 April</li></ul>
<b>Upcoming community events and activities involving Council:</b> <p>Staff are working on 9 events scheduled to occur between May and Aug 2025 (not including Council Events):</p> <ul style="list-style-type: none"><li>• Ashburton Vintage Car Club Swap, 3 May (<i>cancelled</i>)</li><li>• Ashburton Car Club, Standing Quarter Mile Sprint, 17 May</li><li>• PB Scooter Race, 11 May</li><li>• Methven Medical Centre 40<sup>th</sup> Anniversary Community Health Day, 18 May</li><li>• Ashburton Intermediate Cross Country, 21 May</li></ul>



- International Potato Day, 30 May
- FENZ Methven Anniversary Celebration, 31 May
- Ashburton College Ball, 6 June
- South Island Half Marathon, 3 August

#### 4.7.2 Mayors Taskforce for Jobs

##### **Placements**

- There have been 64 placements with 53 of those now in sustainable employment (been employed for at least 90 days) and 11 waiting to reach their 90 days. The target for the year was 30.
- There are another 8 with interviews underway which will ideally result in placements in work.
- The coordinator is currently working with 40 clients who are seeking work, and the pastoral care of the 19 others waiting for their 90 days or to hear from the interview.
- The teacher's day out was a success showing the diversity and growth for employment in our district and building good relationships with the three secondary schools

##### **Driver Licensing**

- The coordinator was absent for the months of March and April, so no licenses were obtained.
- There have been continued driving lessons and 10 people have obtained "F" (forklift) endorsement through a MTFJ sponsored course.

##### **Youth Employment Data**

- The Mayors Taskforce For Jobs has created a website with data analysts to provide information on youth employment stats. The website can be accessed [here](#) and will be updated periodically.

## Total Placements Made And Sustainable Outcomes 24/25 ⓘ



ALL TIME

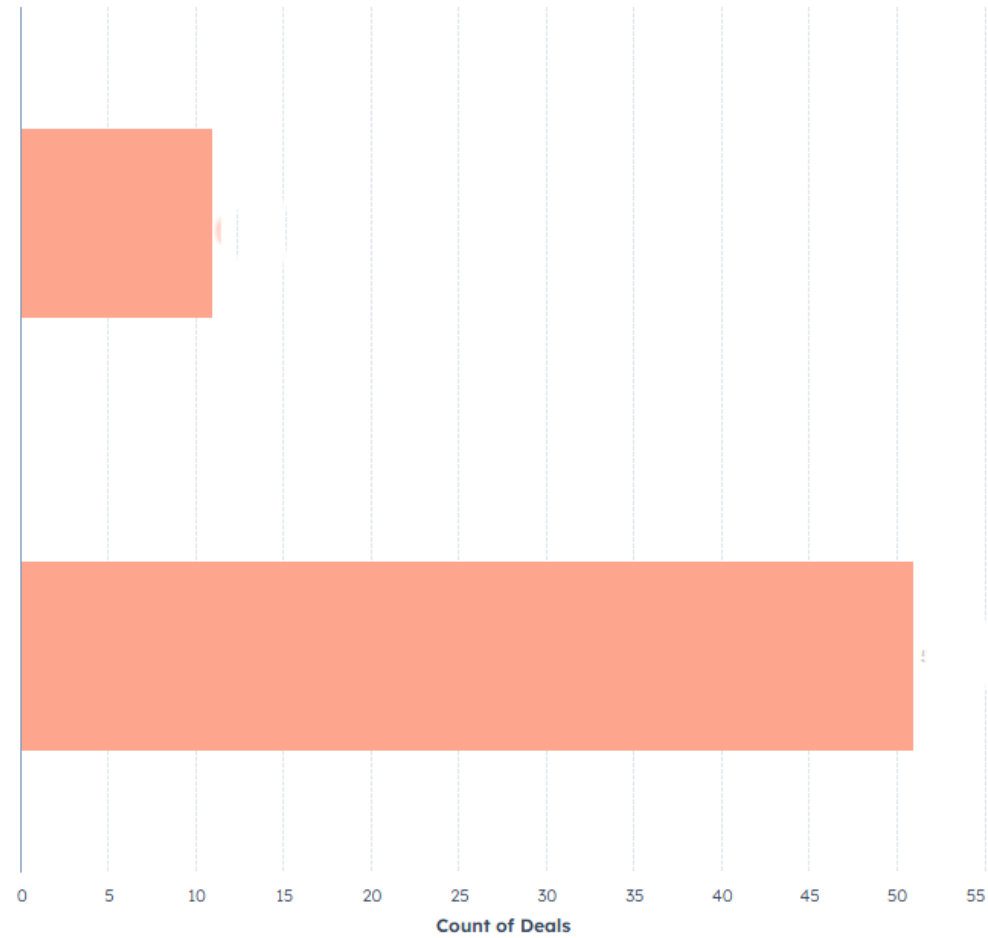
FILTERS (2)

● Count of Deals

Deal Stage

Placement Made (Ashburton 24/25)

Sustainable Outcome Achieved (Ashburton 24/25)



#### 4.7.3 District Promotion

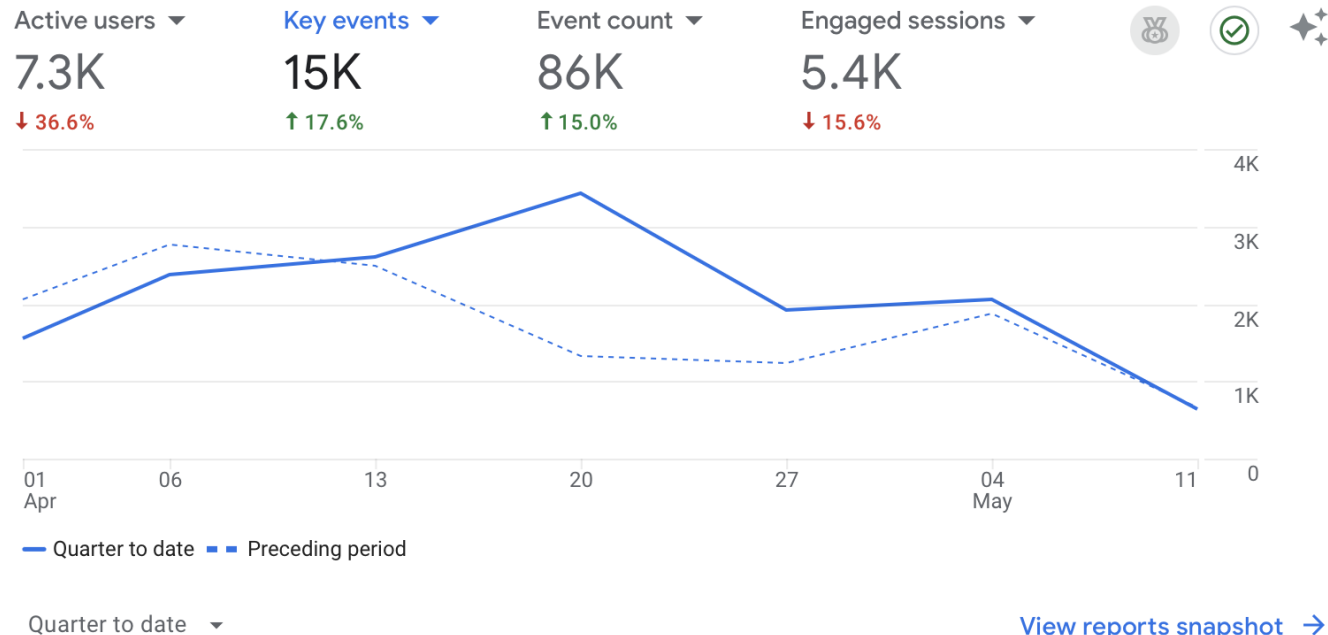
##### **District Promotion – March & April**

- The Ashburton CBD street map has been completed and printed in an A3 pad with a map of the district printed on the reverse side. The maps are available from Te Whare Whakare and will also be distributed around the district for public use.
- An updated 40 page brochure showcasing the district has been completed and printed. The brochures also contain mini maps of Ashburton's CBD and the district. The district maps indicate places of interest as well as other amenities available in the district such as dump stations, recycling and fuel. These brochures are available in the Visitor Information area of Te Whare Whakare. They will also be distributed to operators throughout the district to be placed in their brochure racks. Motueka i-site has also requested 100 copies as they have been receiving multiple public queries on our district.
- New signage has been developed and mounted above the interactive touch screens in Te Whare Whakare indicating the area has Visitor Information.
- A project with ChChNZ and Selwyn & Waimakariri District Councils has developed from the Destination Management Plan focussing on food and beverage offerings in the region. A workshop was held in April with food and beverage operators and led by Sarah Meikle from Food + Drink NZ and was attended by 14 local businesses. Sarah Meikle has been contracted to work within the three districts to hold workshops to determine where each district is in their food journey and based off this information, to develop a proposition for future food and drink tourism products and experiences. The project is set to conclude at the end of June when Sarah's recommendations will be presented.
- A Tourism Advisory Group meeting was held in March. New Terms of Reference for the group were discussed and agreed to which will see this become a working group. The main changes in the revised Terms of Reference are that the governance has been updated as well as the frequency of the meetings, otherwise the purpose and the objectives have been simplified. Additional meetings can be held if required without formalising via Council. Further group discussion determined that twice a year meetings will be held and reported back to Council. Additional, more regular meetings (8 weekly) will be held with more of a networking and workshop purpose. The updated Terms of Reference will be submitted to Council for adoption once updates have been made. The overall feeling from the group when reflecting on the summer season, was very positive, and some operators saw a lift in customers from the previous year.
- At the end of February the Government announced the Regional Tourism Boost Fund which is a \$3 million contestable fund to support regions to attract more international visitors around the country during winter 2025. The application for funds required a collaborative effort of regional and district organisations led by a specific Regional Tourism Organisation (RTO). 6 weeks after the confirmation of funding from MBIE, the campaign is now live in Australia. The campaign is led by ChChNZ and includes 5 other RTOs and several DTOs. \$600k was applied for and received for this campaign

- Campaign Details
  - The campaign microsite can be found [here](https://centralsouthisland.co.nz) - <https://centralsouthisland.co.nz>
  - Campaign Name – Winter Different
  - The campaign will be running in East Coast Australia from now until the end of June and profiles the wider Canterbury region including the West Coast.
  - There are over 150 deals on the microsite from operators from Kaikoura to Tekapo, including the West Coast. Approximately 12 local operators have taken part. The operators are all using a traceable promo code to measure the success of the campaign.
  - You may notice that Mid Canterbury, Akaroa, Selwyn and Waimakariri are missing from the map and associated links - we have asked them to rectify this and they have advised this will be addressed soon.
- The NZ Indoor Bowls Open and Masters Championships are scheduled to run in the district in June, which will see approximately 800 competitors in the district for a week. To encourage competitors and their supporters to spend their down-time in the district a campaign was developed that has had great support from local operators. Ten operators have put forward exclusive deals available to people involved in the tournament and they are using promotional codes to track the bookings from this campaign.
- A short family from a Taiwanese family was organised and executed at the end of March. The Kang family have a large following on YouTube (138k subscribers), Instagram (363k followers) and Facebook (169k followers) and their content primarily focusses on authentic, family holidays and experiences. The family (mum, dad, and two sons) released several reels and posts in the days after their visit, generating over 2 million views. Last week they also released the first YouTube video of their trip to the district ([you can view it here](#)), which had already been viewed 94k times at the time of writing. The visit was arranged in conjunction with a local operator and since the videos have aired, enquiries have come through on how to book the experiences featured in the videos.
- In collaboration with the Property Team, officers assisted the Pukeke Lions in their recent renovation of the bus shelter located on East Street in the CBD. Town and district maps were supplied along with imagery showcasing the district, and images from the Aviation Museum and Plains Museum that additionally display a QR code linking to their respective websites.
- The new Experience Mid Canterbury website has been completed and launched. The site has increased functionality and a modern design. One of the additional tools now available will ensure that operator listings can stay up to date as they can now manage and maintain their own website listings. An updated Image Library has also been developed allowing members of the public to utilise high quality images showcasing our district. Phase 3 of the website upgrade was the development of a cloned version of the site that is viewable on the interactive touchscreens in the library. Additional functionality has now been added to the screens allowing users to search the website with a pop up keyboard. The use of the screens is also now able to be tracked and measured and custom reporting is currently being developed. This version of the site is very image heavy which is causing some delay in response and this is being investigated currently.

- The website can be viewed at <https://midcanterbury.co.nz>

## Website Statistics



Overall active users were down so far for this quarter to date. This is likely due to the absence of paid campaigns directing users to the website. 1.3k users came directly to the EMC website – i.e. they typed in the web address. This is a good indicator for brand awareness.

4.6k views were recorded for the [Methven Walkway](#) page.

The most popular page of the site this quarter has been the new 'See, Do & Stay' page which allows users to filter their search requirements across all attractions and amenities on the site. This page has 6.7k views and also comes in an interactive map format.

Locations

View Map

CATEGORY

Outdoor Activities


SUB CATEGORY

All

REGION

All


Showing 56 listings



Lake Clearwater

📍 Mt Somers & High Country, Canterbury


See more




Lake Clearwater Loop

📍 Mt Somers & High Country, Canterbury

See more



Lake Emily



Lake Emma

Locations

View List

CATEGORY

Outdoor Activities

SUB CATEGORY

All

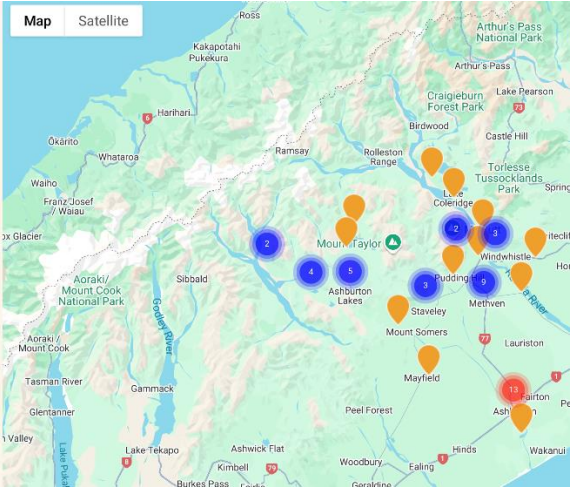
REGION

All

Showing 58 listings

Map

Satellite



When searching for a location (accommodation, restaurant, activity etc), users can toggle between a list view or an interactive map by clicking the orange button above the search filter. An example of the interactive map can be seen at this link:

<https://midcanterbury.co.nz/locations/map>

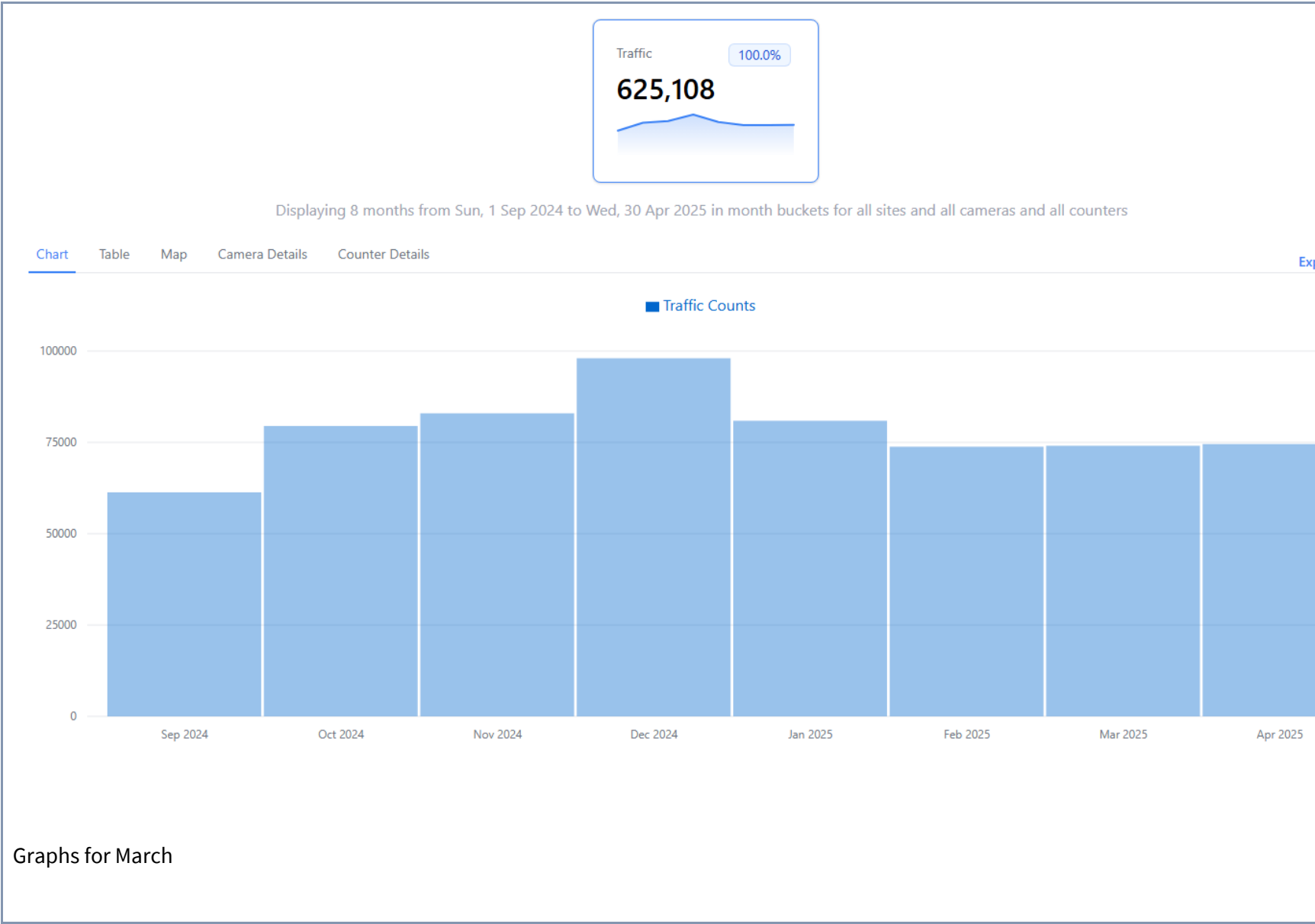
83

#### 4.7.4 Ashburton District Cycle Trail

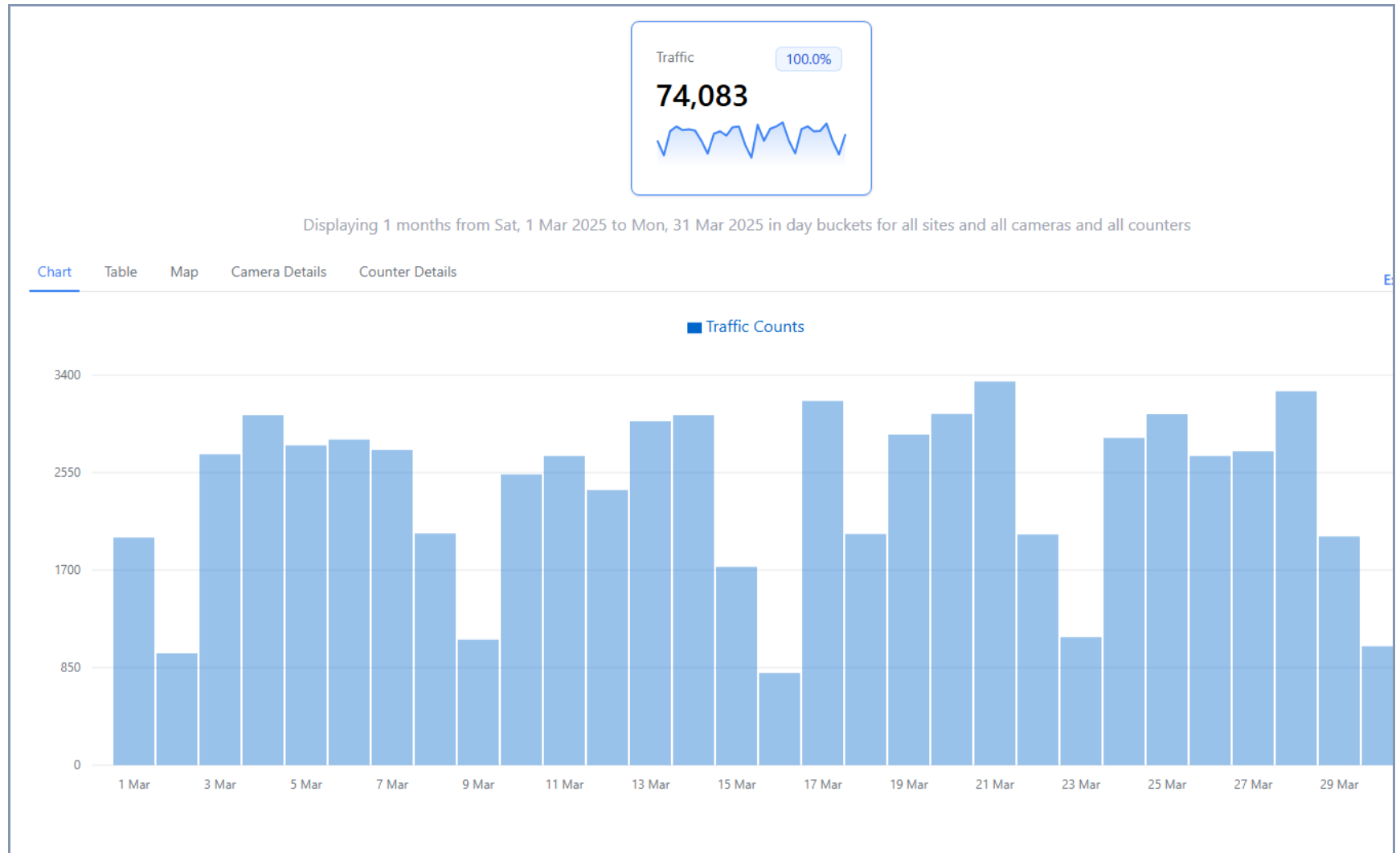
Cycle Trail
Xyst are continuing their work on the high level feasibility for the cycle trail, with initial trail route assessment and discussion with key stakeholders undertaken. Their report is due in June.

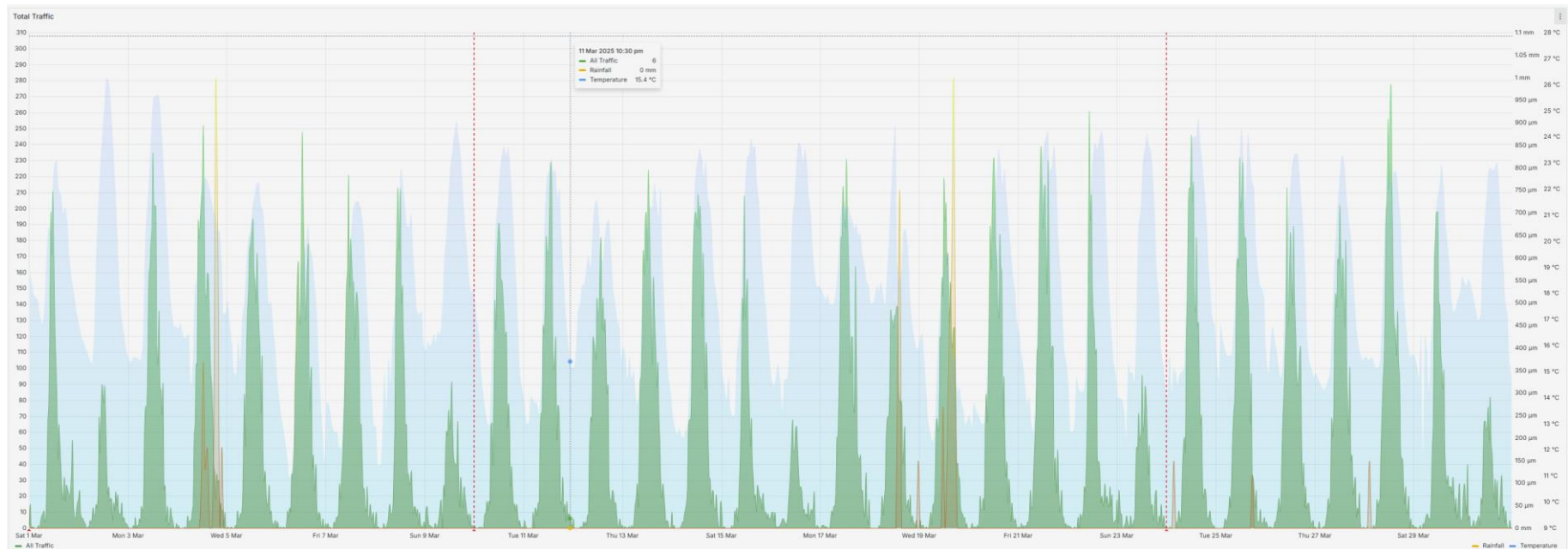
#### 4.7.5 Pedestrian Counters

Reporting
<ul style="list-style-type: none"><li>• The number of pedestrian movements counted in March / April was very consistent with 74,803 counted in March and 74,516 counted in April.</li><li>• April had more fluctuations than March, largely due to weather events and public holidays.</li><li>• With eight months of data now captured, early trends are beginning to emerge. A full 12 months will establish a solid baseline, enabling meaningful year-on-year comparisons. This will give a more complete picture of the CBD's overall health and provide elected members and staff with greater confidence when planning future projects to support CBD activity.</li></ul>









The graph above shows the spikes in pedestrians being counted on an hourly basis.

- The green spikes are pedestrians which is read using the left hand key
- The light blue is temperature that can be read against the right hand key and
- The orange spikes are rainfall which again can be read against the right hand key.

## Graphs for April



Displaying 1 months from Tue, 1 Apr 2025 to Wed, 30 Apr 2025 in day buckets for all sites and all cameras and all counters

[Chart](#)

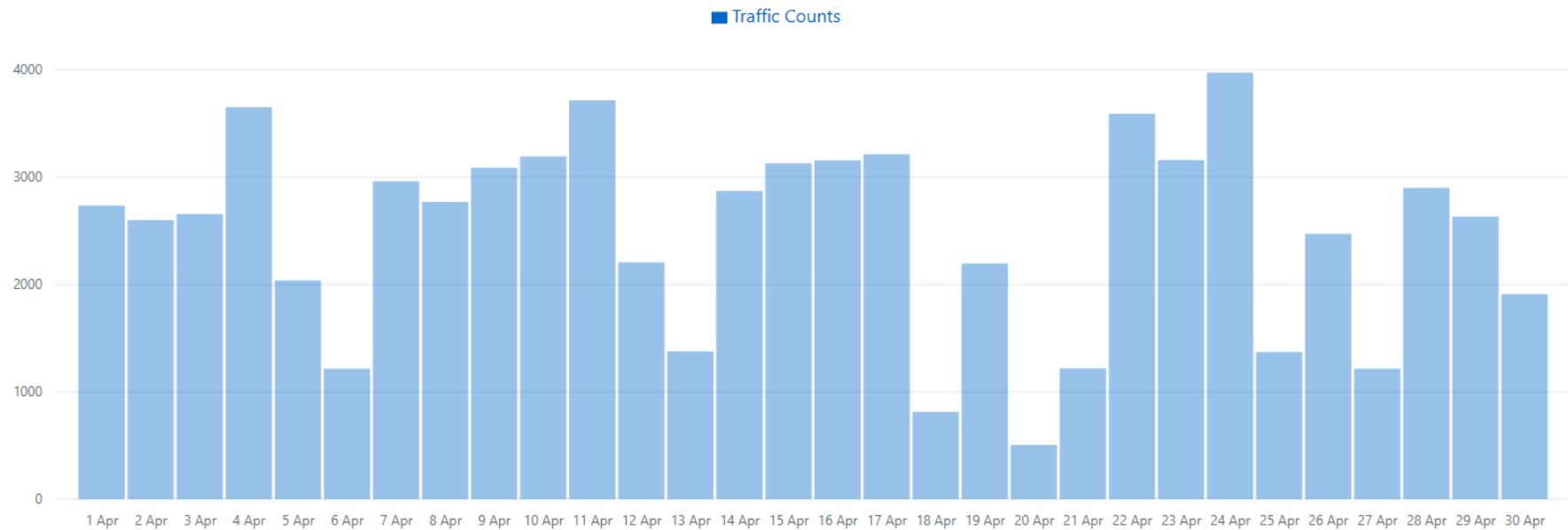
[Table](#)

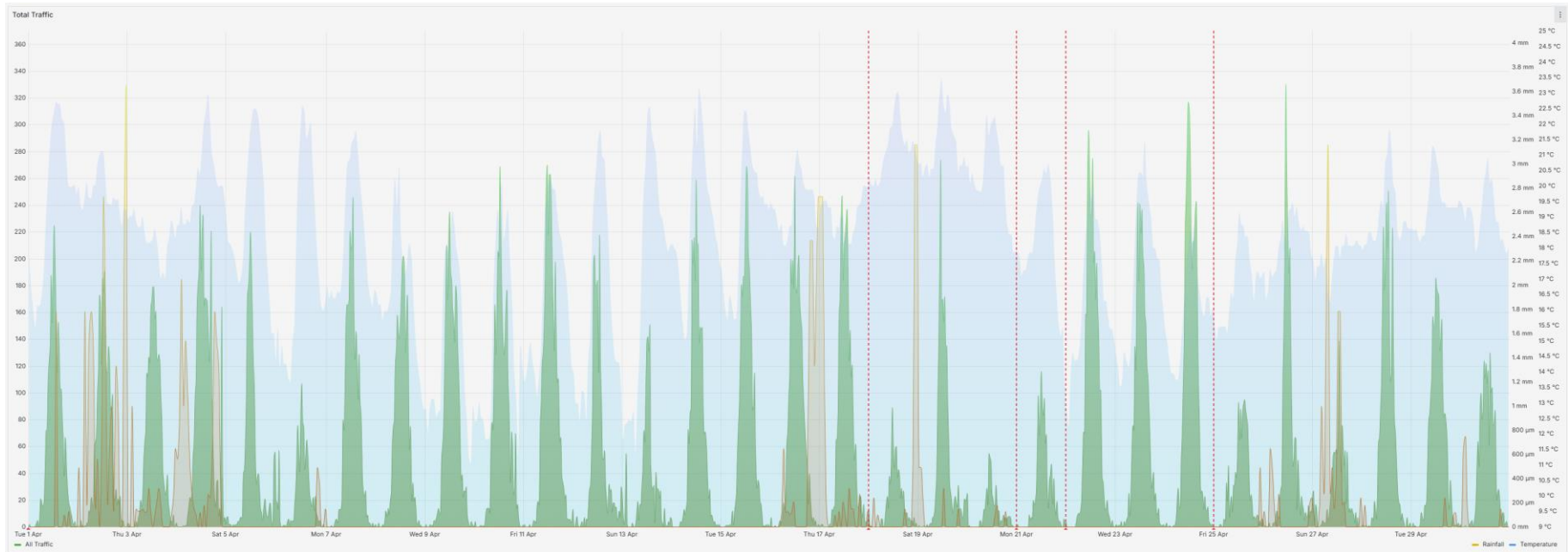
[Map](#)

[Camera Details](#)

[Counter Details](#)

[Expand view](#)





The graph above shows the spikes in pedestrians being counted on an hourly basis.

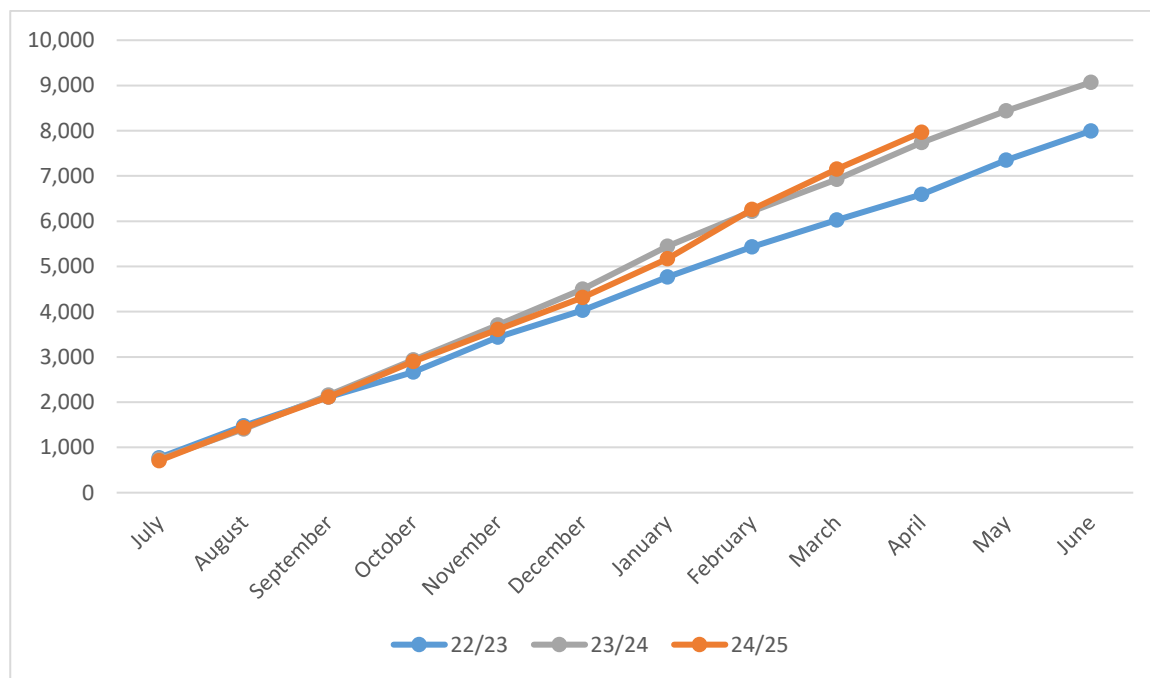
- The green spikes are pedestrians which is read using the left hand key
- The light blue is temperature that can be read against the right hand key and
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## 5. People & Facilities

### 5.1 Council Services

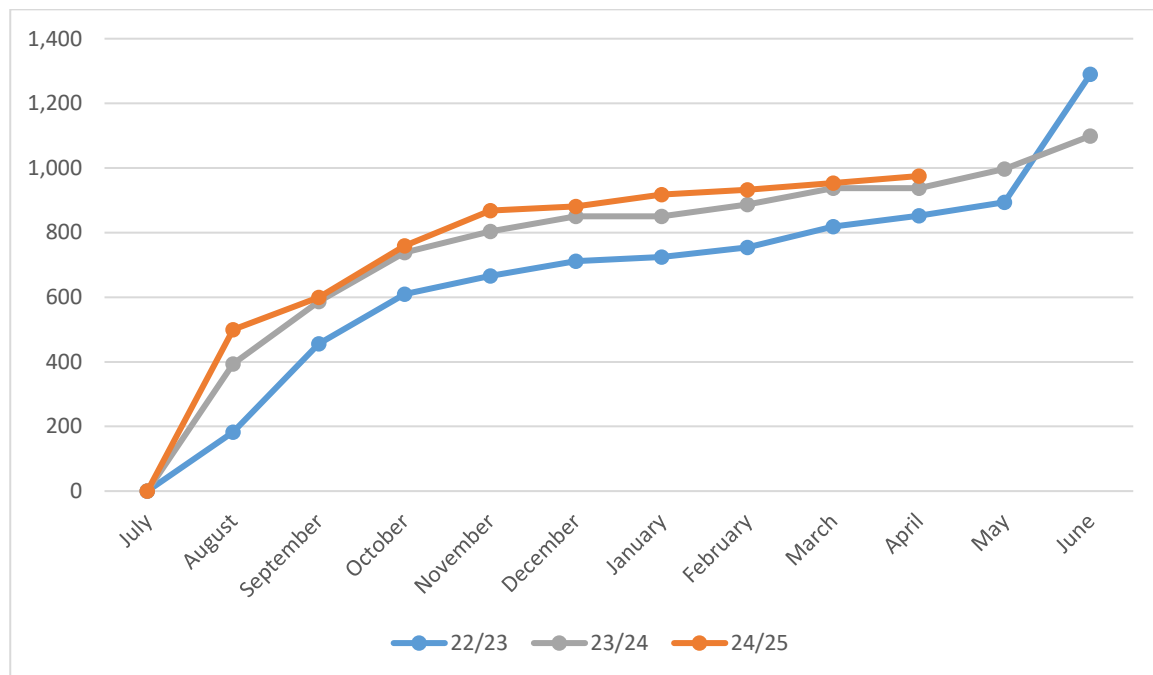
#### 5.1.1 Key Performance Measures

##### a) Customer Requests Raised



24/25	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Kerbside	126	196	131	206	168	118	234	458	232	208		
Roading	179	150	131	131	112	112	138	115	135	178		
Water	126	142	137	134	153	208	197	231	190	141		
Animal	88	62	73	83	83	91	74	77	100	87		
Info Req	65	43	54	49	49	40	49	73	68	68		
Noise	23	25	42	37	31	41	45	23	24	23		
Property	20	20	42	22	22	12	24	16	27	19		
Other	80	88	68	129	88	81	100	98	114	89		
<b>Total CRM's</b>	707	726	678	791	706	703	861	1091	890	813		

## b) Rates Rebates



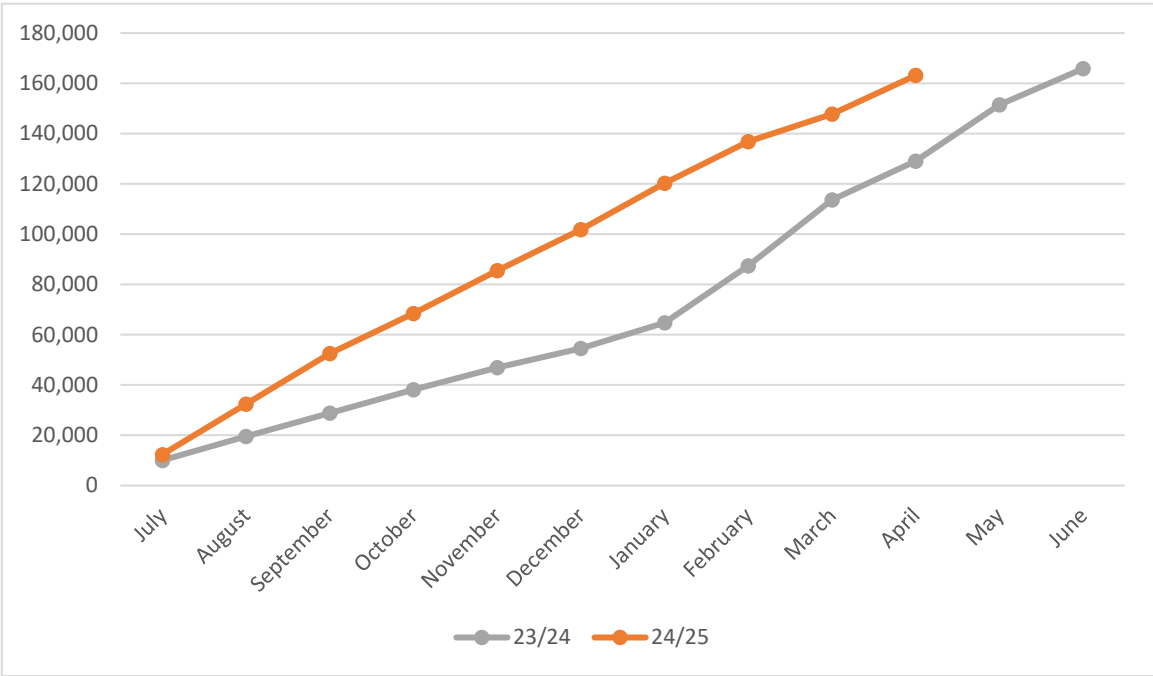
### 5.1.2 Operational Activities

	Description
<b>Other:</b>	<p>March – we were part of the Aged Concern Expo help at Ashburton Hotel. We went along with rates rebates and kerbside refuse and recycling information. Lesley from Eco Educate was also at our table and shared information about recycling.</p> <p>Over two days during the April rain event there were an increased number of calls regarding flooding on roads, culverts, and some sewer issues. There were also a number of people travelling through the district making sure the Ashburton (and Selwyn) bridges weren't closing.</p> <p>In total there were 116 roading and 14 sewer CRMs created.</p> <p>Our after hours contact centre sent us 38 requests from the two evenings, where we would normally have between 2-5 requests mid week.</p>

# 5.2 Library

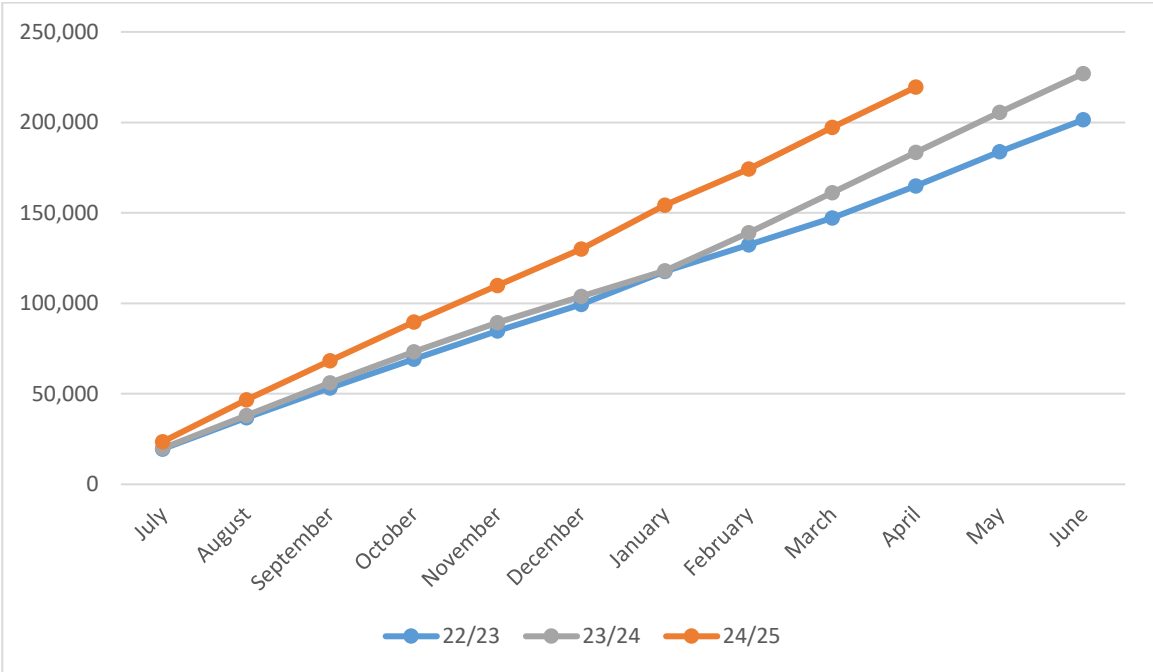
## 5.2.1 Key Performance Measures

### a) Te Whare Whakare Visitation\*

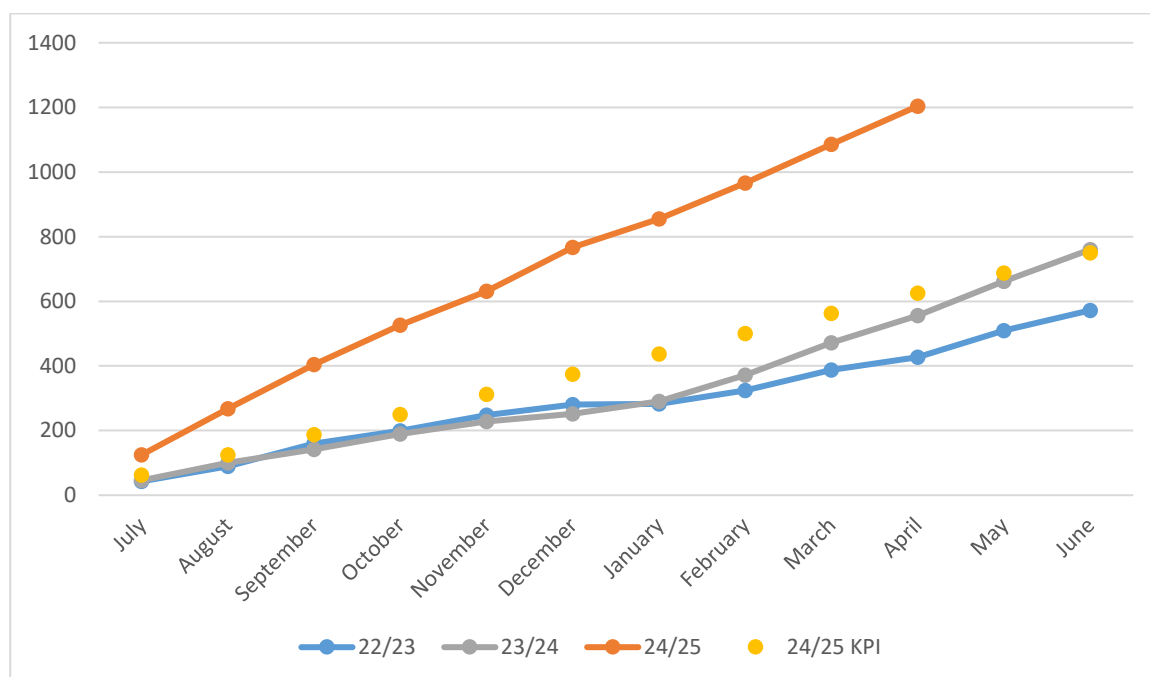


\* June to December 2023 data is visitation numbers from the previous Library.

### b) Issues



### c) Activity & Programme Sessions



### d) Other Activity Measures

24/25	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Memberships - Child	2130	2151	2127	2176	2153	2136	2143	2166	2158	2174		
Memberships - Teen	1099	1114	1136	1160	1172	1189	1197	1230	1247	1264		
Memberships - Adults	6573	6668	6722	6795	6833	6918	7002	6991	7056	7112		
APNK Sessions	4185	4467	4080	4534	4301	3471	3618	3534	4208	3449		
Paid Meeting Rooms	27	26	26	36	15	7	15	16	23	20		
Approved free Meeting Rooms	22	34	22	21	32	19	25	24	35	28		
Adhoc Meeting Rooms	238	285	267	218	95	149	174	193	265	261		



### 5.2.2 Activity/Programme Attendees March & April

		<i>Child</i>	<i>Teen</i>	<i>Adult</i>
<b>Brain Injury Group</b> 2 Sessions	Facilitated by the Brain Injury Association, this monthly group offers peer support and education on concussion and all types of brain injury.			<b>23</b>
<b>Knitting Group</b> 9 sessions	A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone.			<b>166</b>
<b>Crafting with Dies</b> 2 sessions	A fortnightly session where participants can create cards using elements created with a die cutting machine			<b>20</b>
<b>Spinner Drop in</b> 9 sessions	In partnership with Ashburton Creative Fibre. These sessions provide an opportunity to spin in a social environment, new spinners are encouraged to come and learn from members of Ashburton Creative Fibre.			<b>54</b>
<b>Makerspace Equipment Class</b> 18 sessions	Training all ages to use the equipment in the Maker Space with varying lesson lengths and group sizes	<b>1</b>	<b>2</b>	<b>35</b>
<b>AV Studio</b> 41 sessions	3-hour individual or group sessions that cover training in audio engineering and mastering & 30-minute open demo drop-in sessions	<b>23</b>	<b>18</b>	<b>37</b>
<b>Book Club</b> 2 sessions	Monthly community book club			<b>40</b>
<b>Elderly Outreach</b> 4 sessions	Literacy based activities for groups of elderly living in rest homes or attending a daycentre.			<b>75</b>
<b>Sign Language Course</b> 4 sessions	A course designed to teach the basics of sign language to members of the community. Participants will be able to communicate in sign language on simple everyday matters			<b>44</b>
<b>English Language Drop In</b> 6 sessions	A weekly drop-in session with a trained and experienced teacher to practice English.			<b>36</b>
<b>CV Help 6 Sessions</b>	This drop-in service is available when required, with 11 people attending during this time.			<b>6</b>
<b>Next Chapter</b>	A monthly programme of literacy-based activities designed for those living with a diagnosed dementia			<b>12</b>

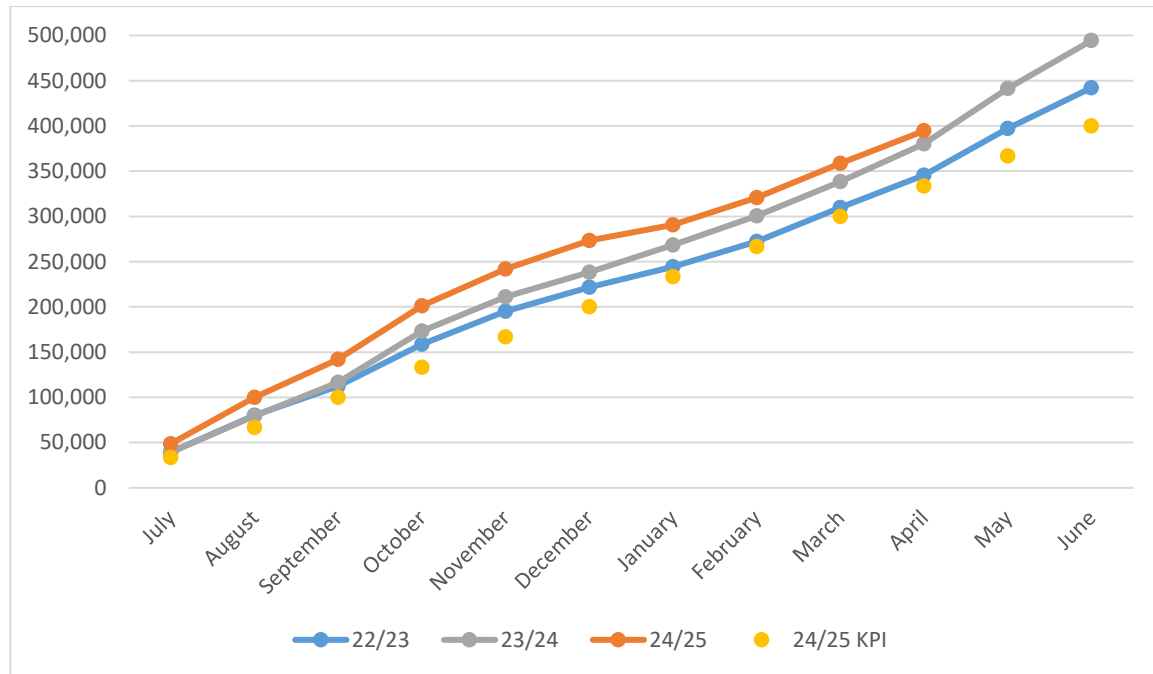
2 Sessions				
<b>Stepping Up</b> 2 Classes	Teaches seniors (65+) the basics of computers and digital skills, including smartphones use. The programme is flexible to user's needs, with training materials provided by the Digital Inclusion Alliance Aotearoa			<b>7</b>
<b>Books on Wheels</b> 4 deliveries	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa.			<b>144</b>
<b>Recycle a Device</b> 6 sessions	Training young people to refurbish devices, diverting them from landfill and donating them to families in need <ul style="list-style-type: none"> <li>We gave out 25 laptops in March/April</li> <li>We had 29 added to the waitlist.</li> <li>There are 73 people on the wait list currently.</li> </ul>		<b>57</b>	
<b>Dungeons &amp; Dragons</b> 7 Sessions	The age of participants is between 13- 18 years. This is a teen led group. This is run once a week during term time. School Holidays was during April so there are two less sessions.		<b>104</b>	
<b>Create Explore Discover</b> 6 Sessions	STEM learning through play	<b>58</b>		<b>49</b>
<b>Micro Bytes &amp; Mega Bytes</b> 14 Sessions	Coding Clubs	<b>123</b>		
<b>Minecrafters</b> 6 session	Mine Craft Club	<b>70</b>		
<b>Build – Lego Club for kids</b> 7 sessions	Build – Lego Club	<b>60</b>		<b>13</b>
<b>School Holiday Outreach</b>	Coordinated by the library a programme of activities, crafts and games taken to the communities of Methven and Mayfield	<b>80</b>	<b>8</b>	<b>27</b>
<b>School class visits</b> 11 sessions	Story and browsing Schools that visited the library included Ashburton Christian School, Saint Joseph's, and also a regular Assisted Learning Programmes (ALP's) group from St Joseph's.	<b>350</b>		<b>26</b>
<b>Wriggle and Read</b> 7 sessions	<ul style="list-style-type: none"> <li>Movement to music for ages 0-3</li> </ul>	<b>167</b>		<b>149</b>

<b>3-D printing Kawaii Shark</b> 2 sessions	What Lurks Beneath – teen holiday programme Teens came along and completed printing a Kawaii shark pen holder. This was a bookable paid event with limited spaces.		<b>4</b>	
<b>Laser Cut sea Creatures</b> 3 Sessions	What Lurks Beneath – teen holiday programme Teens came along and chose from a selection of sea creature options. They then used the software and laser cutter to print the creature. This was a bookable paid event with limited spaces.		<b>8</b>	
<b>Vinyl Printing for teens</b> 3 sessions	What Lurks Beneath – teen holiday programme Teens came along printed a design of their choice or creation. This was a bookable paid event with limited spaces.		<b>8</b>	
<b>Procreate digital art session</b> 2 Sessions	What Lurks Beneath – teen holiday programme Teens came along and chose from a selection of digital pictures to alter or create their own art on the Makerspace ipads. This was a bookable free event with limited spaces.		<b>3</b>	
<b>New Horizons</b> 1 activity	<b>Road Trip Bingo–</b> Making and playing Road trip bingo	<b>40</b>		<b>20</b>
<b>New Horizons</b> 1 activity	<b>Easter Photo booth craft –</b> Take a photo with our instax camera and create an easter surprise card for a friend or someone you love.	<b>43</b>		<b>15</b>
<b>New Horizons</b> 1 activity	<b>Crazy Town Mascots</b> Creating your own crazy town mascot	<b>32</b>		<b>14</b>
<b>New Horizons</b> 1 activity	<b>ANZAC Soldier silhouettes</b> Sunset dye paintings	<b>23</b>		<b>13</b>
<b>New Horizons</b> 1 activity	<b>Easter Egg Hunt</b>	<b>616</b>		
<b>190 Sessions</b>	<b>Totals</b>	<b>1686</b>	<b>212</b>	<b>1025</b>

## 5.3 EA Networks Centre

### 5.3.1 Key Performance Indicators & Activity Updates

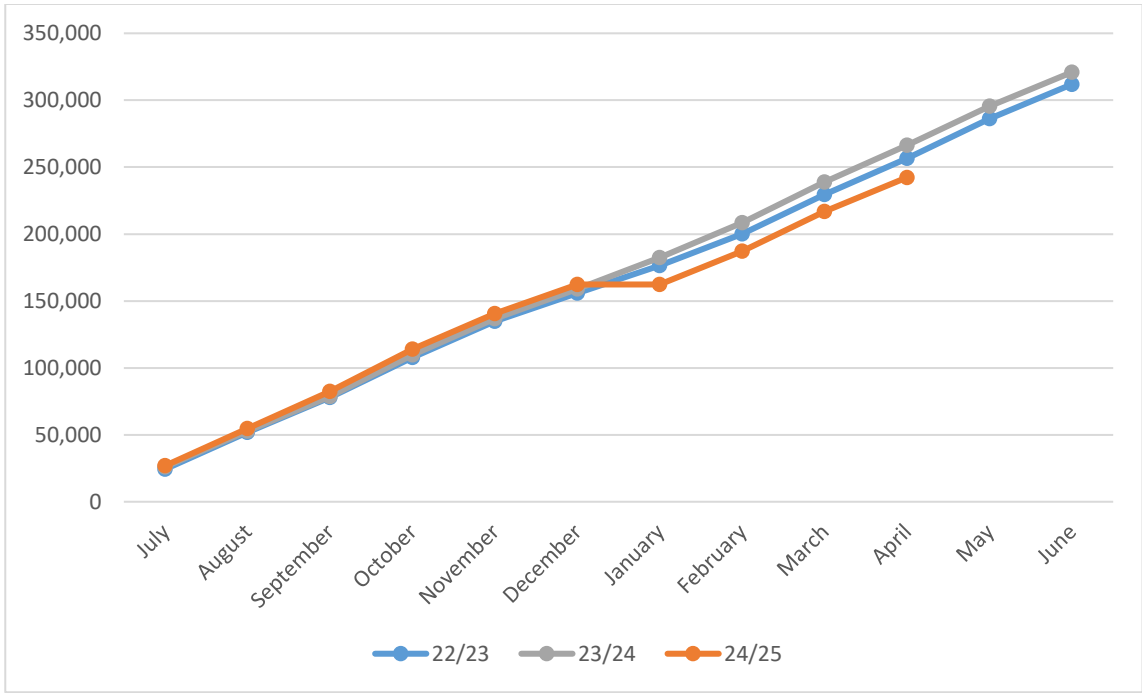
#### a) Facility-Wide Visitation



#### Comments:

- Visitation continues to track well despite the impact of the pool area being shut from 31/12/24 through until 03/02/25
- Engagement in all areas of the facility is strong.
- The new multipurpose studio has been used for a number of larger meetings and trainings on top of the standard programmed activities.

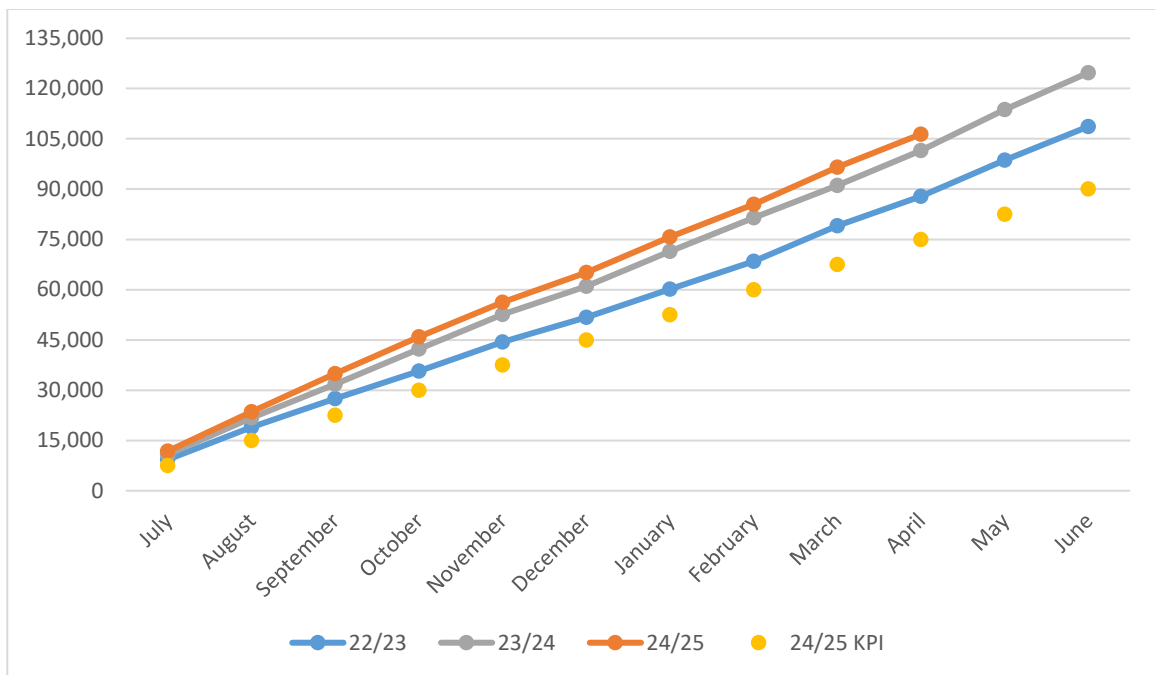
**b) Pool Visitation**



**Comments:**

- EANC hosted the Aqualand NZ Waterpark 12-14 April, which had 386 people attend over the weekend.

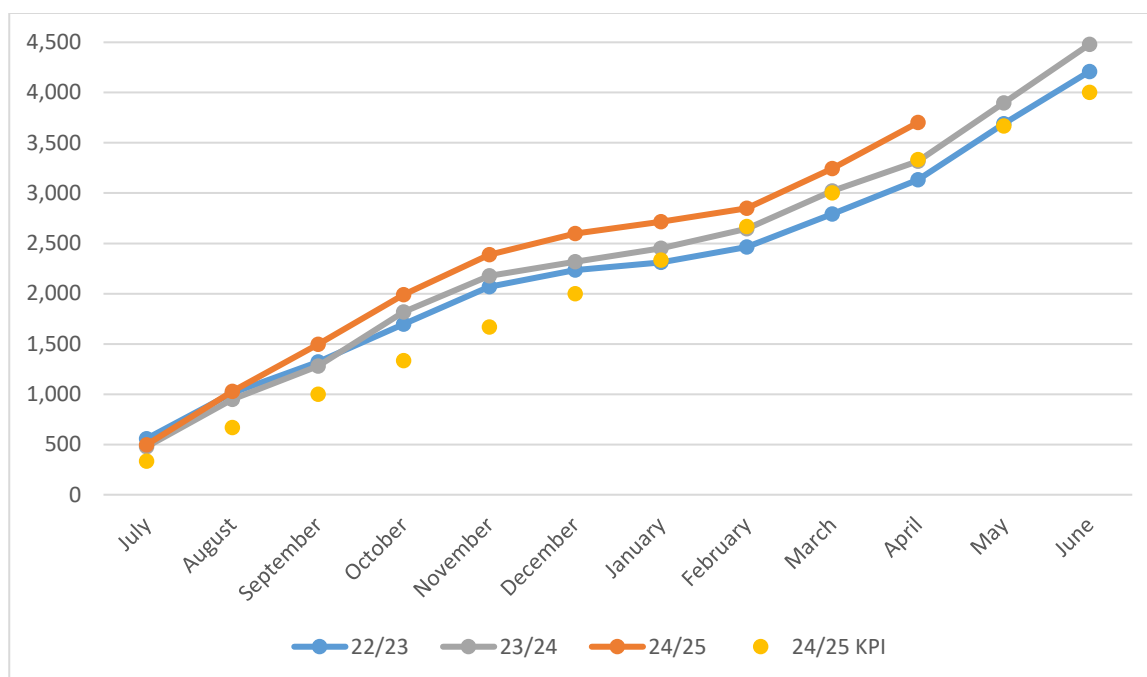
### c) Gym & Fitness Visitation



#### Comments

- Gym & Fitness participation remains steady as members maintain routines heading into the cooler months. March has seen continued strong attendance in group fitness and gym usage.
- Engagement in challenges and promotions, including the Easter hunt, has helped boost member involvement and create a fun, community atmosphere.
- Preparation for the next Couch to Wellness intake is well underway, with assessments being booked and promotions driving early interest for the May programme start.

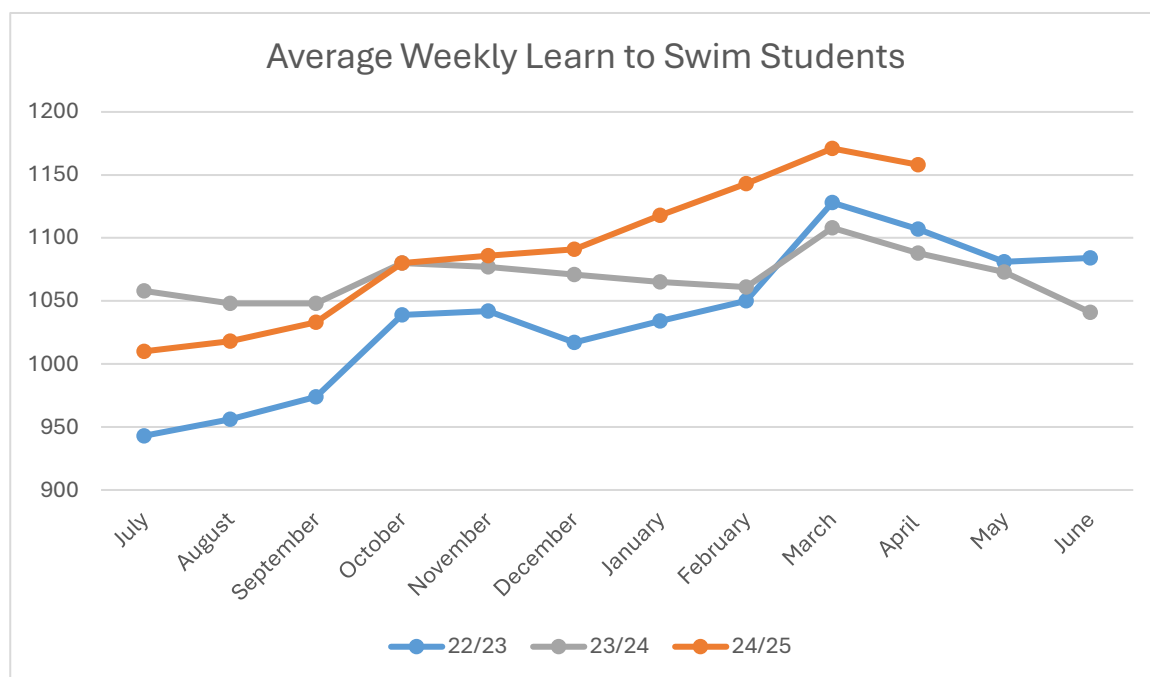
#### d) Stadium Booked Hours



#### Comments:

- The April school holidays was the starting point for winter sport bookings, with netball bookings in particular up 37% on March alone.
- There were an additional 154 hours in March and 147 hours in April for internal programme bookings, such as the holiday programme, pickleball and Active Adventures.

## e) Swim School



### Comments:

- Our LTS numbers have exceeded our previous years over March and April with March being what we believe is another record enrolment – of 1171.
- The Lion Foundation funding (which subsidises our School Swim Programme) enabled 697 students from seven schools to benefit from swimming lessons during March and April.
- In March we had 7 swimmers attend a national meet in Auckland, Divisional II, with some swimmers placing in their events and multiple PBs, overall a really great success! We had one swimmer attend another national meet NZ Age Group swim meet (NAGs).
- Over the April school holidays we ran two special classes to the public. We held a waterbabies/preschool morning and a family water safety morning. We had really great feedback and attendance both days with the main feedback being that they would like more of these special days in the future.



### 5.3.2 Activities/Programmes (March & April)

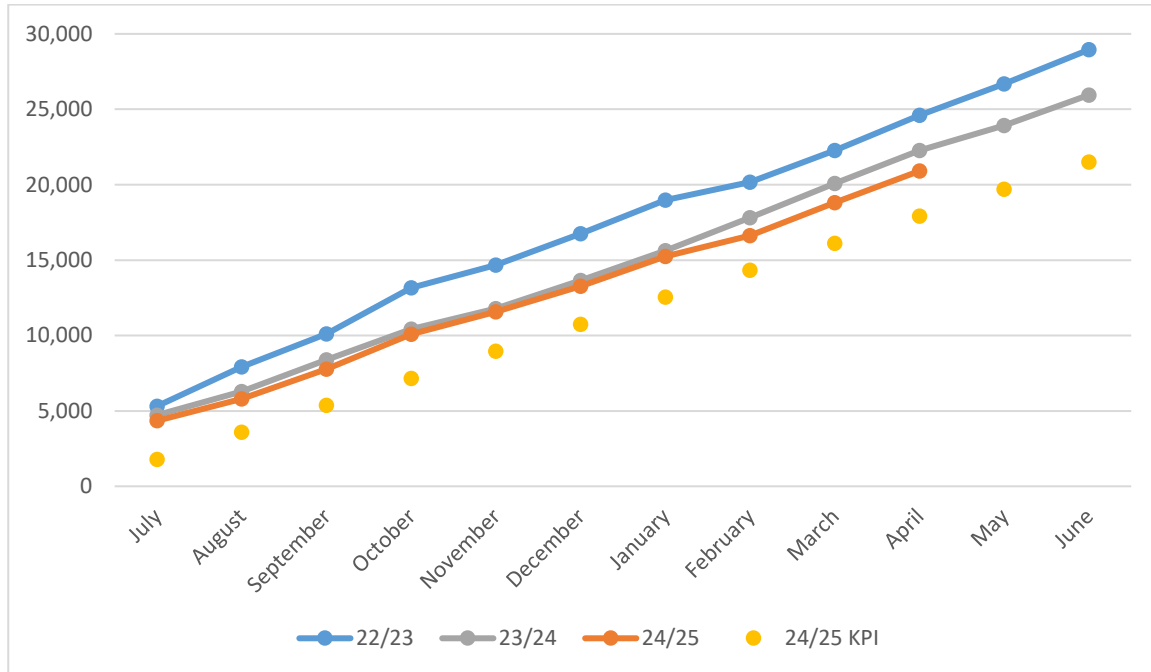
Attendees		Child	Teen	Adult
<b>Couch to Wellness</b> 5 Sessions	Runs During term in 10-week blocks Designed to get people active again			<b>40</b>
<b>Daffodil Wahine</b> 8 Sessions	Every Wednesday at 12.15, this special population class is designed for women to build healthy bones after cancer treatment			<b>54</b>
<b>Prostfit</b> 8 sessions	Every Monday at 11 am, this special population class is designed for Men as part of their rehabilitation from prostate cancer			<b>144</b>
<b>O2go</b> 8 Sessions	Every Wednesday at 10.30am, this special population class is designed to support people with significant breathing Issues like COPD & asthma.			<b>176</b>
<b>Parkinsons Play</b> 8 Sessions	Every Thursday at 1.30 pm, this special population class is designed for people diagnosed with Parkinsons to slow progression and build control of the condition.			<b>72</b>
<b>Fitmums</b> 5 Sessions	Runs during term on Thursdays at 10.45 am - this special population class is designed for new mothers to improve their general strength and fitness in a safe environment, with your baby.			<b>60</b>
<b>Hospice – Offsite programme</b> 19 Sessions	Every Tuesday Wednesday and Friday at 10am – this special population class is designed to maintain movement and mobility.			<b>152</b>
<b>Squad</b> 68 sessions	The current number of squad members at the end of April		<b>57</b>	
<b>Active Adventures</b> 3 sessions	Fortnightly 2-hour toddler play session in the stadium.	<b>76</b>		
<b>Learn to Swim</b> 1,482 group sessions & 346 individual sessions	Total number of private funded swimming lessons over 4 weeks of March and 2 weeks of April.	<b>6,966</b>		
<b>School Swim Lessons</b> 150 group sessions	This programme is co-founded by schools and the Lion Foundation. Lesson delivery at EANC. Over 4 weeks of March and 2 weeks of April.	<b>697</b>		

<b>Learn to Swim Holiday Block Courses</b> 14 group sessions & 4 individual sessions	Due to the Easter Holidays and Anzac day we ran one week of Learn to Swim Holiday Lessons over 4 consecutive days	<b>46</b>		
<b>Holiday Programme</b> 7 sessions	The school holiday programme only ran seven days over the two week break due to public holidays.	<b>332</b>		
<b>Women's Swim Night</b> 2 sessions	Held on the second Wednesday of each month 7-8.30pm.	<b>2</b>		<b>28</b>
<b>EANC Kid's TryChallenge</b> 1 Session	Tri/duathlon options for kids aged 5-14. Supported by the Mid Canterbury Tri and Multisport Club.	<b>132</b>		
<b>1,435 sessions</b>	Totals	<b>6,467</b>	<b>57</b>	<b>776</b>

## 5.4 Ashburton Art Gallery and Museum

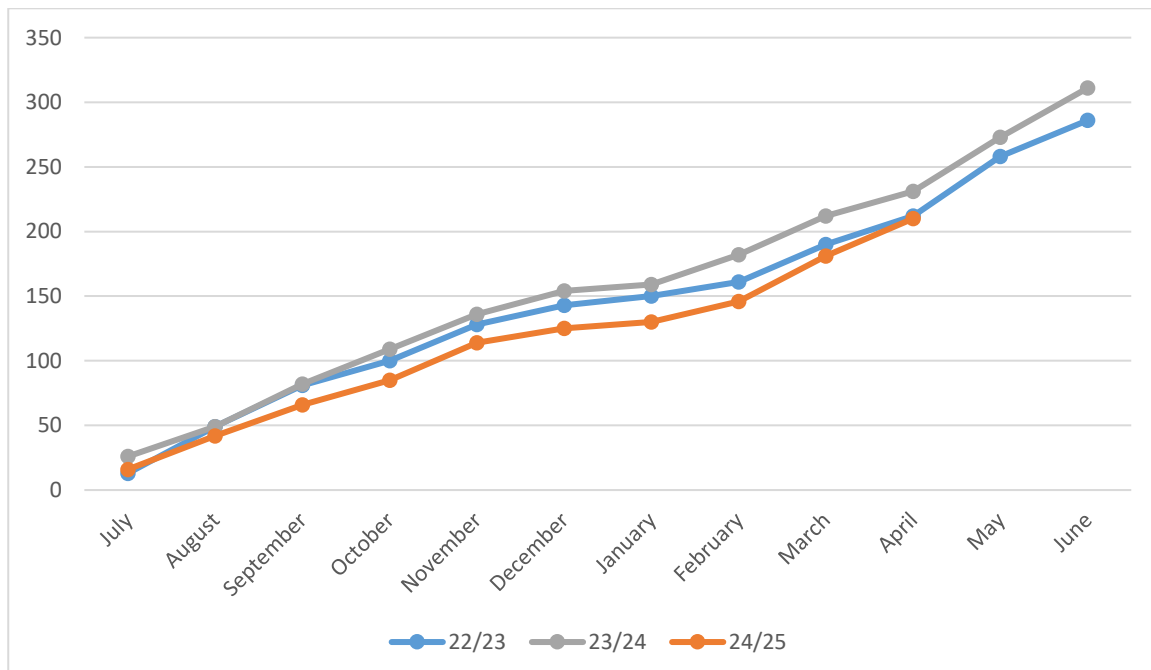
### 5.4.1 Key Performance Measures

#### a) Visitation\*



\*The 2023/2024 figures are a more accurate reflection of visitation numbers at the AAGM following the consolidation of data gathering methodologies at the facility in 2022.

#### b) Activity & Programme Sessions



#### c) Other Activity Measures

24/25	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Exhibitions - Local	3	1	0	0	1	2	0	0	4	0		
Exhibitions - National	0	2	0	3	0	0	0	0	0	1		
Exhibitions - Touring	0	0	1	0	0	0	0	0	0	0		
Programmes - School Classes	2	9	8	1	17	3	0	3	19	11		
Programmes - Community	14	17	16	18	12	8	5	13	16	18		

#### 5.4.2 Operational Activities

	Description	Date
<b>Research Enquiries</b>	<ul style="list-style-type: none"> <li>In March 2025, 22 research enquiries were responded to, 21 of which were from the public.</li> <li>In April 2025, 19 research enquiries were responded to, 17 of which were from the public.</li> </ul>	March-April 2025
<b>Collection Development and Management</b>	<ul style="list-style-type: none"> <li>Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues.</li> <li>Ashburton District Council's historical archives are being re-catalogued in order to make the collection more accessible to council staff and to the public, in line with Public Records Act obligations.</li> <li>Ashburton Museum &amp; Historical Society collections and Ashburton District Council historical archives continue to be made available to researchers on Whakatere Heritage Collections Online.</li> <li>There are now over 3,000 photos on Whakatere Heritage Collections online.</li> </ul>	March-April 2025
<b>ADC Art Collection</b>	<ul style="list-style-type: none"> <li>Four works from the Civic Art Collection are undergoing conservation treatment and reframing in Christchurch.</li> <li>Officers anticipate this work to take up to three months to complete.</li> </ul>	March-April 2025
<b>Ashburton Wikipedia Project</b>	<ul style="list-style-type: none"> <li>Dr Mike Dickson presented a public talk at the AAGM on <i>Why Wikipedia Matters, Especially Now</i>. He explored how Wikipedia works, what happens behind the scenes, and what 250,000 amateur Wikipedians do to keep it alive and accurate.</li> </ul>	March-April 2025

	Description	Date
	<ul style="list-style-type: none"> <li>Work is progressing on the gathering of image collections and their metadata so that these can be uploaded en masse.</li> </ul>	
<b>Articles/Blog Posts</b>	<ul style="list-style-type: none"> <li>In March 2025, 4 articles were written about washing machines, highland dancing and Robert Wilkins.</li> <li>In April 2025, 4 articles were written about Henry Barratt, Totty's Pharmacy, Victorian facial hair, and Mary Ann Tarbotton.</li> </ul>	March-April 2025
<b>Reviews/Features</b>	<ul style="list-style-type: none"> <li>Michael Greaves' <i>Falling if not Flying</i> was reviewed in <i>Art News Aotearoa</i></li> <li><i>Land, Sea and Air</i> was featured in <i>Scoop</i> and the <i>Ashburton Guardian</i></li> <li>Jenna Packer's <i>Toro</i> was reviewed in <i>Art New Zealand</i></li> <li>ZAWAA25 was featured in <i>Art Beat</i></li> <li>Front-page feature about Senior Curator Maryann Cowan and her career in the <i>Courier</i></li> </ul>	March-April 2025

#### 4.4.3 Exhibitions

Description	Date
<b>ZAWAA25</b> <ul style="list-style-type: none"> <li>The Zonta Ashburton Women's Art Awards (ZAWAA) returns to the Ashburton Art Gallery and Museum for the ninth year. With an unprecedented 126 entries, preselection judging resulted in 31 artists qualifying as finalists for the Premier Award with an additional 25 artists included in the Young Generation Award specifically for women between the ages of 16-20.</li> <li>This year's Premier Award was won by Julia Holderness for her work <i>Villa Margaux: a studio archive</i>. The ZAWAA25 Young Generation Award went to Margerette Erfe for her sculptural entry <i>I'm an open book?</i></li> </ul>	8 March – 27 April
<b>Marie Porter's Recloaking</b> <ul style="list-style-type: none"> <li>In Recloaking, ZAWAA 2024 Premier Award winner Marie Porter brings a sculptural consideration to the considerable undertaking of harvesting pine trees, ultimately intending to recloak 6.7 hectares of steep, rocky land in what will once again in time become mature native forest.</li> </ul>	8 March – 27 April
<b>Land Sea &amp; Air</b> <ul style="list-style-type: none"> <li>Explore the stories of a bicycle shop apprentice, a private nurse, a farm labourer, and a hospital office clerk; these are some of our people who put themselves in danger during the Second World War, to aid, and to fight for the freedom of others, each in their own way.</li> </ul>	15 March – 25 May
<b>Sharing Histories: Gifts of 2024</b> <ul style="list-style-type: none"> <li>In the past year, a variety of items have been donated to the Ashburton Museum and Historical Society's collection, which is housed and cared for by the Ashburton Art Gallery and Museum.</li> </ul>	22 March – 18 May

<ul style="list-style-type: none"> <li><i>Sharing Histories</i> is an annual exhibition of the previous year's new treasures. The selection for this year's exhibition includes work apparel, a treasured family lantern, business records, a lodge memento, photographs of local people enjoying life and a 19<sup>th</sup> century swinging kettle.</li> </ul>	
<p><b>Negativland : Erebus</b></p> <ul style="list-style-type: none"> <li><i>Negativland : Erebus</i> is new foyer wall commission created by Will Hadwen.</li> <li>Will Hadwen's interdisciplinary practice spans photography, time-based media, immersive installation, painting, drawing and collaboration; reflecting a fluid and experimental approach to his art making. With a Master's in Fine Arts from Massey University Wellington, Will creates work which resonates with qualities of light, space, trace, and time, rooted in his background in photography.</li> </ul>	13 April – 16 November

#### 5.4.4 Activities & Programmes – March and April

Attendees		Child	Teen	Adult
<p><b>Talks, workshops and exhibition openings</b></p> <p>6 events</p>	<ul style="list-style-type: none"> <li>Special events in March included the opening of ZAWAA25 and Marie Porter's <i>Recloaking</i>, the opening of <i>Land, Sea and Air</i> and <i>Sharing Histories: Gifts of 2024</i>, the opening of long-term exhibition <i>Te Koru o Whakatere</i>, and a talk by Mike Dickison about <i>Why Wikipedia Matters, Especially Now</i>.</li> <li>In April, the opening of the new foyer artwork commission was held along with an ANZAC Day talk by sound historian Sarah Johnston on army nurses.</li> </ul>	4		497
<p><b>Able Art Collective, formerly Chris Ruth Centre</b></p> <p>2 sessions</p>	<ul style="list-style-type: none"> <li>Able Art Collective is a monthly programme that provides a supportive space for individuals with disabilities to explore, learn, create, connect and express themselves through art.</li> <li>These sessions are delivered in collaboration with The Chris Ruth Centre Ashburton.</li> </ul>			17
<p><b>Artzheimers</b></p> <p>1 session</p>	<ul style="list-style-type: none"> <li>Artzheimers is a monthly session delivered in collaboration with Dementia Canterbury, designed to provide a meaningful community-based art experience for people living with dementia.</li> </ul>			8
<p><b>Island Breeze</b></p> <p>2 sessions</p>	<ul style="list-style-type: none"> <li>Island Breeze is a monthly programme for Pasifika and Māori wāhine in Whakatere Ashburton to come together for traditional arts, crafts, singing, socialising and kai.</li> <li>These sessions are delivered in partnership with Tangata Atumotu Trust and Plunket.</li> </ul>	29		27
<p><b>In Colour</b></p> <p>2 sessions</p>	<ul style="list-style-type: none"> <li>In Colour is a monthly group that supports mental health, mindfulness, and social connection through creativity. Classes are relaxed and art activities are guided by the interests of the group.</li> </ul>			14
<p><b>Kōwhai Mums</b></p>	<ul style="list-style-type: none"> <li>Kōwhai Mums is a monthly group for parents/carers with tamariki aged 0-5 years.</li> </ul>	11		9

2 sessions	<ul style="list-style-type: none"> <li>These sessions are delivered in collaboration with Hakatere Multicultural Council and have an emphasis on engaging newcomers to Whakatere Ashburton.</li> </ul>			
<b>Art Addicts</b> 6 sessions	<ul style="list-style-type: none"> <li>Art Addicts is a weekly after school art space for tamariki and whānau.</li> <li>Classes encourage exploration and experimentation with different artists, themes, materials and techniques.</li> </ul>	<b>163</b>		<b>85</b>
<b>Cultural Awareness Talk - Japan</b> 1 session	<ul style="list-style-type: none"> <li>Cultural Awareness talks are bi-monthly sessions delivered in partnership with Hakatere Multicultural Council that explore the history and customs of people from different cultures living in Whakatere Ashburton.</li> </ul>			<b>45</b>
<b>Community visits/outreach</b> 2 sessions	<ul style="list-style-type: none"> <li>In March, two outreach sessions were delivered to members of the Ashburton Pakeke Lions Club and the Cameron Street Seniors Centre, and an on-site group tour was delivered to members of the Zonta Club of Ashburton.</li> <li>In April, outreach sessions were held at Radius Millstream and Elizabeth Street Day Centre.</li> </ul>			<b>131</b>
<b>School visits/outreach</b> 30 sessions	<ul style="list-style-type: none"> <li>In March, 19 classes from Ashburton College, Home Education, Mt Hutt College, Rakaia School, Papanui High School and Ashburton Christian School visited AAGM and engaged in an education programme or participated in an outreach session at their school.</li> <li>In April, 11 classes from St Joseph's School, Ashburton Christian School and Home Education visited AAGM and engaged in an education programme.</li> </ul>	<b>318</b>	<b>305</b>	<b>69</b>
<b>School holiday outreach</b> 2 sessions	<ul style="list-style-type: none"> <li>Outreach to deliver school holiday activities in Mayfield and Methven in conjunction with Te Kete Tuhi.</li> </ul>	<b>80</b>	<b>18</b>	<b>27</b>
<b>Tagata Moana Trust holiday programme</b> 1 session	<ul style="list-style-type: none"> <li>Rangatahi were immersed in Pacific culture, design and virtual worlds, and were encouraged to bring stories to life using digital technology through a Pacific lens.</li> </ul>	<b>11</b>		<b>3</b>
<b>School holiday activities</b> 4 sessions	<ul style="list-style-type: none"> <li>Various drop-in activities were run including decorating Easter eggs, crafting mini woodlands, sending secret sea messages, and designing postcards from the heart.</li> </ul>			<b>457</b>
<b>64 sessions</b>	<b>Totals</b>	<b>616</b>	<b>323</b>	<b>1,389</b>