

Minutes of the Mount Somers Reserves Board held on the 8<sup>th</sup> September 2020, at 7.30pm in the Mount Somers Hall Kitchen.

**Present**

Rhonda Huggins, Heath Heaven, Maryann Heaven, Kristin Stace, Ian Beach, Colleen Stanley, Chris Murphy, Clare Harden (Community Administration Officer), Leen Braam (Councillor), Kate Oliver (Swimming Committee), Steve Fabish (Group manager).

**Apologies**

Graeme Cook — Kristin moved apologies. Carried.

Kristin moved that Kate Oliver and Steve Faris have speaking rights.

**Kate Oliver read out the swimming club report.**

Swimming pool is leaking. Leaks are coming from the joins in the pool. Fibre glassing the whole pool would be best but not enough time to fundraise. Decision needs to be made to go forward. It will cost about \$5,000 for repairs and \$10,000 for painting. \$57,000 to fibre glass the pool. Lots of discussion about a way forward. Maybe best to fix at the moment and get another five years out of it. Fibre glass is just bandaiding the problem. Will relook at this in the future.

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar.	Colleen	
2	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
3	Updating online profile.	Maryann	Done
4	Talking to Wendy about bins.	Kristin	Done
5	Paint being purchased for domain fence.	Maryann	Ongoing
6	What needs painting in domain.	Kristin	Ongoing
7	More information about License to Occupy.	Leen	Done
8	Letter to Rugby Club regarding ACL invoice	Maryann/Kristin	Done
9	Contacting clubs for photo to go into NorWester regarding lawn mower	Maryann	Ongoing
10	Attend to spraying of broom and gorse.	Kristin	Ongoing
11	Lease block. Check about tree block not being in lease.	Clare	Done
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	Ongoing
13	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	Ongoing
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Claire	Ongoing

15	Enquire about a rebate for Covid 19 portion of Camping Ground Licence.	Clare	Done
16	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	Ongoing
17	Purchasing a longer hose for sprayer.	Heath	Ongoing
18	Hooks to stop recycling bins from being blown open. (Craig Goodwin).	Leen	Ongoing
19	Heath looking into a door for ladies toilet.	Heath	Ongoing
20	Emptying of small swimming pool.	Heath/Chris	Ongoing
21	Letter to Lions regarding ceiling fans.	Kristin	Ongoing
22	District plan for Playgrounds.	Clare Ongoing	
23	Find out from Council about inspection procedures.	Kristin Ongoing	
24			

The Tree Block is not in the lease.

The Hazard Register is in draft.

Fire Procedure is done.

Heath and Chris have looked at the small pool regarding the emptying. Still looking at this.

Steve Faris is looking into the District Plan for playgrounds.

We will not be getting a rebate for Covid portion of Camping Ground License.

Maryann moved an amendment to August minutes. The wording of Dump Station, needs to be changed to Septic Tank. Kristin Seconded motion.

**Minutes of the last meeting were taken as read and were moved as a correct record of that meeting after amendment.**

**Moved: Kristin**

**Secunder: Heath**

Matters arising from the last meeting

Steve suggested that we approach the New Zealand Motor Caravan Association, to see if they will help fund the Dump Station so that we can keep it operating.

Bookit system is up and running. No one has used it yet. Clare has the new QR code for Bookit. Chris will put this on the new signs. Maryann is going to help Wendy through this new system.

Correspondence

Stihl shop – Thanking us for our business

Sarah Stanaway (Citizens Association) walking track.

Hall Report

Read

## Caretakers Report

Read

Stickers for recycle bins are needed.

## Finance Report

Maryann discussed the end of year report. Maryann is going to start coding things when sending to council so that there isn't a massive variance.

We need to be spending smartly. There is no income for the domain but we have expenditure. We need to do a lot of work around the domain but we haven't got the income. Kitchen is a definite need.

We need to organise a time to look at the kitchen and to come up with a wish list. Maryann, Rhonda and Colleen going to look at the kitchen.

Maryann moved her report. Leen seconded. Carried.

Maryann moved that we pay Office Max - \$123.57

Swimming pool chemicals - \$2301.07

## General Business

Kristin has been talking to Robert Schikker about the Walking Track. Native plantings and a water reservoir will be great along here. A piece to be put in the Norwester to see what interest is out there. Donations etc of trees.

Kristin, Chris and Heath went and looked at the lease blocks. Vince Reveley is putting fences around the water races. Kristin moved that Vince can get some posts and wire to finish it. Maryann seconded the motion. Carried.

Bruce Dan (electrician) has fixed the outside light and the sensor light at the front.

With the last three break-ins happening in the domain our estimated loss is \$900.00.

Kristin still to write up Job Description regarding bins for Wendy and for any person who fill in for her.

Maryann and Kristin are going to go to the Council Workshop.

When Thamis gave us his quote, he didn't take into account the cost of a door. Kristin has been given one that we can use. Rhonda to write letter to Creag McCulloch for donating us the door.

Meeting closed 9.05pm

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen remember your glasses.	Colleen	
2	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare / Maryann	
3	A Job Description to be made for Wendy regarding Bins.	Kristin	
4	Look over Camp Kitchen	Rhonda Colleen Maryann	
5	Paint being purchased for domain fence.	Maryann	
6	What needs painting in domain.	Kristin	
7	Committee to write up a wish list.		
8	A letter to be sent to Creag McCulloch regarding door.	Rhonda	
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	
10	Attend to spraying of broom and gorse.	Kristin	
11	Find out from Council about inspection procedures.	Kristin	
12	District plan for Playgrounds	Steve	
13	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
15	Letter to Lions regarding ceiling fans.	Kristin	
16	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	
17	Purchasing a longer hose for sprayer.	Heath	
18	Hooks to stop recycling bins from being blown open. (Craig Goodwin).	Leen	
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..... Rhonda

..... Clare

..... Maryann

..... Heath

..... Leen

..... Chris

..... Colleen

..... Graeme

..... Ian

