

Methven Community Board

AGENDA

Notice of Meeting

The meeting of the **Methven Community Board** will be held on:

Date: Monday 12 June 2023
Time: 10:30am
Venue: Mt Hutt Memorial Hall Board Room
Main Street
Methven

Membership

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock

Council appointees

- Deputy Mayor Liz McMillan
- Councillor Rob Mackle

Methven Community Board

Timetable	
Time	Item
10:30am	Meeting commences

ORDER OF BUSINESS

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Confirmation of Minutes

- | | | |
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Matters for Board decision

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| 5 | Time Restricted Parking – Methven Mall | 7 |
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Activity Reports

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Business Transacted with the Public Excluded

- | | | |
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| 7 | Methven Community Board – 1/05/23
Section 7(2)(h) Commercial activities | PE 1 |
|---|--|------|

8 June 2023

4. Methven Community Board Minutes – 1/05/23

Minutes of the Methven Community Board meeting held on Monday 1 May 2023, commencing at 10:30am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

Present

Kelvin Holmes (Chair), Megan Fitzgerald, Allan Lock, Richie Owen, Robin Jenkinson, and Cr Liz McMillan.

In attendance

Jane Donaldson (GM Compliance & Development), Simon Worthington (Economic Development Manager), Rick Catchpole (Environmental Monitoring Manager), Linda Clarke (Communications Advisor) and Phillipa Clark (Governance Team Leader).

Officers for the duration of their reports: Katelyn Roddy-Dixon and Michelle Hydes (Property Officers).

One member of the public (Gillian Heald).

1 Apologies

Mayor Neil Brown (absence) and Megan Fitzgerald (early departure) Sustained

2 Extraordinary Business

At the Chair's request the Board agreed to receiving an update on the Walking Festival included in the discretionary funding discussion.

3 Declaration of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 13 April 2023 be taken as read and confirmed.

Fitzgerald/Jenkinson

Carried

Waka Kotahi – 10.25am-11am

James Long (Senior Safety Engineer, Transport Services) was welcomed to the meeting and invited to update the Board on a meeting held in February with local school principals and Deputy Mayor Liz McMillan. The meeting talked about what could be done to improve safety and upgrade pedestrian crossings near the Methven schools.

James advised that the option of using a Kea Crossing is unlikely in Methven. This type of crossing is patrolled by approved members of the school community who use signs to stop traffic and allow pedestrians to cross the road. The local principals have indicated they will struggle to get enough volunteer support to supervise children at the crossing points. Instead, Waka Kotahi are recommending a raised safety platform which controls vehicle speed and has the added benefit of providing a 24/7 safety solution. The raised platform may result in some carparks being removed near the existing crossing and cost efficient solutions are being sought.

The Methven-Chertsey Rd / Main Street intersection was also highlighted as an issue with a suggestion that a small roundabout may be better at this site, and another pedestrian crossing could be constructed to the south of the intersection. Board members commented on the amount of underground infrastructure and the creek that runs through the Methven-Chertsey Rd which may make roundabout construction difficult.

James advised that the proposal will be kept to the fore when Waka Kotahi are looking at priorities for Mid Canterbury, but there's no immediate funding available and, realistically, these upgrades would be from 2024 onwards.

On other issues relating to Methven, James reported that Waka Kotahi have confirmed a 30km/hr variable speed zone near Our Lady of the Snows School which will operate at certain times in the morning and afternoon.

Feedback from consultation on the Interim Speed Management Plan showed that the community didn't support the 80km/hr speed reduction near Ōpuke pools. Waka Kotahi have since reviewed and are now planning to reduce this further to 60km/hr. Timing for the speed limit changes is uncertain – the Interim Safety Management Plan is to be sent to the Director of Land Transport for sign-off later this month, and a further 5 weeks is anticipated before it's finalised. A timeline for the implementation plan, and where Methven fits into Waka Kotahi's overall timeline, is currently unknown. It could potentially be 12 months out.

The Chair asked whether speed calming measures, such as those on SH1 at Burnham and Rolleston, could be used in Methven, particularly with the anticipated increase of traffic during the ski season. James explained that Methven doesn't meet the strict criteria for this to happen. It's also not an option to look at this under temporary traffic management.

The Chair thanked James for his presentation and asked if the Board can be kept updated.

5 Proposed Time Restricted Parking

The Supermarket owner has asked for the entire carpark to be one hour parking, but this is not the officers' recommendation. Jane Donaldson reported that officers have prepared a short survey that will go to the Methven property owners and tenants to get feedback on whether they support the proposal, prefer the status quo, or have another suggestion. The Board will be updated on the outcome of this in June.

That the Methven Community Board approves consultation with property owners and businesses located in Methven Mall on the proposed introduction of a one hour parking restriction for 10 of the 15 car parks adjacent to the Supervalu supermarket.

Owen/Jenkinson

Carried

6 Licence to Occupy – Installation of hardstand and information signage

That the Methven Community Board enters into a Licence to Occupy with Ashburton District Council for the installation of hardstand and installation and ongoing maintenance of historic information signage at 4 Methven-Chertsey Road for a term of 10 years, on the terms attached in Appendix 1.

Fitzgerald/McMillan

Carried

7 Methven Community Board discretionary Grant – Methven Squash Club

The Chair noted the total cost for repair of the courts and recommended that the grant be increased to \$6,000. He acknowledged Board members' concerns that a leaking roof has contributed to the court damage and agreed to raise this with the Squash Club and see what the Club's plans are for roof repairs.

That Methven Community Board allocates \$6,000 from its discretionary grant to the Methven Squash Club for the re-painting of their courts.

Holmes/Jenkinson

Carried

Extraordinary business – Walking Festival

Cr McMillan thanked the Board for the \$1500 discretionary grant which was used for the large signage. The Walking Festival was deemed very successful with approximately 700 people taking part. The Enchanted Forest walk / Family Day was particularly popular (over 450 people) as was the Easter Egg hunt held at Awa Awa Rata reserve.

The event organisers are planning for another event next year, again in conjunction with the Methven Scarecrow Trail. A survey of approximately 100 participants at this year's festival is being undertaken.

8 Activity Reports

That the reports be received.

Lock/Fitzgerald

Carried

Megan Fitzgerald left the meeting at 11.21am.

- **Income and expenditure**

The Board received the income and expenditure reports for February and March 2023.

- **Revenue & Financing Policy – drinking water**

The Board agreed that the Chair will prepare and submit a submission to Council prior to the deadline of 7 May 2023.

- **Transportation Bylaw**

The Board noted the intention for the Bylaw to be updated with minor changes.

Discussion followed on the issue of heavy vehicles parking on residential streets, which is not permitted. Officers advised that reports of illegal parking are followed up with the offending companies by Council's Roding Team. Board members can review the consultation documents which include Methven streets.

- **CRM report**

The CRM report content will be reviewed. Board members concluded that the information isn't entirely accurate and that there are more completed requests for service than the report suggests.

- **Building services**

It was reported that glazing rules have changed from 1 May 2023 that apply additional insulation requirements to new buildings, including triple glazing.

- **Methven tree lighting**

Simon Worthington outlined the issues that have arisen with attempts to install new festive lighting in Methven, including the re-lighting of two oak trees. To meet the required safety standards, Electricity Ashburton would have to lift pavers and dig up infrastructure to lay cables to the trees and this work is cost prohibitive.

The recommended approach is to undertake a full assessment of the power supply and load capacity and work with a lighting designer to create a lighting solution. This will be in consultation with Waka Kotahi and Council.

As part of this staged approach, Spectrum has been engaged to develop a lighting plan with a consistent theme through Methven – they'll show what's possible and what the cost effective options are.

Simon will seek the Board's support for a business plan he is preparing for Council's LTP 2024-2034. The Plan for Methven's lighting solution would see (in the first year) investment in electrical infrastructure. Some interim work could be undertaken in the meantime including getting businesses on board.

Officers will continue to support the Methven Lighting Committee and the Board will be updated again on 12 June.

- **District promotion**

Simon will be attending the TRENZ event in Christchurch next week where he will be representing the district’s operators. He acknowledged that the Board wants to have greater input into the process to ensure Methven is well promoted.

The Board heard that the first step is to update and refresh the content of the District’s story and utilising the “Neat Places” site.

- **Roading**

The Chair reported that he will be meeting with Council’s Roothing Manager, Wareings and Methven Trucking this Friday to look at the siting of the new kerbing on Line Road. The kerb will need to accommodate large vehicles turning.

- **Watermain renewals**

The Board would like further detail on where the renewal work is being carried out. A map showing locations would be appreciated. *[Post meeting note: map of watermain sites has been emailed to Board members]*

- **Reserves**

It was reported that Methven Lions plan to tidy up the Mt Hutt Station Road walkway on SH77. Work is pending a traffic management plan which is being followed up by Robin.

- **Methven Cemetery**

The Chair advised that Methven Lions have a number of plants to contribute to the cemetery landscaping and will liaise with the Open Spaces Manager to fit in with the planting programme.

Business transacted with the public excluded – 12.15pm

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
9	Methven Community Board 13/03/23	Section 7(2)(h)	Commercial activities

Owen/Jenkinson

Carried

The Board resumed in open meeting at 12.33pm.

District promotion

The Board continued discussion on how it can support Council with district promotion.

Simon commented that it would be useful for him to know what MCB wants district promotion to look like, going forward. He spoke about the challenges including trade-readiness of operators and the branding issue. This requires the business community to be consistent (not helped in Methven by the number of cafes closed after 3pm).

The Board agreed that it needs to work closely with Council. Simon advised that if there’s aspiration for Methven to be a visitor destination, there needs to be consistency in how this is promoted. He confirmed that assistance from the Board to liaise with Methven businesses will be helpful.

That the Methven Community Board supports working collaboratively with Council’s Economic Development group for Methven promotion and marketing.

Lock/Owen

Carried

The meeting concluded at 12.35pm.

Confirmed 12 June 2023

_____ Chairman

5. Time Restricted Parking – Methven Mall

Author *Rick Catchpole, Environmental Monitoring Manager*
Executive Team Member *Jane Donaldson, GM Compliance and Development*

Summary

- Consultation on the proposed introduction of a one hour parking restriction for 10 of the 15 angle parks in Methven Mall has been carried out. The consultation has produced no clear outcome.

Recommendation

1. **That** the Methven Community Board recommend to Council that a 30 minute parking restriction be introduced for 5 of the 15 angle parks adjacent to the Supervalue Supermarket in Methven Mall.

Attachment

Appendix 1 Location of angle parking (Pg 19)
Appendix 2 Survey responses (Pgs 20-36)

Background

1. The Board was advised at its last meeting that a request had been received from Methven Supervalu for a time limit to be applied to parking in Methven Mall because at times there was a shortage of parks available for supermarket customers due to some vehicles parking for extended periods of time.
2. The Board approved a recommendation to consult with property owners and businesses located in Methven Mall. A letter was sent to property owners and hand delivered to each premises in the Mall. It outlined the proposal and included a QR code to access a short survey asking if the proposal or the status quo was supported, or if another option was preferred. A hard copy of the survey was also provided.
3. Consultation closed on 21 May, with 14 responses received. A summary of the responses is as follows;

5 of 14 do not support the proposal and want to leave the parking as is.

Comments:

- Multiple businesses require more than 1 hr parking
- No positive outcome
- Discussing the biggest asset in a person's life isn't a 1 hour job

5 of 14 do not support the proposal and want it changed to something else

Comments:

- Also allocate parking to other businesses
- Allocate just 4-6 spaces in front of Supervalu
- Install 5 x 15 minute spaces in front of Supervalu
- Educate staff not to use spaces
- 1 hr timed spaces for whole Mall
- Provide 4-6 x 30 minute timed spaces.

2 of 14 support the proposal:

Comments:

- Happy for this to happen
- Should apply to whole Mall

1 of 14 answered both Yes & No to the proposal.

Comments:

- Also allocate parking to other businesses.

1 of 14 answered "Don't know".

Comments:

- Change it to something else

Options analysis

Option one – introduce a 1 hour parking restriction for 10 parks (this was what was originally proposed)

<p>Advantages: This ensures those looking for short term parking are more likely to be able to find a park.</p>	<p>Disadvantages: Only 2 respondents supported this option. Some enforcement will be required.</p>
<p>Risks: None identified.</p>	

Option two – retain the status quo

<p>Advantages: No enforcement and no further action required.</p>	<p>Disadvantages: Although this is what 5 respondents wanted, it doesn't address the issue raised.</p>
<p>Risks: There may be community frustration and a negative impact on some businesses if people cannot easily find a park.</p>	

Option three – introduce a 30 minute restriction for 5 parks (this is the recommended option)

<p>Advantages: This is a compromise of sorts which provides some time restricted parking, but less than what was originally proposed.</p>	<p>Disadvantages: Not everyone supported a time restriction. Some enforcement will be required.</p>
<p>Risks: None identified.</p>	

Legal/policy implications

- Ashburton District Council's Transportation and Parking Bylaw allows for areas to be determined as restricted/timed parking, subject to Council resolution.

Climate change

- Climate change is not a factor in this proposal.

Strategic alignment

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Car parking meets the needs of local businesses.
Environmental		
Cultural		
Social	✓	Car parking meets the needs of those visiting the Mall.

Financial implications

Requirement	Explanation
What is the cost?	Small cost for signage
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Parking budget
Are there any future budget implications?	Some enforcement will be required on an ongoing basis. This will be carried out by existing staff.
Reviewed by Finance	Erin Register; Finance Manager.

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	N/A
Level of engagement selected	Inform – One way communication
Rationale for selecting level of engagement	A survey was conducted with key stakeholders to help determine a potential way forward. Depending on the outcome of the consideration of this report, this will be communicated via Council's normal channels.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

Next steps

The Board's recommendation will be referred to Council. If adopted, standard signage will be installed.

6. Activity Reports

6.1 Democracy & Engagement

6.1.1 Western Ward By-election

The final result for the by-election that closed at midday on Friday 12 May was declared by the Electoral Officer on Monday 15 May. Rob Mackle was elected, receiving 686 votes. Hayden Tasker, Lynda Topp and Carol Johns received 491, 432 and 135 votes respectively. The voter return for the by-election was 41.94%.

Cr Mackle was sworn in at the Council meeting on 17 May 2023, and has been appointed to the Methven Community Board.

6.1.2 Strategy & Policy updates

- **Revenue & Financing Policy – Drinking water**

The Methven-Springfield Water Supply Revenue and Financing Policy consultation closed on 7 May with 29 submissions received. The consultation material can be found [here](#).

A Council hearing was held on the 31 May with one submitter speaking. Council considered the submissions and feedback and agreed to the Methven-Springfield water supply joining the District Water Group, the preferred option of 1.2+1 and the removal of the half charge.

- **Transportation and Parking Bylaw**

The Transportation Bylaw consultation closed on 14 May with 17 submissions received. The consultation material can be found [here](#). The purpose of the Bylaw is to set controls for the use of roads and footpaths in the district by all types of traffic so we can ensure the health and safety of people, prevent nuisance to the public and protect transportation infrastructure from damage.

A Council hearing was held on 31 May with two submitters speaking. Council considered and made decisions on the submissions with the final bylaw to be prepared and adopted on 28 June.

- **Economic Development Strategy consultation**

Council approved a draft Economic Development strategy for consultation on 17 May. Consultation opened on 22 May and closes on June 18. The strategy includes three areas of focus, goals and an action plan. The consultation material can be found [here](#).

- **Reserve Management Plans consultation**

Council approved consultation on the development of Reserve Management Plans. The first round of consultation is scheduled to begin on 6 June across the district. The first round seeks general feedback around the district's parks and reserves to enable the development of Draft Reserve Management Plans for a further round of consultation early 2024. When available, information will be under Council [consultation page](#).

- **Long Term Plan 2024-34 development**

Work is underway on the development of the 2024-34 Long Term Plan, with a number of initial steps including planning for early engagement LTP consultation, preparation of base information and assumptions, and officer development of Activity Management Plans. This work will continue over the next 12 months.

6.2 Business Support

6.2.1 Customer Request Management

The CRM report will be circulated separately.

6.2.2 Finance Report

The draft financial report for April 2023 is attached (Pg 37) **Appendix 3**

6.3 Compliance & Development

6.3.1 Building Services

Nothing of significance to report. Consent levels are steady, no sign of a recession or interest rates having an effect yet, but it will come. Glazing rules changed in May and we anticipated an influx of housing consents but only one received for the Methven area (Note: 49 were received throughout the district).

2023 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	5 (8)	5 (8)	\$1,640,000 (\$4,134,800)	\$1,640,000 (\$4,134,800)
February	4 (3)	9 (6)	\$844,150 (\$2,466,550)	\$2,484,150 (\$6,601,350)
March	6 (5)	15 (11)	\$3,434,700 (\$6,586,027)	\$5,918,850 (\$13,187,377)
April	5 (6)	20 (17)	\$811,982 (\$2,043,648)	\$6,730,832 (\$15,231,025)
May	(2)	(19)	(\$644,080)	(\$15,875,105)
June	(9)	(28)	(\$5,199,000)	(\$21,074,105)
July	(2)	(30)	(\$496,250)	(\$21,570,355)
August	(3)	(33)	(\$1,886,198)	(\$23,456,553)
September	(8)	(41)	(\$1,966,144)	(\$25,422,697)
October	(2)	(43)	(\$2,932,346)	(\$28,355,043)
November	(6)	(49)	(\$725,000)	(\$29,080,043)
December	(2)	(51)	(\$780,000)	(\$29,860,043)

Note: figures in brackets are for the corresponding month, the previous year.

2022 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	8 (3)	8 (3)	\$4,134,800 (\$344,000)	\$4,134,800 (\$344,000)
February	3 (3)	11 (6)	\$2,466,550 (\$388,500)	\$6,601,350 (\$732,500)
March	15 (5)	28 (11)	\$6,586,027 (\$429,650)	\$13,187,377 (\$1,162,150)
April	6 (6)	34 (17)	\$2,043,648 (\$313,000)	\$15,231,025 (\$1,475,150)
May	2 (2)	36 (19)	\$644,080 (\$392,524)	\$15,875,105 (\$1,867,674)
June	9 (9)	45 (28)	\$5,199,000 (\$2,180,610)	\$21,074,105 (\$4,048,284)
July	2 (2)	47 (30)	\$496,250 (\$743,000)	\$21,570,355 (\$4,791,284)
August	5 (3)	52 (33)	\$1,886,198 (\$1,497,820)	\$23,456,553 (\$6,289,104)
September	8 (8)	60 (41)	\$1,966,144 (\$2,489,786)	\$25,422,697 (\$8,778,890)
October	7 (2)	67 (43)	\$2,932,346 (\$835,000)	\$28,355,043 (\$9,613,890)
November	2 (6)	69 (49)	\$725,000 (\$2,601,103)	\$29,080,043 (\$12,214,993)
December	2 (2)	71 (51)	\$780,000 (\$371,050)	\$29,860,043 (\$12,585,993)

Note: figures in brackets are for the corresponding month, the previous year

6.3.2 Economic Development

- **Methven Tree Lights**

Spectrum Lighting have been engaged to develop a lighting plan for Methven. This will cover Main Street (Dubliner Pub to just past the Methven Hall), Forest Drive to McMillan Street, McMillan Street to the Roundabout and The Mall.

Officers are currently waiting for the plan and costings, once known this is likely to become a business case for potential inclusion to the LTP.

- **Tourism**

TRENZ

Officers attended TRENZ in Christchurch in early May. A pre-famil with 16 international buyers took place on the day prior to TRENZ. The buyers toured the Inland Scenic before stopping at the Staveley Store for a paper bag morning tea and then the Opuke Pools. After a soak it was off to lunch at Farmers Corner with the Mayor and then a visit to the Aviation Museum before returning to Christchurch.

At TRENZ we met with over 50 International Buyers and presented options for how they could engage with the region and local operators. The buyers were really interested in the Methven area and the Inland Scenic Route.

Operators Meet-up

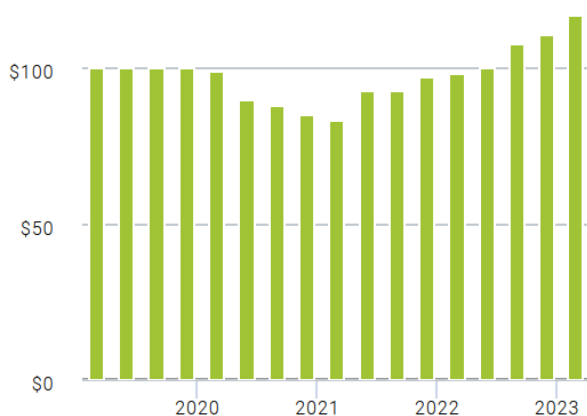
Officers recently met with Tourism Operators from across the District to provide an update on the work that has been undertaken since taking the programme back from ChristchurchNZ. Officers took the participants through the latest data and our suggested approach to fiscal 2023/24. The session was really positive and there was a genuine willingness to work together.

Tourism Spend

- Total tourism expenditure increased by 19.4% in the year to March 2023. (30.5% NZ, 23.8% in Canterbury).
- Total tourism expenditure was approximately \$117million in Ashburton District compare with \$98million a year ago.

Tourism expenditure

Annual total, Ashburton District (\$m)

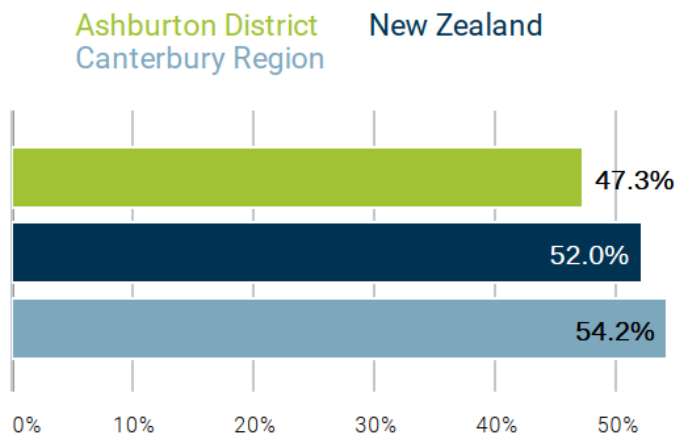


Guest Nights

- Total guest nights in Ashburton District increased by 47.3% in the year to March 2023, compared to a year earlier. This compares with increases of 54.2% in Canterbury Region and 52.0% in New Zealand.
- Visitors stayed a total of 250,100 nights in Ashburton District during the year to March 2023, which was up from 169,800 a year ago.

Guest nights

Annual average % change March 2022 - March 2023



Focus for 2023/24

- Actively seeking new tourism products to develop that can add to the region's attractiveness.
- Capability building
 - Trade Readiness
 - Operator Development
- Content development
 - Website and Social Media Development
 - Images / Video
 - Stories telling

6.4 Infrastructure & Open Spaces

6.4.1 Roading

Waka Kotahi has been contacted about installing signs in advance of the public toilets (e.g. Public Toilets 300 m). They are considering the installation with suitable locations in an urban area – a challenge to ensure they do not conflict with other signs, etc. and are visible to drivers.

A new footpath will be constructed on Mackie Street following the water main upgrade which had been brought forward but is now programmed for late June 2023. The alignment of the water main is now to be in front of the kerb and channel so does not directly affect the footpath construction, but the laterals need to be constructed across the line of the footpath. The footpath construction will be undertaken as soon as the water main upgrade has been completed.

New footpaths and associated kerb and channel on Dolma Street and Line Road are included in the programme of works funded from the Three Waters Better Off Funding. The alignment of the kerb and channel and footpath will be such that the seal will be widened to allow room for the heavy vehicles that turn in and out of the businesses along Line Road. The contract is planned to be awarded within the next two months with completion of by Christmas 2023.

Dig-out repairs on Forest Drive and Pudding Hill Road have been completed.

6.4.2 Drinking Water

- **Membrane plant**

Work on the membrane plant building is progressing as per schedule. Steel frames, roofing and walls are almost completed. The membrane skids have been delivered on site and will be installed in the next 3 weeks.



- **Reservoir**

Commissioning of Tank No. 2 commenced and is scheduled to be completed 14 June 2023, weather permitting. The tank can be filled and used to supply the town thereafter.

When operational the two reservoirs will provide Methven with at least 18-hours of average daily water supply.



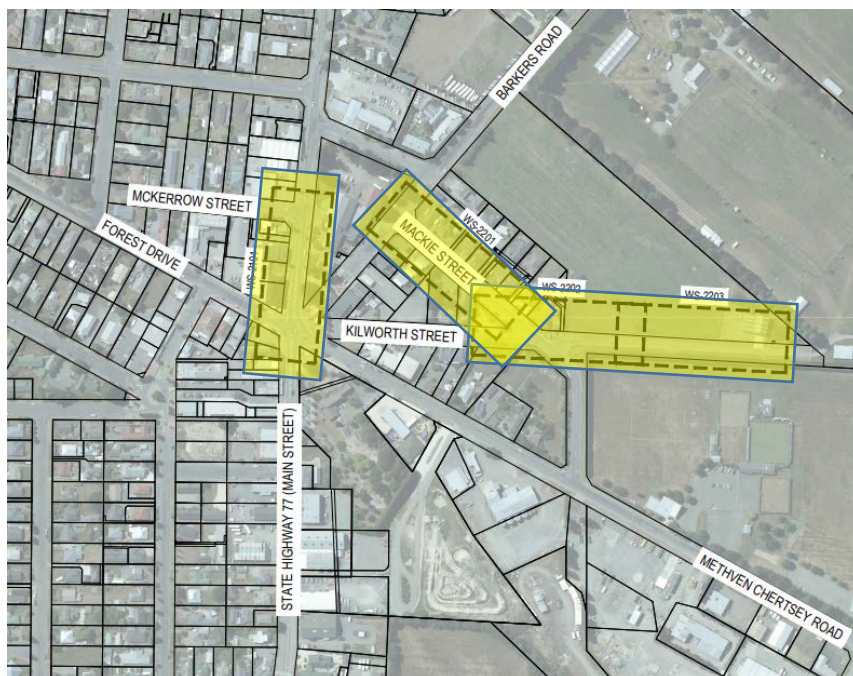
The investigation on the structural integrity of the concrete tank is complete. The report has been submitted by BECA . Council staff are presently reviewing the report and the recommendations presented. A summary of the report will be presented to the Board meeting in July.

- **Fluoridation**

The maintenance contractor has loaded the last remaining bags of fluoride into the existing system. This is expected to last until around the end of March or mid-April depending on scheme demand. Fluoridation will therefore cease at this time until the new water treatment plant is commissioned. Appropriate information will be provided to the community in the next few weeks. The Director General of Health will also be advised of the situation.

- **Watermain renewals 2023/24**

The tender for water pipeline renewals 2022/23 has been awarded to Ashburton Contracting Limited. It is programmed that work in Methven will commence in late June 2023.



The sites of the renewals are Main Street (between Forest Drive and Mckerrow Street), Mackie Street (Between Barkers Road and Kilworth Street) and Kilworth Street (from Mackie Street to the end of legal road (showgrounds)). The areas are highlighted in the drawings above.

- **Methven Springfield water meter installation**

ACL completed the survey for backflow level of risk, restrictor checks and identification of the actual number of water meter manifold/backflow setups needed for properties in the Methven-Springfield scheme. Installation of water meters to 70 properties has commenced. The aim is to have all meters installed by 30 June 2023, weather permitting.

6.4.3 Open Spaces

- **Reserves**

Staff are currently busy undertaking Autumn maintenance tasks around the town. Leaves are a large part of the workload and prove challenging when the lawns are still actively growing. This clean-up will be ongoing in the coming months. Staff have completed the central business district spray round and note there is still active germination and growth especially in paved areas which hold the heat.

There has been additional planting in the gardens behind Mt Hutt Hall and staff have scheduled in additional mulch needed for this site, which will occur in the coming month. Also in the central business district, the annual bedding plots have been renovated with new seasons plantings now in the ground. This will provide for a colourful winter and spring display.

Street trees on Cushmor Drive have been pruned. Over winter all other street trees will have a maintenance lens over them with any required work actioned. The treeline of Wellingtonia on Mt Hutt Station Road towards Ōpuke have been pruned by ADC staff. The Methven Lions have been contracted to undertake a cleaning up of the site. This is as a result of the initial trim of the trees when the path was surfaced being a little average. As this is a main entrance to the township and a popular walking route to the North, it was agreed by all that a higher level of service was required here.

Over the past month staff have met with the Methven Reserve Board to discuss several of their concerns around the domain. Some remedial actions have flowed from that positive discussion.

June will see Council approved public consultation kicking off the process of updating and constructing Reserve Management Plans. Initial consultation will include a focus group meeting to be held in Methven for District Reserve Board members. A separate event will be scheduled for consultation with the Methven Community Board, prior to the Reserve Board's meeting on 13 June.

Playground repairs have commenced in Methven with work on Spaxton Street playground underway at the time of writing. Next will be the CBD playground on the railway reserve. It is expected that all work will be complete by 30 June.

Staff are continuing to work in the planning stage of development for the Methven Dog Park. This will include canine enrichment features to be incorporated into the Methven Dog Park. Feedback will be sought from the Community Board in due course.

Staff have a delay and holdup with the CBD seating and litter bin woodwork replacement project. This is because we are currently recruiting for a Maintenance Lead staff member. An appointment has been made with the new role-holder due to start on 19 June. A further compounding matter is the supporting staff member being currently off-work.

- **Methven Cemetery**

Staff continue to undertake weed control on the new bund and around operational Cemetery areas. Additional plantings have occurred on the site and mulch is progressively being spread around the plantings. Staff are planning to meet with Community planting groups to discuss where we do and do not want additional revegetation plantings to occur onsite. This is to not overly encumber site maintenance.

Four new park benches have been installed at the Cemetery. This will be beneficial to particularly older community members and provide them opportunity for contemplation and reflection.

The replacement and new hedge line has also been planted at the northern end of the Cemetery. Once established and affording some weather protection from the North, the old and existing hedge-line will be removed.

- **Public toilets**

These are functioning well. It is pleasing to report minimal recent issues at public toilets in Methven.

6.4.4 Solid Waste Management

- **Methven drop-off yard**

Funding for the development of a transfer station at the Methven drop-off facility has been approved in the capital renewals programme of the 2024-2031 Long Term Plan. Staff would like to seek the Board’s opinion about the location of the existing Methven recycling drop-off yard.

The existing recycling drop-off yard is in the corner of Methven Chertsey and Line Road.



It is proposed that the green waste drop-off at Vaughan Road be relocated beside the recycling drop off yard highlighted by the red-dashed line on the drawing above.

Staff are seeking Board members’ views on whether the Board agrees that the existing recycling drop-off yard is the most appropriate long-term location for the both the recycling and green waste yard.

Hamish Riach
Chief Executive



#1

INCOMPLETE

Collector: Web Link 1 (Web Link)
Started: Monday, April 24, 2023 8:37:05 AM
Last Modified: Monday, April 24, 2023 8:37:24 AM
Time Spent: 00:00:19
IP Address: 115.189.102.30

Page 1

Q1

Don't know

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

Page 2

Q2

Change the parking to something else

If no, do you have an alternative suggestion to this proposal?

Q3

Respondent skipped this question

Do you have any further comments to make?

Page 3

Q4

Contact Details

#2

INCOMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, May 02, 2023 2:37:45 PM
Last Modified: Tuesday, May 02, 2023 2:38:50 PM
Time Spent: 00:01:05
IP Address: 161.65.226.196

Page 1

Q1 **No**

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

Page 2

Q2 **Leave the parking as it is**

If no, do you have an alternative suggestion to this proposal?

Q3 **Respondent skipped this question**

Do you have any further comments to make?

Page 3

Q4
Contact Details

#3

INCOMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, May 02, 2023 3:14:36 PM
Last Modified: Tuesday, May 02, 2023 3:15:11 PM
Time Spent: 00:00:35
IP Address: 115.189.97.190

Page 1

Q1 **Don't know**

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

Page 2

Q2 **Change the parking to something else**

If no, do you have an alternative suggestion to this proposal?

Q3 **Respondent skipped this question**

Do you have any further comments to make?

Page 3

Q4
Contact Details

#4

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Tuesday, May 02, 2023 3:37:24 PM
Last Modified: Tuesday, May 02, 2023 3:42:40 PM
Time Spent: 00:05:15
IP Address: 49.225.228.191

Page 1

Q1

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

Don't know,

Comments::

It a abit tricky because all the businesses down the Mall require parking, some more than others. And with extremely limited parking in Methven, it's our only option. We have clients who are in the clinic for a minimum of an hour - sometimes 2/3 - don't want to really impose the stress of parking on those clients.

Page 2

Q2

If no, do you have an alternative suggestion to this proposal?

Leave the parking as it is,

Comments::

There needs to be another option, because the parking affects every business not just the supermarket. All surrounding businesses require more than one hour for services.

Q3

Do you have any further comments to make?

I wasn't aware of the meeting otherwise I would have attended to contribute my thoughts. Happy to discuss further should you need.

Page 3

Q4

Contact Details

Name

Organisation (If applicable)

Address

Email Address

Phone Number

#5

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Wednesday, May 03, 2023 4:44:27 PM
Last Modified: Wednesday, May 03, 2023 5:00:20 PM
Time Spent: 00:15:53
IP Address: 203.211.78.184

Page 1

Q1

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

No,

Comments::

I don't see why the supermarket needs 10 car parks. Perhaps 4 or 6 car parks immediately outside their front door with a time restriction of 30 minutes for their customers.

Page 2

Q2

If no, do you have an alternative suggestion to this proposal?

Change the parking to something else,

Comments::

Perhaps give SuperValue 4 or 6 car parks immediately outside their entrance for time Limited car parking of say 30 minutes.

Q3

Do you have any further comments to make?

I support SuperValue having 4 or 6 car parks immediately outside their front doorway with a limit of 30 minutes only. I don't see the need for 10 car parks to be restricted.

Page 3

Q4

Contact Details

Name

Organisation (If applicable)

Address

Email Address

Phone Number

#6

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Thursday, May 04, 2023 11:29:59 AM
Last Modified: Thursday, May 04, 2023 12:00:09 PM
Time Spent: 00:30:09
IP Address: 110.92.17.67

Page 1

Q1 **No**

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

Page 2

Q2 **Leave the parking as it is**

If no, do you have an alternative suggestion to this proposal?

Q3 **Respondent skipped this question**

Do you have any further comments to make?

Page 3

Q4

Contact Details

Name

Organisation (If applicable)

Address

Email Address

Phone Number

#7

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, May 21, 2023 10:02:51 AM
Last Modified: Sunday, May 21, 2023 10:41:02 AM
Time Spent: 00:38:11
IP Address: 49.224.66.155

Page 1

Q1

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carparks in the Methven Mall?

No,

Comments::

It is my understanding that the only reason this issue has been raised is because Supervalue felt they had limited parking for their customers (both elderly and drop-in) within close proximity to their business. These shortages are also only for a brief period of time during peak hours of the day i.e. 3pm - 7pm. It needs to be understood that the majority of people who visit Supervalue in Methven (both visitors and residents) will only attend the supermarket for a brief period of time. Therefore the introduction of 10 x 60min parking spots will have no positive outcome for Supervalue or the surrounding businesses. A logical solution would be to allocate 5 x 15min parking spots directly in front of the Supervalue front doors. In addition, an effort to encourage the neighbouring businesses, including Main Street, to prevent their staff from parking in the mall area all day would make a significant contribution to fixing the above issue.

Page 2

Q2

If no, do you have an alternative suggestion to this proposal?

Change the parking to something else,

Comments::

The introduction of 5 x 15min parking spots directly in front of the Supervalue front doors will have a more positive outcome for all stakeholders. Additionally, the allocation of Commercial Vehicle Loading Zones (certain times of the day) within the town centre will also support the broader issue of parking in the Methven Town Centre.

Q3

Do you have any further comments to make?

The issue before Council and the Community should never have been one, and the suggestion of 60min is a reactive proposal rather than a well-thought out plan.

This matter however highlights the need for a broader discussion around future town planning for a rural village that is experiencing growth pains.

I would urge the Council to take a measured approach to the issue that has been raised, and then monitor the matter over the next 6 months which will provide an opportunity to make more appropriate long terms decisions.

Page 3

Q4

Contact Details

Name

Organisation (If applicable)

Address

Email Address

Phone Number

#8

COMPLETE

Collector: Web Link 1 (Web Link)
Started: Sunday, May 21, 2023 12:25:02 PM
Last Modified: Sunday, May 21, 2023 1:00:54 PM
Time Spent: 00:35:52
IP Address: 49.224.98.11

Page 1

Q1

Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle carpark in the Methven Mall?

No,

Comments::

My understanding is that Supervalu want to free up customer parking spaces for their customers. The introduction of 60min restrictions will not fix this problem because their customers don't require 60 minutes to do their shopping. It would make more sense to allocate shorter timed parking spots (i.e. 15-30min) directly in front of their supermarket.

Page 2

Q2

If no, do you have an alternative suggestion to this proposal?

Change the parking to something else,

Comments::

Make 5 spots directly in front of their building 15min - Monday to Friday. Engage with local business owners to educate them on the necessity, and benefits of not using the Mall parking for their staff but rather leave it available for customers who will actually spend money in their businesses.

Q3

Do you have any further comments to make?

This submission is following my original paper version, and after I have had time to consider the actual issue at hand, and the long term effects of the proposed 60min car parking spots.

The issue that has been raised by Supervalu does not exist for every hour of every day.

A large number of the businesses in the mall surrounding Supervalu are personal services businesses, ie massage, hair, tattoo & beauty. The average booking time for these businesses is around 1.5hr.

Therefore a 1 hour time limit would restrict the majority of our customers from parking in the vicinity of our businesses.

I operate The Salt House over 7 days, any time between 9am and 9pm and I only see a squeeze on parking between after school hours (around 3pm) through to about 7pm when the supermarket closes. There are no issues during regular business hours and there are definitely no issues on a weekend where the Mall looks like a ghost town.

Like the Supermarket, my business also has elderly and those people deserve the opportunity to park close to where they intend to shop.

I observe on most days staff from neighbouring businesses parking their cars throughout the mall which for the most part are there for up to 8 hours. So if we asked local business owners to ask their staff to park on the surrounding side streets, the mall would have plenty of parking available for customers at all hours of the day.

I do not want to see the Council introduce 10 x 60min parking spots because this will not actually achieve anything, other than to give people the authority to park there and shop anywhere throughout the town. Obviously this achieves nothing to support the Supervalu issue, or the stakeholders who rely heavily on the Mall parking for their customers.

I would ask the Council to reconsider the 60min planned signage and look to change this to just a handful of 15min spots which will have a great and positive effect to all stakeholders.

I would also ask that Council consider engaging with the business owners directly and ask them to have their staff park outside of the Mall area which will help the situation immensely.

Page 3

Q4

Contact Details

Name

Organisation (If applicable)

Address

Email Address

Phone Number

Proposed Time Restricted Parking – Methven Mall

1. Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle parks in the Methven Mall?

Yes

B

No

Don't know

Comments:

2. If no, do you have an alternative suggestion to this proposal?

Leave the parking as is

Change the parking to something else

Comments:

3. Do you have any further comments to make:

Also suggest that parking be allocated to other businesses in the mall, as the above proposal may limit parking for the employees of these businesses.

Proposed Time Restricted Parking – Methven Mall

<p>1. Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle parks in the Methven Mall?</p>			
Yes		No	Don't know
<p>Comments: There are multiple businesses within the mall that will require parking for over an hour for use of their services such as health providers. Methven is a small community and parking is not in short supply in the mall and surrounds. I do not support the likely</p>			
<p>2. If no, do you have an alternative suggestion to this proposal?</p>			
Leave the parking as is		Change the parking to something else	
<p>Comments: rise in rates costs to police parking restrictions we have had no complaints in our business over lack of parking and most people within the township are considerate of business needs when parking.</p>			
<p>3. Do you have any further comments to make:</p> <p>Nil -</p>			

Proposed Time Restricted Parking – Methven Mall

<p>1. Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle parks in the Methven Mall?</p>		
Yes	No	Don't know
<p>Comments: This 1 hour parking restriction should apply to the whole Mall.</p>		
<p>2. If no, do you have an alternative suggestion to this proposal?</p>		
Leave the parking as is	Change the parking to something else	
<p>Comments:</p>		
<p>3. Do you have any further comments to make: This should be open to the whole of the Methven Community to make submissions as the lack of parking affects the whole community, not just the business owners</p>		

Proposed Time Restricted Parking – Methven Mall

1. Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle parks in the Methven Mall?

<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Don't know
--------------------------------------	--------------------------	----------------------------------

Comments:

happy for this to happen

2. If no, do you have an alternative suggestion to this proposal?

<input type="radio"/> Leave the parking as is	<input type="radio"/> Change the parking to something else
---	--

Comments:

3. Do you have any further comments to make:

Proposed Time Restricted Parking – Methven Mall

1. Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle parks in the Methven Mall?		
Yes	<u>No</u>	Don't know
Comments: Our clients come to the office to discuss the biggest asset in their lives and this isn't a 1 hour job.		
2. If no, do you have an alternative suggestion to this proposal?		
<u>Leave the parking as is</u>	Change the parking to something else	
Comments: Angle parking in the mall.		
3. Do you have any further comments to make:		

Proposed Time Restricted Parking – Methven Mall

1. Do you support our proposal to introduce 1 hour parking restrictions for 10 of the 15 angle parks in the Methven Mall?

Yes

No

Don't know

Comments: This will confuse customers.
Nevermind rate payers money used to
Police this.

2. If no, do you have an alternative suggestion to this proposal?

Leave the parking as is

Change the parking to something else

Comments:

Have staff park elsewhere or in front of
there own shops.
(Customer Parking Only)

3. Do you have any further comments to make:

I believe the problem is with staff and
owners of other businesses parking not
customers.
Have all staff park elsewhere, or outside there
own shops.

APPENDIX 3

Monthly Income and Expenditure Report - 139 - Methven Community Board

For the Month Ended 30 April 2023

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Targeted Rates	12,583.19	125,831.86	145,179.04	19,347.18
Treasury Internal Recoveries	2.01	1,188.88	0.00	(1,188.88)
Total Income	<u>12,585.20</u>	<u>127,020.74</u>	<u>145,179.04</u>	<u>18,158.30</u>
Expenditure				
Salary / Wages	1,917.33	14,128.11	17,171.04	3,042.93
Staff Training	0.00	0.00	500.04	500.04
Allowances	0.00	2,821.00	1,576.68	(1,244.32)
Indemnity Insurance	0.00	1,575.36	1,650.00	74.64
Conference Expenses	0.00	0.00	525.60	525.60
Staff Travel Costs	0.00	0.00	315.36	315.36
Subscriptions / Periodicals	0.00	275.00	0.00	(275.00)
Insurance	0.00	0.00	107.04	107.04
Suppers & Receptions	130.43	478.05	315.00	(163.05)
Grants	0.00	15,435.00	15,435.00	0.00
Sundry Expenditure	0.00	14,280.40	30,315.26	16,034.86
Rents / Leases	0.00	1,658.48	525.00	(1,133.48)
Internal Rental	157.67	1,576.69	1,891.80	315.11
Leadership Team	1,390.13	9,542.80	12,187.74	2,644.94
Treasury	50.38	200.98	1,226.63	1,025.65
Rates	229.90	1,454.11	729.51	(724.60)
Communication	377.40	3,441.14	5,090.01	1,648.87
Community Services	3,079.60	25,311.92	60,770.79	35,458.87
Total Expenditure	<u>7,332.84</u>	<u>92,179.04</u>	<u>150,332.50</u>	<u>58,153.46</u>
Net Surplus/(Deficit)	<u>5,252.36</u>	<u>34,841.70</u>	<u>(5,153.46)</u>	<u>(39,995.16)</u>
Capital Expenditure				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Cash Movement	<u>5,252.36</u>	<u>34,841.70</u>	<u>(5,153.46)</u>	<u>(39,995.16)</u>
Cash Reserves				
Separate Reserves	0.00	0.00	5,477.30	
Plus Net Surplus/(Deficit)		34,841.70		
Less Capital Expenditure		0.00		
Closing Cash Reserves		<u>34,841.70</u>		