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## ***Council Minutes – 27 February 2020***

Minutes of the Council meeting held on Thursday 27 February 2020, commencing at 9am, in the Council Chamber, 137 Havelock Street, Ashburton.

### **Present**

His Worship the Mayor, Neil Brown; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Liz McMillan, Diane Rawlinson and Stuart Wilson.

### **In attendance**

Hamish Riach (Chief Executive), Paul Brake (GM Business Support), Jane Donaldson (GM Strategy & Compliance), Neil McCann (GM Infrastructure Services), Sarah Mosley (Manager People & Capability), Ruben Garcia (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Richard Mabon (Senior Policy Advisor), Rachel Thomas (Policy Advisor), Bert Hofmans (Open Spaces Planner), Bevan Rickerby (Economic Development Manager), Colin Windleborn (Commercial Manager).

Three members of the public - Dan McLaughlin (Methven Community Board), Lesley Symington and John Driscoll (Community House).

### **Presentations**

- Ashburton Contracting Ltd – 11am-11.45am

### **1 Apologies**

Nil.

### **2 Extraordinary Business**

**That** pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business:

- |   |                    |         |
|---|--------------------|---------|
| • New sound system for Council Chamber – budget request                           | McMillan/Rawlinson | Carried |
| • Road Closure – McCrorys Road  | Letham/Falloon     | Carried |
| • Library & Civic Centre PCG minutes 24/02/20 ( <i>supplementary to item 21</i> ) | Lovett/Braam       | Carried |

The Mayor gave notice that item 16 has been withdrawn from the Agenda. Representatives from the Experience Mid Canterbury Board are unable to attend the meeting today.

### **3 Declarations of Interest**

Nil.

### **4 Confirmation of Minutes – 19/12/19**

**That** the minutes of the Council meeting held on 19 December 2019, be taken as read and confirmed.

|                  |         |
|------------------|---------|
| McMillan/Cameron | Carried |
|------------------|---------|

## 5 Community Services Committee

**That** the minutes of the Community Services Committee meeting held 30 January 2020, be received.

McKay/Braam

Carried

- **Terms of Reference – Community Services Committee**

**That** Council adopts the Terms of Reference for the Community Services Committee, as amended on 30/02/20.

McKay/Mayor

### Amendment

**That** Council adopts the Terms of Reference for the Community Services Committee, as presented and including the GM Community Services.

Wilson/Braam

Carried

The amendment became the substantive motion and was carried.

Cr McKay recorded his vote against the motion.

- **Submission on Proposed National Policy Statement – Indigenous Biodiversity**

**That** Council approves the submission on the proposed National Policy Statement for Indigenous Biodiversity.

McKay/Braam

Carried

- **Community Grants & Funding Policy**

**That** Council adopts the revised Community Grants and Funding Policy with the next review scheduled for 2025.

McKay/Rawlinson

Carried

## 6 Environmental Service Committee

**That** the minutes of the Environmental Services Committee meeting held 30 January 2020, be received.

Rawlinson/Falloon

Carried

- **Terms of Reference – Environmental Services Committee**

**That** Council adopts the Terms of Reference for the Environmental Services Committee.

Rawlinson/Lovett

Carried

## 7 Infrastructure Services Committee

**That** the minutes of the Infrastructure Services Committee meeting held 30 January 2020, be received.

Wilson/Braam

Carried

- **Terms of Reference – Infrastructure Services Committee**

**That** Council adopts the Terms of Reference for the Infrastructure Services Committee.

Wilson/Rawlinson

Carried

- **Submission on “Reducing waste – a more effective landfill levy”**

**That** Council receives the report; and

**That** Council notes that the waste disposal levy submission, incorporating the minor adjustments agreed by the Committee, has been forwarded to the Ministry for Environment.

Braam/Wilson

Carried

## 8 Bylaw and Policy Committee

**That** the minutes of the Bylaw and Policy Committee meeting held 4 February 2020, be received.

Falloon/McKay Carried

- **Terms of Reference – Bylaw and Policy Committee**

**That** Council adopts the Terms of Reference for the Bylaw and Policy Committee.

Falloon/Letham Carried

- **Bylaw and Policy Review Update**

**That** Council receives the report.

**That** Council approves the policy projects for 2020.

Falloon/Letham Carried

- **Procurement Policy**

**That** Council adopts the revised Procurement Policy.

Falloon/McKay Carried

- **Review of Local Government Official Information and Meetings Act 1987 Requests Policy**

**That** Council adopts the revised Local Government Official Information and Meetings Act 1987 Requests Policy.

Falloon/McMillan Carried

- **Review of Assets Disposal Policy**

**That** Council adopts the revised Asset Disposal Policy subject to a definition of a community group being provided to Council.

Wilson/McMillan Carried

## 9 Audit, Risk & Finance Committee

**That** the minutes of the Audit, Risk & Finance Committee meeting held 4 February 2020, be received.

Braam/Falloon Carried

## 10 Town Centre Subcommittee

**That** the minutes of the Town Centre Subcommittee meeting held 4 February 2020, be received.

Cameron/McKay Carried

- **Terms of Reference – Town Centre Subcommittee**

**That** Council adopts the Terms of Reference for the Town Centre Subcommittee.

Cameron/Rawlinson Carried

- **Street plaques to highlight history of Ashburton**

The Mayor reported that correspondence has received from the Ashburton Historical Society will be referred to the Town Centre Subcommittee. The Society has shown interest in being part of the street plaque project.

**That** Council prepares a pre-scoping report on incorporating street plaques highlighting the history of Ashburton into the town centre.

Lovett/Falloon Carried

## **11 Methven Community Board**

**That** the minutes of the Methven Community Board meeting held 20 January 2020, be received.

McMillan/Letham

## **12 Ashburton Domain Development Plan**

While there was some support for removing reference from the plan to the future relocation of the bowling green, Council heard that an amendment would require a full re-work of the draft plan. The Open Spaces Planner reminded Council that the bowling green area has been identified as the 'heart' of the Domain and professional expertise is saying it should be used as a central hub.

Councillors speaking in support of the recommendation agreed that the plan, in its proposed format, should go out for consultation without amendment. All parties will have the opportunity to have their say and Council's decision on whether or not to retain the bowling green on its current site will be made after submissions have been considered.

The Chief Executive reported that he has met with representatives of the Ashburton Bowling Club to explain that this is a 30 year plan and Council is not intending to alter the Club's lease before it expires.

**That** the Ashburton Domain Development Plan be amended to remove reference to relocating the bowling green.

McKay/Wilson

A show of hands gave a 3 for 7 against and the motion failed to pass.

**That** Council adopts the draft Ashburton Domain Development Plan for consultation with the community for five weeks.

Braam/McMillan

Carried

## **13 Delegations Manual**

**That** Council adopts the Ashburton District Council Delegations Manual (2020).

Braam/McMillan

Carried

## **14 Local Governance Statement**

**That** Council adopts the Local Governance Statement 2019-21.

Falloon/Wilson

Carried

## **15 Citizens Advice Bureau – Seed funding request**

**That** Council provides Community House Mid Canterbury seed funding of \$48,394 in 2019-20 for the establishment of a Citizens Advice Bureau in Community House

- a) **That** Council provides the seed funding on the condition that the provision of visitor information is included in the CAB for a 12 month trial period.
- b) **That** Council provides the seed funding in 2019/20 from the Economic Development budget.

McMillan/Lovett

Carried

## 17 Reserve and Hall Boards – Triennial Meetings

- 1 **That** Council receives the report.
- 2 **That** Council approves the appointments submitted by each of the Boards, as detailed in this report.

McKay/Cameron

Carried

## 18 Mayor's Report

**That** Council receives the Mayor's report.

Mayor/Rawlinson

Carried

## Extraordinary Business

### New conference and sound system for Council Chamber

**That** Council approves the purchase of a new Council Chamber conference system, and this be funded from savings in the 2019/20 Information Services capital expenditure budget.

Braam/McMillan

Carried

Council adjourned for morning tea from 10.15am to 10.35am.

### Road Closure – NZ Land Speed Record attempt

**That**, subject to Council's approval of a safety management plan, the following road will be closed from 8am on Friday 3 April 2020, until 4.30pm on Sunday 5 April 2020 to allow the NZ Land Speed Record attempt to be held:

McCrorys Road from Awaroa School Road to Kyle Road intersection.

McKay/Lovett

Carried

## New and Long Serving Staff

The Manager People & Capability introduced new staff Gary Stanforth (Accountant) and Aisling O'Reilly (PA to Chief Executive).

Council acknowledged the long service of Dave Folley (Plant & Maintenance Officer at EANC – 5 years).

### Business transacted with the public excluded – 10.43am

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No | General subject of each matter to be considered:                   | In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter: |   |
|---------|--|---|---|
| 19      | Council 19/12/19   | Section 7(2)(h)   | Commercial activities                                       |
| 20      | Audit, Risk & Finance Committee 4/02/20                            | Sections 7(2)(h) & 7(2)(a)  | Commercial activities<br>Protection privacy natural persons |
| 21      | Library & Civic Centre Project Control Group 30/01/20 and 24/02/20 | Section 7(2)(h)   | Commercial activities                                       |
| 22      | Appointment of DLC Commissioners                                   | Section 7(2)(a)   | Protection privacy natural persons                          |
| 23      | CON00109 Bridge Replacements - award                               | Section 7(2)(h)   | Commercial activities                                       |
| 24      | Eastfield Investments Ltd CBD parking                              | Section 7(2)(h)   | Commercial activities                                       |
| 25      | ADC Credit rating  | Section 7(2)(h)   | Commercial activities                                       |
| 26      | CE Performance Review process                                      | Sections 7(2)(h) & 7(2)(a)  | Commercial activities<br>Protection privacy natural persons |
| 27      | ACL Report – December 2019   | Section 7(2)(h)   | Commercial activities                                       |

McKay/Latham

Carried

**Business transacted with the public excluded now in open meeting**

- **Appointment of DLC Commissioners**

**That** Council recommend to the Chief Executive that Robin Kilworth and Simon McDonnell be appointed as Commissioners of the District Licensing Committee for a period of five years.

Mayor/Braam

Carried

- **Bridge replacements, Arundel Rakaia Gorge Road 2019-20**

**That** Council accepts the tender from Smith Crane & Construction for contract CON00109 – Bridge Replacements, Arundel Rakaia Gorge Road for the amount of \$1,576,469.00 (excluding GST).

McKay/Wilson

Carried

- **ADC Credit rating**

**That** Council publishes the Fitch rating of AA+.

McMillan/Braam

Carried

- **Chief Executive performance review process**

1. **That** Council engages Equip (LGNZ Council Consulting) to facilitate the Chief Executive Performance Review as per Option 1.

2. **That** this contract's term is for the performance year ending 2020 and 2021 (2 year contract).

McKay/Braam

Carried

The meeting concluded at 12.50pm.

Confirmed 9 April 2020



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MAYOR