

Ashburton District Council

AGENDA

Notice of Meeting:

A meeting of the Ashburton District Council will be held on:

Date: Wednesday 5 November 2025

Time: 1.00pm

Venue: Hine Paaka Council Chamber
Te Whare Whakatere, 2 Baring Square East, Ashburton

Membership

Mayor	Liz McMillan
Deputy Mayor	Richard Wilson
Members	Carolyn Cameron
	Russell Ellis
	Phill Everest
	Deb Gilkison
	Jeanette Maxwell
	Julie Moffett
	Phill Hooper
	Tony Todd

Meeting Timetable	
Time	Item
1.00pm	Council meeting commences

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Minutes

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Business Transacted with the Public Excluded

11	Freeholding Glasgow Lease Section 7(2)(i) Conduct of negotiations	PE 1
12	Plains Museum Trust appointments Section 7(2)(a) Protection of privacy of natural persons	PE 25

4. *Inaugural Council Minutes –29 October 2025*

Minutes of the Inaugural Council meeting held on Wednesday 29 October 2025, commencing at 1.00pm in the Hine Paaka Council Chamber, Te Whare Whakatere, 2 Baring Square East, Ashburton.

Present

Her Worship the Mayor, Liz McMillan; and Councillors Carolyn Cameron, Russell Ellis, Phill Everest, Deb Gilkison, Phill Hooper, Julie Moffett, Jeanette Maxwell, Tony Todd and Richard Wilson.

In attendance

Hamish Riach (Chief Executive), Helen Barnes (GM Business Support), Toni Durham (GM Democracy & Engagement), Ian Hyde (GM Compliance & Development), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities) and Phillipa Clark (Governance Team Leader).

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declaration by the Mayor

The statutory declaration was made by the Mayor, as required by cl.14, Schedule 7 of the Local Government Act 2002, and witnessed by the Chief Executive.

The Chief Executive congratulated the Mayor and presented her with the Mayoral Chain.

The Mayor took the Chair.

4 Declarations by the Members of the Ashburton District Council and Members of the Methven Community Board

Statutory declarations were made by the nine Councillors and five Community Board Members, as required by cl.14, Schedule 7 of the Local Government Act 2002, and witnessed by the Mayor and Chief Executive.

5 Address by the Mayor

The Mayor read her address.

6 Certificate of Service

A Certificate of Service was presented to former Councillor Rob Mackle who served as a member of the Ashburton District Council from 12 May 2023 until 11 October 2025.

7 Explanation of Statutory Requirements

The Chief Executive formally drew to elected members' attention the legislation relevant to the carrying out of their duties.

That the report be received.

Cameron/Hooper

Carried

8 Appointments by the Mayor

- **Appointment of Deputy Mayor**

That Council notes the appointment by the Mayor of Councillor Richard Wilson as Deputy Mayor.

Mayor/Todd

Carried

- **Appointment of Western Ward Councillors to the Methven Community Board**

That Council notes the appointments of Western Ward Councillors Deb Gilkison and Jeanette Maxwell to the Methven Community Board.

Mayor/Wilson

Carried

9 Council Meeting Schedule – 2025

That Council adopts the schedule of meetings for the period 29 October to December 2025.

Cameron/Todd

Carried

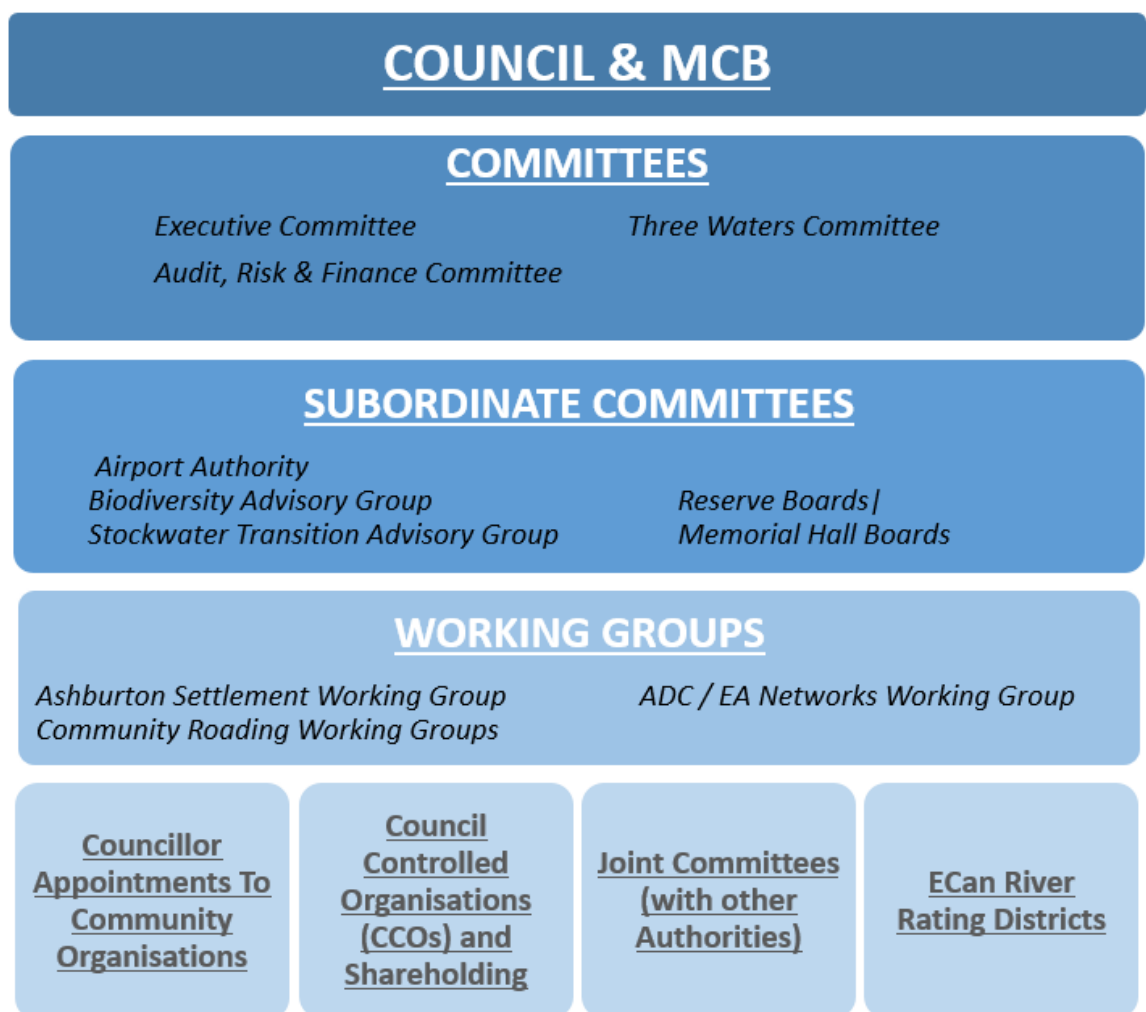
The meeting concluded at 1.58pm. The Mayor then invited the elected members, their guests and members of the public to join her for afternoon tea.

Confirmed 5 November 2025

MAYOR

5. *Ashburton District Council Governance Structure Appointments to Committees and Organisations 2025-28*

Structure



Appointments to Committees

STANDING COMMITTEE			
Audit, Risk & Finance Committee		Executive Committee	
Chair	Cr Carolyn Cameron	Mayor	Liz McMillan
Deputy Chair	Cr Richard Wilson	Deputy Mayor	Cr Richard Wilson
Members	Cr Russell Ellis Cr Tony Todd Cr Jeanette Maxwell + external appointee <i>Mayor ex officio</i>	Councillors	Cr Carolyn Cameron Cr Russell Ellis Cr Phill Hooper

Three Waters Committee	
Chair	Cr Russell Ellis
Deputy Chair	Cr Phill Hooper
Members	Cr Carolyn Cameron Cr Phill Everest Cr Deb Gilkison <i>Mayor ex officio</i>

Methven Community Board

Crs Deb Gilkison and Jeanette Maxwell

Appointments to subordinate committees

Ashburton Airport Authority

Crs Russell Ellis (Chair), Jeanette Maxwell and Tony Todd

Biodiversity Advisory Group

Crs Richard Wilson (Chair), Deb Gilkison and Phill Everest

Stockwater Transition Working Group

Crs Richard Wilson and Carolyn Cameron

Memorial Hall Boards and Reserve Boards

Alford Forest Reserve	Cr Jeanette Maxwell	Pendarves Reserve	Cr Russell Ellis
Chertsey Reserve	Cr Phill Everest	Rakaia Reserve	Cr Phill Everest
Dorie Reserve	Cr Phill Everest	Ruapuna Reserve	Cr Deb Gilkison
Ealing Reserve	Cr Tony Todd	Seafeld Reserve	Cr Tony Todd
Greenstreet Reserve	Cr Julie Moffett	Tinwald Reserve	Cr Phill Hooper
Highbank Reserve	Cr Jeanette Maxwell	Lagmhor Westerfield Hall	Cr Russell Ellis
Hinds Reserve	Cr Richard Wilson	Mayfield Hall	Cr Deb Gilkison
Mayfield Reserve	Cr Deb Gilkison	Mt Hutt Memorial Hall	Cr Jeanette Maxwell
Methven Reserve	Cr Jeanette Maxwell	Rakaia Hall	Cr Richard Wilson
Mt Somers Reserve	Cr Deb Gilkison	Tinwald Hall	Cr Carolyn Cameron

Appointments to working groups

ADC and EA Networks Working Group

Mayor (Chair) & Crs Tony Todd and Richard Wilson.

EA: Onno Mulder (CEO), Andrew Barlass, Paul Munro, Nigel Thomson and Jeremy Adamson

Ashburton Settlement Working Group

Crs Julie Moffett & Phill Hooper

Community Roading Working Group

Crs Phill Everest (Chair), Deb Gilkison, Julie Moffett and Richard Wilson

Appointments to other organisations or committees

Council appointments to community organisations

Advance Ashburton Trust	Mayor
Age Friendly Ashburton Strategy Steering Group	Council appointee Cr Julie Moffett
Ashburton Seniors Centre Trust	Council appointee Cr Russell Ellis
Ashburton Youth Advisory Group	Council appointee Cr Phill Hooper
Creative Communities Assessment Committee <i>[Reports to Creative Communities NZ]</i>	Council appointees Crs Deb Gilkison and Tony Todd
Electricity Ashburton Shareholders Committee	External appointees (x3) <i>[Kate Templeton and Gary Wilson – until August 2027 and David Ward – until Aug 2028]</i>
Hekeao-Hinds Water Enhancement Trust	Mayor
Lake Clearwater Hutholders Association	Mayor and Cr Deb Gilkison
Lion Foundation	Mayor
Mid Canterbury Rural Support Trust	Council appointee Cr Jeanette Maxwell

Plains Museum Trust	External appointees (x2) <i>[Stefan van Vliet & Alden Thomas until October 2025]</i>
Safer Mid Canterbury District Board [Includes Safe Communities Steering Group]	Council appointees Crs Julie Moffett and Tony Todd <i>Julie Moffett</i>
Waitaha PHO Board	External appointee (x1) <i>[David Matthews]</i>

Council Controlled Organisations (CCOs) and Shareholding

Ashburton Community Water Trust	Mayor
Ashburton Contracting Limited (Directors)	<i>[Alister Lilley (C) and Craig Stewart (to 2026), Darin Cusack (2027) and Andrew Barlass, & Ross Pickworth (to 2028)]</i>
Eastfield Investments Liaison	Mayor / or Deputy Mayor & Chief Executive
Rangitata Diversion Race Management Limited (RDRML)	Cr Richard Wilson <i>(Mayor alternate)</i>
RDRML Remuneration Subcommittee	Cr Carolyn Cameron

Joint Committees (with other Authorities)

Biodiversity Champions Group	TBC
Canterbury Regional Civil Defence Emergency Management Group	Mayor <i>(Cr Richard Wilson alternate)</i>
Canterbury Regional Landfill Joint Committee	Cr Russell Ellis <i>(Mayor alternate)</i>
Canterbury Regional Land Transport Committee	Mayor <i>(Cr Richard Wilson alternate)</i>
Canterbury Waste Joint Committee	Cr Russell Ellis <i>(Mayor alternate)</i>
Central Biodiversity Advisory Group	TBC
Climate Change Action Planning Reference Group	Cr Phill Everest
Road Safety Co-ordinating Committee	Council appointees Crs Phill Hooper (Chair), Phill Everest & Jeanette Maxwell
Total Mobility Committee	Council appointee Cr Tony Todd

Environment Canterbury River Rating Districts

Ashburton Hinds Drainage	Cr Richard Wilson	Lower Rakaia River	Cr Russell Ellis
Ashburton Rivers	Cr Carolyn Cameron	Mt Harding Creek	Cr Jeanette Maxwell
Ashburton Town Stopbanks	Cr Phill Everest	Rakaia Double Hill	Cr Liz McMillan
Cleardale (Rakaia Gorge)	Cr Jeanette Maxwell	Staveley Stormwater Channel	Cr Deb Gilkison
Dry Creek	Cr Jeanette Maxwell	Upper Hinds River	Cr Richard Wilson
Lower Hinds River	Cr Richard Wilson		

6. *Elected Members' Remuneration following the 2025 triennial elections*

Author *Phillipa Clark; Governance Team Leader*

GM responsible *Toni Durham; GM Community & Open Spaces*

Summary

- The purpose of this report is to propose a remuneration structure for elected members following the 2025 triennial elections.
- Council is required to recommend a minimum salary for councillors, and additional payment for councillors with extra responsibilities. Council's proposal will be submitted to the Remuneration Authority for approval.
- The Determination requires that a minimum salary of \$40,869 is paid to each of the nine Councillors until such time that the Authority has approved Council's proposal and has issued the amending determination.

Recommendation

1. **That** Council receives the elected members' remuneration report.
2. **That** Council advises the Remuneration Authority that its governance arrangements for the nine councillors includes four (4) positions of additional responsibility.
3. **That** Council approves the allocation of the full remuneration pool on the following basis:
 - a) Executive Committee Members (x 4) \$57,420
 - b) Councillor base remuneration (x 5) \$52,149
4. **That** Council provides a vehicle for the Mayor with full private use.
5. **That** the Ashburton District Council governance pool proposal be submitted to the Remuneration Authority for approval and inclusion in the next amending determination.
6. **That** Council notes that the proposed allocation of the remuneration pool is subject to a determination being issued by the Remuneration Authority, with additional payments (above the minimum Councillor base rate) being backdated once the determination has been issued.

Background

1. The Remuneration Authority ('the Authority') is the independent body responsible for setting elected members' remuneration, and expenses and allowances entitlements. Each year Council is notified of the new governance remuneration arrangements.
2. The Authority reviews the remuneration settings for local government elected members every three years, generally in the year before the local elections are held. The most recent review was completed in 2024.
3. The 2024 review sought feedback from members on the size indices (which measure council scale and complexity), proposed remuneration pools, community board remuneration, members' allowances and hearing fees, and the time elected members committed to local authority business.
4. Because of the different types of councils and their diverse responsibilities, the Authority has created three size indices representing territorial, unitary or regional councils. The indices help the Authority achieve and maintain fair relativities between councils and to be fair to the persons who are being remunerated and to the ratepayers.
5. The size indices have been updated to reflect the most recent publicly available demographic, statistical and economic data, and will apply for the triennium following the local elections in October 2025.
6. Community Boards' remuneration is informed, in part, by the population of each community board and by their individual current remuneration settings, and this practice will continue through the next triennium.
7. The [Local Government Members \(2025/26\) Determination](#) was released on 24 June 2025. Because it is an election year, the Principal Determination contained two remuneration schedules – one applying from 1 July until the close of the day on which the official election results were declared and the second coming into effect after that until 30 June 2026.
8. The Declaration of Election Result was issued by the Electoral Officer on Thursday 16 October 2025. Councillors' salaries took effect from 17 October 2025. Councillors are paid \$40,869 until the proposal for increased salaries and position(s) of responsibility have been approved by the Authority.
9. A total of \$490,425 has been distributed to Ashburton District Councillors from 1 July this year until 30 June 2026 (see Schedule 3, Part 2 of the Determination).
10. The Authority determines the minimum allowable remuneration that a councillor must be paid. A councillor cannot be paid below the minimum allowable remuneration.

11. The difference between the minimum allowable remuneration and the total of the allocated pool is then available for the remuneration of councillors who take on extra responsibilities and/or to increase the base payment for all councillors with no additional responsibilities.
12. The Authority has four requirements for allocating the governance pool:
 - i) the entire pool must be allocated
 - ii) 'minimum allowable remuneration' is decided for councillors who have no additional responsibilities
 - iii) for any role that attracts additional remuneration (above the minimum allowable), Council is required to have a formal vote to describe the role and the annual dollar value attached to the role
 - iv) Council must then forward its proposal to the Authority for approval and inclusion in the determination.
13. The governance remuneration pool doesn't apply to the Mayor or the Methven Community Board members. Their remuneration levels for 2025/26 are:

	<i>Post election until 30/06/26</i>
Mayor	\$148,924
MCB Chair (elected 3/11/25)	\$6,466
MCB Members (x 4)	\$3,233
14. The Authority has set a deadline of 14 November 2025 to receive proposals in time for gazetting and issuing an Amending Determination before Christmas.
15. Once approved, remuneration approved for position(s) of responsibility will be backdated to 5 November 2025, and the remaining Councillors will have their salary increases backdated to 18 October 2025.

Expenses and allowances

16. Elected members are also entitled to a range of allowances that reimburse them for expenditure required in undertaking their duties. All allowances are paid at the discretion of Council.
17. The Ashburton District Council Elected Members' Allowances and Reimbursement Policy aligns with the Remuneration Authority Determination and provides for allowances and reimbursement of costs incurred by elected members while on the job. The policy is due for review and will be considered by Council in November.
18. The 2025/26 Determination includes a new clause enabling a reimbursement allowance to be paid as a contribution towards a member's home security system. This will also be considered in the Policy review.
19. Allowance limits are reviewed annually by the Remuneration Authority. The Authority's agreement for changes to the policy, or the mayor's vehicle entitlements, isn't required, as long as the policy remains within the limits of the current remuneration and allowances determination.

Mayoral vehicle

20. Council policy makes provision for a mayoral vehicle, and it is proposed to continue this arrangement in the new term of Council. The 2025/26 Determination sets a limit of \$60,000 to purchase petrol or diesel vehicles and \$70,500 for electric or hybrid vehicles.
21. The Mayor has the option of having restricted private use (in which case a deduction from their salary would not be taken) or having partial private use or full private use.
22. This report seeks to continue to offer the Mayor full private use of a Council vehicle. The details of full private use are set out in [Section 10](#) clause 7 of the Determination.
23. The annual remuneration for the Mayor will include annual valuation of their vehicle and a deduction, in accordance with the formula set by the Authority.

Options analysis

24. The proposal to increase the remuneration for the Executive Committee members reflects the additional responsibilities required of the Deputy Mayor and Committee Chairs.
25. The Deputy Mayor's role is to support the Mayor, standing in when the Mayor is unavailable. Each of the Executive Committee members will lead Council committees and ensure effective decision-making within their respective areas. The Executive Committee is tasked with key functions, including overseeing the Chief Executive.
26. Council must accept the Authority's final decision on the remuneration proposal.

Governance structure and remuneration

Option one – Adopt the Mayor's proposal for the Executive Committee members to be reimbursed for their additional responsibilities (Recommended)

27. Under this option, Council would allocate the full remuneration pool on the following basis:
 - a. Executive Committee Members (x 4) \$57,420 each
 - b. Councillor base remuneration (x 5) \$52,149 each

Advantages: • Higher pay reflects the additional workload of the Executive Committee • Recognises the experience and skills needed for the Committee's leadership role	Disadvantages: • Perception of inequity • Council may disagree with and overturn this proposal • Remuneration Authority will require strong supporting documentation with reasoning behind any change in the recognition of positions.
Risks: This proposal may be perceived as lacking in depth or fairness	

Option two – Adopt a proposal that removes all positions of responsibility and shares the governance pool equally between the 9 councillors

Advantages: • May give a sense of unity and reduce potential conflict • Administratively simple without needing to define a role's additional responsibility • May avoid disputes over who should receive additional pay and how much	Disadvantages: • Councillors with significant additional responsibilities may feel undervalued if their work isn't acknowledged financially • May discourage councillors from taking on the demands of additional work
Risks: This proposal may be perceived as lacking in depth or fairness	

Option three – Adopt a proposal with the Deputy Mayor being the only position of responsibility attracting a higher remuneration and shares the remaining pool equally between the remaining Councillors

Advantages: • Recognises a role that has a clear leadership function • Administratively simple without needing to define and justify multiple roles • Less chance of disagreement over which roles should be paid more or what constitutes "extra responsibility"	Disadvantages: • Perception that other leadership roles are undervalued • May discourage those with extra responsibilities from taking on the demands of additional work if not fairly reimbursed
Risks: This proposal may be perceived as lacking in depth or fairness.	

Mayoral vehicle

Option one – Provide the Mayor with full private use of a vehicle *Recommended*

Advantages: - A salary reduction will be made if full private use is given - Vehicle may also be made available to other elected members, reducing demand on pool cars - Mayor won't need to make vehicle-kilometre claims (currently \$1.17/km for first 14,000km) – i.e. reduced administration - Vehicle chosen must satisfy Council's plant purchasing requirements	Disadvantages: - Council will be required to meet the cost of the vehicle, albeit the maximum purchase price set out in the Determination - The salary sacrifice set in the Determination may not fully cover the vehicle running costs
Risks: Council must cover the cost of a vehicle, although the Determination sets a cap.	

Option two – Provide the Mayor with partial private use of a vehicle

Advantages: - Allows the Mayor to travel to and from home (securely park the vehicle at home) - Mayor may authorise use of the vehicle by other elected members / staff on Council business	Disadvantages: - All vehicle travel would need to be recorded in a logbook as required by the Determination - No more than 10% of the distance travelled by the Mayor in the vehicle, in a year, can be for private purposes
Risks: Logging every trip may be considered unnecessarily onerous, especially for a high-use role like the Mayor	

Option three – Provide the Mayor with restricted private use of a vehicle

Advantages: - Mayor would use the vehicle solely for Council business and record all travel in a logbook - No salary reduction for the Mayor - Vehicle would generally be made available to other elected members / staff on Council business	Disadvantages: - All vehicle travel would need to be recorded in a logbook – may be considered unnecessarily onerous - Expectation of the vehicle being another pool car may unreasonably impact on the availability of the vehicle for the Mayor's use
Risks: Not having access to a dedicated vehicle for travel to and from home, or for incidental use could be a constraint	

Option four – Do not provide the Mayor with a vehicle

Advantages: • Mayor would be able to choose their own vehicle without needing to comply with Council's plant purchasing requirements or the Authority's Determination • Convenient and accessible as use of the vehicle would be solely the Mayor's	Disadvantages: • All vehicle-kilometre claims would need to be lodged for all Council-related travel • Council's Policy would need to be amended to state that no vehicle is provided • Loss of a potential pool vehicle that, on occasions, may be made available to other elected members/staff on Council business
Risks: Reduced convenience and efficiency for the Mayor	

Legal/policy implications

Legislation

28. The [Local Government Act 2002, Schedule 7](#), Part 1, clause 6 sets out the role of the Remuneration Authority in determining the remuneration, allowances and expenses payable to elected members.
29. The [Remuneration Authority Act 1977](#) sets out criteria to which the Authority must have regard in determining the pay for elected members.
30. The [Local Electoral Act 2001](#) sets out the timing of when remuneration will be adjusted following the October 2025 elections.
31. The Ashburton District Council [Elected Members' Allowances and Reimbursement Policy](#), which provides for allowances and reimbursement of costs incurred by elected members while on the job, will be reviewed to align with the Remuneration Authority Determination.

Strategic alignment

32. The recommendation relates to Council's community outcome of '*Residents are well represented, included and have a voice*' because the community participates in local elections and representation reviews.
33. The community outcome of '*A prosperous community based on innovation and opportunity*' reflects how a growing population and economic growth impacts on how elected members' remuneration is determined.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Increased population and development is reflected in the size indices and weightings used to determine elected member remuneration, as well as Council's operating expenditure and socio-economic deprivation levels.
Social	✓	The community participates in local elections and residents have the opportunity to have their say on Council business and influence Council decision-making.

Financial implications

Requirement	Explanation
What is the cost?	Remuneration pool 2025/26 increased (post-election) to \$490,425
Is there budget available in LTP / AP?	Yes. Budget provision in year 2 of the LTP.
Where is the funding coming from?	Democracy budget.
Are there any future budget implications?	No.
Reviewed by Finance	NA. The governance pool is budgeted and must be fully expended.

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	Assessment based on the policy formula. Assessment in the round confirms the outcome from the formula. The Remuneration pool is set by the Remuneration Authority and must be allocated fully to elected members.
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	The community will be informed of the remuneration allocation through this report.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

Next steps

Date	Action / milestone	Comments
From 17/10/2025	New salaries take effect for the Mayor, Councillors and Methven Community Board members	<i>17 October was the date of the official Declaration of election results.</i>
By 14/11/2025	Remuneration Authority to be advised of Council's remuneration proposal for the remainder of the 2025/26 year	
December 2025	Remuneration Authority to release the Amending Determination which will enable increases to take effect and be back-paid to Councillors	

7. *2026 Schedule of Council Meetings*

Author *Phillipa Clark; Governance Team Leader*

GM responsible *Toni Durham; GM Community & Open Spaces*

Summary

- This report seeks approval of the Council meeting dates scheduled for 2026. Additional meetings of committees and other groups, along with place-holder dates for workshops, are included to help elected members plan their commitments over the year.
- The 2026 meeting schedule is similar to that of the previous term of Council, but proposes moving to a three-weekly cycle of full Council meetings.
- The Methven Community Board will retain the six weekly cycle of meetings on Mondays, unless the Board members recommend an alternative schedule.

Recommendation

1. **That** Council adopts the 2026 schedule of Council and Methven Community Board meetings.

Attachments

Appendix 1: Draft 2026 meeting calendar

Background

1. Since 2021, Council meetings have generally been held on the first and third Wednesdays each month with regular committee meetings, briefings and workshops also scheduled throughout the year.
2. The 2026 meeting schedule has a similar format but with a change to the frequency of full Council meetings. It is proposed that the meetings will be held on a three weekly cycle. Wednesday will be the primary meeting day, with Tuesday being the additional / alternate meeting or workshop day.
3. The proposed changes, not deemed to be significant, take into account feedback that the Mayor received from elected members about the need to balance their Council work with personal commitments.
4. At times, the two Council meetings each month resulted in inconsistent and reduced agenda content and meeting duration. It is anticipated that extending the meeting cycle will give officers more time for report preparation and meeting follow-up and, importantly, will ensure better use of the time elected members spend travelling to and attending meetings.
5. With the three weekly cycle, Council should continue to meet its deadlines and decision-making requirements with limited need for extraordinary meetings. The Local Government Act 2002 makes provision for Council to convene emergency or extraordinary meetings when required.
6. To assist with programming of work and to help elected members plan their commitments over the year, a number of other workshop and meeting dates are included on the 2026 calendar.
7. The continued use of regular, scheduled workshops and activity briefings for the provision of information remains. Officers will endeavour to align meetings on the set days of Tuesday and Wednesday taking into consideration members' availability and other commitments.
8. In the past, Council has opted to keep the July school holiday period meeting-free. The dates are highlighted on the calendar (6-17 July) and Council can decide.
9. The Methven Community Board's six weekly meeting cycle is likely to be retained. Board members have been asked to consider this at their first meeting of the term on 3 November, with feedback to be given to Council on whether any change is required.
10. The meeting schedule is subject to amendments and additions which the Council's business dictates. If it is necessary to cancel a scheduled meeting, all reasonable effort will be taken to notify elected members and the public as soon as practicable and the reasons for the cancellation.

Options analysis

Option one – Don't adopt a schedule of meetings

11. Council could choose not to adopt a schedule of meetings as there is no statutory requirement to do so.

Advantages

- Meetings could be tentatively scheduled, but brought forward or deferred, depending on work programme and other commitments.

Disadvantages

- Frequent updating of meeting schedules is time consuming and disruptive.
- Need to be alert to timeliness of meeting notification as the Chief Executive is required to give notice to each member of any meeting at least 14 days before the meeting.

Option two – Adopt a schedule of meetings and review it during the year

12. Council could choose to adopt the schedule of meetings as presented and undertake a review during the year to determine whether the schedule is continuing to meet the expectations of elected members and requirements of Council.

Advantages

- A review would give all elected members the opportunity to consider a schedule that is appropriate for commitments in the current term of Council.

Disadvantages

- A full review will require time and without a compelling reason to change, may result in a similar structure and calendar being reinstated.

Option three – Adopt the schedule of meetings (Recommended)

13. It is recommended that Council adopts the 2026 schedule for Council and Methven Community Board meetings, as presented, or adopt an amended version.

Advantages

- Efficiencies will continue to be achieved with a 3 weekly Council meeting cycle.
- Extraordinary, or emergency meetings can be held when necessary
- Council meetings have been scheduled around a number of local government sector and external meetings that are unlikely to change.
- Provides elected members the ability to plan their commitments over the year and allows for programming of work.
- Adopting a schedule doesn't prevent Council from amending it from time to time.

Disadvantages

- The schedule creates an expectation of meetings happening on set dates regardless of whether there are sufficient items on the agenda to consider.
- Unforeseen circumstances may require a meeting schedule to be amended.

Legal/policy implications

Local Government Act 2002

14. Schedule 7, clause 19(5) sets out the requirements for notifying elected members of meetings. If adopting a schedule of meetings, the schedule may cover any future period that the Council considers appropriate, and may be amended. Notification of the schedule, or of any amendment to that schedule, constitutes a notification of every meeting on the schedule.

Strategic alignment

15. Council meetings are part of the democratic process. The recommendation relates to Council's community outcome of "*Residents are well represented, included and have a voice*" because Council meetings provide opportunity for residents to influence Council decision-making through attending Council meetings and having their say.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic		
Environmental		
Cultural	✓	We celebrate our identity, heritage and cultural diversity and we are an organisation that collaborates with partners and engages in two-way dialogue with our communities in order for them to have the opportunity to influence local outcomes and decisions, and to gain a sense of ownership of our plans, strategies and decisions.
Social	✓	Our community feels a sense of belonging, inclusion and social connectedness. The numbers responding to consultations is also a measure.

Financial implications

16. There are no budget implications arising from the proposal to adopt a meeting schedule.

Significance and engagement assessment

17. Consultation with the wider community isn't required. Council's governance arrangements are guided by legislation and best practice.

Requirement	Explanation
Is the matter considered significant?	No.
Level of significance	Low.
Level of engagement selected	1. Inform – one-way communication.
Rationale for selecting level of engagement	Council establishes its governance structure within the parameters of legislation. The community is informed through notices of meetings and web based communication.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

	January	February	March	April	May	June	July	August	September	October	November	December	
MON						1 King's Birthday							MON
TUE						2 A/Plan Deliberations			1 Workshop			1 Briefings Workshop	TUE
WED				1 AR & F		3 A/Plan Deliberations AR & F	1		2 Council			2 3 Waters A,R & F	WED
THU	1 Closed			2		4 RDRML	2		3	1		3	THU
FRI	2 Closed			3 Easter	1	5	3		4	2		4	FRI
SAT	3 Closed			4	2	6	4	1	5	3		5	SAT
SUN	4 Closed	1	1	5	3	7	5	2	6	4	1	6	SUN
MON	5	2	2	6 Easter	4	8	6 MCB	3	7	5	2	7 MCB Workshop	MON
TUE	6	3 Road Safety Biodiversity	3 Workshop	7 Workshop	5 Road Safety Biodiversity	9 Ann Plan	7	4 Road Safety Biodiversity	8 Workshop	6 Workshop	3 Road Safety Biodiversity	8 RDRML	TUE
WED	7	4 AR & F Council	4	8 Council	6	10 Council	8	5 Briefings A,R & F	9	7 A,R & F	4 Council	9 Briefings	WED
THU	8	5	5	9	7	11	9	6	10	8	5	10	THU
FRI	9	6 Waitangi	6	10	8	12	10 Matariki	7	11	9	6	11	FRI
SAT	10	7	7	11	9	13	11	8	12	10	7	12	SAT
SUN	11	8	8	12	10	14	12	9	13	11	8	13	SUN
MON	12	9	9 MCB	13	11	15	13	10	14	12	9 MCB	14	MON
TUE	13	10 Budget	10Workshop	14 Workshop	12 RDRML	16 Workshop	14	11 RDRML	15 RDRML	13Workshop	10 RDRML	15Workshop	TUE
WED	14	11 3 Waters	11 3 Waters Annual Plan	15 3 Waters	13 3 Waters	17 3 Waters	15	12 Council	16 3 Waters	14 Council	11	16 Council	WED
THU	15	12	12	16	14 LGNZ sector	18	16	13	17	15	12	17	THU
FRI	16	13	13	17	15 LGNZ sector	19	17	14	18	16	13 Canterbury Anniversary	18	FRI
SAT	17	14	14	18	16	20	18	15	19	17	14	19	SAT
SUN	18	15	15	19	17	21	19	16	20	18	15	20	SUN
MON	19	16 RDRML	16	20 MCB	18	22	20	17 MCB	21	19	16	21	MON
TUE	20	17	17Workshop	21 Workshop	19 Hearings	23 Workshop	21 3 Waters	18Workshop	22 Workshop	20 RDRML	17 Workshop	22Workshop	TUE
WED	21	18 Workshop	18 Council	22	20 Council	24	22 Council	19 3 Waters	23 Council	21 3 Waters	18 3 Waters	23	WED
THU	22	19	19	23	21	25	23	20	24	22	19	24	THU
FRI	23	20	20	24	22	26	24	21	25	23	20	25 Closed	FRI
SAT	24	21	21	25	23	27	25	22	26	24	21	26 Closed	SAT
SUN	25	22	22	26	24	28	26	23	27	25	22	27 Closed	SUN
MON	26 MCB	23	23	27 ANZAC observed	25 MCB	29	27 LGNZ Conference	24	28 MCB	26 Labour Day	23	28 Closed	MON
TUE	27Workshop	24 Agencies	24 RDRML	28 Workshop	26 Workshop	30 Council	28 LGNZ Conference	25Workshop	29 Agencies	27Workshop	24 Workshop	29 Closed	TUE
WED	28 Briefings	25 Council	25 Briefings Extra Council	29 Council	27 Briefings		29 LGNZ Conference	26	30 Briefings	28 Council (extra)	25 Council	30 Closed	WED
THU	29	26 LGNZ sector	26	30	28		30	27		29	26 LGNZ sector	31 Closed	THU
FRI	30	27 LGNZ sector	27		29		31	28		30	27 LGNZ sector		FRI
SAT	31	28	28		30			29		31	28		SAT
SUN			29		31			30			29		SUN
MON			30					31			30		MON
TUE			31Workshop										
	January	February	March	April	May	June	July	August	September	October	November	December	

Meeting	Start time		Dates to Note
Council	1.00pm	Wednesday, 3 weekly	Budget Workshop
Audit, Risk & Finance Committee	1.00pm	Wednesday, 2 monthly	Waitangi Day
Council Activity Briefings	9.30am	Wednesday, 2 monthly	Budget Workshop
Three Waters Committee	9.30am	Wednesday, monthly (initially)	Annual Plan Workshop
Council Workshops	am/pm	Tuesdays / Wednesdays– Dates shown as place-holders	Draft Annual Plan adopted
Road Safety Co-ordinating Committee	9.30am	Generally 1 st Tuesday x 4 per year	Good Friday
Biodiversity Advisory Group	1.00pm	Generally 1 st Tuesday x 4 per year	Easter Monday
Stockwater Transition W/Group	tbc	Dates tbc	Anzac Day (observed)
Methven Community Board	9.00am	Mondays, generally 6 weekly (x 8 per year)	Submission hearings / deliberations
		CE Forum (Canterbury councils' chief executives)	Kings Birthday
		CMF Canterbury Mayoral Forum tbc	Adopt Annual Plan 2026/27
		LG Sector (Rural & Provincial and combined sector meetings - Wellington)	Matariki
		Zone 5 & 6 (LG) sector meetings	LGNZ Conference
		RDRML Rangitata Diversion Race Management Limited	Labour Day
		Council Agencies (6 month reports)Tue 24 Feb & Tue 29 Sep	Adopt Annual Report (extraordinary Council)
			Canterbury Anniversary Day

8. *Service Provisions over Christmas and New Year 2025-26*

Author *Katie Perry; People & Capability Manager*
Executive Team Member *Sarah Mosley; Group Manager People & Facilities*

Summary

- The purpose of this report is to inform elected and community members of the services provided by Council over the Christmas – New Year period.
- The Executive team have reviewed and agreed the dates and hours of operation over the Christmas period. They have considered both the demands on our services at that time of year and the mutual benefit to Council and its employees in taking Annual Leave over this period to spend with family and friends.

Recommendation

1. **That** Council receives this report.

Attachment

Appendix 1 Table of operating hours

Background

Previous Council Decisions

1. Management's processes and measures to manage customer demands over this period have been well tried and tested over many years. Accordingly, this report has always been received by Council.

Interested and Affected Parties

2. The decision for reduced hours over the Christmas – New Year period follows custom and practice and adheres to contractual and legislative provisions.
3. Operating reduced services over the Christmas – New Year period is very similar to the approach most other councils follow nationwide. However, some councils 'gift' the 3 days between Christmas and New Year in addition to an employee's Annual Leave. Our Council does not currently do this; however, eligible staff greatly appreciate the 'gift' of an early finish prior to Christmas.

Details

4. Te Whare Whakare will be closed on all public holidays and will close at 1pm on 24 December 2025 for all teams, however operational/close down hours over the Christmas-New year period vary:
 - a. Council level 2 administration staff will resume full services from 8.30am on 5 January 2026.
 - b. The Library's operating hours will be 10am – 4pm every day except when closed for public holidays during this period.
 - c. Customer service will again this year remain open and will align with the Library's hours (10am to 4pm) on weekdays that are not public holiday. We will continue to use our external provider to manage phone calls out of hours. These hours are slightly reduced on last year (9am-5pm), but align with the new agreed operating hours in the Library. These new hours were agreed following feedback from last Christmas and demand for services.
5. Open Spaces will operate as normal with the exception of a 1pm close 24 December. Employees in core cleaning roles will continue to perform their duties every day, with a reduced number of staff working on 29, 30 and 31 December. The Open Spaces depot will be closed as normal during the weekends and on all public holidays.
6. The Art Gallery & Museum will operate their normal hours (10am - 4pm) throughout the Christmas and New Year period, with the exception of being closed on 25 & 26 December, and the Gallery will close at 4pm on Wednesday 31 December (instead of 7pm).

7. The EA Networks Centre will close early (3pm) on 24 & 31 December and will otherwise operate reduced hours (10am – 5pm) on 27 - 30 December. The facility will be closed on all public holidays and normal hours for the facility will resume on 3 January 2025.
8. Mt Hutt Memorial Hall's hours of operation will be reduced to 10am to 2pm on 24, 27, 28, 29, 30, 31 December and will be closed on all public holidays. Normal hours will resume 3 January 2025.

Legal/policy implications

Legislation and Contractual Obligations

9. Given the changes in the days and hours of operation across Council, employees affected by a closedown have traditionally been provided with notice well in excess of legislative requirements ([s32 Holidays Act](#)).
10. All employment agreements contain provisions about closedowns (where appropriate), and public holiday entitlements (if an employee is required to work, be on-call or receives a day of leave as per the Holiday's Act).

Financial implications

Requirement	Explanation
What is the cost?	Reduction in working hours. Where applicable Council will gift the difference between the normal and reduced operating hours (early finishes) to employees with standard working hours, subject to them not taking leave on these days. Benefits of operating reduced hours &/or staffing levels, closedown period(s) and early finishes, reduce Council's operating costs, Council's leave liability and show goodwill to staff for the year.
Is there budget available in LTP / AP?	Operating budgets take into account the financial requirements of this period.
Where is the funding coming from?	Operating budgets.
Are there any future budget implications?	No
Reviewed by Finance	No

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	Common practice for most businesses to reduce their operating hours or services over the Christmas- New year period.
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	Council will communicate our operating hours over the Christmas – New Year period in the coming weeks to our community via various mediums.
Reviewed by Strategy & Policy	No

APPENDIX 1:

2025/2026	Art Gallery & Museum	EA Networks Centre	Mt Hutt Memorial Hall	Open Spaces	Te Whare Whakatere		
					Customer Services	Level 2	Library
Wednesday 24 December 2025	4pm Close (Normal hours)	3pm Close	2pm Close	1pm Close	1pm Close	1pm Close	1pm Close
Thursday 25 December 2025 PUBLIC HOLIDAY	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Friday 26 December 2025 PUBLIC HOLIDAY	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Saturday 27 December 2025	10am-4pm	10am to 5pm	10am-2pm	-	-	-	10am-4pm
Sunday 28 December 2025	10am-4pm	10am to 5pm	10am-2pm	-	-	-	10am-4pm
Monday 29 December 2025	10am-4pm	10am to 5pm	10am-2pm	7.30am-4.15pm	10am-4pm	CLOSED	10am-4pm
Tuesday 30 December 2025	10am-4pm	10am to 5pm	10am-2pm	7.30am-4.15pm	10am-4pm	CLOSED	10am-4pm
Wednesday 31 December 2025	10am-4pm	10am to 3pm	10am-2pm	7.30am-4.15pm	10am-4pm	CLOSED	10am-4pm
Thursday 1 January 2026 PUBLIC HOLIDAY	10am-4pm	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED

2025/2026	Art Gallery & Museum	EA Networks Centre	Mt Hutt Memorial Hall	Open Spaces	Te Whare Whakatere		
					Customer Services	Level 2	Library
Friday 2 January 2026 PUBLIC HOLIDAY	10am-4pm	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED
Saturday 3 January 2026	10am-4pm	Normal hours resume	10am-2pm	-	-	-	10am-4pm
Sunday 4 January 2026	10am-4pm	Normal hours resume	10am-2pm	-	-	-	10am-4pm
Monday 5 January 2026	Normal hours resume						

9. *Road Closure – Ashburton Car Club Standing ¼ Mile Sprint*

Author	<i>Tayla Bird; Data Management Officer-Roading</i>
Activity Manager	<i>Mark Chamberlain; Roading Manager</i>
Executive Team Member	<i>Neil McCann; Group Manager-Infrastructure & Open Spaces</i>

Summary

- The purpose of this report is to consider an application from the Ashburton Car Club for the temporary road closure of Somerton Road on Saturday, 29 November 2025 to hold the Standing ¼ Mile Sprint.
- This report outlines the benefits and risks to be taken into consideration regarding whether to approve or decline the road closure.
- Council is not obliged to approve any road closures. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
- Officers are satisfied that the Ashburton Car Club can meet these expectations, as they have repeatedly done so for many years. This event requires no detours and the roads concerned do not experience high traffic volumes.

Recommendation

1. **That** Council permits the temporary closure of a portion of Somerton Road on Saturday, 29 November 2025 from 9:00 am to 4:30 pm to allow the Quarter Mile Sprint to be held.

Attachment

Appendix 1 Road closure diagram

Background

The current situation

1. The Ashburton Car Club has applied for a road closure to hold the Somerton Road Standing ¼ Mile Sprint. The period of closure is from 9.00 am to 4:30 pm on Saturday, 29 November 2025.
2. The affected roads are:
Somerton Road from Jamiesons Road to Coplands Road
3. The event has been advertised with a period for objections to be submitted. No objections have been received with the objections period closing at 4.00pm Friday, 24 October 2025.
4. The required insurance and traffic management plan have been received.
5. This application must be considered by Council under clause 11(e) of the Tenth Schedule of the Local Government Act 1974, because New Zealand Motorsport, of which the Ashburton Car Club is a member, requires roads to be closed for motorsport events under the Local Government Act, as event participants may be under 18 years of age.
6. The Ashburton Car Club has run car racing events safely and successfully for over 18 years. Their events are well organised, and every risk and precaution is taken by the organisers to ensure that the highest levels of safety are maintained. Their events are highly supported by the local community and are a valued attraction to the district.

Options analysis

Option one – Approve road closure (recommended option)

7. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
8. Ashburton Car Club has a strong record of safe and successful management of these events in the district.
9. The responsibility for risk-free operation lies with the organisers and all contingencies are covered in the conditions of closure.
10. The road condition will be inspected by Roading staff before and after the event. Staff are confident that the asset will be returned to its pre-existing condition after the event.

Advantages: Ashburton Car Club events are supported by the local community. They have been running without issue for many years.	Disadvantages: If an incident occurs this could prevent access to the road for a period of time.
Risks: Safety issues due to it being a motor vehicle event. Travel impact on residents, road users, spectators, and local businesses. The impact on the condition of the roads. These risks are considered LOW overall as they can all be successfully managed.	

Option two – Decline road closure

11. Ashburton Car Club has proven they can run this event with no issues so declining the temporary closure is not recommended by officers.

Advantages: Any safety, travel delay or impact on road condition are avoided.	Disadvantages: Many people look forward to these types of events and they provide a positive attraction to the district.
Risks: Reputational risk to Council to hold motorsport events within the district.	

Legal/policy implications

12. Clause 11 of the Tenth Schedule of the Local Government Act 1974 provides –
- “That Council may, subject to such conditions as it thinks fit... close any road or part of a road to all traffic (e)... for any exhibition, fair, market, concert, film making, race or other sporting event or public function.”*
13. As noted previously, our practice is to enable these events to proceed subject to ensuring the safety of road users, residents, and spectators.

Review of legal / policy implications	
Reviewed by In-house Counsel	Tania Paddock; General Counsel

Strategic alignment

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Events attract visitors from outside the district.
Environmental		
Cultural		
Social	✓	Connect communities to enable business, leisure and social activities (social, cultural wellbeing).

Financial implications

Requirement	Explanation
What is the cost?	No costs to council
Is there budget available in LTP / AP?	N/A
Where is the funding coming from?	All costs associated with this event are being paid by the organisers (Ashburton Car Club)
Are there any future budget implications?	N/A
Reviewed by Finance	Erin Register; Finance Manager.

Significance and engagement assessment

14. There will be a letter drop/visit to the residents in the affected areas so they are aware of the event and road closures.
15. The event has been publicly notified.
16. Emergency services are provided with a copy of road closure information after approval has been given.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Medium
Rationale for selecting level of significance	N/A
Level of engagement selected	Level 3 – Consult. Council must advertise the closure and consider objections if any are received.
Rationale for selecting level of engagement	This level of engagement is required to meet statutory requirements.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

Appendix one – road closure diagrams





	SCALE: Plan Scale  NOT TO SCALE Printed: A4 Sheet	TTM Planner: Tom Wang NZTA ID- 130064	CONTRACTOR:  Rhys Roberts STMS Number 104012 Ashburton District Council	Diagram Title: Event - 333 Somerton Road Road Closure	TMP Reference: SMT - 23432 Diagram No: Diagram - 2
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APPROVED

Rhys Roberts

10 October 2025

10. Financial Report

Author	<i>Gordon Cruickshank, Financial Performance Manager</i>
GM responsible	<i>Helen Barnes; GM Business Support</i>

Attachments

Financial variance report – September 2025

Recommendation

That Council receives the 30 September 2025 financial variance report.

***Ashburton District Council
Financial Variance Report
For the period ending
30 September 2025***

This report now includes year-to-date reporting, providing a more comprehensive view of our financial performance. The inclusion of this data marks an important step in our iterative overhaul of the reporting framework, aimed at enhancing transparency, consistency, and decision-making support across council operations.

Variances greater than \$100,000 are highlighted in **red bold**. If the variance is permanent an explanation is provided.

F (favourable variance) means that either actual revenue is greater than the revised budget or actual expenditure is less than the revised budget.

U (unfavourable variance) is **when** actual revenue is less than the revised budget or actual expenditure is greater than the revised budget.

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Income and Expenditure – Overview

For period ending 30 September 2025

\$22.18 M Actual YTD Operating Income	\$23.32 M Revised Budget YTD Operating Income	(\$1.15) M Variance Operating Income	\$95.31 M Revised Budget Full Year Operating Income	(\$73.14) M Variance Operating Income	23% % of Revised Budget Operating Income
\$22.64 M Actual YTD Operating Expenditure	\$23.00 M Revised Budget YTD Operating Expenditure	(\$0.36) M Variance Operating Expenditure	\$90.02 M Revised Budget Full Year Operating Expenditure	(\$67.37) M Variance Operating Expenditure	25% % of Revised Budget Operating Expenditure
\$0.04 M Actual YTD Capital Income	\$6.55 M Revised Budget YTD Capital Income	(\$6.51) M Variance Capital Income	\$26.21 M Revised Budget Full Year Capital Income	(\$26.17) M Variance Capital Income	0% % of Revised Budget Capital Income
\$8.79 M Actual YTD Capital Expenditure	\$11.05 M Revised Budget YTD Capital Expenditure	(\$2.26) M Variance Capital Expenditure	\$47.90 M Revised Budget Full Year Capital Expenditure	(\$39.11) M Variance Capital Expenditure	18% % of Revised Budget Capital Expenditure
\$10.00 M Actual YTD Loans Repaid	\$2.07 M Revised Budget YTD Loans Repaid	\$7.93 M Variance Loans Repaid	\$8.27 M Revised Budget Full Year Loans Repaid	\$1.73 M Variance Loans Repaid	121% % of Revised Budget Loans Repaid

This report is for the first 3 months or 25% of the year.

Income and Expenditure – Summary

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%
Revenue						
Rates	14,254,945	14,075,821	179,124	56,303,285	(42,048,340)	25%
Fees and Charges	3,499,009	3,122,690	376,320	12,484,608	(8,985,599)	28%
Subsidies and Grants	2,065,849	2,279,353	(213,504)	9,117,410	(7,051,561)	23%
Finance Income	122,438	102,500	19,938	410,000	(287,562)	30%
Other Revenue	1,793,736	1,328,587	465,149	6,225,096	(4,431,360)	29%
Other Sales	186,680	391,127	(204,448)	1,564,509	(1,377,830)	12%
Development / Financial Contributions	252,637	230,625	22,012	922,500	(669,863)	27%
Gain on Sale of Assets	-	1,243,750	(1,243,750)	4,975,000	(4,975,000)	0%
Vested Assets	-	548,375	(548,375)	3,310,750	(3,310,750)	0%
Total Revenue	22,175,295	23,322,828	(1,147,533)	95,313,159	(73,137,865)	23%
Operating Expenditure						
Payments to Staff and Suppliers	15,911,235	16,199,527	(288,292)	62,798,516	(46,887,281)	25%
Finance Costs	1,372,162	1,513,005	(140,843)	6,052,020	(4,679,858)	23%
Other Expenses	111,067	42,499	68,568	169,996	(58,929)	65%
Depreciation	5,249,131	5,249,131	-	20,996,524	(15,747,393)	25%
Total Expenditure	22,643,595	23,004,162	(360,567)	90,017,057	(67,373,461)	25%
Net operating surplus (deficit)	(468,301)	318,665	(786,966)	5,296,103	(5,764,403)	8%
Capital Income						
Loans Raised	-	6,526,121	(6,526,121)	26,104,483	(26,104,483)	0%
Other Asset Sales & Disposals	40,500	25,625	14,875	102,500	(62,000)	40%
Total Capital Income	40,500	6,551,746	(6,511,246)	26,206,983	(26,166,483)	0%
Capital Expenditure						
Infrastructural Assets	2,844,348	3,303,499	(459,151)	15,057,849	(12,213,501)	19%
Cyclic Renewals	4,522,578	5,376,294	(853,717)	21,505,177	(16,982,600)	21%
Plant	394,427	251,578	142,849	1,006,310	(611,884)	39%
Additions/Alterations	767,831	1,216,494	(448,663)	4,862,285	(4,094,453)	16%
Other Assets	263,479	902,713	(639,234)	5,466,102	(5,202,622)	5%
Total capital expenditure	8,792,663	11,050,577	(2,257,915)	47,897,723	(39,105,060)	18%
Loan Repayments*	10,000,000	2,066,862	7,933,138	8,267,446	1,732,554	121%
Total capital to be funded	18,752,163	6,565,693	12,186,469	29,958,186	(11,206,023)	63%

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Transportation – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Footpaths	194,305	255,389	(61,084)	1,021,555	(827,250)	19%	No
Roading	5,225,986	4,724,547	501,439	18,898,187	(13,672,201)	28%	No
	5,420,291	4,979,935	440,356	19,919,742	(14,499,451)	27%	
Operating Expenditure							
Footpaths	340,507	322,848	17,658	1,291,393	(950,886)	26%	No
Roading	4,260,969	4,047,611	213,358	16,190,446	(11,929,476)	26%	No
	4,601,476	4,370,460	231,016	17,481,839	(12,880,363)	26%	
Capital Income							
Roading	-	1,225,000	(1,225,000)	4,900,000	(4,900,000)	0%	No
	-	1,225,000	(1,225,000)	4,900,000	(4,900,000)	0%	
Capital Expenditure							
Footpaths	1,140	53,995	(52,855)	215,978	(214,838)	1%	No
Roading	2,257,781	3,530,815	(1,273,033)	14,123,259	(11,865,477)	16%	No
	2,258,921	3,584,809	(1,325,888)	14,339,237	(12,080,315)	16%	
Loan Repayments*							
Footpaths	32,380	6,789	25,592	27,155	5,226	119%	
Roading	959,876	201,243	758,633	804,971	154,905	119%	Yes
	992,257	208,031	784,225	832,126	160,131	119%	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	389,500	(389,500)	1,558,000	(1,558,000)	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Drinking Water – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Group Water Supplies	2,218,714	2,280,966	(62,252)	9,123,865	(6,905,151)	24%	No
Montalto Water Supply	100,368	100,790	(422)	403,161	(302,793)	25%	No
Lyndhurst Water Supply	4,284	4,408	(124)	17,633	(13,349)	24%	
Barhill Water Supply	766	936	(170)	3,745	(2,979)	20%	
	2,324,132	2,387,101	(62,969)	9,548,404	(7,224,272)	24%	
Operating Expenditure							
Group Water Supplies	2,219,366	2,197,411	21,955	8,789,644	(6,570,278)	25%	No
Montalto Water Supply	85,686	103,629	(17,943)	414,516	(328,829)	21%	No
Lyndhurst Water Supply	815	1,146	(331)	4,586	(3,770)	18%	
Barhill Water Supply	271	341	(70)	1,366	(1,095)	20%	
	2,306,138	2,302,528	3,611	9,210,111	(6,903,973)	25%	
Capital Income							
Group Water Supplies	-	2,811,843	(2,811,843)	11,247,371	(11,247,371)	0%	No
	-	2,910,954	(2,910,954)	11,643,816	(11,643,816)	0%	
Capital Expenditure							
Group Water Supplies	4,575,367	3,209,959	1,365,408	12,839,836	(8,264,469)	36%	No
Montalto Water Supply	60	99,111	(99,052)	396,445	(396,385)	0%	No
	4,575,426	3,309,070	1,266,356	13,236,281	(8,660,855)	35%	
Loan Repayments*							
Group Water Supplies	2,423,520	503,555	1,919,965	2,014,220	409,300	120%	Yes
Montalto Water Supply	0	4,548	(4,548)	18,192	(18,192)	0%	
Lyndhurst Water Supply	15,559	3,262	12,297	13,048	2,511	119%	
Barhill Water Supply	2,837	595	2,242	2,379	458	119%	
	2,441,916	511,960	1,929,956	2,047,839	394,077	119%	
<i>The above financials include the following:</i>							
Development Contributions	110,179	107,263	2,916	429,052	(318,873)	26%	
<i>The above financials do not include the following:</i>							
Vested Assets	-	-	-	471,500	(471,500)	0%	

The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Wastewater – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Ashburton Wastewater	1,562,446	1,520,268	42,178	6,081,072	(4,518,626)	26%	No
Methven Wastewater	199,424	137,918	61,506	551,674	(352,250)	36%	No
Rakaia Wastewater	87,806	131,869	(44,063)	527,476	(439,670)	17%	No
	1,849,676	1,790,055	59,621	7,160,221	(5,310,545)	26%	
Operating Expenditure							
Ashburton Wastewater	1,732,877	1,534,241	198,636	6,136,964	(4,404,087)	28%	No
Methven Wastewater	128,861	149,548	(20,687)	598,190	(469,329)	22%	No
Rakaia Wastewater	139,328	163,899	(24,571)	655,596	(516,268)	21%	No
	2,001,066	1,847,688	153,378	7,390,750	(5,389,684)	27%	
Capital Income							
Ashburton Wastewater	-	578,294	(578,294)	2,313,178	(2,313,178)	0%	No
Methven Wastewater	-	461,908	(461,908)	1,847,632	(1,847,632)	0%	No
	-	1,040,202	(1,040,202)	4,160,810	(4,160,810)	0%	
Capital Expenditure							
Ashburton Wastewater	187,761	944,696	(756,935)	3,778,784	(3,591,023)	5%	No
Methven Wastewater	684,752	518,440	166,311	2,073,762	(1,389,010)	33%	No
Rakaia Wastewater	78,773	-	78,773	-	78,773	0%	
	951,286	1,463,136	(511,850)	5,852,546	(4,901,259)	16%	
Loan Repayments*							
Ashburton Wastewater	1,702,711	356,982	1,345,729	1,427,927	274,784	119%	Yes
Methven Wastewater	19,409	4,069	15,340	16,277	3,132	119%	
Rakaia Wastewater	16,349	3,428	12,922	13,711	2,638	119%	
	1,738,470	364,479	1,373,991	1,457,915	280,555	119%	

The above financials include the following:

Capital Services Contribution	79,591	88,513	(8,922)	354,053	(274,462)	22%
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The above financials do not include the following:

Vested Assets	-	-	-	645,750	(645,750)	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Stormwater – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Ashburton Stormwater	167,240	265,878	(98,638)	1,063,513	(896,273)	16%	No
Methven Stormwater	13,990	22,224	(8,234)	88,895	(74,905)	16%	
Rakaia Stormwater	3,180	5,051	(1,871)	20,206	(17,026)	16%	
Hinds Stormwater	1,815	1,777	39	7,107	(5,292)	26%	
Rural Stormwater	8,455	13,431	(4,976)	53,724	(45,269)	16%	
	194,680	308,361	(113,681)	1,233,445	(1,038,765)	16%	
Operating Expenditure							
Ashburton Stormwater	378,894	355,046	23,848	1,420,185	(1,041,291)	27%	No
Methven Stormwater	21,707	27,077	(5,370)	108,309	(86,602)	20%	
Rakaia Stormwater	6,127	6,935	(808)	27,740	(21,613)	22%	
Hinds Stormwater	1,228	1,773	(545)	7,092	(5,864)	17%	
Rural Stormwater	24	13,432	(13,407)	53,726	(53,702)	0%	
	407,980	404,263	3,717	1,617,052	(1,209,072)	25%	
Capital Income							
Ashburton Stormwater	-	162,668	(162,668)	650,670	(650,670)	0%	No
	-	162,668	(162,668)	650,670	(650,670)	0%	
Capital Expenditure							
Ashburton Stormwater	-	(298,296)	298,296	650,670	(650,670)	0%	No
	-	(298,296)	298,296	650,670	(650,670)	0%	
Loan Repayments*							
Ashburton Stormwater	207,471	43,497	163,973	173,989	33,482	119%	
Methven Stormwater	8,990	1,885	7,105	7,539	1,451	119%	
	216,460	45,382	171,078	181,528	34,932	119%	
<i>The above financials include the following:</i>							
Development Contributions	-	-	-	-	-	0%	
<i>The above financials do not include the following:</i>							
Vested Assets	-	-	-	635,500	(635,500)	0%	

The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Stockwater – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Stockwater	386,199	376,397	9,802	1,505,588	(1,119,389)	26%	No
	386,199	376,397	9,802	1,505,588	(1,119,389)	26%	
Operating Expenditure							
Stockwater	230,491	381,921	(151,430)	1,504,771	(1,274,280)	15%	No
	230,491	381,921	(151,430)	1,504,771	(1,274,280)	15%	
Loan Repayments*							
Stockwater	27,855	5,840	22,015	23,360	4,495	119%	
	27,855	5,840	22,015	23,360	4,495	119%	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Waste Reduction & Recycling – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Refuse Collection	823,475	773,414	50,061	3,093,655	(2,270,181)	27%	No
Refuse Management	1,429,766	1,580,836	(151,069)	6,323,342	(4,893,576)	23%	No
	<u>2,253,241</u>	<u>2,354,249</u>	<u>(101,008)</u>	<u>9,416,998</u>	<u>(7,163,757)</u>	<u>24%</u>	
Operating Expenditure							
Refuse Collection	709,718	772,298	(62,580)	3,089,193	(2,379,475)	23%	Yes
Refuse Management	1,611,205	1,471,027	140,178	5,884,108	(4,272,903)	27%	Yes
	<u>2,320,923</u>	<u>2,243,325</u>	<u>77,597</u>	<u>8,973,302</u>	<u>(6,652,379)</u>	<u>26%</u>	
Capital Income							
Refuse Management	-	64,589	(64,589)	258,358	(258,358)	0%	No
	<u>-</u>	<u>64,589</u>	<u>(64,589)</u>	<u>258,358</u>	<u>(258,358)</u>	<u>0%</u>	
Capital Expenditure							
Refuse Management	67,086	265,825	(198,740)	1,063,300	(996,215)	6%	No
	<u>67,086</u>	<u>265,825</u>	<u>(198,740)</u>	<u>1,063,300</u>	<u>(996,215)</u>	<u>6%</u>	
Loan Repayments*							
Refuse Collection	5,321	1,115	4,205	4,462	859	119%	
Refuse Management	75,517	15,833	59,684	63,330	12,187	119%	
	<u>80,838</u>	<u>16,948</u>	<u>63,890</u>	<u>67,792</u>	<u>13,046</u>	<u>119%</u>	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Waste Reduction & Recycling – Operating Expenditure

Refuse Collection

Actual YTD to Full Year Budget	Full Year Forecast
\$2,379,475 Favourable	\$100,000 Unfavourable

*Reason for **permanent unfavourable** variance*

The Refuse Collection budget has been impacted by cost inflation in recent years. We are actively monitoring cost fluctuations, which were at 2% as of the March 2025 indices. While this remains within the 2025/26 budget assumptions (2.5%), higher-than-expected costs were incurred in FY 2024/25, suggesting a potential overspend in FY 2025/26. As quarterly wash-ups are received from EnviroWaste and Transwaste, a full year updated picture will be provided.

Refuse Management

Actual YTD to Full Year Budget	Full Year Forecast
\$4,272,903 Favourable	\$100,000 Unfavourable

*Reason for **permanent unfavourable** variance*

The Refuse Management budget has been impacted by cost inflation in recent years. We are actively monitoring cost fluctuations, which were at 2% as of the March 2025 indices. While this remains within the 2025/26 budget assumptions (2.5%), higher-than-expected costs were incurred in FY 2024/25, suggesting a potential overspend in FY 2025/26. As quarterly wash-ups are received from EnviroWaste and Transwaste, a full year updated picture will be provided.

Recreation Facilities – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Ashburton Museum and Art Gallery	739,289	722,186	17,103	2,888,744	(2,149,455)	26%	No
Library	674,931	665,642	9,289	2,662,568	(1,987,637)	25%	No
Recreation Facilities and Services	1,677,555	1,660,104	17,451	6,640,415	(4,962,860)	25%	No
	<u>3,091,775</u>	<u>3,047,932</u>	<u>43,843</u>	<u>12,191,727</u>	<u>(9,099,952)</u>	<u>25%</u>	
Operating Expenditure							
Ashburton Museum and Art Gallery	657,658	759,996	(102,338)	2,953,744	(2,296,087)	22%	No
Library	765,893	678,751	87,142	2,639,942	(1,874,049)	29%	No
Recreation Facilities and Services	1,732,506	1,768,988	(36,482)	6,855,116	(5,122,610)	25%	No
	<u>3,156,057</u>	<u>3,207,735</u>	<u>(51,678)</u>	<u>12,448,803</u>	<u>(9,292,746)</u>	<u>25%</u>	
Capital Expenditure							
Ashburton Museum and Art Gallery	3,780	19,270	(15,490)	77,080	(73,300)	5%	
Library	48,541	48,023	518	188,402	(139,861)	26%	No
Recreation Facilities and Services	35,419	173,329	(137,909)	693,315	(657,896)	5%	No
	<u>87,741</u>	<u>240,622</u>	<u>(152,881)</u>	<u>958,797</u>	<u>(871,057)</u>	<u>9%</u>	
Loan Repayments*							
Recreation Facilities and Services	20,657	4,331	16,326	17,323	3,334	119%	
	<u>20,657</u>	<u>4,331</u>	<u>16,326</u>	<u>17,323</u>	<u>3,334</u>	<u>119%</u>	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

** Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.*

Recreation & Community Services – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Public Conveniences	151,741	167,732	(15,991)	670,928	(519,187)	23%	No
Elderly Persons Housing	251,407	508,018	(256,611)	2,032,072	(1,780,664)	12%	Yes
Memorial Halls	119,963	127,605	(7,642)	510,420	(390,456)	24%	No
Reserves and Camping Grounds	313,270	225,006	88,264	1,046,005	(732,735)	30%	No
Reserve Boards	237,312	171,504	65,808	738,514	(501,202)	32%	No
Community Safety	24,894	24,604	290	98,414	(73,520)	25%	
	1,098,588	1,224,468	(125,880)	5,096,352	(3,997,764)	22%	
Operating Expenditure							
Public Conveniences	134,304	163,454	(29,150)	653,817	(519,513)	21%	No
Elderly Persons Housing	306,941	297,592	9,349	1,190,367	(883,426)	26%	No
Memorial Halls	235,221	202,320	32,900	808,054	(572,834)	29%	Yes
Reserves and Camping Grounds	188,002	261,456	(73,455)	1,045,825	(857,823)	18%	No
Reserve Boards	180,701	201,977	(21,276)	805,796	(625,095)	22%	No
Community Safety	38,522	24,604	13,918	98,414	(59,892)	39%	
	1,083,689	1,151,403	(67,714)	4,602,272	(3,518,583)	24%	
Capital Income							
Public Conveniences	-	99,832	(99,832)	399,329	(399,329)	0%	No
	-	139,666	(139,666)	558,665	(558,665)	0%	
Capital Expenditure							
Public Conveniences	832	115,313	(114,480)	461,250	(460,418)	0%	No
Elderly Persons Housing	71,518	529,633	(458,115)	2,118,532	(2,047,014)	3%	Yes
Reserves and Camping Grounds	100	-	100	-	100	0%	
Reserve Boards	4,312	-	4,312	-	4,312	0%	
	76,762	644,946	(568,184)	2,579,782	(2,503,020)	3%	
Loan Repayments*							
Public Conveniences	29,568	6,199	23,369	24,796	4,772	119%	
Elderly Persons Housing	115,109	3,168	111,942	12,671	102,438	908%	Yes
Reserve Boards	44,372	9,303	35,069	37,211	7,161	119%	
	189,049	18,670	170,379	74,678	114,371	253%	
<i>The above financials include the following:</i>							
Development Contributions	-	-	-	-	-	0%	
<i>The above financials do not include the following:</i>							
Vested Assets	-	-	-	-	-	0%	

The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Recreation and Community Services – Operating Income

Elderly Persons Housing

Actual YTD to Full Year Budget	Full Year Forecast
\$1,780,664 Unfavourable	\$1,052,360 Unfavourable

Reason for **permanent unfavourable** variance

Friendship Lane was undertaken in a single stage and was completed in 2024/25. All grant income was received in the previous financial year.

Recreation and Community Services – Operating Expenditure

Memorial Halls

Actual YTD to Full Year Budget	Full Year Forecast
\$572,834 Unfavourable	\$100,000 Favourable

Reason for **permanent favourable** variance

Insurance premiums have come in lower than budgeted due to more favourable insurance prices driven by the market competition.

Recreation and Community Services – Capital Expenditure

Elderly Persons Housing

Actual YTD to Full Year Budget	Full Year Forecast
\$2,047,014 Favourable	\$1,881,548 Favourable

Reason for **permanent favourable** variance

Friendship Lane was undertaken in a single stage and was completed in 2024/25. All capital works were undertaken in the previous financial year.

Recreation and Community Services – Loan Repayments

Elderly Persons Housing

Actual YTD to Full Year Budget	Full Year Forecast
<i>\$102,438 Favourable</i>	<i>\$102,438 Favourable</i>

Reason for ***permanent favourable*** variance

There will be a permanent favourable difference this financial year due to a larger than budgeted loan being raised in the previous financial year after the Friendship Lane redevelopment was brought forward. The loan repayment has been proportioned out across this activity's larger loan balance.

Economic Development – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Commercial Property	1,203,871	2,025,624	(821,752)	8,812,058	(7,608,187)	14%	Yes
Business & Economic Development	348,672	243,189	105,482	972,757	(624,085)	36%	No
District Promotion	57,414	71,964	(14,551)	287,858	(230,444)	20%	No
Forestry	-	121,000	(121,000)	484,000	(484,000)	0%	Yes
	1,609,956	2,461,777	(851,821)	10,556,673	(8,946,716)	15%	
Operating Expenditure							
Commercial Property	1,711,172	1,875,933	(164,761)	7,505,731	(5,794,559)	23%	Yes
Business & Economic Development	276,619	306,758	(30,140)	1,192,756	(916,138)	23%	No
District Promotion	12,102	44,714	(32,612)	178,858	(166,755)	7%	No
Forestry	53,992	106,680	(52,688)	482,305	(428,313)	11%	No
	2,053,885	2,334,085	(280,201)	9,359,650	(7,305,766)	22%	
Capital Income							
Commercial Property	-	731,987	(731,987)	2,927,949	(2,927,949)	0%	No
	-	731,987	(731,987)	2,927,949	(2,927,949)	0%	
Capital Expenditure							
Commercial Property	(27,561)	741,987	(769,549)	2,967,950	(2,995,511)	(1%)	No
	(27,561)	741,987	(769,549)	2,967,950	(2,995,511)	(1%)	
Loan Repayments*							
Commercial Property	3,510,433	735,980	2,774,454	2,943,919	566,514	119%	Yes
	3,510,433	735,980	2,774,454	2,943,919	566,514	119%	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Economic Development – Operating Income

Commercial Property

Actual YTD to Full Year Budget	Full Year Forecast
\$7,608,187 Unfavourable	\$4,975,000 Unfavourable

Reason for **permanent unfavourable** variance

The number of potential sale of sections at Ashburton Business Estate are currently under review. It is expected that a significant number of these will not be realised in the current financial year.

Forestry

Actual YTD to Full Year Budget	Full Year Forecast
\$484,000 Unfavourable	\$484,000 Unfavourable

Reason for **permanent unfavourable** variance

Council has decided against harvesting Pudding Hill, which means this will be a permanent unfavourable variance.

Economic Development – Operating Expenditure

Commercial Property

Actual YTD to Full Year Budget	Full Year Forecast
\$5,794,559 Favourable	\$180,000 Favourable

Reason for **permanent favourable** variance

Insurance premiums have come in lower than budgeted due to more favourable insurance prices driven by the market competition.

Parks & Open Spaces – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Cemeteries	173,286	180,522	(7,236)	722,089	(548,803)	24%	No
Parks and Recreation	1,345,091	1,563,314	(218,223)	6,254,157	(4,909,066)	22%	No
	1,518,377	1,743,836	(225,459)	6,976,246	(5,457,868)	22%	
Operating Expenditure							
Cemeteries	176,616	171,496	5,120	685,984	(509,368)	26%	No
Parks and Recreation	1,355,684	1,540,691	(185,007)	6,162,765	(4,807,080)	22%	No
	1,532,300	1,712,187	(179,887)	6,848,749	(5,316,448)	22%	
Capital Income							
Parks and Recreation	-	176,377	(176,377)	705,508	(705,508)	0%	No
	-	176,377	(176,377)	705,508	(705,508)	0%	
Capital Expenditure							
Cemeteries	-	9,005	(9,005)	36,018	(36,018)	0%	
Parks and Recreation	192,288	313,727	(121,439)	1,254,908	(1,062,620)	15%	No
	192,288	322,732	(130,443)	1,290,926	(1,098,638)	15%	
Loan Repayments*							
Cemeteries	86,332	18,100	68,232	72,400	13,932	119%	
Parks and Recreation	337,297	70,716	266,581	282,864	54,433	119%	
	423,630	88,816	334,814	355,264	68,365	119%	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Community Governance & Decision Making – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Council	1,116,529	1,125,504	(8,975)	4,502,015	(3,385,486)	25%	No
Methven Community Board	32,931	32,378	553	129,512	(96,581)	25%	
Community Grants Funding	649,046	557,750	91,296	2,231,000	(1,581,953)	29%	No
District Water Management	52,824	57,405	(4,581)	229,619	(176,795)	23%	No
	1,851,330	1,773,036	78,293	7,092,146	(5,240,816)	26%	
Operating Expenditure							
Council	1,138,710	1,157,599	(18,889)	4,552,223	(3,413,513)	25%	No
Methven Community Board	16,457	32,864	(16,407)	129,836	(113,379)	13%	No
Community Grants Funding	628,572	428,660	199,913	1,407,140	(778,567)	45%	No
District Water Management	24,199	103,061	(78,862)	409,439	(385,241)	6%	No
	1,807,937	1,722,184	85,754	6,498,638	(4,690,700)	28%	
Loan Repayments*							
Community Grants Funding	118,051	24,750	93,301	99,000	19,051	119%	
District Water Management	21,464	4,500	16,964	18,000	3,464	119%	
	139,515	29,250	110,265	117,000	22,515	119%	

The above financials include the following:

Development Contributions	279,398	193,465	85,933	773,859	(494,461)	36%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Compliance and Development – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Environmental Health	58,052	71,745	(13,692)	286,979	(228,927)	20%	No
Building Regulation	664,416	727,506	(63,091)	2,910,026	(2,245,610)	23%	No
Emergency Management	68,448	67,329	1,119	269,316	(200,868)	25%	No
Liquor Licensing	63,106	57,263	5,843	229,054	(165,948)	28%	No
Land Information Memorandum	93,745	56,210	37,535	224,841	(131,096)	42%	No
Parking	127,478	82,098	45,379	328,393	(200,916)	39%	Yes
Animal Control**	471,986	145,879	326,106	577,367	(105,382)	82%	No
Resource Consents	196,528	187,984	8,544	751,936	(555,408)	26%	No
Monitoring and Enforcement	68,772	68,202	569	272,810	(204,038)	25%	No
Planning	148,457	147,385	1,072	589,540	(441,083)	25%	No
	1,960,987	1,611,603	349,384	6,440,263	(4,479,276)	30%	
Operating Expenditure							
Environmental Health	88,296	72,334	15,962	286,980	(198,684)	31%	No
Building Regulation	655,056	755,250	(100,194)	2,910,026	(2,254,970)	23%	No
Emergency Management	24,636	29,953	(5,317)	119,813	(95,177)	21%	No
Liquor Licensing	54,331	59,497	(5,166)	229,054	(174,723)	24%	No
Land Information Memorandum	27,932	27,537	395	110,147	(82,215)	25%	No
Parking	46,989	62,127	(15,138)	242,337	(195,348)	19%	No
Animal Control	163,953	152,433	11,520	602,992	(439,039)	27%	No
Resource Consents	245,292	196,041	49,251	751,937	(506,645)	33%	No
Monitoring and Enforcement	96,073	100,308	(4,236)	387,505	(291,432)	25%	No
Planning	63,388	115,449	(52,062)	445,238	(381,850)	14%	No
	1,465,946	1,570,929	(104,983)	6,086,028	(4,620,082)	24%	
Capital Expenditure							
Emergency Management	-	10,131	(10,131)	40,523	(40,523)	0%	
	-	10,131	(10,131)	40,523	(40,523)	0%	
Loan Repayments*							
Animal Control	5,247	1,100	4,147	4,400	847	119%	
Planning	172,071	36,076	135,995	144,302	27,769	119%	
	177,318	37,176	140,142	148,702	28,616	119%	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

**The majority of dog registration income is invoiced in July

* Loan repayments are above budget due to the repayment of a short term liquidity loan taken out in June 2025 and repaid July 2025.

Compliance & Development – Operating Income

Parking

Actual YTD to Full Year Budget	Full Year Forecast
\$200,916 Unfavourable	\$130,000 Favourable

Reason for **permanent favourable** variance

This is due to higher ticket revenue as a result of infringement fee increases by the government in October 2024 and trends in behaviour.

Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report

For period ending 30 September 2025

	Actual YTD	Revised Budget YTD	Variance YTD	Revised Budget Full Year	Variance Full Year	%	Permanent Variance
Operating Income							
Dividends and Interest	122,438	363,750	(241,312)	1,455,000	(1,332,562)	8%	No
Te Whare Whakatere	428,102	307,908	120,194	1,231,631	(803,529)	35%	No
Executive Team	572,495	511,573	60,922	2,046,292	(1,473,796)	28%	No
People & Capability	249,802	275,935	(26,133)	1,103,740	(853,938)	23%	No
Information Systems	1,071,751	1,152,006	(80,255)	4,608,023	(3,536,273)	23%	No
Customer Services	232,117	215,527	16,590	862,107	(629,990)	27%	No
Treasury	425,444	500,013	(74,569)	2,000,051	(1,574,607)	21%	No
Rates	297,134	234,740	62,394	938,961	(641,827)	32%	No
Community Relations	294,838	293,317	1,521	1,173,269	(878,431)	25%	No
Communications	264,700	285,894	(21,194)	1,143,575	(878,875)	23%	No
Property Administration	370,811	405,587	(34,775)	1,622,347	(1,251,536)	23%	No
Service Delivery	1,288,584	1,198,182	90,402	4,792,729	(3,504,145)	27%	No
Parks Administration	1,061,353	1,099,990	(38,637)	4,401,762	(3,340,409)	24%	No
Plant Operations	216,315	253,042	(36,727)	1,012,169	(795,854)	21%	No
	6,895,884	7,097,463	(201,579)	28,391,656	(21,495,772)	24%	
Operating Expenditure							
Dividends and Interest	224	13,333	(13,108)	53,331	(53,107)	0%	
Te Whare Whakatere	428,102	307,908	120,194	1,231,631	(803,529)	35%	No
Executive Team	572,495	543,712	28,783	2,046,292	(1,473,796)	28%	No
People & Capability	249,802	288,620	(38,817)	1,103,740	(853,938)	23%	No
Information Systems	1,071,751	1,230,655	(158,904)	4,783,724	(3,711,973)	22%	No
Customer Services	232,117	222,952	9,164	862,107	(629,990)	27%	No
Treasury	425,444	517,036	(91,593)	2,000,051	(1,574,607)	21%	No
Rates	315,435	237,833	77,602	938,961	(623,527)	34%	No
Community Relations	294,838	336,016	(41,179)	1,297,269	(1,002,431)	23%	No
Communications	264,700	296,138	(31,438)	1,143,575	(878,875)	23%	No
Property Administration	370,811	424,103	(53,291)	1,622,347	(1,251,536)	23%	No
Service Delivery	1,288,584	1,282,063	6,521	4,903,316	(3,614,732)	26%	No
Parks Administration	1,061,353	1,153,339	(91,986)	4,401,762	(3,340,409)	24%	No
Plant Operations	277,960	269,607	8,353	1,078,427	(800,467)	26%	No
	6,853,616	7,123,314	(269,698)	27,466,532	(20,612,916)	25%	
Capital Income							
Plant Operations	40,500	97,302	(56,802)	389,207	(348,707)	10%	No
	40,500	97,302	(56,802)	389,207	(348,707)	10%	
Capital Expenditure							
Information Systems	211,798	119,413	92,386	580,150	(368,352)	37%	No
Plant Operations	394,427	251,578	142,849	1,006,310	(611,884)	39%	No
	610,714	370,990	237,185	1,586,460	(975,747)	38%	
Loan Repayments							
Te Whare Whakatere	41,604	-	41,604	-	(41,604)	0%	
	41,604	-	41,604	-	(41,604)	0%	

The above financials include the following:

Development Contributions	-	-	-	-	-	0%
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The above financials do not include the following:

Vested Assets	-	-	-	-	-	0%
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The above financials do not include appropriations - to and from activities.

Statement of Financial Position - DRAFT

As at 30 September 2025

	YTD Actual	30-Jun-25
Public Equity		
Ratepayers Equity	537,349,006	546,442,288
Revaluation Reserves	486,217,186	486,217,186
Funds and Reserves	59,637,994	59,637,994
	1,083,204,186	1,092,297,468
Non-Current Liabilities		
External Loans	133,600,000	143,600,000
Other Term Liabilities	1,181,885	1,181,885
	134,781,885	144,781,885
Current Liabilities		
Trade Creditors	1,970,643	5,068,750
Deposits & Bonds	1,335,619	1,389,989
Other Current Liabilities	1,217,828	1,310,739
Accrued Liabilities	7,028,712	8,264,633
	11,552,802	16,034,111
Total Equity & Liabilities	1,229,538,873	1,253,113,464
Fixed Assets	208,772,620	209,989,986
Infrastructural Assets	981,008,939	985,040,704
Work in Progress	9,744,899	9,744,899
Advances	288,304	304,344
Shares	11,011,297	11,011,297
Current Assets		
Cash & Bank	7,026,764	10,900,631
Cash Investments	4,000,000	12,000,000
GST	693,323	1,428,177
Receivables	357,722	5,036,840
Provision for Doubtful Debts	(44,071)	(44,071)
Stock	91,583	91,583
Accruals	5,724,851	6,810,465
Other Current Assets	862,641	798,609
	18,712,813	37,022,234
Total Assets	1,229,538,873	1,253,113,464

Net Debt and Borrowings

As at 30 September 2025

Net Debt

133.60 M	-	11.03 M	=	122.57 M
External Loans		Liquid Assets		Net Debt

External Borrowing

Local Government Funding	Amount	Rate		Maturity
LGFA 2025	10,000,000	3.17%	Floating	24-Nov-25
LGFA 2024	5,000,000	3.72%	Floating	15-Apr-26
LGFA 2023	5,000,000	3.87%	Floating	15-Apr-26
LGFA 2023	5,000,000	3.65%	Floating	15-Apr-26
LGFA 2020	10,000,000	3.90%	Floating	15-Apr-26
LGFA 2025	5,000,000	3.86%	Floating	15-Apr-27
LGFA 2024	5,000,000	3.70%	Floating	15-Apr-27
LGFA 2024	3,000,000	5.19%	Fixed	15-Apr-27
LGFA 2023	5,000,000	4.01%	Floating	15-Apr-27
LGFA 2023	5,000,000	3.82%	Floating	15-Apr-27
LGFA 2020	5,000,000	0.97%	Fixed	15-Apr-27
LGFA 2020	5,000,000	1.23%	Fixed	15-Apr-27
LGFA 2025	7,000,000	3.91%	Floating	15-May-28
LGFA 2025	5,000,000	3.96%	Floating	15-May-28
LGFA 2024	7,000,000	3.91%	Floating	15-May-28
LGFA 2021	16,600,000	2.01%	Fixed	15-May-28
LGFA 2025	8,000,000	4.11%	Floating	20-Apr-29
LGFA 2024	7,000,000	4.00%	Floating	20-Apr-29
LGFA 2023	5,000,000	5.08%	Fixed	20-Apr-29
LGFA 2022	10,000,000	3.86%	Floating	20-Apr-29
Total External Funding	133,600,000			

Borrowing by Activity

As at 30 September 2025

	External Borrowing
Roading	7,404,100
Footpaths	544,579
Drinking Water	27,474,578
Wastewater	25,508,683
Stormwater	1,955,941
Stockwater	246,736
Refuse and Recycling	1,209,729
Recreation Facilities	545,474
Public Conveniences	430,168
Elderly Person Housing	1,707,512
Reserve Boards	629,691
Commercial Property	52,948,253
Cemeteries	1,695,167
Parks	6,090,876
Arts & Culture	1,730,984
Water Resources	267,902
Compliance & Development	209,629
Economic Development	3,000,000
Total	133,600,000

Council Investments

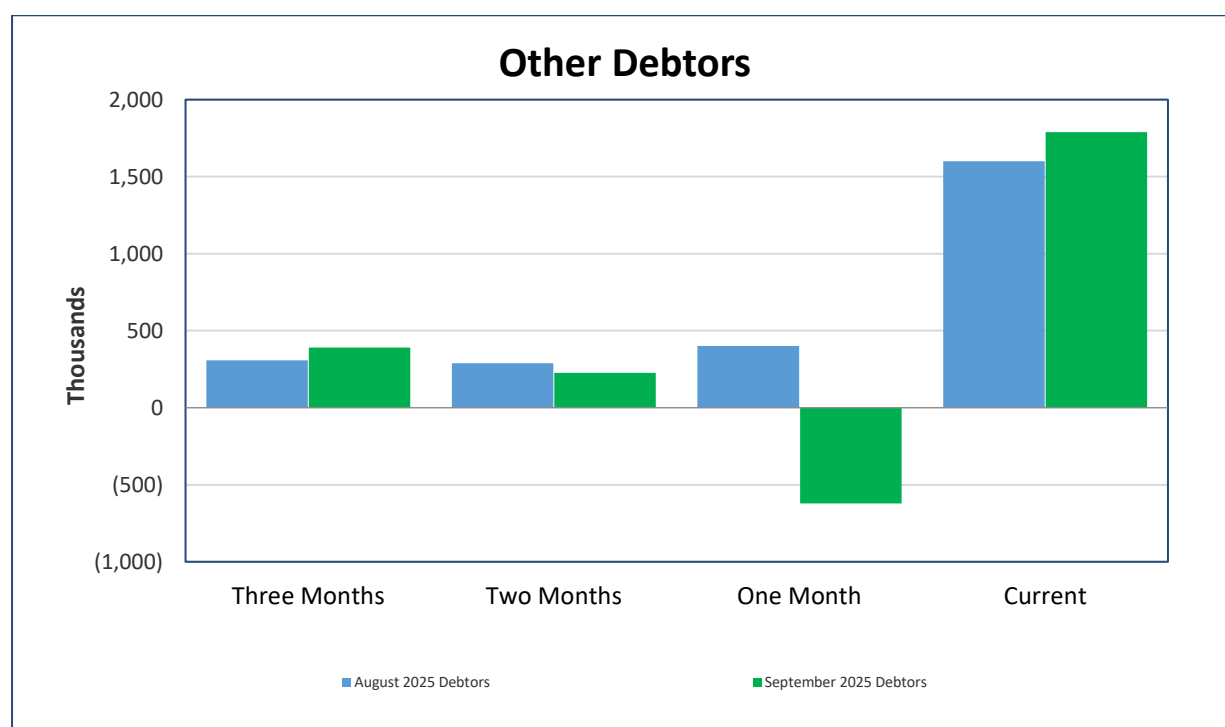
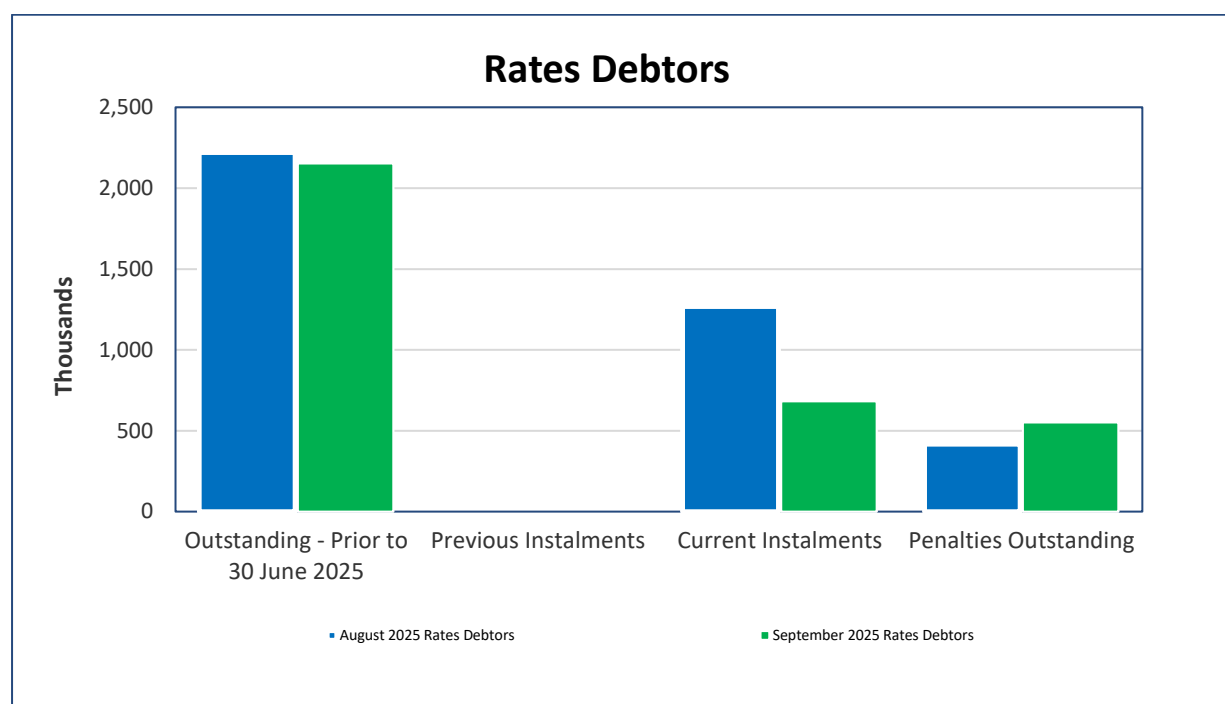
As at 30 September 2025

Listed below are the current significant investments held by Council.

	Principal	Interest	Maturity
<i>Bonds</i>			
ANZ	1,000,000	2.99%	17-Sep-26
Westpac	1,100,000	6.19%	16-Sep-27
Kiwibank	1,000,000	5.73%	19-Oct-27
Westpac	900,000	6.73%	14-Feb-28
	4,000,000		
<i>Advances</i>			
Eastfield Investments	288,304		
	288,304		
<i>Shares</i>			
Ashburton Contracting Ltd	4,500,000		
Civic Financial Services Ltd	53,087		
RDR Management	30,000		
Transwaste Canterbury Ltd	946,410		
Ruralco	500		
Electricity Ashburton Rebates	1,300		
LGFA Equity	3,715,000		
Eastfield Investments	1,765,000		
	11,011,297		

Receivables Summary (Including Prior Month Comparative)

As at 30 September 2025



Receivables Summary continued

Outstanding Debtors over 90 days	
>\$100,000	1
\$50,000 - \$100,000	2
\$30,000 - \$50,000	1
\$10,000 - \$30,000	9

The above debtors are being actively managed or under a resolution process.