

Minutes of the Mount Somers Reserves Board held on the 11<sup>th</sup> August 2020 at 7.30pm in the Mount Somers Hall Kitchen.

Present

Rhonda Huggins, Heath Heaven, Maryann Heaven, Kristin Stace, Ian Beach, Colleen Stanley, Chris Murphy, Leen Braam (Councillor)

Apologies

Clare Harden (Community Administration Officer)

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar. 😊😊	Colleen	
2	Graeme to continue to replace tap washers as needed if time allows over the coming months.	Graeme	On Going
3	NZCMZ Listing. Insert photos and new phone number.	Maryann/Rhonda	Done
4	Working Bee to be organised	Kristin	Done
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
6	Find out the capacity of septic tank and to look at options for Dump Station.	Clare	Done
7	Ordering two dog signs.	Clare	Done
8	Letter to Rugby Club regarding ACL invoice	Maryann/Kristin	On Going
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	On Going
10	Attend to spraying of broom and gorse.	Kristin	On Going
11	Lease block. Check about tree block not being in lease.	Clare	On Going
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	On Going
13	Looking into a logo, and prices regarding signage and purchasing	Chris	Done
14	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	Ongoing
15	Completed Hall Plantings.	Kristin	Done
16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
17	Enquire about a rebate for Covid 19 portion of Camping Ground Licence.	Clare	Ongoing
18	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	Ongoing
19	What needs painting in Domain.	Kristin	Ongoing
20	Fence/soil removal from tree block and green waste dumping. Bert from Council to write a letter.	Kristin	Done
21	Purchasing a longer hose for sprayer.	Heath	Ongoing
22	Hooks to stop recycling bins from being blown open. (Craig Goodwin).	Leen	Ongoing
23	Heath looking into a door for ladies toilet.	Heath	Ongoing
24	Emptying of small swimming pool.	Heath/Chris	Ongoing
25	Letter to Lions regarding ceiling fans.	Kristin	Ongoing
26	District plan for Playgrounds.	Clare	Ongoing
27	Find out from Council about inspection procedures.	Kristin	Ongoing
28			

Our dump station has no more room for any extra effluent. So we will not be able to drain into the septic tank. There is now a padlock on the gate into the forestry block so that no more green waste can be dumped. Maryann wants to purchase paint to do the front fence and the memorial gates. Maryann moved that we purchase paint for these. Kristin seconded. Carried.

**Minutes of the last meeting were taken as read and were moved as a correct record of that meeting with amendment.**

Amendment to the wording of the extension of **cycleway** through the forestry block, is to be changed to **Walkway** through the forestry block.

**Moved: Kristin                      Seconder: Maryann**

**Kristin read the in committee minutes. True and Correct.**

### **Matters arising from the last meeting**

Logo for signage. Logo was discussed but it is very difficult to do on the computer. After a lot of discussion it was decided to go with the sign that was designed with only the words.

### **Correspondence**

#### **Incoming**

Quotes from Thamis Heybrook and Joseph Builders to fix the door. We are going with Thamis Heybrooks quote for \$700.00 with GST incl.

Reserve board Workshop. Thursday 17<sup>th</sup> September.

#### **Outgoing**

No Outgoing

**Hall Report** - Presented

**Caretakers Report** - Presented

#### **Finance Report**

No Financial Report.

Approval for payment - Masterguard \$625.55  
- Camping Ground License \$150.00

Maryann moved      Ian Seconded

### **General Business**


We have too many bins. Somebody to liase with Wendy about the bins. Kristin is going to have a talk to Wendy about a way to organise them. Some of the bins to be put away until a Holiday weekend etc. Having a look at Gary McCormick and why we use him at Christmas time. It will be cheaper to have more bins to do this. Going to keep an eye on it at the moment and see if the bins we have now will work.

License to Occupy – We can work out what we want in our leases. We just need to send the information like what the terms are and annual rental etc to Clare. Leen is going to get some more information about this for us.

We have now got a Bookit system up and running. This will be a way of booking without the transfer of cash on the Domain.

Meeting Closed 8.51 pm

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar. 😊😊	Colleen	
2	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
3	Updating online profile.	Maryann	
4	Talking to Wendy about bins.	Kristin	
5	Paint being purchased for domain fence.	Maryann	
6	What needs painting in domain.	Kristin	
7	More information about License to Occupy.	Leen	
8	Letter to Rugby Club regarding ACL invoice	Maryann/Kristin	
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	
10	Attend to spraying of broom and gorse.	Kristin	
11	Lease block. Check about tree block not being in lease.	Clare	
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	
13	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
15	Enquire about a rebate for Covid 19 portion of Camping Ground Licence.	Clare	
16	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	
17	Purchasing a longer hose for sprayer.	Heath	
18	Hooks to stop recycling bins from being blown open. (Craig Goodwin).	Leen	
19	Heath looking into a door for ladies toilet.	Heath	
20	Emptying of small swimming pool.	Heath/Chris	
21	Letter to Lions regarding ceiling fans.	Kristin	
22	District plan for Playgrounds.	Clare	
23	Find out from Council about inspection procedures.	Kristin	
24	What painting needs done around domain.	Kristin	

 Rhonda

 Clare

 Maryann

 Heath

 Leen

 Chris

 Colleen

 Graeme

 Ian

