

Rakaia War Memorial Community Centre

Minutes of committee meeting held on 5th February 2020 in the Rakaia Memorial Hall, supper room.

Meeting Opened: 7.15pm

Present: Fred Clarkson, Linda Hammerich, Gaynor Officer Phillipa Townshend, Mark Malcolm, Jimmy Stewart, Clare Harden (ADC) and Mayor Neil Brown.

Apologies: Lynette Lovett and Glen Coburn
Moved: Phillipa Townshend **2nd: Linda Hammerich** **Carried**

Minutes: The minutes from the previous meeting were read and signed as true and correct
Moved: Linda Hammerich **2nd: Mark Malcolm** **Carried**

Matters Arising: Fred still trying to get the flakey paint fixed. Installed during winter so didn't cure properly. Contractor has been contacted and waiting for response.

No smoking signs still to be placed outside the building.

Table tops still need replacing.

Paper towel dispensers still need to be replaced. Pip will bring this up with the suppliers of the paper towel supplies and see if a deal can be reached.

Suggested that the school photo found by Ray Watts, be given to the school.

Engineers have inspected the hall. Clare will investigate their findings and forward to Fred and Linda.

Correspondence In: NIL

Correspondence Out: NIL

Financial Report: Linda produced the monthly report that ADC send.

General Business: The Rakaia School used the for their end of term production. For three weeks equipment was set up making it difficult for other users to use the hall. Normal cost is \$150 a day, for 21 days would equal over \$3,000.

Moved that the school are charged \$800 plus heating for the 2020 year. Fred will discuss this with Mark and then Linda will get the invoice created.

Moved: Gaynor Officer **2nd: Jimmy Stewart** **Carried**

The bar heaters in the supper room are old, expensive to run and dangerous if left on.

It is moved that funding is to be applied for from the Lion Foundation for a heat pump to be installed. The amount to be applied for is \$4,609.00

Moved: Phillipa Townshend **2nd: Mark Malcolm** **Carried**

There are still some unsafe chairs that are used within the hall.

It is moved that a grant application is made to the Community Trust of Mid and South Canterbury Inc for 120 chairs to replace the old, unsafe, uncomfortable and heavy chairs. The amount to be applied for is \$9,180.00

Moved: Jimmy Stewart **2nd: Mark Malcolm** **Carried**

The curtains in the hall are old and starting to show their age with rips. Fred has tried to swap the curtains around but this can only be done so many times. It is moved that a grant application is made in the next round of ADC grants for the cost of replacing the curtains in the hall. The amount to be applied for is \$2,853.00.

Moved: Jimmy Stewart

2nd: Mark Malcolm

Carried

Ross to look at the windowsills that need repairing and the floor of room under the stairs needs to be replaced. Options to be discussed with Fred Clarkson

Fred is to contact a pest control person so the hall can be fumigated. Fred has seen signs that the resident borer are active.

Acton Centre

ADC have decided that the Acton Centre is part of the Rakaia Memorial Hall assets. As such it is the hall's responsibility to keep this building maintained. Should the Rakaia Community Association pay for the maintenance or even charge rent for using the building.

Meeting Closed: 8.10pm