
Council Minutes – 30 June 2021

Minutes of the Council meeting held on Wednesday 30 June 2021, commencing at 1.00pm, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor Neil Brown; Deputy Mayor Liz McMillan; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Diane Rawlinson and Stuart Wilson.

In attendance

Hamish Riach (Chief Executive), Paul Brake (GM Business Support), Jane Donaldson (GM Strategy & Compliance), Neil McCann (GM Infrastructure Services), Sarah Mosley (Manager People & Capability), Toni Durham (Strategy & Policy Manager), Ruben Garcia (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Richard Mabon (Senior Policy Advisor), Emily Reed (Corporate Planner), Mel Neumann (Policy Advisor), Rachel Sparks (Finance Manager), Ian Hyde (Planning Manager), Clare Harden (Community Administration Officer), Colin Windleborn (Commercial Manager) and Michelle Hyde (Property Officer).

Methven Community Board Chair, Dan McLaughlin, and one member of the public.

1 Apologies

Nil.

2 Extraordinary Business

That pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business with the public excluded (item 25):

- EA Shareholder Committee appointment
Section 7(2)(a) Protection of privacy of natural persons

McMillan/Braam

Carried

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 16/06/21

That the minutes of the Council meeting held on 16 June 2021, be taken as read and confirmed.

McKay/Braam

Carried

5 Methven Community Board – 14/06/21

That Council grants speaking rights to the Board Chairman, Dan McLaughlin.

McMillan/Wilson

Carried

That Council receives the minutes of the Methven Community Board meeting held on 14 June 2021.

McMillan/Rawlinson

Carried

- **Methven Strategic Plan**

Dan McLaughlin reported that the Plan was first adopted in 2009 and some changes were made when it was last reviewed in 2014. More recently the Board has put effort into the 'Igniting Change' project, but it is now timely for a full review of all of the information in the Strategic Plan.

It was suggested that the cost of the review should be met by Council and not the Board, however a contribution from the Board will be likely and this will be determined in the report.

That Council undertakes a review of the Methven Strategic Plan and reports back to the Board.

Braam/Lovett Carried

Cr McKay recorded his vote against the motion.

6 **Biodiversity Advisory Group**

That Council receives the minutes of the Biodiversity Advisory Group meeting held on 8 June 2021.

McMillan/Lovett Carried

7 **Youth Council**

That Council receives the minutes of the Youth Council meeting held on 9 June 2021.

Rawlinson/Braam Carried

8 **Long-Term Plan 2021-2031**

The Strategy & Policy Manager tabled the Auditor's report, noting minor wording changes to be made. References to elected member appointments will be updated, where required.

That Council adopts the Long-Term Plan 2021-2031.

Falloon/Braam Carried

9 **Setting of the Rates 2021-2022**

The Finance Manager was asked to confirm whether the amount charged to ratepayers on the Methven-Springfield water supply is correct (for water use in excess of 12,000 litres).

That the item of business being discussed lies on the table, pending clarification by the Finance Manager.

McMillan/Rawlinson Carried

10 **Procurement Guidelines Review - 'buying local'**

Council noted that for minor expenditure (less than \$10,000), preference is to be given to local suppliers where the estimate obtained is within 5% of the most competitive estimate. It was suggested that this principle should be applied to the higher cost levels.

The Chief Executive advised that the implications of that would need to be assessed and staff couldn't guarantee that Year 1 budgets would be adequate if Council amended the policy and added 5% to all purchasing less than 75k.

Council acknowledged that altering the policy today would be at odds with adopting the new budget.

That Council rolls over the local procurement guidelines until the next review of the Procurement Policy in 2023.

Lovett/Braam Carried

9 Setting of the Rates 2021-2022

That the rates resolution be uplifted.

Wilson/McMillan

Carried

- **Methven-Springfield water supply rate**

The Finance Manager confirmed that the two portions of the Methven Springfield water supply rate are correctly shown in the resolution – i.e. a fixed portion of \$2,367.20 plus \$197.30 / litres of water supplied in excess of 12,000 litres.

That Council sets the following rates under the Local Government (Rating) Act 2002 on rating units in the district for the financial year commencing 1 July 2021 and ending on 30 June 2022.

All section references are to sections in the Local Government (Rating) Act 2002.

All amounts are GST inclusive.

- The definition of connected and serviceable is contained in Council's Funding Impact Statement – Rating Policy and Schedule of Rates.
- The definition of separately used or inhabited part of a rating unit is contained in Council's Funding Impact Statement – Rating Policy and Schedule of Rates.
- The definition for the amenity rating area is contained within Council's Funding Impact Statement – Rating Policy and Schedule of Rates.

Uniform Annual General Charge (UAGC)

A uniform annual general charge of \$640.00 per separately used or inhabited part of a rating unit, set under section 15.

The Uniform Annual General Charge (UAGC) funds wholly or in part the following activities of Council

- Recreation facilities
- Community development
- Public conveniences
- Civil defence
- Community grants
- Library
- Arts and culture
- Democracy and governance

General rate

A general rate set under section 13 of \$0.000361 per dollar of capital value on each separately used or inhabited part of a rating unit in the district.

The general rate will be used to fund either wholly or in part the following activities of Council

- Footpaths
- Stormwater
- Solid waste management
- Civil defence
- Community development
- Environmental services
- Cemeteries

- Water Resources
- Stockwater
- Reserves and campgrounds
- Parks and reserves
- Democracy and governance
- Elderly Persons Housing
- Business development
- District promotion

Roading rate

A targeted rate for road services set under section 16 of \$0.000455 per dollar of capital value on each separately used or inhabited part of a rating unit in the district.

Water supply rates

The following differential targeted rates are set under section 16 for each water supply area listed below. In each case the differential categories are:

- Connected rating units
- Serviceable rating units

The targeted rates are set as a fixed amount per separately used or inhabited part of a rating unit. Rating units outside the defined water supply areas listed below, but which are nonetheless connected to a water supply scheme servicing a particular water supply area, will be charged the connected rate for that water supply area.

	Connected	Serviceable
Ashburton urban	\$430.70	\$215.40
Lake Hood	\$430.70	\$215.40
Methven	\$430.70	\$215.40
Rakaia	\$430.70	\$215.40
Fairton	\$430.70	\$215.40
Hakatere	\$430.70	\$215.40
Hinds	\$430.70	\$215.40
Mayfield	\$430.70	\$215.40
Chertsey	\$430.70	\$215.40
Mt Somers	\$430.70	\$215.40
Dromore	\$430.70	\$215.40

Water meters – Extraordinary supply

In addition to the above targeted rates, a targeted rate for water supply, set under section 19, will apply for:

- Rating units which fall outside a defined water supply area, but which are nonetheless connected to a water supply scheme servicing a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).
- Rating units which are used for non-residential purposes and which are connected to a water supply scheme in a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).

The rate is 96 cents per 1,000 litres of water consumed in excess of 90 cubic metres consumed in the quarterly periods during each year. The quarterly periods are 1 July to 30 September, 1 October to 31 December, 1 January to 31 March, and 1 April to 30 June.

Water meters –Residential D and Rural A supply

In addition to the above targeted rates, a targeted rate for water supply, set under section 19, will apply for:

- A. Rating units which fall outside a defined water supply area, but which are nonetheless connected to a water supply scheme servicing a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).
- B. Rating units which are used for non-residential purposes and which are connected to a water supply scheme in a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).

The rate is 96 cents per 1,000 litres of water consumed in excess of 438 cubic metres per annum. The period is 1 July – 30 June.

Methven-Springfield water supply rate

A targeted rate under section 16 of \$2,367.20 on all rating units connected to the Methven-Springfield water supply scheme, plus \$197.30 per 1,000 litres of water supplied in excess of 12,000 litres to any rating unit within the Methven/Springfield water supply scheme.

Montalto water supply rate

A targeted rate under section 16 of \$1,749.80 per rating unit in the Montalto water supply scheme, plus \$56.80 per hectare of land in the Montalto water supply scheme.

Lyndhurst water rate

A targeted rate under section 16 of \$173.20 on all rating units connected to the Lyndhurst water supply.

Barrhill village water rate

A targeted rate under section 16 of \$430.00 on all rating units within the proposed scheme boundary for the Barrhill Village water supply.

Wastewater disposal rates

The following differential targeted rates are set under section 16 for wastewater (sewage) disposal for the Ashburton urban area, Methven and Rakaia townships, and a further loan rate in the Rakaia township, as listed below. In each case the differential categories are:

- A. Connected rating units
- B. Serviceable rating units

The targeted rates are set as a fixed amount per separately used or inhabited part of a rating unit.

	Connected	Serviceable
Ashburton	\$449.10	\$224.60
Methven	\$449.10	\$224.60
Rakaia	\$449.10	\$224.60
Rakaia loan rate	\$149.50	\$74.80

The following additional targeted rates are set under section 16 for wastewater disposal on connected rating units within the Ashburton urban area, Methven and Rakaia townships as listed below. These rates are set differentially based on location and the number of urinals / pans in excess of three, in each rating unit, as listed below.

	Urinal / pan charge from 4+
Ashburton	\$149.70
Methven	\$149.70
Rakaia	\$149.70

Solid waste collection rates

The following rates are set under section 16 for waste collection for each area to which the service is provided as listed below. The targeted rates are set as a fixed amount per separately used or inhabited part of a rating unit.

Ashburton urban	\$224.60
Ashburton CBD (inner)	\$432.80
Methven	\$224.60
Rakaia	\$224.60
Hinds	\$224.60
Mayfield	\$224.60
Mt Somers	\$224.60
Chertsey	\$224.60
Fairton	\$224.60
Lake Clearwater	\$125.70
Rangitata	\$142.00
Ashburton District extended	\$224.60

Stockwater rate

A targeted rate under section 16 on all rating units within the general stockwater scheme. The rate is to be determined in accordance with the following factors:

- A. A rate of \$159.90 where the total length of any stockwater races, aqueducts or water channels that pass through, along, or adjacent to, or abuts the rating unit does not exceed 246 metres in length; and
- B. A rate of 65 cents per metre where the total length of any stockwater races, aqueducts or water channels that pass through, along or adjacent to, or abuts the rating unit exceeds 246 metres in length; and
- C. A rate of \$130.00 for each pond service, pipe service, ram service, pump service, water wheel or windmill; and
- D. A rate of \$65.00 for each dip service or extension pump service using water from the Council's water race system.

Amenity rates

Targeted rates for amenity services under section 16 are as follows.

Ashburton CBD (inner) footpath cleaning rate

\$0.000503 per dollar on the capital value of every business rating unit within the Ashburton CBD (inner) rating area (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book), for footpath services.

Ashburton urban amenity rate

\$0.000893 per dollar of capital value of every rating unit in the Ashburton urban area excluding Lake Hood (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths and parks and open spaces funding.

Ashburton urban amenity rate – Lake Hood

\$0.000893 per dollar of capital value of every rating unit in the Ashburton (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths, and parks and open spaces funding.

Ashburton business amenity rate

\$0.000286 per dollar of capital value of every business rating unit within the Ashburton urban area excluding Lake Hood (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the provision of district promotion and public conveniences.

Ashburton business amenity rate – Lake Hood

\$0.000286 per dollar on the capital value of every business rating unit within the Ashburton urban area for Lake Hood (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the provision of district promotion and public conveniences.

Methven business amenity rate

\$0.000321 per dollar on the capital value of every business rating unit within the Methven township area (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the purposes of district promotion and public conveniences.\

Methven amenity rate

\$0.000672 per dollar on the capital value of every rating unit within the Methven township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths, parks and open spaces and reserve board funding.

Rakaia business amenity rate

\$0.000349 per dollar on the capital value of every business rating unit within the Rakaia township area (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the provision of district promotion and public conveniences.

Rakaia amenity rate

\$0.000848 per dollar on the capital value of every rating unit within the Rakaia township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths, parks and open spaces and reserve board funding.

Hinds stormwater rate

\$0.000301 per dollar on the capital value of every rating unit within the Hinds township area for the provision of stormwater services.

Rural amenity rate

\$0.000035 per dollar on the capital value of every rating unit within the rural area, excluding the townships of Methven and Rakaia, for the provision of footpaths and parks and open spaces.

Methven Community Board rate

A targeted rate to fund the Methven Community Board under section 16 of \$93.40 per rating unit within the Methven township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book).

Mt Hutt Memorial Hall rate

A targeted rate to partially fund the Mt Hutt Memorial Hall under section 16 of \$0.000000 per dollar on the capital value of each rating unit in the Methven township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book).

Due dates for payment of rates

The rates will be payable in four equal instalments due on:

- 20 August 2021
- 20 November 2021
- 20 February 2022
- 20 May 2022

Where the 20th of a month in which rates are due does not fall on a working day, rate payments will be accepted without penalty up to and including the first working day after the 20th of that month.

Due dates for payment of water meter charges – Extraordinary Supplies

That water by meter charges are due on:

Quarterly period	Reading dates completed	Invoice date
1 July to 30 September 2021	15 October 2021	20 November 2021
1 October to 31 December 2021	15 January 2022	20 February 2022
1 January to 31 March 2022	15 April 2022	20 May 2022
1 April to 30 June 2022	15 July 2022	20 August 2022

Due dates for payment of water meter charges – Residential D and Rural A supplies

That water by meter charges are due on:

Annual period	Reading date completed	Invoice date
1 July 2021 to 30 June 2022	15 July 2022	20 August 2022

Penalties

In accordance with sections 57 and 58, the Council authorises the Finance Manager to add the following penalties on rates unpaid by the due date.

A 10% penalty will be added to instalment balances remaining unpaid as at the following dates:

- 21 August 2021
- 21 November 2021
- 21 February 2022
- 21 May 2022

In addition a further penalty of 10% will be added to any unpaid rates and charges levied prior to 30 June 2021, if still unpaid as at 31 August 2021.

Falloon/McMillan

Carried

11 Brothel Location Bylaw

That Council rolls over the current Brothel Location Bylaw with minor amendments.

Braam/Rawlinson

Carried

12 Consultation – Disposal of Grove Street Park

That Council consults on the alternative options for disposal of 187 Grove Street under S.138 of the Local Government Act 2002, prior to making any decision on whether to dispose of this Park.

McMillan/Braam

Carried

13 Mayor’s Report

• District slogan review

The Mayor referred to Council’s discussion in a workshop this morning where it was agreed that a review of the slogan could be undertaken by a panel with Council and community representation. Officers have been asked to prepare a report that will discuss the process for the review.

That Council facilitates a review of the Ashburton District slogan.

Mayor/Falloon

Carried

• Flood event

Cr McKay commented that it would be useful for Council to consider how rivers and streams will be reinstated and whether or not they should be. He suggested that Council needs to have a ‘position’ that can be taken to the river rating districts.

• LGNZ remits

The Mayor asked Councillors to advise him if they have any particular views to share on the remits that will be addressed that the AGM on 17 July.

That the Mayor’s report be received.

Mayor/McMillan

Carried

14 Councillor Reports

That the Councillor’ reports be received.

Rawlinson/Cameron

Carried

15 Financial Variance Report

That Council receives the May 2021 financial variance report.

Falloon/Cameron

Carried

Business transacted with the public excluded – 2.38pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
16	Council 16/06/21 • Library & Civic Centre PCG – 8/06/21	Section 7(2)(h)	Commercial activities
17	Community Grants & Funding 2021/22	Section 7(2)(h)	Commercial activities
18	Emergency Relief Funding	Section 7(2)(h)	Commercial activities

19	Proposed District Plan Change 4 – Commissioner’s recommendations	Section 7(2)(h)	Commercial activities
20	Sale of Land	Section 7(2)(h)	Commercial activities
21	Freeholding Glasgow Lease	Section 7(2)(h)	Commercial activities
22	Land Purchase	Section 7(2)(h)	Commercial activities
23	Ashburton Museum	Section 7(2)(h)	Commercial activities
24	Ashburton Zone Water Management Committee Refresh 2021	Section 7(2)(a)	Protection of privacy of natural persons
25	Extraordinary business – EA Shareholder Committee appointment	Section 7(2)(a)	Protection of privacy of natural persons

Braam/Cameron

Carried

Business transacted with the public excluded now in open meeting

- **Proposed District Plan Change 4 – Town Centre revitalisation**

That Council adopts the Commissioner’s recommendations attached to this report in respect of Plan Change 4 to the Ashburton District Plan seeking to reinforce the primacy of the Business A zone for retail and office activities and to make associated changes to rules, policies and objectives.

Falloon/McKay

Carried

- **Ashburton Museum and Art Gallery merger**

That Council:

1. Approve the Art Gallery becoming an in-house Council activity and that it is jointly managed with the Museum activity as per Option 3 in this report;
2. Create and appoint an Art Gallery and Museum Director, Deputy Museum and Art Gallery Director, and Art Gallery Curator and disestablish the Museum Director role (nett effect is one new position);
3. Adopt the Delegation and Management Agreement with the Ashburton Art Gallery as included in Appendix 1 of this report;
4. Delegate authority to the Chief Executive or his nominee for all other ancillary matters to give effect to the Art Gallery becoming an in-house Council activity.

McMillan/Braam

Carried

- **EA Shareholders Committee appointment**

That Council appoints Tony Potts to the EA Shareholders Committee for a period of three years until 2024.

Mayor/Letham

Carried

The meeting concluded at 4.55pm.

Confirmed 28 July 2021



MAYOR