

Council Activity Briefings

Date: Wednesday 27 November 2024
Time: 3:00pm
Venue: Hine Paaka Council Chamber, Te Whare Whakaterere
2 Baring Square East, Ashburton



Attendees

Mayor Neil Brown
Deputy Mayor Liz McMillan (Chair)
Councillors Leen Braam
Carolyn Cameron
Russell Ellis
Phill Hooper
Lynette Lovett
Rob Mackle
Tony Todd
Richard Wilson

Executive Team

Chief Executive Hamish Riach
GM Infrastructure & Open Spaces Neil McCann
GM Compliance & Development Ian Hyde
GM Business Support (Acting) Tania Paddock
GM People & Facilities Sarah Mosley
GM Democracy & Engagement Toni Durham

Activity Reports

1	Business Support		Time	Page
1.1	Information Systems	Gordon Tupper	3:00pm	4
1.2	Property	Renee Julius	3:05pm	8
1.3	Finance	Erin Register	3:10pm	14
2	Infrastructure & Open Spaces			
2.1	Open Spaces	Ian Soper	3:15pm	15
2.2	Solid Waste Management	Hernando Marilla	3:20pm	21
2.3	Stockwater Operations	Crissie Drummond	3:25pm	30
2.4	Roads and Footpaths	Mark Chamberlain	3:30pm	32
2.5	Contracts Awarded / Upcoming Tenders	Neil McCann	3:35pm	38
2.6	Lake Hood	Neil McCann	3:40pm	38
3	Compliance & Development			
3.1	Building Services	Michael Wong	3:45pm	39
3.2	Civil Defence Emergency Management	Jim Henderson	3:50pm	45
3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	3:55pm	47
3.4	Animal Control	Rick Catchpowle	4:00pm	48
3.5	Food Safety	Rick Catchpowle	4:05pm	49
3.6	Planning	Brad Thomson	4:10pm	50
3.7	Economic Development	Simon Worthington	4:15pm	51
4	People & Facilities			
4.1	Customer Services	Amanda Watson	4:20pm	64

4.2	Ashburton Library	Jill Watson	4:25pm	66
4.3	EA Networks Centre	Richard Wood	4:30pm	72
4.4	Ashburton Art Gallery & Museum	Shirin Khosraviani	4:35pm	79
5	Democracy & Engagement			
5.1	Communications	Janice McKay	4:40pm	84
5.2	Strategy & Policy	Mark Low	4:45pm	86
5.3	Memorial Halls & Reserve Boards	Ann Smith	4:50pm	96
5.4	Welcoming Communities	Mercedes Walkham	4:55pm	97

1. Business Support Group

1.1 Information Systems

1.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Application and Process Development						
Application enhancement and development	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p>Recently deployed developments included:</p> <ul style="list-style-type: none"> • LPSS Sewer Tank – enhancement to BC and PIM management processes to include this option. • Closed Water Main Segment mapping – supports management activity and visibility of network status • GIS - Water Supply Bore Head inspection survey and reporting. • Debt Management Process – financial process and reporting. • GIS - Property Map – update on existing map and contents <p>Current developments include:</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> • GIS - Open Space Tree App enhancement for inspection history • GIS - Flood Mapping – update of existing data. • GIS - Roading (contractor) data map integration • Bond Management – management process related to sub-division • Health & Safety – usage review of current solution. • Community Facility Booking Systems – RFP issued closes 4 December • Online Event application process – to support the application of requested events. • Submission Management – RFI issued closes 4 December
Financial Modules and Management Services	October 2024	September 2026	Yes	Yes	Yes	<p>Transformation of remaining financial modules and management services within the TechnologyOne solution to the current product offering.</p> <p>Multi-stage, multi- year project. Stages identified and scheduled. Works progressing as scheduled.</p>
Aerial Imagery Capture 23/24 – Urban and Rural Areas	July 2023	November 2024	Yes	Yes	Yes	<p>These works are in collaboration with ECan (lead agency), Selwyn DC, Timaru DC and LINZ and form part of a planned cyclic renewal of this asset.</p> <p>Urban imagery has been captured, quality assurance completed, with publication of the data pending completion of Rural imagery,</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						Rural imagery capture is complete. Finalising acceptance of imagery with project partners and provider ahead of release.
Learning Management System – digital learning management system to support internal learning programs.	August 2024	December 2024	Yes	Yes	No	Works to deliver the product are continuing as programmed. Initial content will be on the use of records and associated record management systems.
IT Infrastructure, Server and Desktop						
Cyber Security	BAU Activity		N/A	N/A	N/A	Ongoing programme in the development of reducing Council’s cyber security risk profile and includes access, monitoring, patch management and identification, investigation and application of security related applications and enhancements.
Mobile Phone Fleet renewal	August 2024	April 2025	Yes	Yes	No	Forms part of our management and maintenance program of renewals. Current works include confirming scope and policy review.
Internal Network Restructuring	May 2024	December 2024	Yes	Yes	N/A	Application of network configuration and consolidation across ADC operation sites.
Infrastructure Update	September 2024	November 2024	Yes	Yes	N/A	Build out of documented management processes for related updates of IT Infrastructure and related application that enable these devices.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						This will provide a run book of actions to ensure required compliance and support overall network robustness.
Information Management						
Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.	BAU Activity		N/A	N/A	N/A	<p>Continuing and ongoing activity with business teams to assess digital and physical records held by Council as part of the management of the life of that record, including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Current works include disposal activity of physical records (approx. 800 files) held at Open Spaces.</p> <p>Working with Museum staff we are recording detail on Council archives (pre-1990) held at the Museum.</p> <p>On the digital side, works are ongoing to assess, and managed unstructured data held on business file shares. This works includes retention and disposal activity.</p>
Information Asset Register	January 2024	December 2024	Yes	Yes	N/A	Project will deliver a defined list of information assets that will support the overall and on-going management of our information, supporting associated compliance and risk activities. A

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						program of works has been set out through to delivery, with current activity on populating identified information within the designed register.
Data Management - Monitoring and Reporting	BAU Activity		N/A	N/A	N/A	Ongoing activity for service monitoring on information creation and disposal for physical and digital form, supporting current and future service activity.

1.2 Property

Current	Brief Project Description / progress
Ashburton Business Estate	<ul style="list-style-type: none"> One section in stage two is on hold while the potential purchaser completes due diligence. In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.
Sale of Former Admin Building	<ul style="list-style-type: none"> Tenders closed for the Administration building on the 8th November, Council is considering these at the 20th November 2024 Council meeting.
Elderly persons housing	<ul style="list-style-type: none"> All 86 units are fully occupied. There are 33 applications on the waiting list, with 14 people requesting single units and 19 requesting double units (6 couples and 13 individuals). 25 people on the waiting list are current residents in the Ashburton District, with 8 being from out of town. The occupancy rate is currently at 100% of available units.

Current	Brief Project Description / progress
	<ul style="list-style-type: none"> • Officers are currently working on installing extractor fans in bathrooms and kitchens to existing tenants to comply with the Healthy Homes Regulations. The date to comply with the Regulations is the 1st July 2025. We are tracking well against the programme with 15 extractor fans yet to be installed. • Tenants on the waiting lists are placed in available units at the discretion of Council Officers. This will depend on their position in the waitlist, their location and the urgency of the applicant's situation.
<p>Friendship Lane demolition and rebuild</p>	<ul style="list-style-type: none"> • The contractor took possession of the site on the 12 August 2024. • The project is tracking well against the programme and will be delivered in a single stage. • All frames and trusses are up and have passed the compliance inspection. • All units have facia and gutters installed. • Twelve units have had their roofs installed.



Current

Brief Project Description / progress



Airport

- Council Officers are currently undertaking a number of rent reviews for ground leases, new leases and tidying up any variation to Leases.
- The Ashburton Common Frequency Zone (CFZ) will come into effect on the 28 November 2024 (in line with the Aeronautical Information Publication (AIP) update for November 2024). The CAA decision document can

Current	Brief Project Description / progress																										
	<p>be found here. The CFZ frequency has been assigned to 119.4 MHz. The new CFZ will enable pilots to use a single VHF frequency when operating in our zone. Communication about the change to be circulated through a number of ADC channels.</p> <ul style="list-style-type: none"> • The Airport Safety User Group met on the 18th October 2024 and the wider general airport user group met on the 11th November 2024. It was agreed at the meeting that the wider user group will meet 2 times a year (May and November). Dates for the 2025 meetings are to be sent out before the end of this year. • The ‘Akro Fest’ event is taking place at the Ashburton Airport from the 26th – 30th November 2024. Extensive aerobatic flying will be taking place immediately north of the airport. • In accordance with the resolution from the Long Term Plan, officers are currently investigating alternative management and operation models for the Ashburton Airport. • At the time of providing this update, 33 people have registered for an annual landing fee. • <i>The following table</i> provides an update of aircraft movements for the past 12 months. <div data-bbox="676 746 1912 1222" data-label="Figure"> <table border="1"> <caption>Aircraft Movements at Ashburton Airport</caption> <thead> <tr> <th>Month</th> <th>Aircraft Movements</th> </tr> </thead> <tbody> <tr><td>Nov-23</td><td>380</td></tr> <tr><td>Dec-23</td><td>410</td></tr> <tr><td>Jan-24</td><td>370</td></tr> <tr><td>Feb-24</td><td>440</td></tr> <tr><td>Mar-24</td><td>930</td></tr> <tr><td>Apr-24</td><td>480</td></tr> <tr><td>May-24</td><td>700</td></tr> <tr><td>Jun-24</td><td>610</td></tr> <tr><td>Jul-24</td><td>640</td></tr> <tr><td>Aug-24</td><td>850</td></tr> <tr><td>Sep-24</td><td>840</td></tr> <tr><td>Oct-24</td><td>540</td></tr> </tbody> </table> </div>	Month	Aircraft Movements	Nov-23	380	Dec-23	410	Jan-24	370	Feb-24	440	Mar-24	930	Apr-24	480	May-24	700	Jun-24	610	Jul-24	640	Aug-24	850	Sep-24	840	Oct-24	540
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Forestry	<ul style="list-style-type: none"> • Forestry consultant has been onsite in November undertaking a review of Council’s Forestry holdings. 																										

Current	Brief Project Description / progress
Upper Hakatere Reserve	<ul style="list-style-type: none">• At the 20 August 2024 Council meeting, Council approved the removal of a number of bollards from the Upper Hakatere reserve as a trial over the 2024/25 summer period, with no camping permitted at the Upper Hakatere reserve. Council has not received any complaints about camping at the Upper Hakatere reserve since the last activity briefings.

1.3 Finance

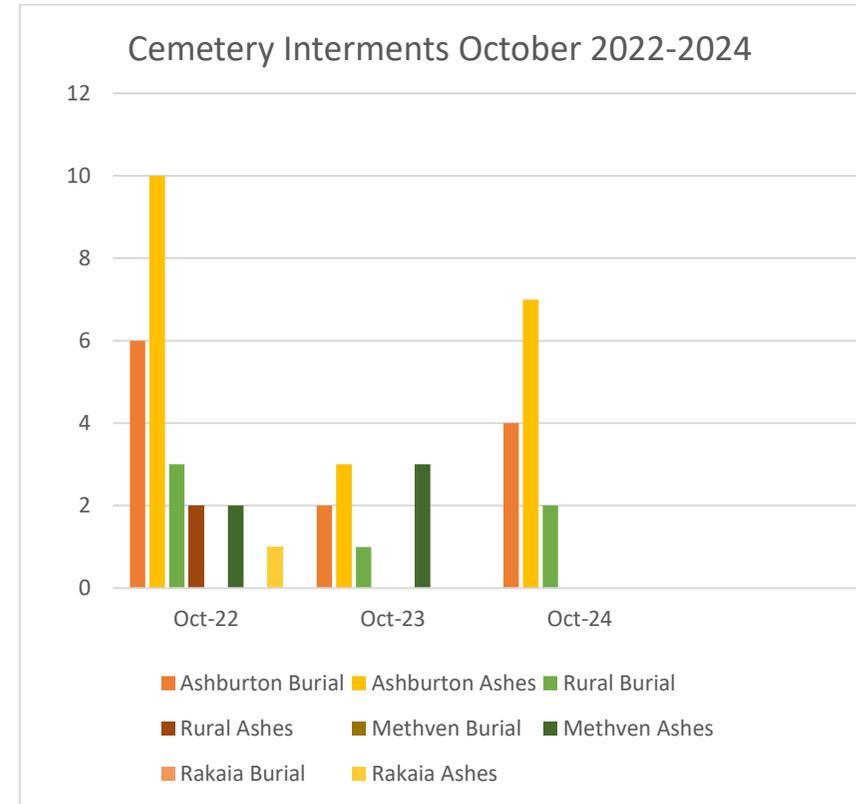
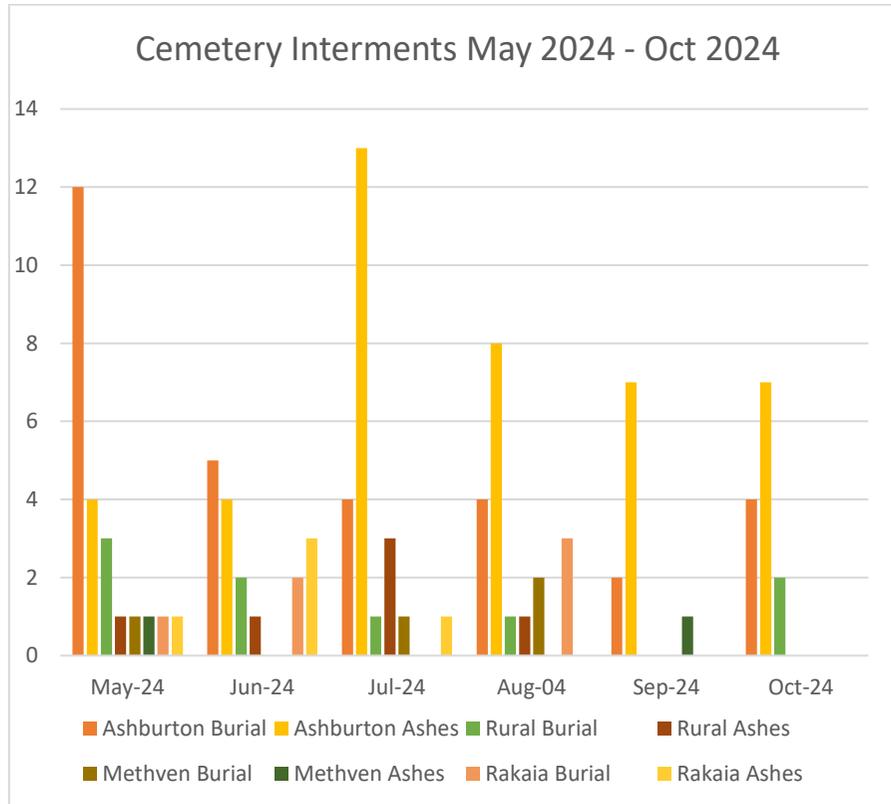
1.3.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
Annual Report	Current	30 October 2024	Yes	Yes	No	The Annual Report Audit was signed off on 30 October 2024. This has been a large project for the Finance team, as part of the wider project team. Fun fact from the audit: By the end of the audit, officers across ADC had supplied 1,293 documents to Audit NZ.
Financial Modules and Management Services	Current	30 June 2025	Yes		Yes	IS and Finance have met to plan this multi-stage, multi- year project. Stages have been identified and scheduled. Work is progressing as scheduled.
Purchase Cards	Current	30 November 2024	Yes	Yes	No	Purchase cards have been issued to all 28 staff members for which cards were requested.
Annual Plan 2025/26	Current	30 June 2025	Yes	Yes	No	Reports have gone out to budget managers showing 23/24 Actual v LTP Yr1 v LTP yr2 inflated. The report is to allow managers to review the LTP Yr2 Inflated budget for their cost centres, as a starting point for the Annual Plan.

2. Infrastructure & Open Spaces

2.1 Open Spaces

2.1.1 Cemeteries



2.1.2 Activities – items of importance

Cemeteries

- Cemetery staff are fully committed to the mowing rounds. Spring growth has proved challenging this year with favorable growing conditions. Weed control also has a focus on it with the weather conditions also proving favorable for their rampant growth.
- Interment activity has eased, as depicted in the graphs above.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- Regular cyclical maintenance continues to occur at closed district cemeteries.
- Work is continuing on the Ashburton Cemetery RSA lawn area. Since being resown it is looking much better.
- The Ashburton Cemetery wrought iron fence on Seafield Road has been repainted and is looking good.
- A procurement process is underway for a fencing addition along Bremners Road in front of Ashburton Cemetery. The new fence will match in with the lower Seafield Road fence and is also the same as the fence installed outside Methven Cemetery.

Open Space Management

- Work on Reserve Management Plans (RMPs) is drawing to a close. The final deliberation shall take place as part of the final adoption report scheduled for the 4 December Council meeting.
- Manager and Supervisors are working through staff six monthly reviews.
- Customer service requests are being carefully monitored for timely resolution.
- The Nursery Team Lead is due back from maternity leave in late November and the cover position shall cease.
- Staff have recruited a Machine Operator, who commenced employment in early November. At the time of writing a replacement Horticulturist is being sought.
- Open Spaces Planning staff are dealing with subdivision and land use applications with the aim of ensuring assets are designed, constructed and maintained to our standard prior to handover.
- Staff compiled and presented to the Council and Methven Community Board a workshop on trees and their management.
- Capital program delivery is being undertaken with various tasks under way in accordance with the LTP approved projects.

Ashburton Domain

- Planting in the reconfigured wildflower/butterfly garden area continues.

- Spring continues to make its mark around the Domain with plenty of colour. Daffodils are now past and will be fertilised prior to the tops being cut down before Christmas. This will help to recharge the bulb for next year's flowering.
- Dahlia borders have been planted with the addition of newly painted stalks.
- The annual bedding displays are now past with all gardens under renovation with the next cycle of plants going in.
- The Domain nursery has been busy as the next cycle of annuals are grown on in anticipation of the pending changeover to summer season plantings.
- Capital expenditure projects are progressing. There will be more grout cleaning and repointing on the brick wall, more Domain Pond edging in the middle pond, species naming continues, and playground upgrade scoping is underway.
- Ashburton Bike Skills – detailed design underway by Botanics Landscape Architects. The steering group are also preparing and lodging funding applications.
- Contractors, ACL, have been undertaking the remedial sealing works of Domain driveways and carpark
- Parkrun is operating in the Ashburton Domain. It is a weekly timed 5 km event. It is held at 8.00am on Saturdays and is free and open to all ages and fitness stages. On average more than 100 participants take part weekly and it is run by volunteers.

General Parks and Reserves and Gardens

- Playground weekly and monthly safety checks and maintenance continues throughout the district.
- Arborists have completed remedial thinning, lifting off the carriageway and removal of deadwood in the Oak Grove centre treeline.
- Spraying rounds for weed control is ongoing, district wide.
- The Ashburton dog park had the picnic table removed and replaced with other bench seats. There have been ongoing issues with people taking food into the dog park against the rules and signage onsite clarifying no food within the dog park. This rule has always been in place and having a picnic table present sent a conflicting message to community users.
- Staff are heavily committed to weed and turf control throughout our network of reserves and maintained sites.
- Neighborhood park turf has been broadleaf sprayed. This will take out the broadleaf weeds and make summer turf maintenance easier and more efficient and remove thistle burdens.
- The Braebrook Pond is to have its bridge and pond jetty re-planked due to original timbers failing.
- New picnic tables, which are Capex funded are being installed at Braebrook (x2), Turton Green to Chinese village (x1), Patching Street Park (x2), South side of Ashburton Bridge (x3) picnic tables, and Smallbone Reserve (x1) picnic table.
- Braebrook Pond is to have some solar path lighting installed adjacent to the asphalt path.
- Additional trees have been planted at the dog exercise area at the Ashburton Business Estate, off Company Road.

- Methven mowing and weed control is in full swing, area wide.
- Methven CBD annual bedding plots are scheduled for replanting in November.
- Street tree replacements in Rolleston Street, Rakaia has been put on hold as most residents want the street to be left devoid of trees.
- Planting of the Rakaia Town entry berms cost \$7,356. The traffic management component of this 100/70kmph work was \$2,300.
- Rakaia reserve, Railway Terrace East opposite the Salmon Tails site has had a hedge removed and the site is now re-grassed. Next winter some standalone specimen trees will be replanted in this area.
- Annual bedding in Rakaia is scheduled for replanting late November.
- Open Spaces has installed two concrete pads at Hinds Domain for picnic tables donated by Lions.
- Quotes have been received regarding installing the new Barrhill playground. Staff will now assess the quotes and issue the contract. Once timelines are confirmed, the local community will be informed.
- Playgrounds at Mona Square, Hillier Place and Clark Park have had soft fall topped up to maintain compliance. Mayfield Domain playground has had its pea-metal soft fall topped up and softball at Friedlander Park will be the next one to do as funding allows
- Road Berms installed around the Lagmhor Road/Archibald Street intersection and down the length of Melcombe Street by NZTA as part of an intersection improvement are badly overgrown with flowering weeds over a meter high. Council officers have passed our concerns through to NZTA , but yet to see any action. There will be a maintenance period on this work.
- At Lake Hood a BBQ has been vandalised and two signs were torn off the jumping platform. Other maintenance tasks are being undertaken in a timely manner by contractor ACL
- Awa Awa Rata is looking great this spring with Rhododendrons in full bloom throughout November.



Public Conveniences

- The new Rakaia Domain facility is progressing favorably. Council staff remain in close contact with project leaders. The most recent update is that due to some ongoing delays, completion is hopefully by year end. There are some issues with low water pressure from the newly installed water main, - these issues are currently under investigation.
- A vacancy in the CBD cleaning team has been filled for the Friday to Sunday role.
- All facilities are working well.
- Staff are currently obtaining quotes for replacement public conveniences in the Ashburton Domain picnic ground and at River Road, Hakatere Mouth. This includes consenting questions, both resource and building.
- The refurbishment of the old and condemned changing rooms at the Hakatere Mouth is currently out in the market for pricing. It is for steel portal supports for the existing roof to turn it into a day shelter. Once pricing is in staff will assess and consider budget availability then go from there if it fits the available budget.

2.1.3 Biodiversity

Recent Activity

- The Ecologist Biodiversity Advisor is managing biodiversity monitoring and Council biodiversity projects around the district. Six-monthly district-wide vegetation monitoring is planned for December 2024 to early January 2025.
- Development of a biodiversity strategy monitoring tool. The Officer is working with ECan and other Councils on a region-wide biodiversity monitoring tool, along with information and best practices for plantings and pest controls on Council land.
- Weed controls at the Wakanui Beach, ABE sites, Taylors Stream Reserve, and Plantation Road completed. This includes both release spray and annual weed eradication around the native planting areas.
- Nassella tussock removal was completed at Ashton Beach and around Ocean Farm using a specialist contractor in Nassella tussock identification and removal. Nassella tussock is an invasive grass that is spreading in Canterbury, and it is on ECan's Pest management plan (PMP) sustained control programme. Landowners are required to remove Nassella tussock before seeding. We have notified ECan's Biosecurity team about the sighting and removal of the weed species.

Planned Projects

- Ashton Beach, and Lake Camp/Clearwater all have pending weed control programmes due to be delivered. The work within these sites has been scheduled with approved spray contractors. We expect all to be completed before the Christmas holiday camping season.

- The Kakahi (freshwater mussel) survey on Lagmhor Creek is scheduled for December. This is a recommended action from the last ecological health indicator assessment for Lagmhor Creek
- Wakanui/Mill Creek Biodiversity enhancement- Project brief under development for planting on Wakanui/Mill Creek channel at Argyle Park and on the same channel by SH1/East Street. We plan to use only Carex grasses and shrubs that are less than 1m in height at maturity to retain the landscape visual of the sports field and railway/business area. Planting is scheduled for April/May 2025.

2.2 Solid Waste Management

2.2.1 Solid Waste Management Contract

- The Request for Proposal (RFP for the new solid waste contract) was released on Tenderlink on 9 August.
- A mandatory site visit for all interested parties was held on 20 August.
- Eighteen contractor representatives representing six companies attended the contract briefing and site visits.
- Below is the tender programme:

DATE	ACTIVITY
9 August 2024	Tender Release
20 August 2024	Contract Briefing and mandatory Site Visit
4 October 2024	Submission of Proposals
October/November 2024	Proposal Evaluation and Negotiations
December 2024 / January 2025	Recommendation Report preparation
February 2025	Award decision confirmed at Council Meeting
March to August 2026	Mobilisation (rollout of FOGO 1 month before commencement date)
1 September 2026	Commencement Date

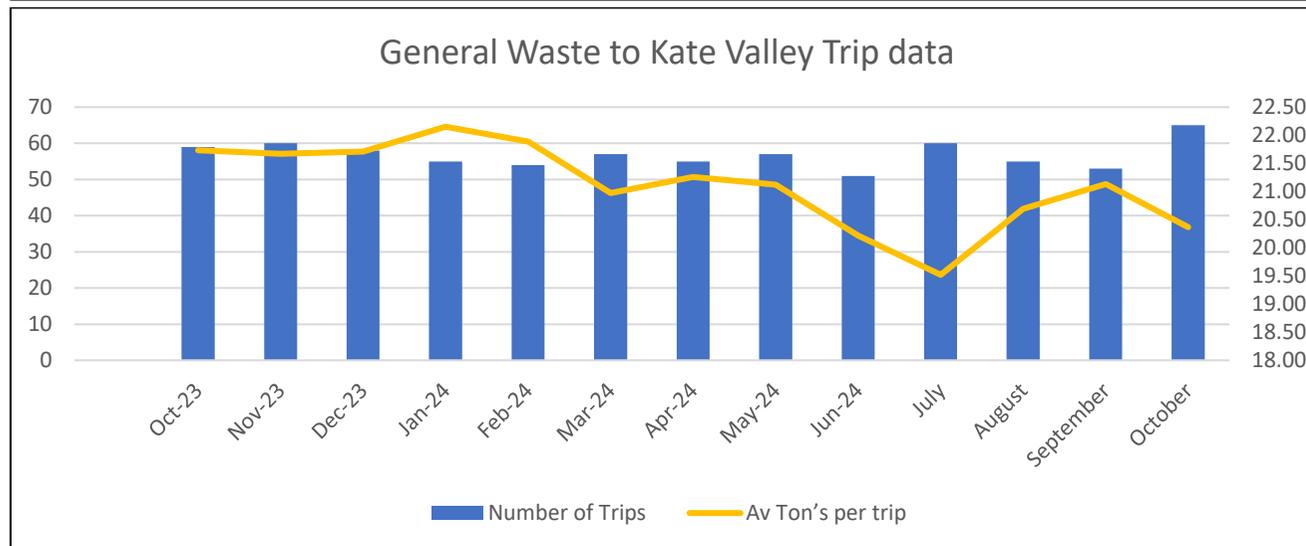
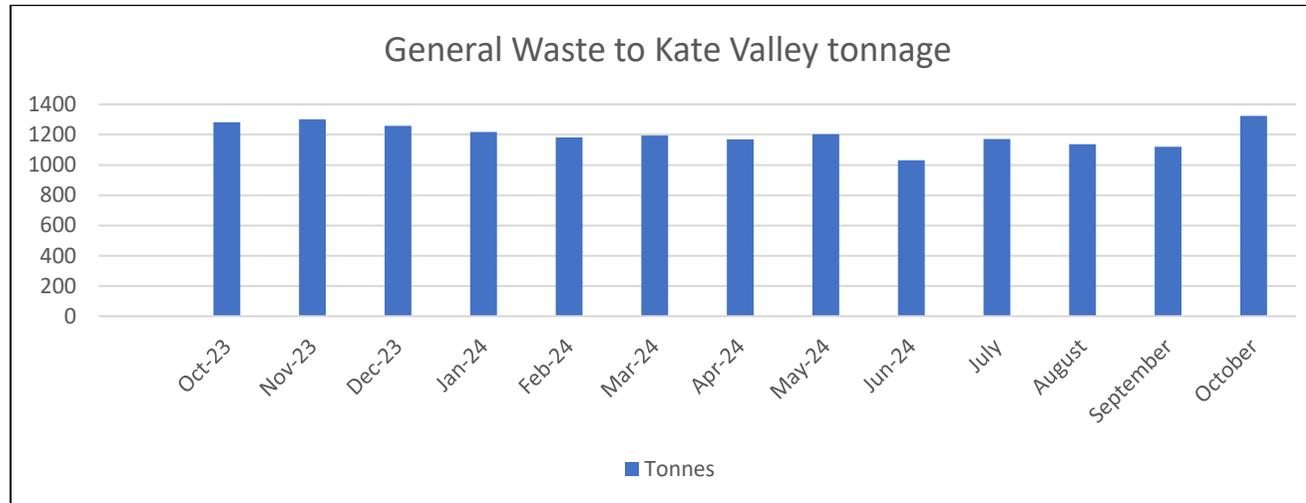
- Three tenders were received when tenders closed on 4 October 2024.
- Councillors Ellis and Hooper were appointed to observe the tender evaluation process.
- The Technical Evaluation Team (TET) completed the evaluation of the Non-Price Attributes. This included a presentation by the three tenderers on 1 November 2024 where they each presented and provided clarification to questions regarding their non-price proposals.
- The price proposal envelopes were opened on 1 November following the completion of the tender presentations. Financial clarification questions were sent to tenderers on Friday 8 November with responses required by 18 November 2024.
- A preferred tenderer may be identified after receipt and evaluation of the responses to the financial clarification questions. Negotiations with the preferred tenderer will then begin.

2.2.2 Solid Waste Kerbside Refuse and Recycling Collection

- A total of 173 CRMs were received in October 2024. A summary of the CRMs for the last six months is shown below:

Request Enquiry	Monthly Total Number					
	May	June	July	August	September	October
Illegal dumping	5	0	3	6	8	6
Kerbside - Bin Accessory	15	4	7	7	12	11
Additional Bins	23	33	19	38	19	26
Damaged Bins	22	17	12	20	11	18
New Bins	19	19	15	26	20	23
Gross Contamination	11	2	10	5	8	13
Missing Bins	16	10	6	11	10	8
Missed Collections & Other Contractor Complaints	31	41	32	28	32	61
Satellite Drop Off Site Issues	4	2	4	3	1	7
Total	146	128	108	144	121	173

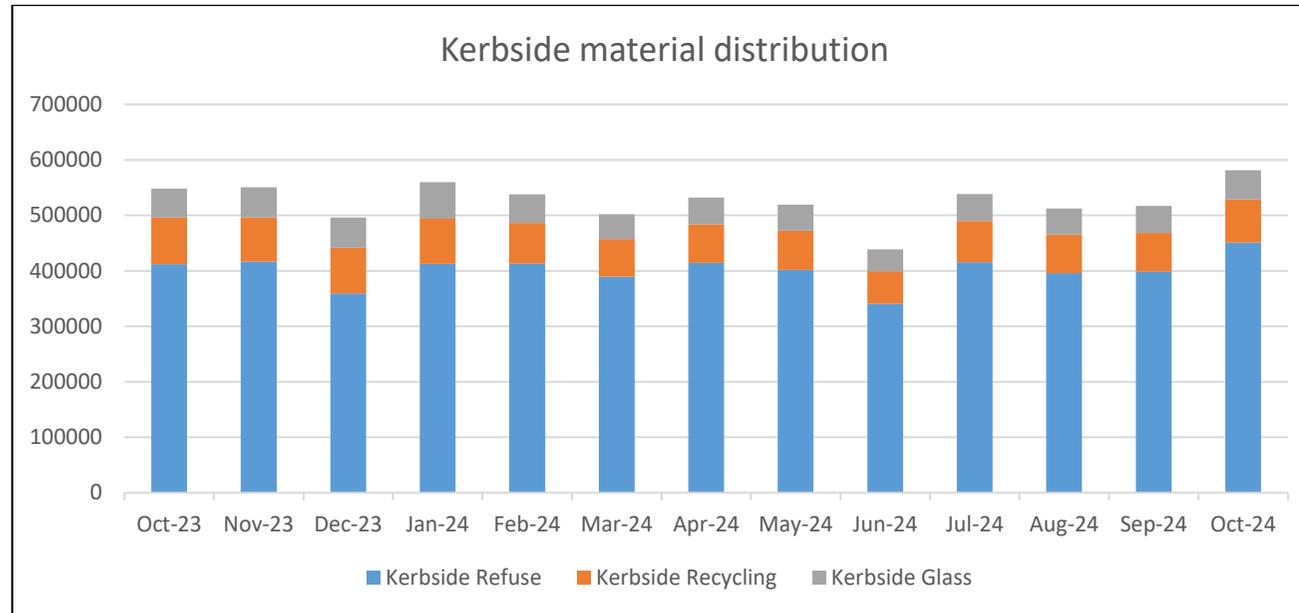
- A total of 61 CRMS for missed collections were reported in October. The actual missed collection number was only 28. Other missed collections were due to bins not out on time and residents reporting too early that their bins had not been collected when the truck was still doing the rounds.
- The request for additional bins averaged 26 bins per month in the last 6-months while requests for new bins for new properties have averaged 20 per month over the same period.



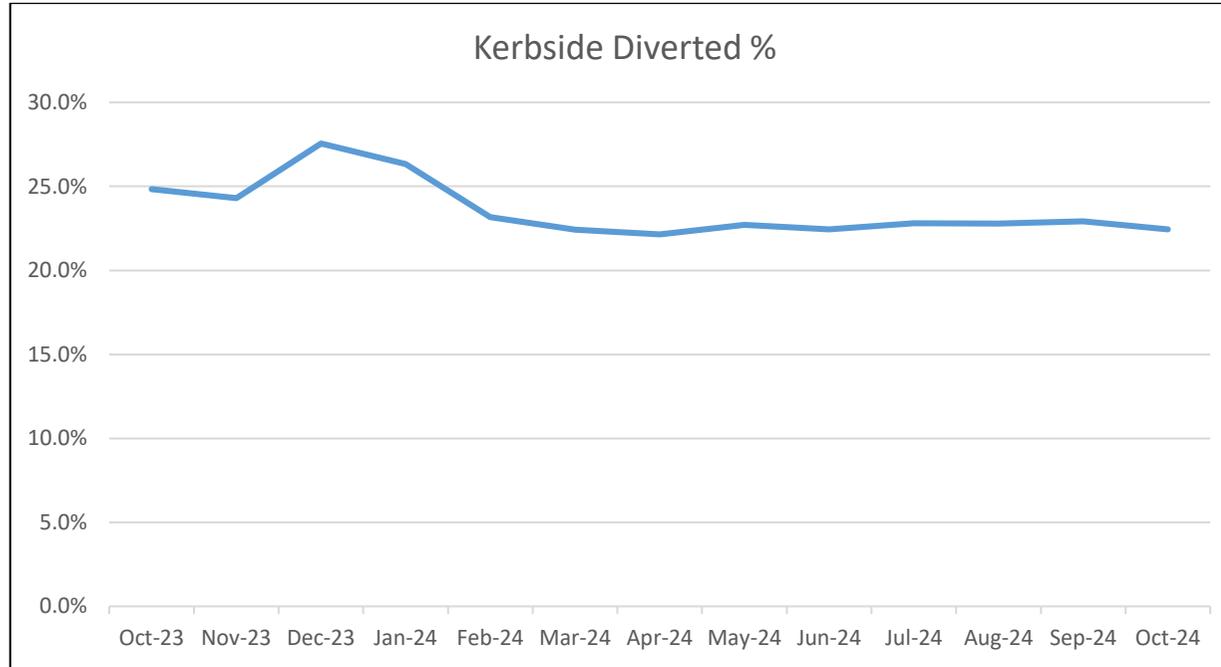
- Tonnages to Kate Valley for October is 1,324 tonnes bringing the total waste sent to landfill for the financial year to 4,766.32 tonnes. This is a drop off in tonnages when comparing the same period last year when 5,250 tonnes had gone to Kate Valley.
- The average weight for October is 20.37 tonne per load.

Site	Last 6-months Recycling Volumes						6 moth Total Tonnes
	May - 24	Jun - 24	July- 24	Aug - 24	Sept- 24	Oct 24	
Methven Recycling Centre	12.40	15.26	10.52	16.250	14.880	12.18	81.49
Rakaia Huts	2.05	0	0.245	2.210	3.35	4.70	12.555
Pendarves	1.70	1.98	2.66	2.15	0.865	4.86	14.215
Hakatere Huts	1.84	0.50	0.45	0.25	0.565	2.24	5.845
Willowby	2.06	1.15	5.19	2.155	2.475	4.02	17.05
Rangitata huts	0	1.80	0.38	0	0.30	2.44	4.92
Hinds	1.055	2.735	3.55	2.15	1.325	2.81	13.625
Mayfield	4.115	0.745	0.50	5.60	3.415	1.22	15.595
Mt Somers	0.375	0.006	0.22	0.45	0.57	0.56	2.181
Staveley	1.830	0.560	1.97	0.54	2.0	1.95	8.85
Fairton	2.590	0.400	0.17	3.0	0.68	0.68	7.52
Rakaia Resource Recovery Park	7.395	6.829	4.71	8.72	6.67	9.50	43.824
Monthly Totals	37.41	31.965	30.565	43.475	37.095	47.16	227.67

- The volume of recyclable materials from the drop off stations increased in October 2024 bringing the total volume to 227 tonnes for the last six months. The volume is expected to increase during the months of December to February over the Christmas holidays and when residents carry out clean outs during the holiday period.
- A total of 5.20 tonnes of Fly Tipping was recorded during October which is mainly attributed to a contractor contaminating the recycling bins at the Methven Recycling site. The contractor was invoiced \$300 for the management of the contaminated materials.

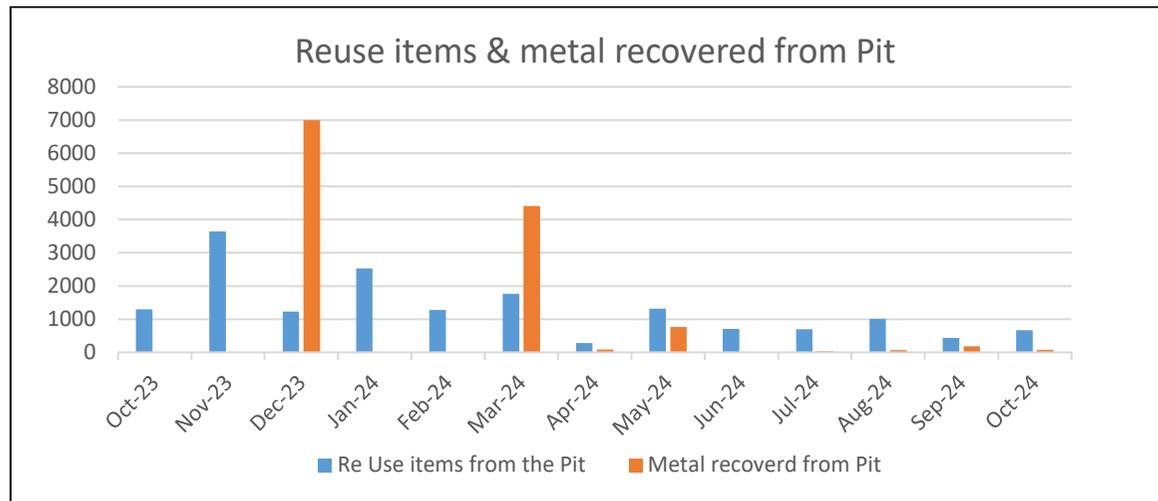
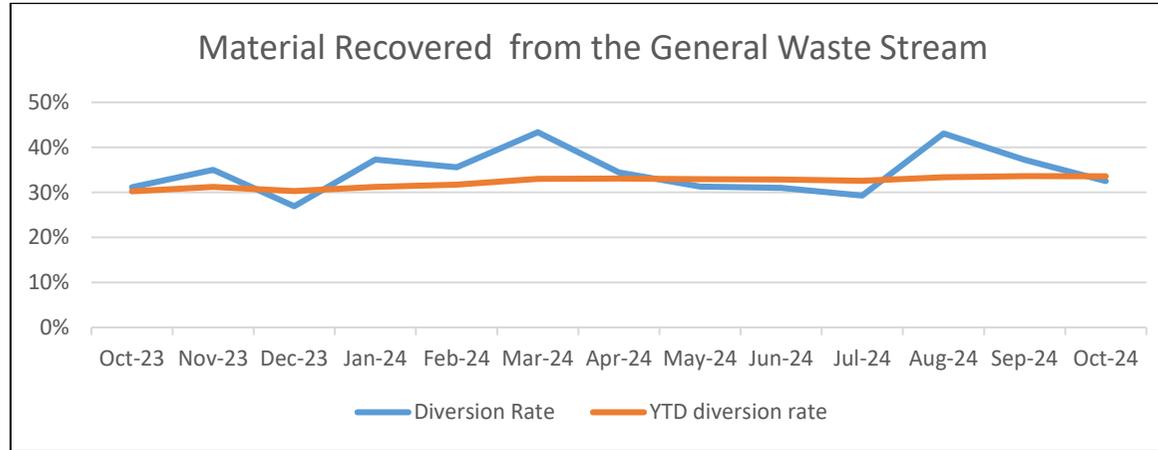


- ▲ Kerbside recycling volumes in October increased to 78.40 tonnes from 69.44 the previous month.
- ▲ Glass collection also increased from 49.14 tonnes in September to 52.25 tonnes in October.
- ▲ Kerbside refuse also increased from 39.86 tonnes to 45.10 tonnes which is the highest recorded this year.



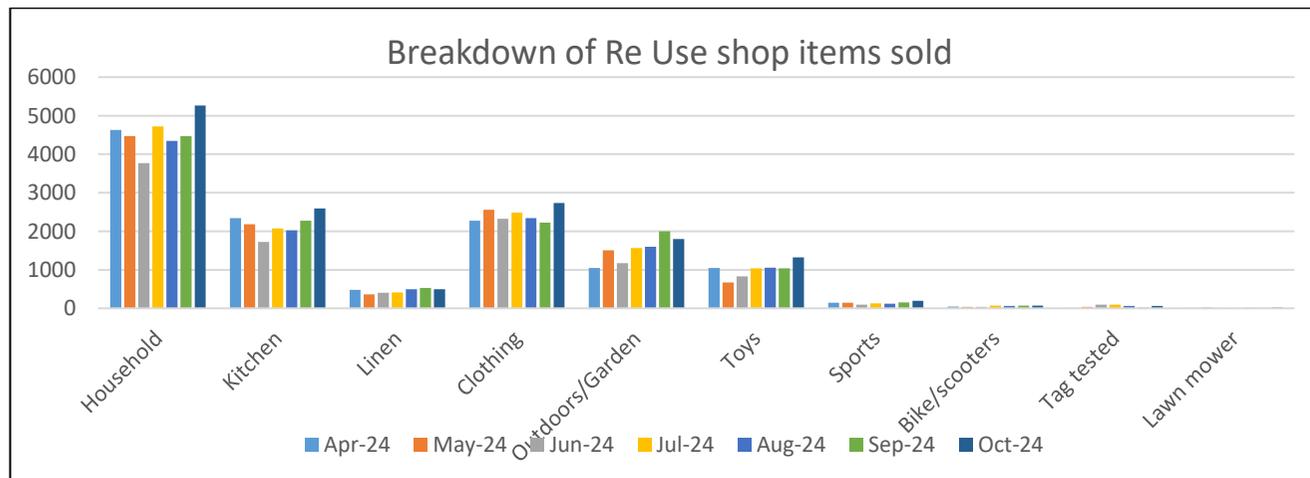
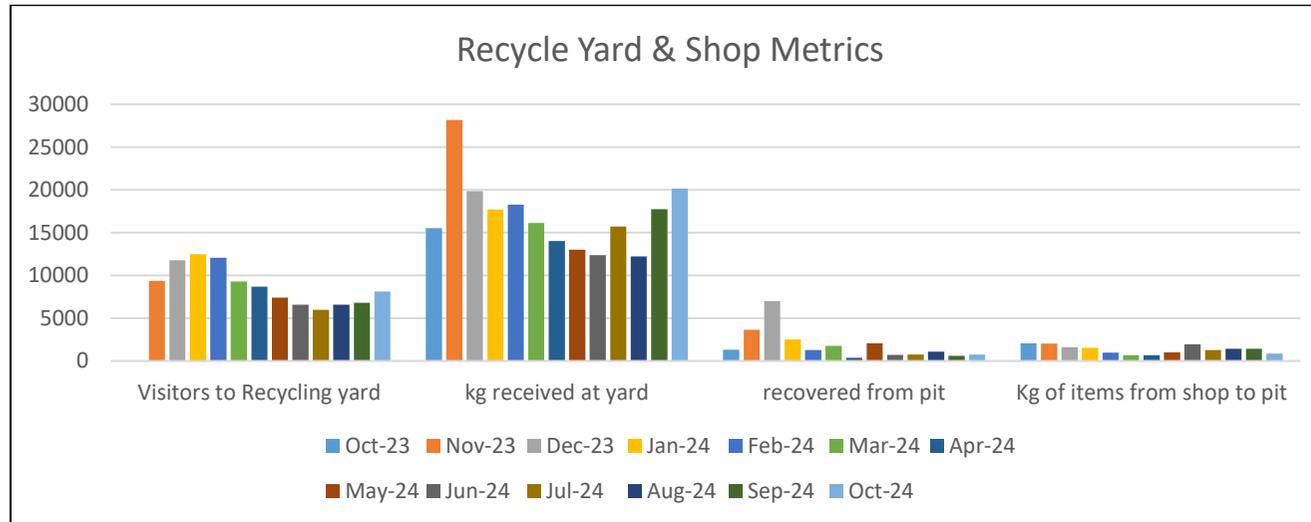
Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24
24.8%	24%	28%	26%	23%	22%	22%	23%	22%	23%	23%	23%	22%
548390	550429	495865	560010	537905	501720	532220	519385	438900	538256	512255	517260	581530
136220	133746	136630	147420	124650	112520	117860	117920	98500	122790	116690	118580	130550

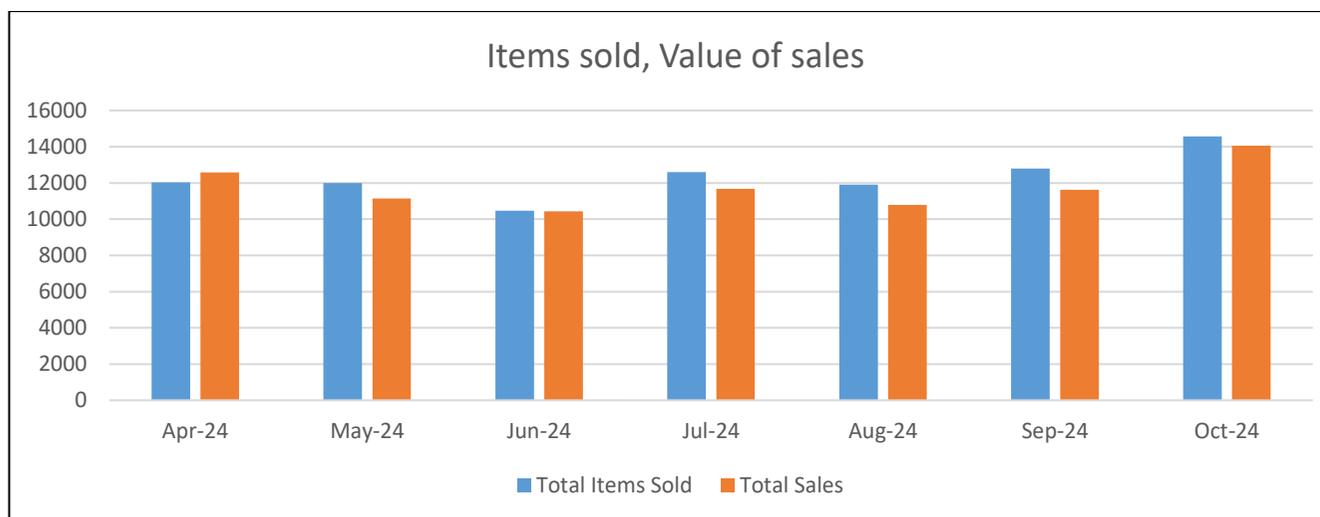
- Kerbside diversion rate (volume of kerbside recycling against volume of kerbside general waste collected) has been averaging 22% since February and has remained flat to October 2024.



- The number of items recovered from the pit for October remains low at 670 items but this is slightly higher than September's 440 items.
- The diversion rate decreased to 33% in October from 37% in September and 43% in August. This is due to there being less materials that can be diverted from the pit.

- Pit recovery has declined this month, anecdotal information from the pit operators is that less reusable items are arriving at the pit.





- A total of 14,560 items were sold at the re-use shop for the month of October which is higher than 12,800 items in September and 11,900 items in August. In fact, this is the highest number of items sold per month over the past 6 months.
- Most salable items are clothing, household utensils, outdoor decor and garden items.
- Total sales in October is \$14,049 up from \$11,630.18 in September and \$10,794.90 in August.

2.2.3 Waste Education

- The kerbside audits are ongoing.
- School and pre-school visits are ongoing. Fairton school learnt how to take unwanted soft toys from the resale shop and turn them into weighted learning support for their classroom
- Held 'water 3 ways' sessions as part of the EA Networks holiday programme. The Methven Mayfield school holiday programme was held in conjunction with the library and museum where the children made dog tug toys and t shirt yarn out of old t shirts from resale shop. The museum programme included making trash to treasure brooches.
- The weekly Tuesday Education centre visits remain steady. New signage has been added to the fence to advise when the centre is open to the public. A new garden is being developed to remember a staff member who sadly passed away after a very short illness in October.

- Attended the Welcoming Communities/ Ethnic Communities' Day. Brilliant for engagement with new residents/newcomers.
- Attended the Rakaia Salmon Run, where despite educating the organisers last year about the waste station set up, they were wanting to go the old-fashioned way with bins everywhere and then have free rubbish removal. Seem to forget they have the rubbish removed for free as part of having the waste station on site. Keen to be involved during the planning stages next year to help them better understand how the waste station works and how it can support the great work they do.
- Supported the Community Patrol Team by providing them with 120 rescued and washed soft toys to give away instead of the balloons they were proposing.

2.3 Stockwater Operations

2.3.1 General

- The cleaning and spraying of main races have commenced across the district.
- Water levels in our steams have dropped off slightly so adjustments are being made to our intake channels to keep the right amount of water coming through the system.
- HHWET have started putting 60L/s of their water down our race to the Frasers Road MAR site as part of our race sharing agreement.
- The annual race cleaning letter has been sent to all water race ratepayers. It also provides some information and a link to Council's website where they can obtain more information of the stockwater delivery service divestment process and sign up to receive update newsletters.
- Some enquiries are still coming in for small, end of line race closures.

2.3.2 Applications

- A summary of the current applications is listed below:

Stockwater closures/alterations/culvert installation applications as at 20 November 2024

PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12,164	17						Pending Council Divestment process
SKW/013/22	Back Track	4431	10						Awaiting Pudding Hill closure project/LTP
SKW/012/23	490 Old Main South Road	8,949	6						*Report to Council
SKW/020/23	1037 Rangitata Highway	6,739	7						*Report to Council
SKW/023/23	Junction Road	15,135	16						*Report to Council
SKW/030/23	Methven Highway	0	2						Physical work to be completed
SKW/007/24	Hackthorne Road to SH1	27,664	25						Waiting for additional information
SKW/010/24	Hanrahans Road	567	5						Application received
SKW/011/24	Arundel Rakaia Gorge Road	3938	3						Application received
	Phase complete		Phases:	<i>Application received</i>	<i>Information gathering</i>	<i>Review significance and scope</i>	<i>Reporting and decision making</i>	<i>Sign off work completed and rates/GIS update</i>	
	On track								
	Overdue								

*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

* These three race closures are the local races that run east of State Highway 1 in the Ealing area. The Montalto Hinds main running down Hackthorne Road which supplies these races has been surveyed for closure. NZTA have requested further information. All four closure reports will be presented to Council for approval in due course.

2.4 Roads and Footpaths

2.4.1 2024/25 financial year

Local Road Operations	ADC budget	NZTA approved budget	Spend as at 31/10/2024
Structures Maintenance	\$400,000	\$315,782	\$32,808
Environmental Maintenance	\$760,000	\$650,696	\$591,708
Network Services Maintenance	\$860,000	\$881,283	\$930,204
Network Operations	\$18,000	\$17,057	\$0
Level Crossing Warning Devices	\$37,000	\$35,062	\$19,506
Minor Events	\$100,000	\$94,762	\$23,675
Network and Asset Management	\$1,100,000	\$1,042,378	\$232,303
Structure Component Replacement	\$250,000	\$410,634	\$721
<u>Traffic Services Renewals</u>	<u>\$190,739</u>	<u>\$180,747</u>	<u>\$120,928</u>
Total Local Road Operations	\$3,715,739	\$3,628,491	\$1,951,853
Local Road Pothole Prevention			
Sealed Pavement Maintenance	\$2,300,000	\$2,193,133	\$470,547
Unsealed Pavement Maintenance	\$850,000	\$851,067	\$346,025
Routine Drainage Maintenance	\$540,000	\$500,820	\$124,751
Unsealed Road Metalling	\$1,200,000	\$1,178,400	\$1,178,400
<i>Metalling - unsubsidised</i>	<i>\$500,000</i>		<i>\$149,006</i>
Sealed Road Resurfacing	\$3,040,000	\$3,044,200	\$419,086
Drainage Renewals	\$435,000	\$540,100	\$391,305
<u>Pavement Rehabilitation</u>	<u>\$2,640,000</u>	<u>\$2,396,080</u>	<u>\$808,047</u>
Total Local Road Pothole Prevention	\$11,505,000	10,703,800	\$3,887,165
Walking and Cycling			
Cycle Path Maintenance	\$6,000	\$2,121	\$3,355
Footpath Maintenance	\$325,000	\$113,778	\$143,415
<u>Footpath Renewals</u>	<u>\$683,000</u>	<u>\$216,672</u>	<u>\$161,437</u>
Total Walking and Cycling	\$1,014,000	\$332,571	\$308,208

Road Safety Promotion

Road Safety Promotion	\$170,000	\$78,000	\$16,523
Total Road Safety Promotion	\$170,000	\$78,000	\$16,523

Local Road Improvements

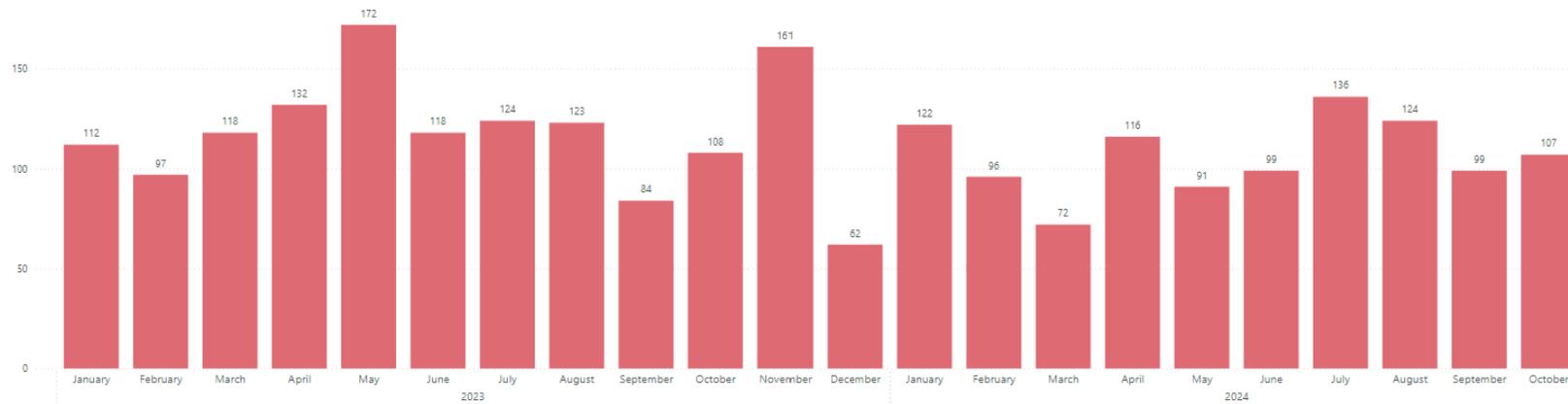
Road Improvements – Second Bridge	\$2,600,000	\$0	\$0
LCLR Roothing Improvements	\$1,600,000	\$0	\$50,215
Total Local Road Improvements	\$4,200,000	\$0	\$29,990
TOTAL SUBSIDISED ROADING	\$20,104,739	\$14,742,862	\$6,213,964

2.4.2 2024/25 Work Completed as at 31/10/2024

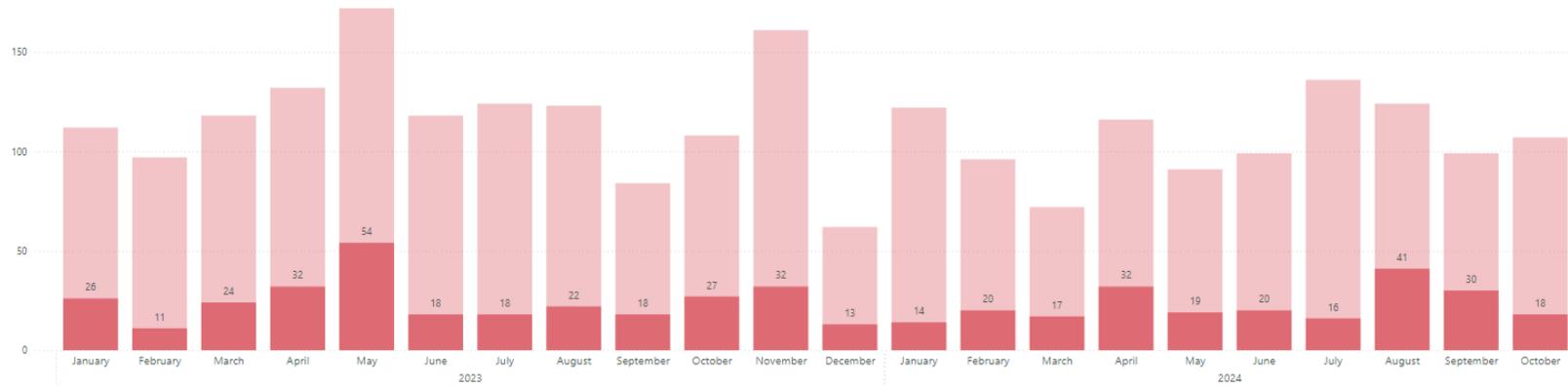
- 2,834 km of unsealed grading completed
- 34,418 m³ of maintenance metal placed
- 4,239 m² of digout repairs
-

2.4.3 Roothing CRM data – January 2023 to October 2024

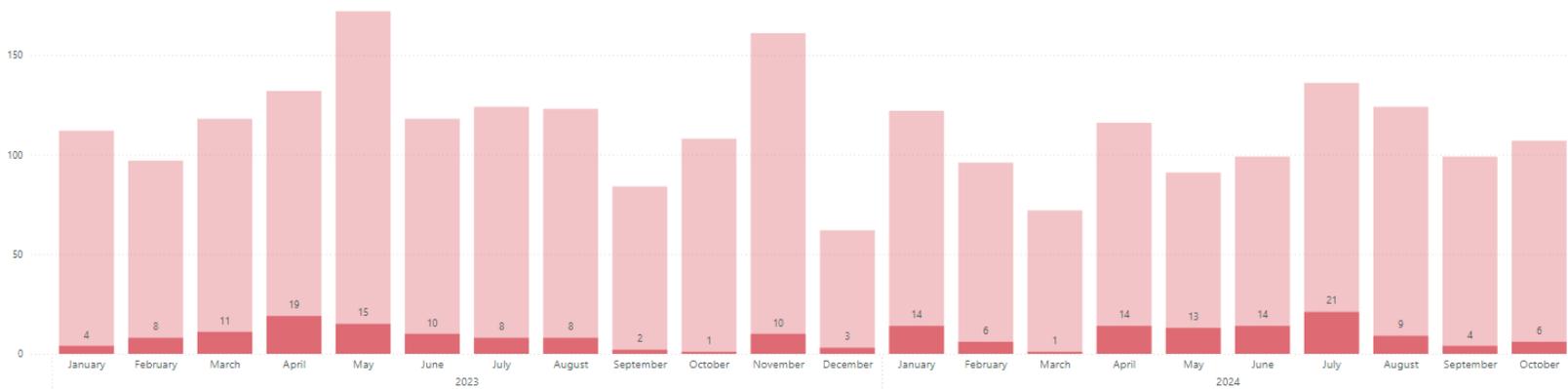
All Roothing CRMs showing the fluctuations through the year (No. 2,473)



All Pavement CRMs in relation to overall CRMs (No. 522)



Unsealed CRMs in relation to overall CRMs (No. 201)



2.4.4 Main areas of work

- Routine maintenance work on sealed and unsealed roads.
- Pre-reseal repairs.
- Roadmarking.
- Maintenance metalling.
- Weed spraying.

2.4.5 Corridor access data

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Corridor Access Requests	69	70	85	58	109	64	58	68	94	75		
Traffic Management Plans	33	22	25	34	24	54	18	31	59	26		

	Jun	Jul	Aug	Sep	Total	
TMP Inspections/Audits	132	125	126	149	532	
Unattended Sites	86	94	89	65	334	70%
Redundant sites	48	39	38	76	201	33%
Non Conformances	5	3	1	8	17	2%
Advisory Notices	4	4	2	0	10	3%

2.4.6 Forward Works Programme

Sealed roads work (resealing, rehabilitations and heavy maintenance) for the next three years and the initial unsealed roads maintenance metalling for 2024/25 are shown on the forward works programme on the Council website:

<https://www.ashburtondc.govt.nz/services/transport/road-and-footpath-programmes>

The footpath renewal and kerb and channel renewal programmes are also included but still being compiled. With the lower than requested funding from NZTA and the Council share not matched by subsidy largely going to reseals there will be minimal renewals and reduced maintenance in 2024/25.

2.4.7 Sealed road rehabilitation

Three sites on Ashburton Staveley Rd, one on Forks Rd and one on Pudding Hill Rd are included in Contract ROAD0361 awarded to Fulton Hogan. Two Ashburton Staveley Rd sites, Forks Rd and a section of Pudding Hill Rd have been sealed. Work on the other Ashburton Staveley Rd site and the remainder of Pudding Hill Rd are under construction.



Sealing - Forks Rd



Sealing - Pudding Hill Rd

Two sites on Beach Road East, one site on Maronan Road and one site on Seafield Road are included in Contract ROAD0390 awarded to Fulton Hogan. Work has started on the Beach Road East sites, and they are programmed for completion before Christmas 2024.



Basecourse construction – Beach Road East

2.4.8 Local road improvements and new footpaths

With the zero NZTA approved funding for Low Cost Low Risk projects and a lower approved NZTA funding for footpath maintenance and renewals and road safety promotion the decision to spend the Council share not matched by subsidy on reseals in 2024/25 will mean minimal local road improvements. This includes no or minimal intersection improvements, delineation improvements and resilience improvements.

2.4.9 School Speed Limits

The new Land Transport Rule: Setting of Speed Limits 2024 has recently been signed off by the Minister of Transport and comes into effect on 31 October 2024. The new rule requires speed limits outside schools to be variable and allows static signs to be used for those variable speed limits.

With static signs now able to be used we have programmed to add a supplementary sign to the existing signs stating SCHOOL DAYS 8.30-9.30am 2.30-3.30pm.

The variable speed limits must be certified by NZTA in the National Speed Limit Register (NSLR) which is the legal instrument for speed limits. Changes from permanent to variable have been submitted for certification in the NSLR. The start date for the variable speed limits is proposed to be 20 December 2024 which will mean they are in place over the Christmas/New Year school holidays. The supplementary signs are being ordered in anticipation that the variable speed limit will be certified.

2.5 Contracts – Tenders

Current Contracts/Tender	Closing Date

Awarded Contracts	Awarded to	Value	Estimate	Tenders received	TTM

2.6 Lake Hood

A Strategic Planning workshop was held on 14 November to consider future challenges with managing the lake, from a development and water quality perspective. Tonkin & Taylor have been involved with Lake Hood since its inception and they have been engaged to provide advice on the future options for managing the lake.

Weed is now being harvested more frequently as the weed responds to the warmer weather.

The recent Easterly winds have assisted in circulating water from the new channel to the North-Eastern canals.

3. Compliance & Development

3.1 Building Services

3.1.1 Building consents / amendments

Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
July	63 (55)	63 (55)	50 (69)	50 (69)	98%	11.3	336 (5)	98.9%
August	50 (30)	113 (84)	55 (44)	105 (113)	100%	10.7	268 (5)	100%
September	41 (44)	153 (128)	48 (42)	153 (155)	100%	10.5	307 (5)	99%
October	57 (29)	210 (156)	38 (28)	191 (183)	100%	9.3	311 (7)	100%
November	(31)	(187)	(32)	(215)				
December	(29)	(216)	(26)	(241)				
January	(27)	(243)	(38)	(279)				
February	(44)	(287)	(30)	(309)				
March	(51)	(338)	(37)	(352)				
April	(38)	(376)	(56)	(408)				
May	(58)	(434)	(49)	(457)				
June	(57)	(491)	(45)	(502)				

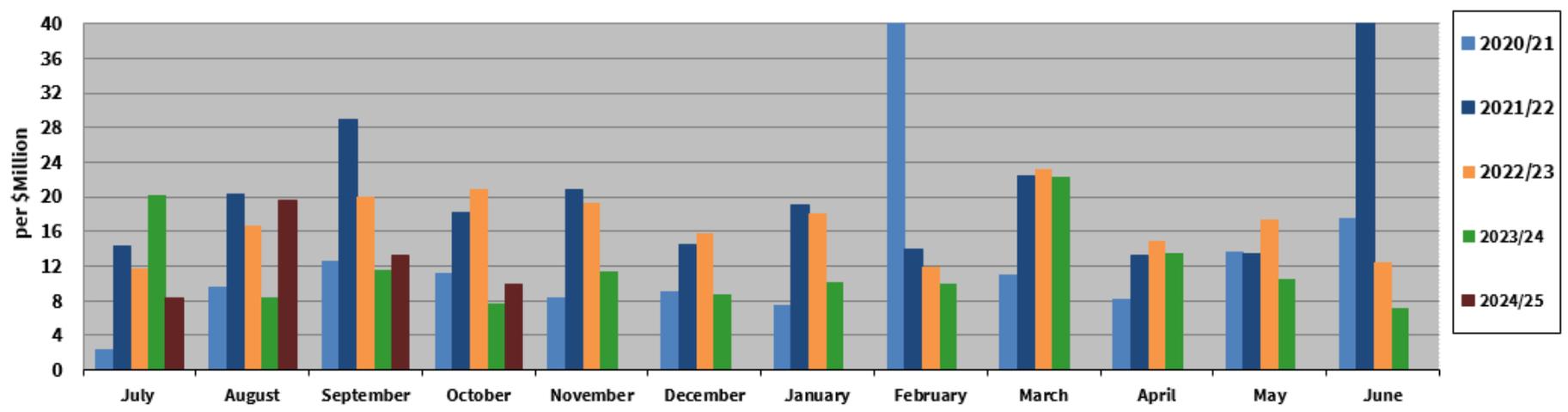
Note: figures in brackets are for the corresponding month during the previous year.

Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
July	\$13,258,955 (\$8,738,727)	\$13,258,955 (\$8,738,727)	\$8,284,275 (\$20,219,273)	\$8,284,275 (\$20,219,273)
August	\$35,962,157 (\$9,886,060)	\$49,206,112 (\$18,605,787)	\$19,649,100 (\$8,484,452)	\$27,933,375 (\$28,703,724)
September	\$12,819,396 (\$12,316,580)	\$62,013,808 (\$30,922,367)	\$13,232,786 (\$11,568,003)	\$41,166,161 (\$40,271,727)
October	\$17,397,800 (\$12,217,236)	\$79,416,608 (\$43,134,602)	\$9,879,454 (\$7,710,277)	\$51,050,815 (\$47,982,004)
November	(\$15,015,499)	(\$58,150,101)	(\$11,365,505)	(\$59,347,509)
December	(\$14,337,900)	(\$74,488,001)	(\$8,853,920)	(\$68,201,429)
January	(\$10,590,075)	(\$82,478,076)	(\$10,155,875)	(\$78,357,304)
February	(\$7,683,885)	(\$90,661,961)	(\$10,069,500)	(\$88,426,804)
March	(\$15,067,412)	(\$105,729,373)	(\$22,379,910)	(\$110,806,714)
April	(\$7,367,399)	(\$112,362,772)	(\$13,509,376)	(\$124,316,090)
May	(\$11,504,377)	(\$123,867,148)	(\$10,623,645)	(\$134,939,735)
June	(\$20,257,559)	(\$144,207,573)	(\$7,248,792)	(\$142,202,227)
Note: figures in brackets are for the corresponding month during the previous year.				

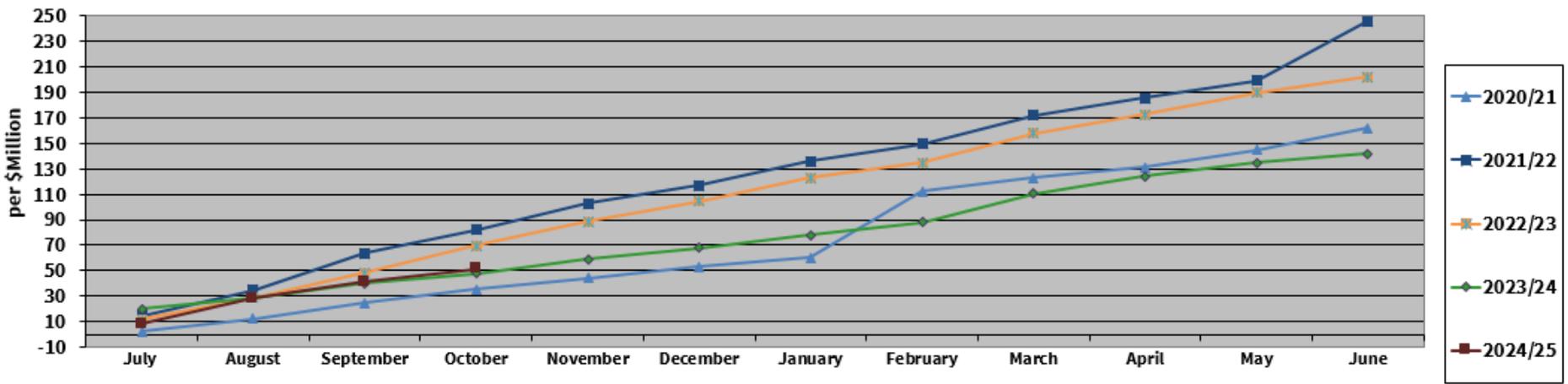
Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
July	13 (26)	13 (26)	8 (30)	8 (30)	100%
August	10 (26)	23 (52)	9 (20)	17 (50)	100%
September	9 (28)	32 (80)	4 (27)	21 (77)	100%
October	14 (20)	48 (100)	15 (20)	36 (97)	93.3%
November	(35)	(135)	(28)	(125)	
December	(22)	(157)	(28)	(153)	
January	(20)	(177)	(14)	(167)	
February	(46)	(223)	(33)	(200)	
March	(24)	(247)	(26)	(226)	
April	(22)	(269)	(18)	(244)	
May	(22)	(291)	(18)	(262)	
June	(10)	(301)	(7)	(269)	

Note: figures in brackets are for the corresponding month during the previous year.

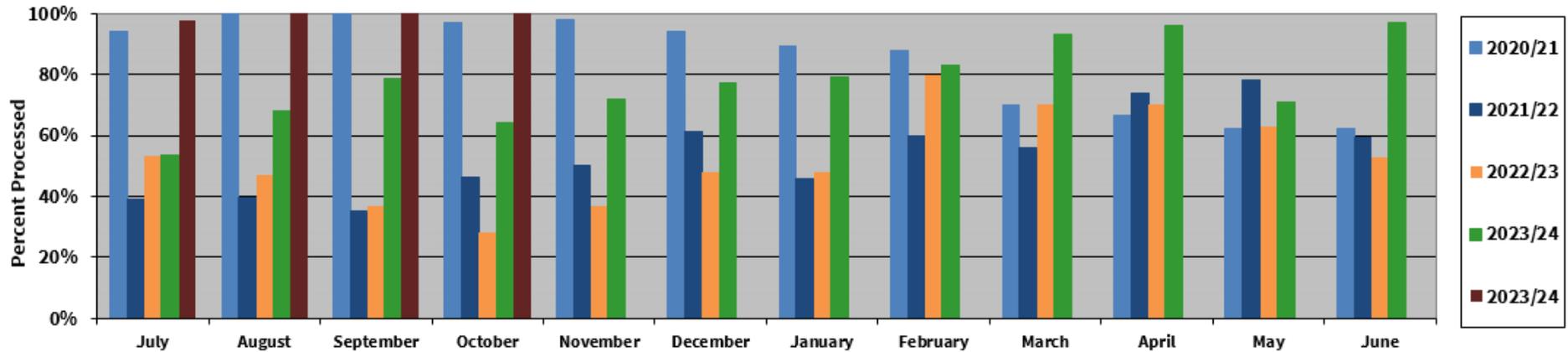
Building Consent Values By Month



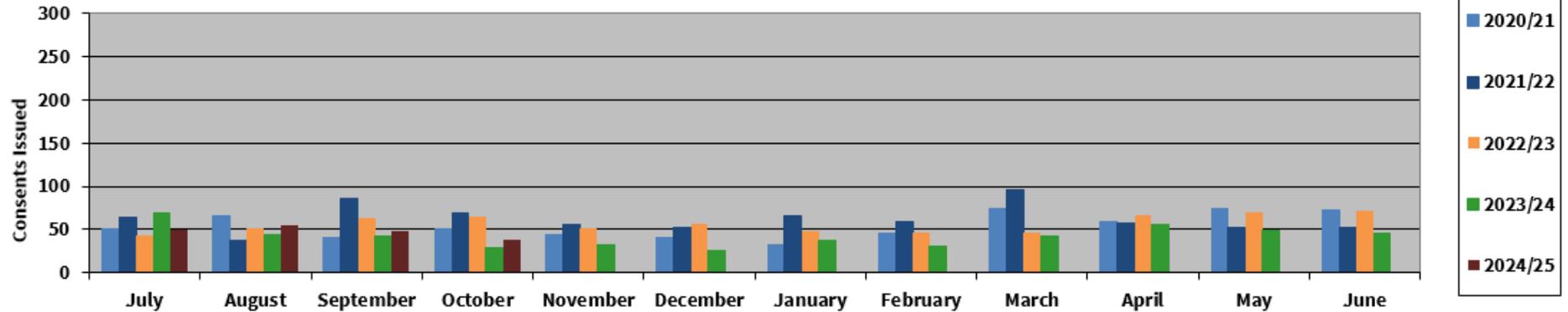
Building Consent Values Accumulating



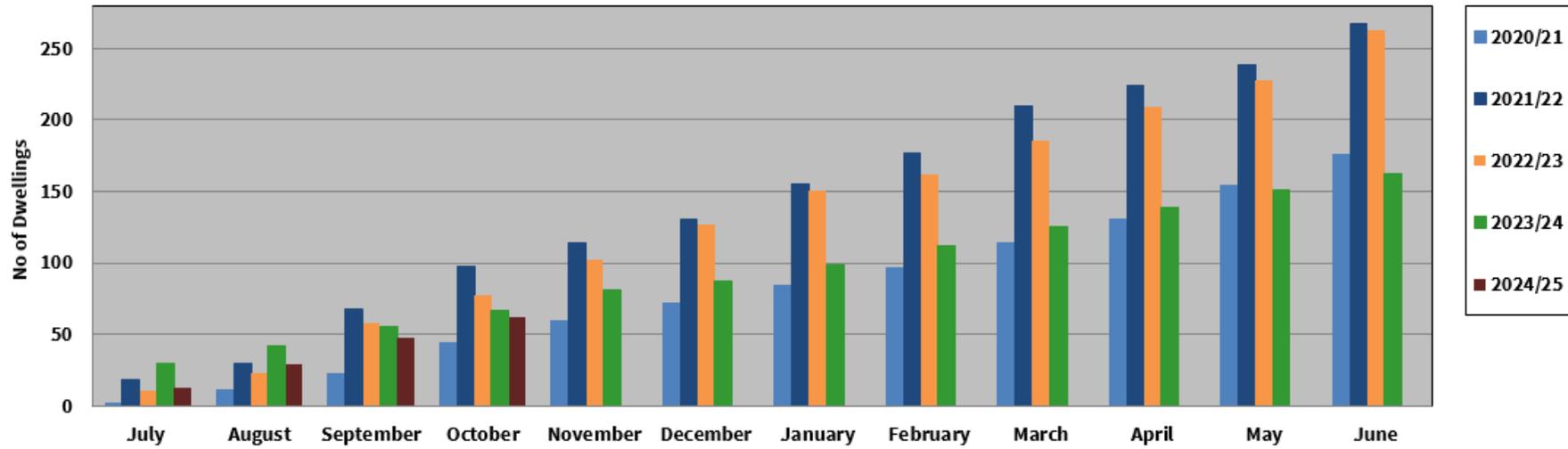
Building Consents Processed Within 20 Day Statutory Time Frame



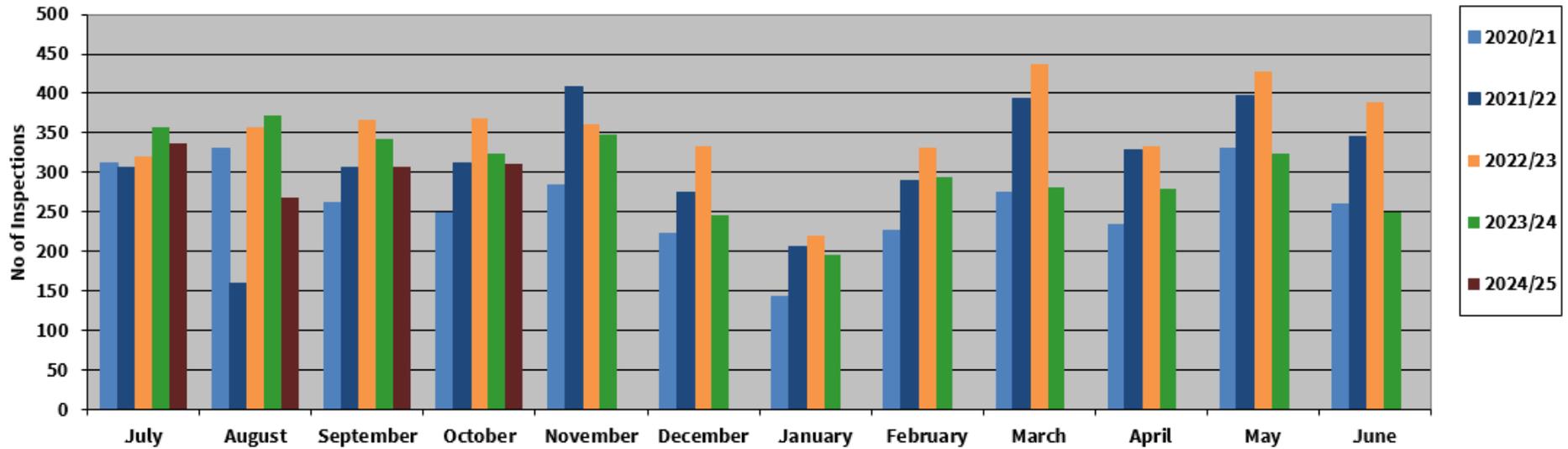
Number of Consents Issued By Month



Number of Dwelling Consents Accumulating



Number of Inspections Completed



3.1.2 Good start to the financial year, with compliance for issuing consents at 99.5% with an average of 11 working days. Out of the 210 consents received so far this financial year, 74 are for new dwellings (compared to 46 same time last year). We are expecting it to be reasonably quiet from now to Christmas and to pick up in the first quarter of 2025. Lastly, the Government recently announced they were going to review the building consent system. It is too early at this stage to comment but we will provide feedback early next year when the consultation document is released.

3.2 Civil Defence Emergency Management

3.2.1 October 2024

- October was another busy month for Civil Defence with training, Exercise Pandora 24 preparation and community meetings and presentations taking place.
- The month commenced with three members of the Emergency Operations Centre (EOC) team attending the Canterbury 10 (C-10) residential course at Glentui, in the Waimakariri District. This course is designed to provide a heightened level of training in EOC operations for selected staff from across the region. These staff are then able to be deployed into any EOC within the region (or nationally with the permission of the Group Controller) to provide surge support during large scale emergency events. Each Council has an agreed level of service in terms of numbers of trained C-10 staff which is agreed at the Joint Committee.
- The EMO and other staff from the relevant functions within the EOC attended a Basic Intelligence Course facilitated by trained ex military intelligence professionals. This training was a fantastic opportunity to see how the professionals do this and to learn and upskill our intelligence staff for the EOC. Similarly the Recovery staff from our EOC attended training on the basics of recovery with the Canterbury Recovery Manager in Timaru. Once again this was a great opportunity to increase our staff understanding of recovery in a disaster context.
- The EMO, through Canterbury CDEM Group is part of a consultation group looking into how we teach practitioners and surge staff into EOC's on Recovery. The group has met twice in October and has put together a basic instructional framework on the introduction to recovery, recovery in response and the transition to, and working in, the recovery to a major disaster. Once completed this instructional framework will be offered across the country via the CDEM online learning platform Takatu.
- The monthly training for the Emergency Support Team (EST) volunteers was conducted at the Response Base on Alford Forest Road. Training focused on the use of generators, setting up a Starlink and the contents of our welfare cases. The EMO also provided information on deployment of this group in an emergency and what this would look like.

- The EMO attended a number of meetings including the Canterbury Multi Agency briefing, conducted monthly to maintain relationships with our partner agencies within the region. He also attended the Aotearoa Recovery Forum which is also a monthly online meeting to discuss recovery initiatives across the country.
- There were a number of meetings, briefings, emails and phone calls to the exercise control group for Exercise Pandora 24, to ensure that the scenario remained realistic and that the correct information for the exercise to run smoothly had been provided, not only by local Civil Defence teams but also our partner agencies, in Lifelines Utilities, Health, Police and Fire Emergency New Zealand (FENZ). The exercise promises to be a worthwhile activity for the region and will test our EOC capability.
- A final workshop was conducted with Te Whatu Ora/Health NZ, Canterbury primary Response Group, Pharmacy representatives FENZ, Police, Hato Hone/St John and local General Practitioners for the Health Response Stand Up - standard operating procedures (SOP's). These procedures focus on what a health sector response would look like in Ashburton District and provide confidence and clear instructions on how all of the players within the district would respond to a major health led event.
- The Ashburton District Recovery Team met at the EOC, with the focus being on relationship building, having a clear understanding of roles and responsibilities and to ensure we as a group had the correct people and agencies represented. Representatives from Health, Police, FENZ, rural sector, education and insurance attended along with a number of Council staff, whose BAU roles would have a bearing on recovery. This initiative is the first of it's kind in Canterbury Region. It was agreed that this group would meet six monthly to maintain our network and discuss Recovery matters, so that we are better placed to commence recovery to a major emergency event in the district.
- A meeting was conducted with the Chair of the School Principals Association to discuss Civil Defence matters and how ADC CDEM and the Association can work more collaboratively to foster better relationships in readiness, to enable us to better respond and recover after an event. The discussion centered around information sharing and as a result of this meeting the EMO will host the Association and provide a presentation on the AF-8 and other risks we face at their next scheduled meeting in November.
- The EMO conducted his monthly catch-ups with the FENZ Rural Fire Brigade Chiefs. This monthly phone catch up is designed to maintain the relationships with these first responders to ensure we each have an understanding of how we operate and where we fit into a response.
- AF-8 presentations were provided to the Council, including the ability for members of the public to watch and interact online, and also to the Methven Hato Hone/St John Youth Group. The EMO also attended the Ethnic Communities Day hosted by ADC Welcoming Communities and Neighbourhood Support at the Hampstead Rugby Club. It was an excellent day with good numbers of people attending. There were activities provided by all of the emergency services and some community organisations, and the EMO was able to secure the use of the Shakey House earthquake simulator for the day, which proved to be a hit with young and old alike.

3.3 Alcohol Licensing

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
November	2	2	6	17	0
December	1	3	6	7	1
January	0	0	0	10	0
February	1	5	13	15	1
March	0	1	7	18	1
April	0	0	4	17	1
May	1	7	7	20	1
June	0	5	5	12	1
July	1	6	9	17	1
August	1	9	6	16	0
September	1	8	9	18	0
October	1	6	9	17	1

Withdrawn or Opposed applications: No licence applications were withdrawn or opposed during this reporting period.

3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Dogs Impounded	Dogs Euthanized	Dogs rehomed	Reports of wandering stock
November	6596	376	94.6%	12	0	1	3
December	6643	356	94.9%	15	0	0	5
January	6705	312	95.5%	10	0	2	5
February	6775	257	96.3%	10	0	3	3
March	6823	177	97.5%	5	0	6	2
April	6855	163	97.67%	10	0	0	3
May	6935	29	99.6%	8	0	5	4
June	1929	4966	28%	2	1	3	7
July	5896	909	86.64%	12	0	2	6
August	6334	434	93.6%	4	0	2	7
September	6412	370	94.5%	5	0	1	4
October	6458	335	95%	8	8	2	3

3.4.1 There were no incidents requiring enforcement action.

3.4.2 Dog registrations: 24 NTR'S issued, 3 NTR'S for undeclared

3.4.3 84 CRMs: Ani Foul – 1, Other – 1, Barking – 24, Attack – 4, Found/Lost/Wandering – 40, Keeping of animals – 8, Rushing dog – 3, Wandering Stock - 3

1. Dog vs Dog at Rakaia. Both dogs off lead at the time. Warnings given
2. Dog vs person. Insufficient details given to act upon.
3. Dog vs Dog. No details of offending dog or owner to follow up.
4. Dogs vs cat. 2 Dogs went onto the property and attacked a cat. Dogs not located.

3.5 Food Safety

The following is a breakdown of food licensing activities for the reporting period:

Month	Food Premises Audited	Food Control Plans Audited	Mobile shops inspected
November	14	14	0
December	13	13	0
January	8	8	0
February	8	8	0
March	4	4	0
April	7	7	14
May	6	6	0
June	16	16	0
July	23	23	0
August	5	5	*20
September	4	4	*8
October	10	10	0

*Accounts for Night Noodle Market and Boulevard Day

3.6 Planning

Resource Consents	October 2023	October 2024
No. of resource consent applications decided ₁	13	20
No. of resource consents decided within statutory timeframe	12	20
Resource consent KPI Compliance (accumulating)	97%	99.5%
Notified/ Limited notified applications decided	0	1
Other:		
No. of 223 Certificates processed	7	10
No. of 224 Certificates processed	9	10
No. of building consents reviewed against District Plan ₂	9	18

Land information memoranda	October 2023	October 2024
LIMs Produced	69	97
LIMs Produced within 10 working days	69	97
LIMS (accumulating)	261	331

3.6.1 Notification of Private Plan Change 6

A Private Plan Change request to rezone a 1ha site at 259 Alford Forest Road from Residential D to Residential C has been publicly notified with two submissions (ECan and NZTA) being received. NZTA reserved a right to be heard in this process. The Plan Change is now under further notification which closes 21 November with the next step being a hearing, if required.

3.6.2 Methven Resort Appeal

Late in 2023 an independent commissioner, acting on behalf of Council, issued a resource consent decision to grant an expansion of the Methven Resort. This decision was subsequently appealed by a submitter on the application. The parties associated with the appeal (the applicant, appellant and Council) attended mediation which eventually resulted in a modified consent and conditions. The Environment Court has now endorsed this agreement through a Court Order which resolves the appeal.

3.7 Economic Development

3.7.1 Events

Events Programme 2024/25

Council Events

- **Jazz in the Park:** This event was originally scheduled for late November, however due to a scheduling clash with a large charity fund raiser the decision has been made to look at dates in late February / early March at the Ashburton Domain.
- **Light up the Night:** This event is scheduled for Sat 30 Nov at Baring Square East. The Christmas tree is scheduled to be installed on Mon 25 Nov. Food trucks, entertainment, and local performances have been locked in.
- **Citizenship Ceremony:** This ceremony is scheduled for Wed 4 Dec at the Ashburton Events Centre.
- **Domain 160th: Movie Night:** This event is scheduled for Sat 23 Nov at the Ashburton Domain, next to the paddling pool. This family event will feature pre-movie entertainment, food trucks, and the Pixar film *Inside Out*.
- **ITO Mayoral Graduation Ceremony:** This ceremony is scheduled for Wed 27 Nov in the Events Space.
- **EA Networks Kids Triathlon:** This event is scheduled for 23 March 2025. The Event Advisor is providing planning support to the EA Recreation Services Manager.

Recent Community events involving Council:

- The Jackson Holmes Salmon Run
- Ride the Rakaia (cancelled)
- Mid Canterbury Primary Schools Athletics
- Mr Jones & Tees Launch
- Mission Mt Somers

Upcoming community events and activities involving Council:

- Staff are working on 9 events scheduled to occur between now and March 2025 (not including Council Events).
 - Ruapuna Fireworks
 - Mt Somers Xmas Market
 - Whanua Fun Day

- Rakaia Fireworks Night
- Circus
- South Island Akro Festival
- The Amazing Dinosaur Discovery
- Santa Parade and Christmas Market
- Church Open Air

3.7.2 Mayors Taskforce for Jobs

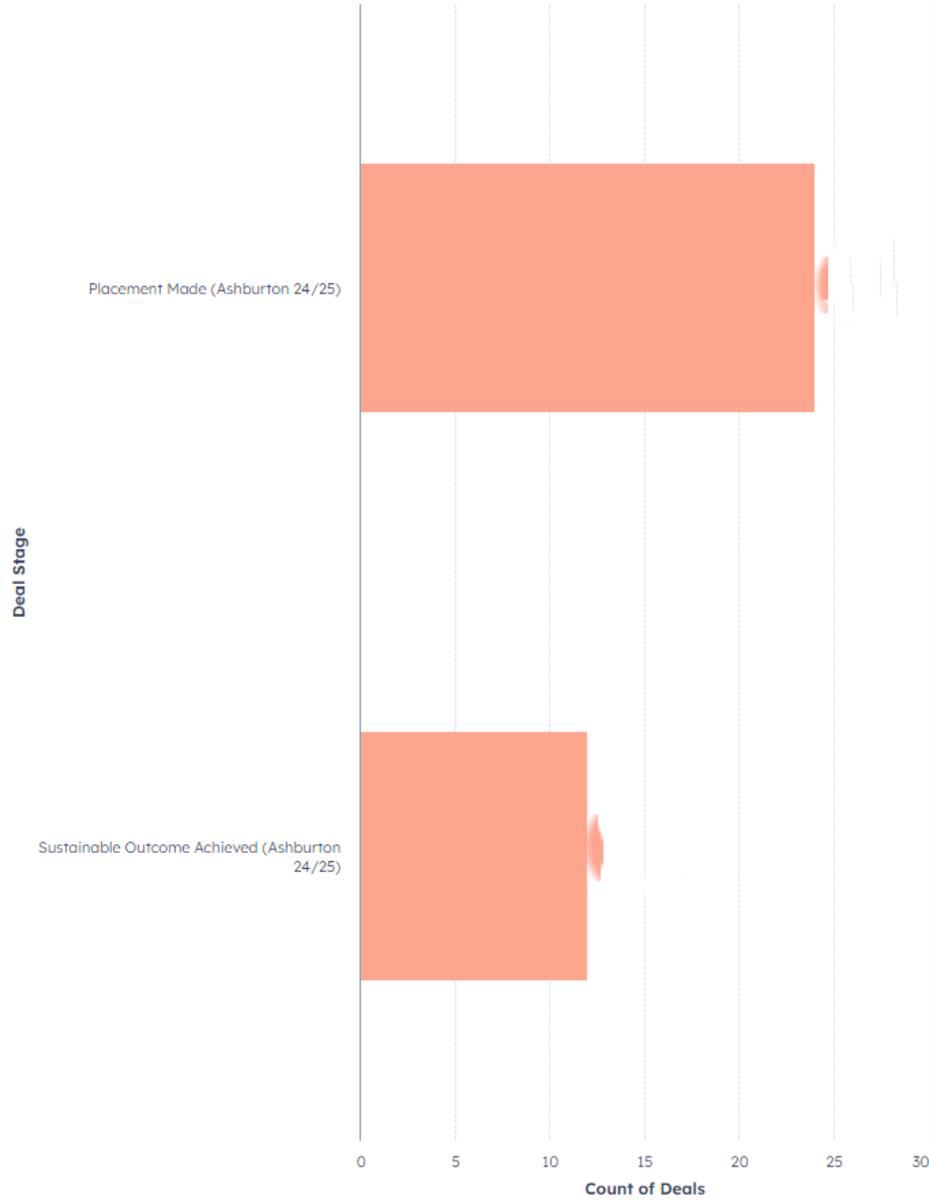
- Placements

There have been 24 placements with 12 of those now in sustainable employment (so have been employed for 90 days)

Total Placements Made And Sustainable Outcomes 24/25 📄

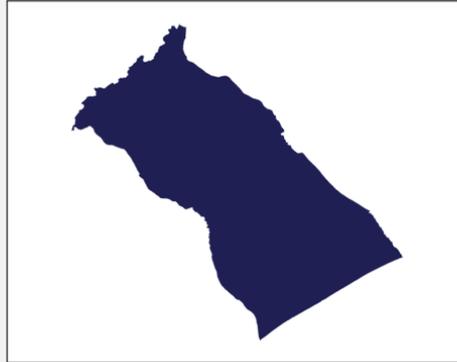
ALL TIME FILTERS (3)

● Count of Deals



- Officers are managing clients more effectively by keeping the number under 50 and is currently working with 46.
- Driver Licensing
There have been 12 licenses, endorsements and Defensive Driving, since the last report.
- Officers met with National Program Manager to update on where we are at with outcomes and current spending. Overall they are pleased with where Ashburton MTFJ is sitting 5 months into the financial year.
- Dot Loves Data tells us our current NEET (Not in Education, Employment or Training) rate is 9.2% which is 3.8% down since the last report.

Overview



15-19 population count

Female **1,010**
Male **1,090**

▲ 9.8% ▲ 3.8%

20-24 population count

Female **870**
Male **1,050**

▲ 2.4% ▲ 1.0%

Latest stats in Ashburton District

NEET Rate

9.2%

▼ -3.8%

NEET

414

▼ -27.4%

Leavers with level 3 or university entrance

41.7%

▲ 4.4%

JSS Rate

5.0%

▲ 0.5%

JSS Recipients

138

▲ 12.2%

Leavers not enrolled in tertiary

46.9%

▲ 7.5%

Largest growing industry (by employee counts)

Mining

▲ 10.6%

Largest growing industry (by business counts)

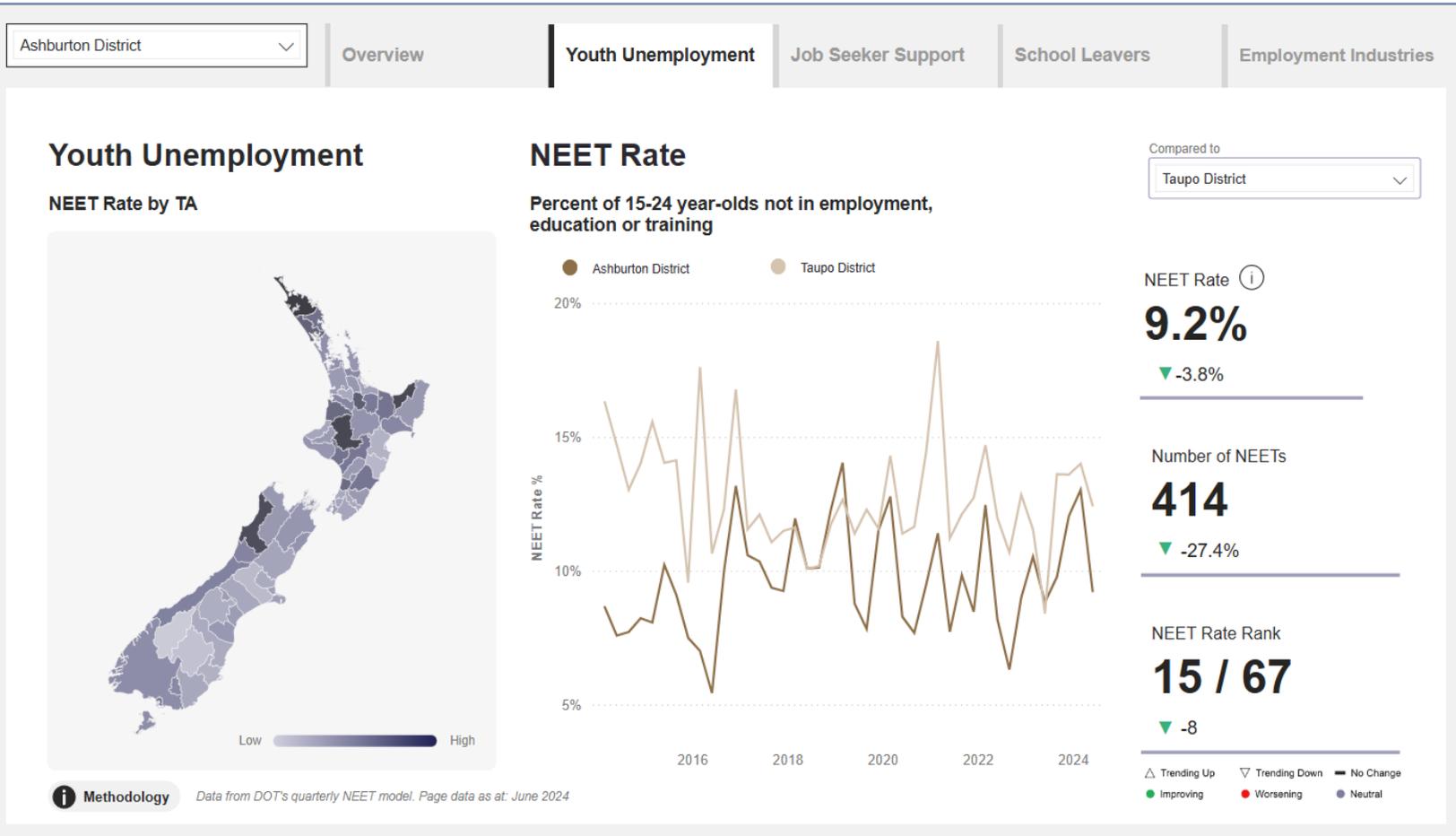
Administrative and Support Services

▲ 6.1%

Methodology

Refer to the methodology page for detailed data definitions and date ranges for these measures.

△ Trending Up ▽ Trending Down — No Change
● Improving ● Worsening ● Neutral



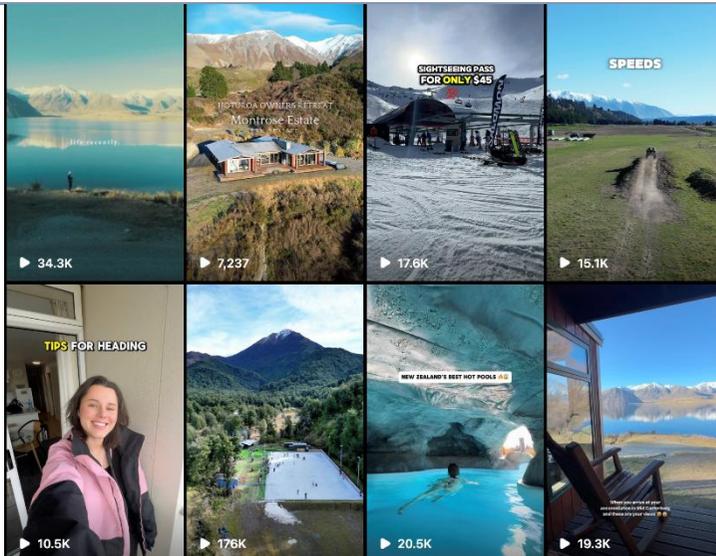
- The dashboards above is taken from the Mayors Taskforce for Jobs website and is provided by Dot Loves Data. <https://www.mtfj.co.nz/youth-employment-dashboard/>
- The positive news is that the NEET rate is dropping in the District, down 3.8% to 9.2%.
- Young people receiving Job Seeker Support payments though has risen by 0.5% to 5%.

- Overall our relative position against all Council areas has improved by 8 places showing that the Ashburton District is performing well in supporting young people into employment. According to this data there are 414 15-24 year olds in the District who are recorded as being NEET.

3.7.3 Visitor Promotion

Visitor Promotion

- Our primary winter campaign was two pronged and targeted the different types of visitors that we typically see in the district over the colder months. Both campaigns ran across Facebook, Instagram and a small amount of Tik Tok with positive results. The ads were both paid and organic and linked back to landing pages on our website with detailed information and activities related to the campaign. Both campaigns were primarily focussed on a domestic audience, however a certain investment was also made into promoting these ads in Australia.
 - 25 Additional campaigns were run from June to September focussing on:
 - Events in the district
 - Things to do with your 'bestie'
 - Scenic walks and trails in the district
 - Brand Awareness for Experience Mid Canterbury
- Overall the combined stats for all winter campaigns are:**
- Reach:** 1.15+ million (The number of people that saw our ads at least once).
- Impressions:** 5.7+ million (The number of times our ads were on screen, potentially seen by the same person multiple times).
- Link Clicks:** 24K+ (The number of times someone clicked our ad and went to a customised landing page of information relevant to the ad).
- Messages:** 34 (Direct messages received from an advert asking follow up questions to the promotion)
- Thruplays:** 135k (The amount of times our videos were viewed)
- Engagement:** 549k+ (The number of likes, shares, saves, comments and sends our ads and posts achieved)
- After nearly 12 months a relationship with the wholesale travel agency, ANZCRO has led to the officer booking a dairy farm visit in the district. The booking is for a group of women from Australia who are touring NZ. As part of the tour they are attending a repeat visit to Trott's Garden and will now be visiting a dairy farm as well. It is hoped that this relationship will further develop and lead to further bookings in the district.
 - Recently a Taiwanese You Tuber was in the district with their family and they took part in several activities coordinated by Experience Mid Canterbury, the video can be seen here – [click here](#). The video has been viewed just under 300k times in the first 2 days and has nearly 6k likes. This You Tube channel has over 1 million subscribers.



- The winter collab campaign with Lilia Alexander was very successful as seen by the screen shot on the left showing the reels (short form videos) that were published on Instagram. These reels garnered excellent engagement and the number of times they were viewed can be seen in the bottom left hand of each one. The reel featuring Staveley Ice Rink and Staveley Store achieved 176k views, which is the highest that has been achieved on this platform for Experience Mid Canterbury.

- A second content trip with Lilia Alexander is in its final stages of planning and she will be staying in the district for a week with a friend in early December. Over 20 different providers will be involved in this promotional trip.

-A Content trip was completed in the first weekend of November by Rody NZ. The team of three only spent one night in the district but this included; a wagon ride drawn by Clydesdales at Erehwon Station, meals and accommodation at Mt Potts Lodge, a walk up Mt Sunday, walking the Rakaia Gorge and Methven Walkways. Content should start to roll out on social media by the end of November. Two further trips are being planned in the summer months in 2025.

-Concepts are being developed for the window of the Visitor Information area of the library.

-Research Insights Ltd have completed research as commissioned by officer. The objective of this study was to research Christchurch Residents' motivations to visit local and regional tourism operators and regions including wider Canterbury. The report has supplied valuable data that can be utilized for future strategic planning. The study also included a local (Ashburton) group of participants who were asked various questions about the district, its perceived identity, visitor attractions and the Experience Mid Canterbury brand and offerings. The full report can be found at this [link here](#).

- Staff have seen increasing interest from commercial film companies wanting to work in the District in recent months. This is being monitored to see what, if any, changes to our current systems and processes might be required if this demand becomes a trend.

3.7.4 Pedestrian Counters

First Period of Reporting

- At the time of writing the cameras have measured 70,644 people movements over the past four weeks. The graph below shows the daily count from both pedestrian counters with the 20th and 27th of October and 3rd and 10th of November being Sundays.

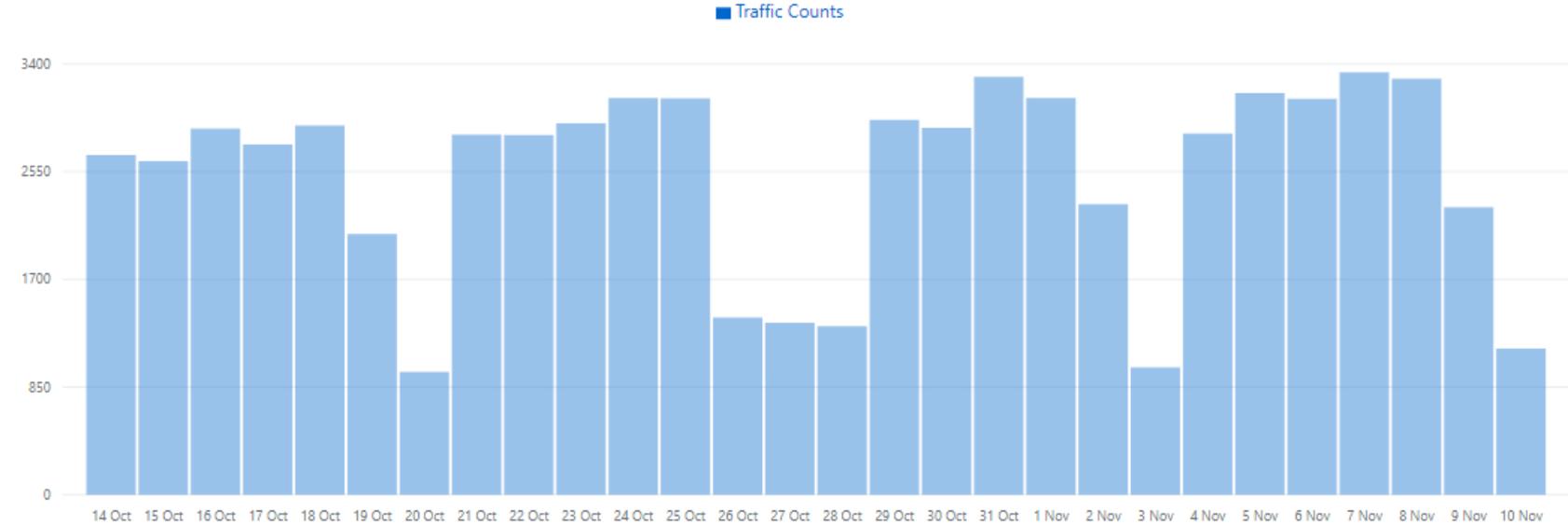
Traffic 100.0%

70,644

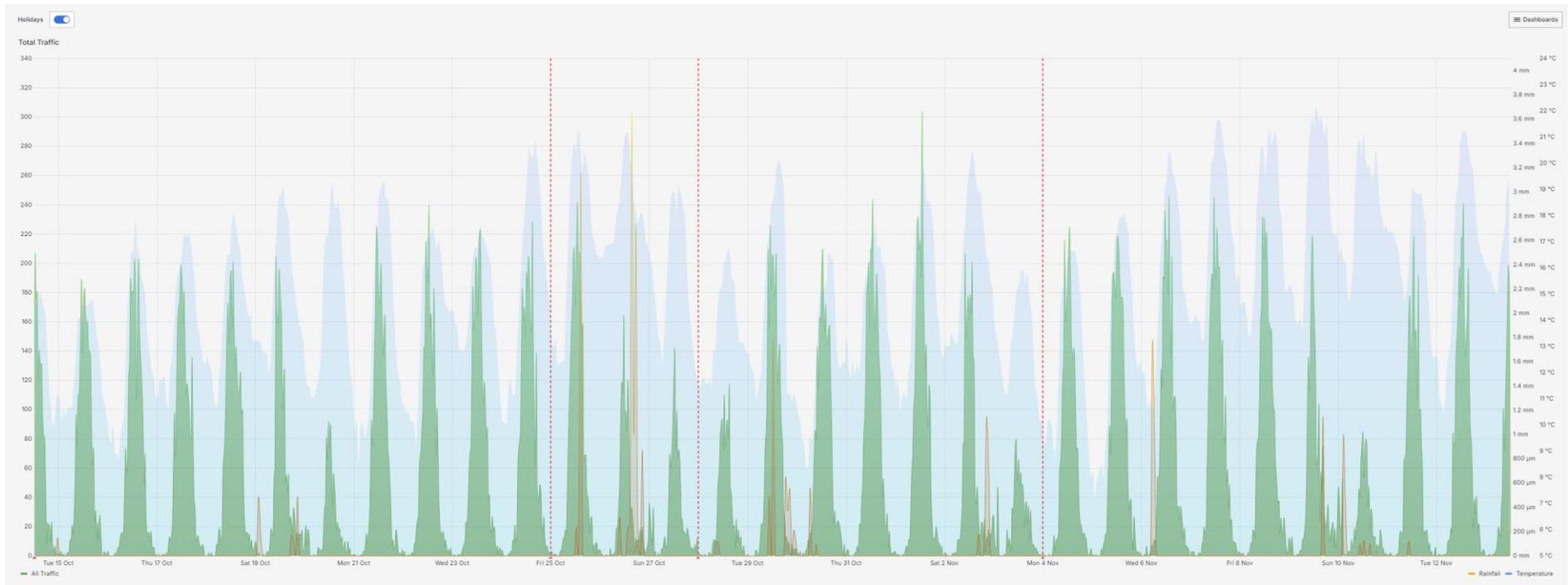
Displaying 4 weeks from Mon, 14 Oct 2024 to Sun, 10 Nov 2024 in day buckets for all sites and all cameras and all counters

[Chart](#) [Table](#) [Map](#) [Camera Details](#) [Counter Details](#)

[Expand view](#)



Session expires Thursday 12:18 pm



The graph above shows the spikes in pedestrians being counted on an hourly basis.

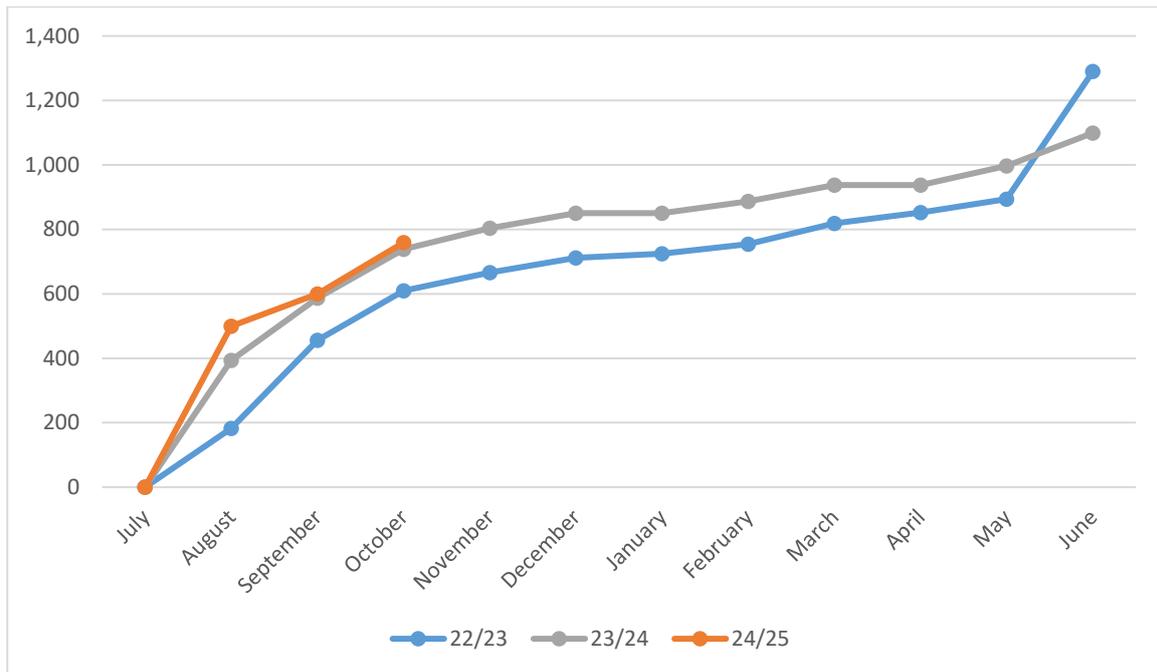
- The green spikes are pedestrians which is read using the left hand key
- The light blue is temperature that can be read against the right hand key and
- The orange spikes are rainfall which again can be read against the right hand key.

The dataset is still very new and at this stage is hard to derive trends or comparisons. There seems to be a slight growth in counts over the period, interestingly, but unsurprisingly pedestrian numbers are lower on wet weather days.

3.7.5 Ashburton District Cycle Trail

Cycle Trail
<ul style="list-style-type: none">• A Request for Quotation (RFQ) will be sent out to appropriately qualified and experienced companies by the end of November. The RFQ will close prior to Christmas with a contractor starting in February.• As well as the circular routes, a number of additional routes have been submitted by the Mid Canterbury Tourism Advisory Group. If time and budget allow these will be included as part of the work to be completed by the consultant. These routes will need to be worked through with landowners as part of the high level project feasibility that needs to be undertaken.

b) Rates Rebates



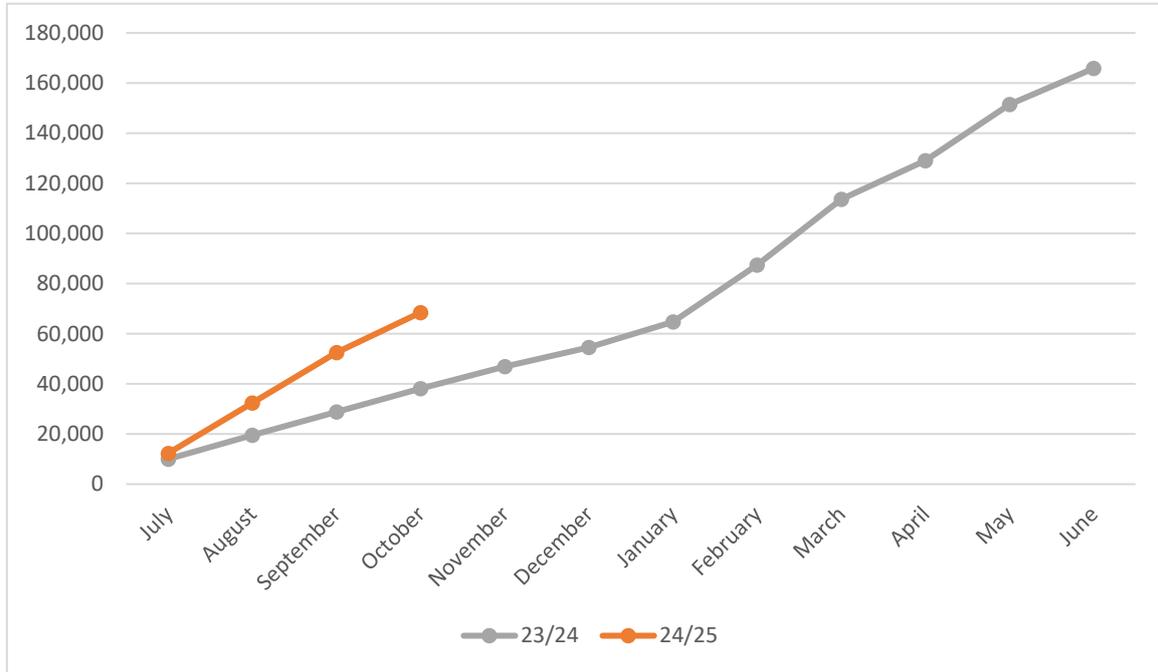
4.1.2 Operational Activities

	<i>Description</i>
ALGIM Best Customer Experience Award	We were thrilled to be placed within the top 10 of all Council's follow ALGIM's mystery shopping process. Full details and exact ranking is yet to be provided.

4.2 Library

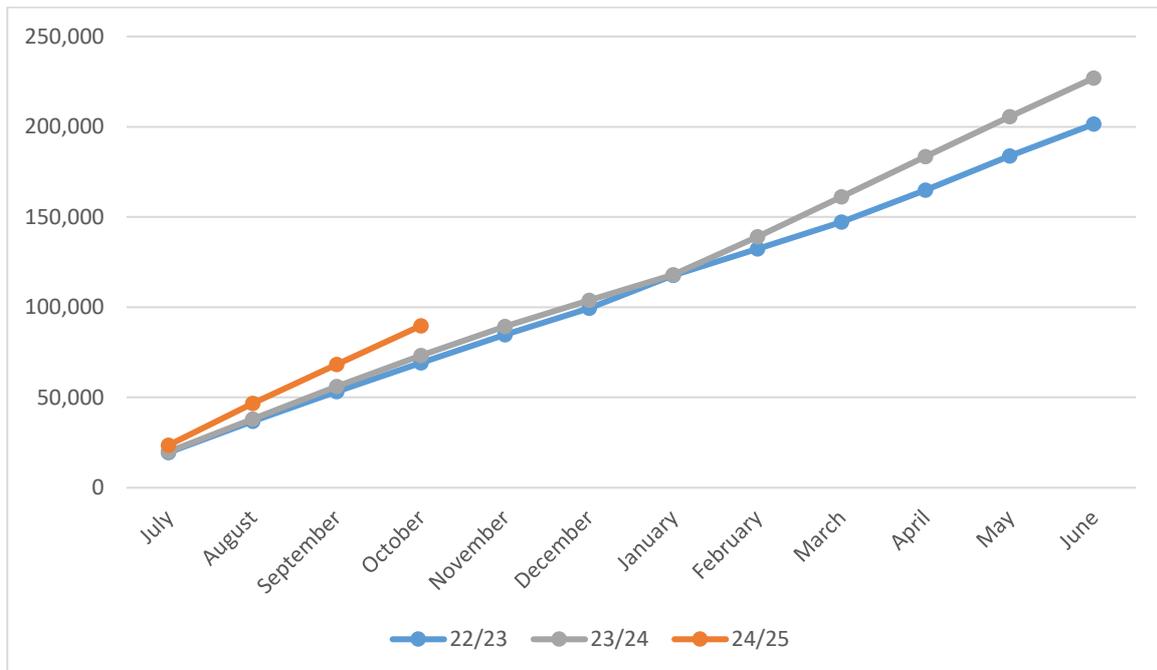
4.2.1 Key Performance Measures

a) Te Whare Whakare Visitation*



* June to December 2023 data is visitation numbers from the previous Library.

b) Issues



4.2.2 Activity/Programme Attendees

		<i>Child</i>	<i>Teen</i>	<i>Adult</i>
Craft & Chatter 1 Sessions	Monthly Community Craft Group where participants bring along their own craft or do a craft supplied by the library - for all levels of ability, ages and crafts			2
Knitting Group 5 sessions	A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone.			87
Crafting with Dies 2 sessions	A fortnightly session where participants can create cards using elements created with a die cutting machine			12
Spinner Drop in 5 sessions	In partnership with Ashburton Creative Fibre. These sessions provide an opportunity to spin in a social environment, new spinners are encouraged to come and learn from members of Ashburton Creative Fibre.			19
Sewing Group 1 Sessions	A fortnightly opportunity for the community to bring their sewing to the library and do it in the company of others, while gaining support and advice from each other. Participants use their own machines or use the library machines. Those without a current sewing project can make NICU Hearts.			4
Adult Paint Along with Bob Ross 1 Sessions	A social activity for adults and an opportunity to showcase our painting and drawing collection			8
Death and Paperwork 1 Sessions	In partnership with Keep Learning Mid Canterbury and Hospice MC. Part 2 of a 2 part series – a repeat of the very popular sessions from earlier in the year			53
Makerspace Equipment Class 9 sessions	Training all ages to use the equipment in the Maker Space. Classes run for 2 hours with class sizes of up to 4-6 people			22
AV Studio 14 sessions	3 hour individual or group sessions that cover training in audio engineering and mastering.	1	8	18
Book Club 1 session	Monthly community book club			17

Elderly Outreach 1 session	Literacy based activities for groups of elderly living in rest homes or attending a daycentre.			19
Build + Lego building for adults 5 sessions	Build + Lego building for adults			7
Sign Language Course 3 sessions	A course designed to teach the basics of sign language to members of the community. Participants will be able to communicate in sign language on simple everyday matters			21
English Language Drop In 4 sessions	A weekly drop in session with a trained and experienced teacher to practice English. Began in June 2024.			21
CV Help	This drop-in service is available when required, with 2 people attending during this time.			2
Next Chapter 1 Sessions	A monthly programme of literacy-based activities designed for those living with a diagnosed dementia			8
Seed Swap 1 Sessions	In partnership with Keep Learning Mid Canterbury and the Ashburton Community Garden there was a presentation and seed swapping.			14
Incredible Years Autism Series 4 sessions	In collaboration with the Ministry of Education and Real Parents - an 11 part education series for parents/caregivers of children with autism.			40
Stepping Up 3 Classes	Teaches seniors (65+) the basics of computers and digital skills, including smartphones use. The programme is flexible to user's needs, with training materials provided by the Digital Inclusion Alliance Aotearoa			16
Books on Wheels 3 deliveries	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa.			99

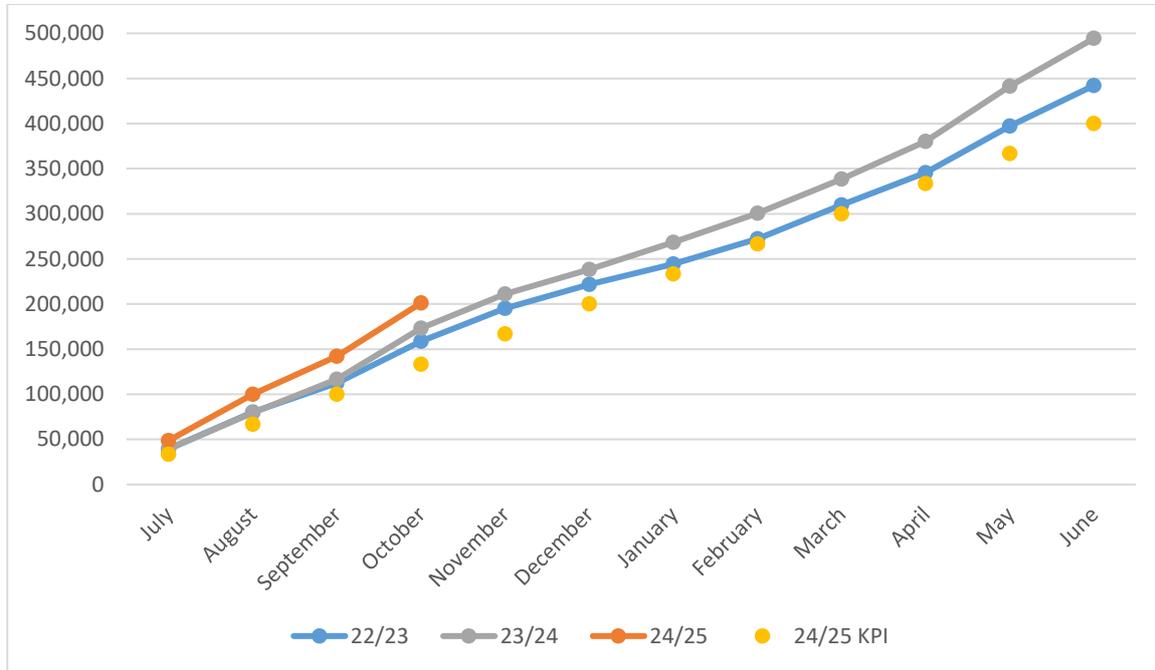
Recycle a Device 2 sessions	Training young people to refurbish devices, diverting them from landfill and donating them to families in need <ul style="list-style-type: none"> We gave out 3 laptops in October We had 10 added to the waitlist. There are 43 people on the wait list currently. 		8	
Dungeons & Dragons 2 Sessions	The age of participants is between 13- 18 years. This is a teen led group. This is run during term time so no sessions were held 2 nd & 9 th October, which was the school holidays.		31	
Create Explore Discover 2 sessions	STEM learning through play	23		15
Micro Bytes & Mega Bytes 2 sessions	Coding Clubs	9		
Minecrafters 1 session	Mine Craft Club	11		
Build – Lego Club for kids 2 sessions	Build – Lego Club ages 8+	8		4
School class visits 4 sessions	Story and browsing <ul style="list-style-type: none"> Schools that visited the library included Ashburton Christian School and also a regular Assisted Learning Programmes (ALP's) group from St Joseph's. 	120		10
Story & Rhyme 1 session	Stories and Rhymes for ages 3-5 1 Outreach including Allenton Kindergarten.	20		4
Wriggle and Read 5 sessions	Movement to music for ages 0-3	89		85
Community groups 1 session	Pippins group	5		4
October School Holiday: Spring into Wonderland activities were designed for teens (12-18 years) and Spring into Action activities were designed for children aged 5-12.				
School Holiday Outreach	A programme of crafts, games and activities taken to Methven and Mayfield. Organised by the library in partnership with Wellbeing Ōpuke.	64		25
Spring into Wonderland 5 sessions	Laser cut clocks: These sessions were bookable and were for either 1:1 or small groups to create a clock on the laser cutter.		9	

Spring into Wonderland 1 session	King/ Queen of heart t-shirt: Design and create art for their own t-shirt. They also used some pre-printed vinyl decals on their t-shirts as well.		4	
Spring into Wonderland 1 Session	Alice inspired travel bag: Make a bag using the sewing machines in the Maker space.		1	
Spring into Wonderland 1 session	Mini gardens: Teens created a mini garden with a nerve plant.		6	
Spring into Wonderland 1 session	Mini felt hats: They hand sewed and mini felt hat. Then added some styling.		1	1
Spring into Action 1 Session	Blossom tree art	48		19
Spring into Action 1 Session	Spring Portals	118		40
Spring into Action 1 Session	Deano Yipadee – children’s author and entertainer <i>Participant numbers included parents as this was difficult to count separately.</i>	211		
Spring into Action 1 Session	Bee Movie	12		7
Spring into Action 1 Session	Minute to win it games	43		20
Spring into Action 1 Session	Easy Origami Frogs	35		15
Spring into Action 1 Session	Franken Toys	35		16
Polymer clay skulls 1 session	This activity was open to all who wanted to come along and create a polymer clay skull. This was a Halloween pop-up activity.	9		5
102 Sessions	Totals	861	68	745

4.3 EA Networks Centre

4.3.1 Key Performance Indicators & Activity Updates

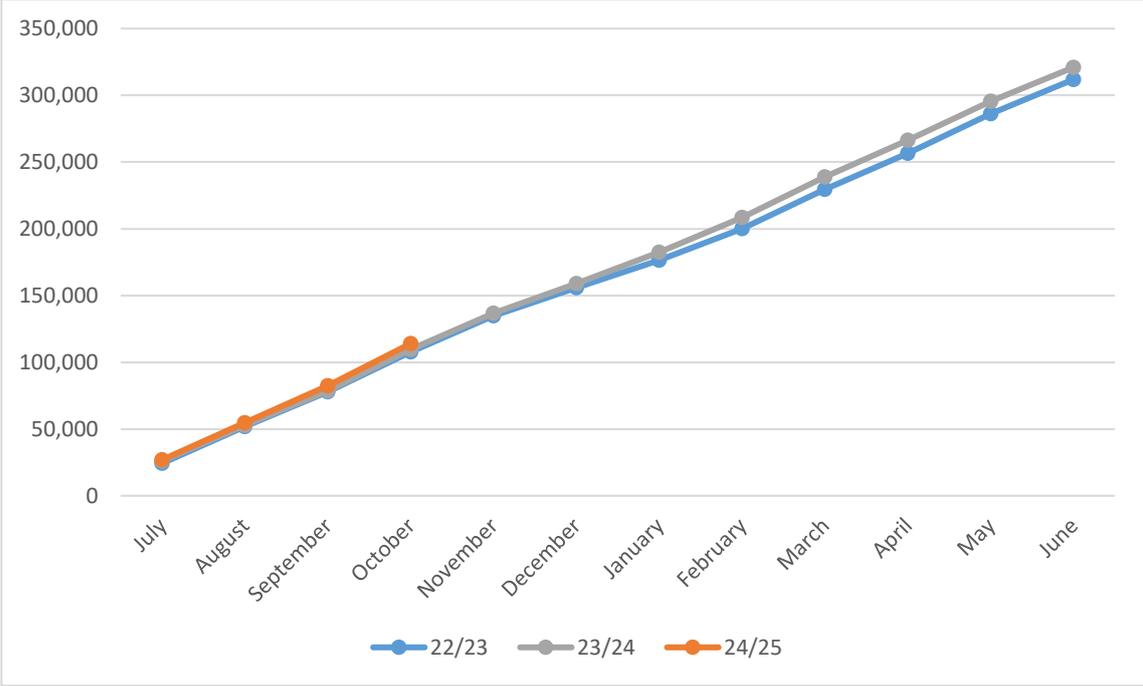
a) Facility-Wide Visitation



Comments:

- The year continues to track solidly above last year. On 12th October we set a new daily visitation record of 7,081 people entering the facility.
- The pool shutdown in January will have an impact on visitation, noting the KPI has been equally split per month.

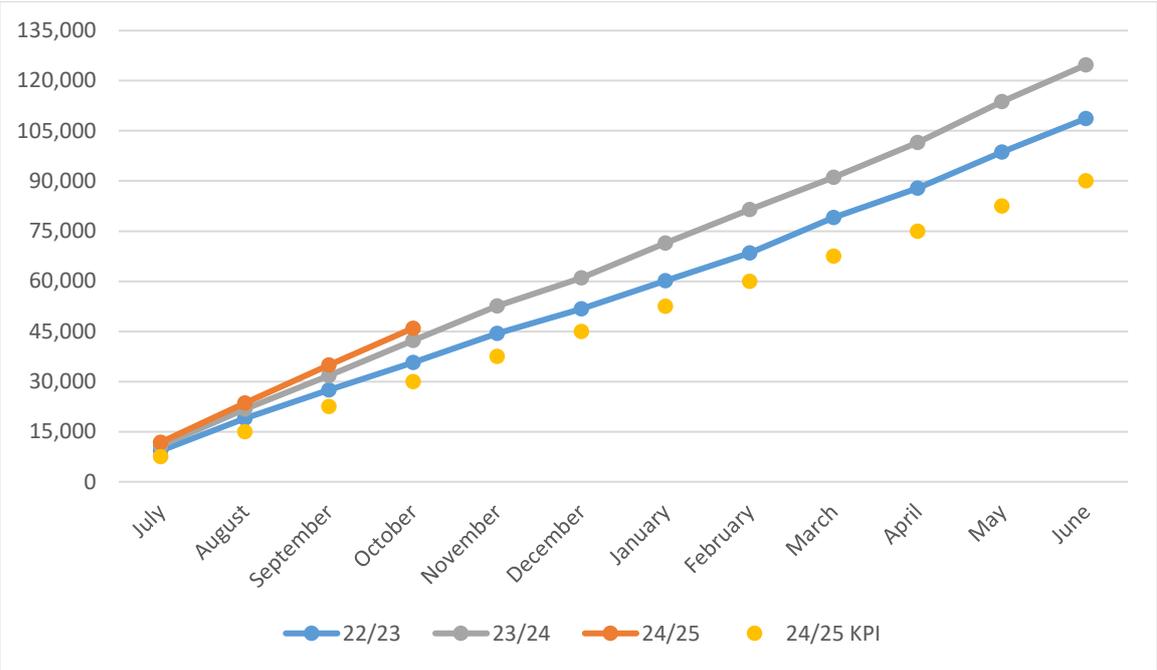
b) Pool Visitation



Comments:

- EANC partnered with Waterworld Waterparks to bring an inflatable obstacle course to the facility October 4th-6th. It was a successful event with 1,077 people attending across the three days.

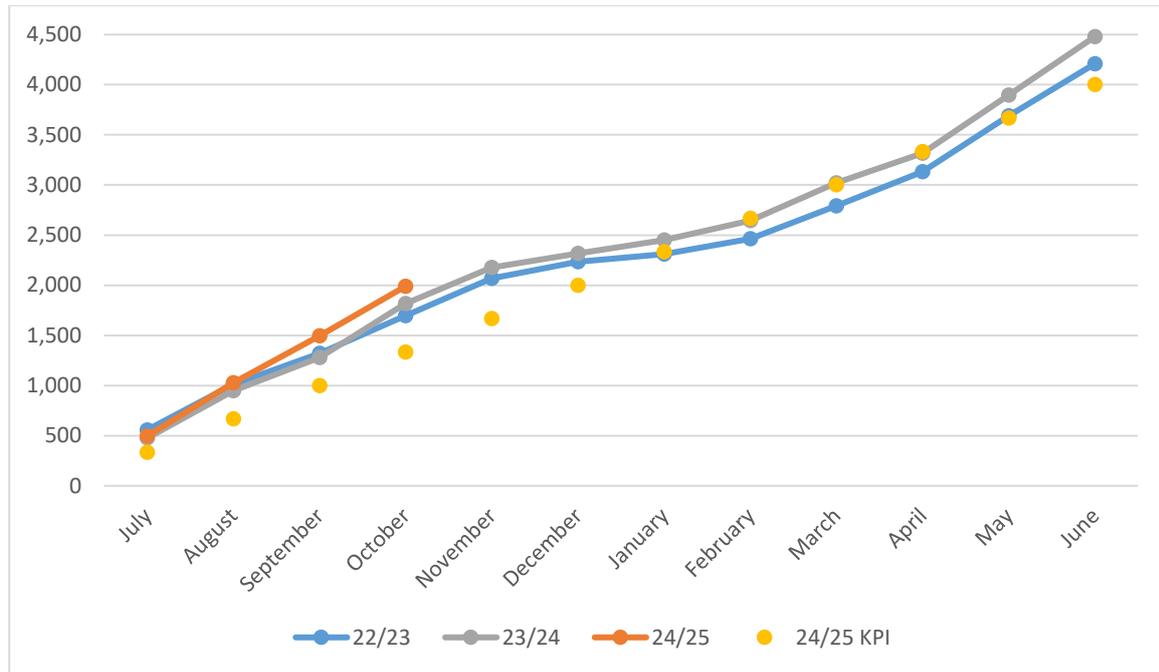
c) Gym & Fitness Visitation



Comments

- Gym & Fitness participation remains strong, with numbers trending upwards as we move through spring and approach summer. This seasonal increase is typical as people become more active and motivated to reach their fitness goals during the warmer months.

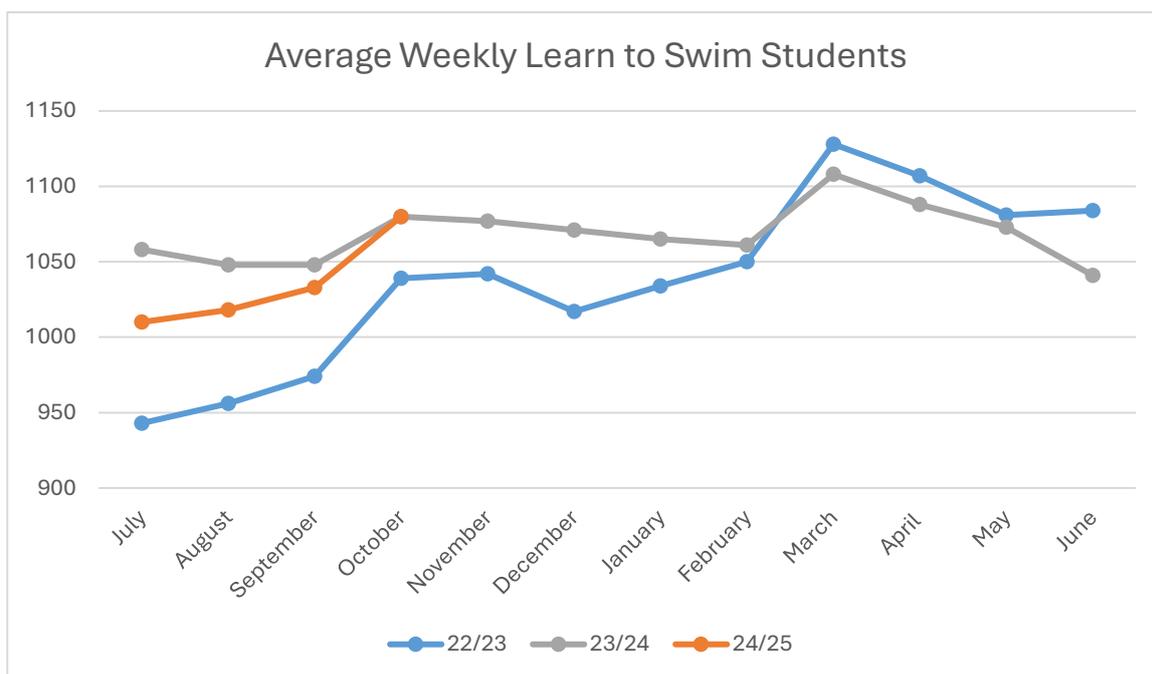
d) Stadium Booked Hours



Comments:

- Basketball New Zealand, in conjunction with Basketball Mid Canterbury, hosted a tournament on 9th-12th October for the Under 14 age group, with 54 teams attending. This tournament saw 23,308 facility visits over the four days.

e) Swim School



Comments:

- With the warmer weather on the horizon, our Swim School numbers have increased and are trending on the same level as last year. We also find in Term 4 results in swimmers coming back to lessons as family schedules start clearing up.
- The Lion Foundation funding (which subsidises our School Swim Programme) enabled an additional 373 students from three schools to benefit from swimming lessons during October.
- Our Learn to Swim Instructors visited two Early Childhood Centres, funded by the Lions Foundation, to teach Water Safety Education to ages 3 and above. We split into two groups learning about lifejackets and water safety around local water environments. Our lifejacket group taught how and when we use lifejackets and helped the children try on a lifejacket. Our water safety group used storyboards to engage with the children on hazards at local district water environments and demonstrated with a science experiment what it means to sink and float. The best part of our time there is the children who attend our swim lessons regularly being able to answer most of the questions and seeing what we do here does make a difference.

4.3.2 Activities/Programmes

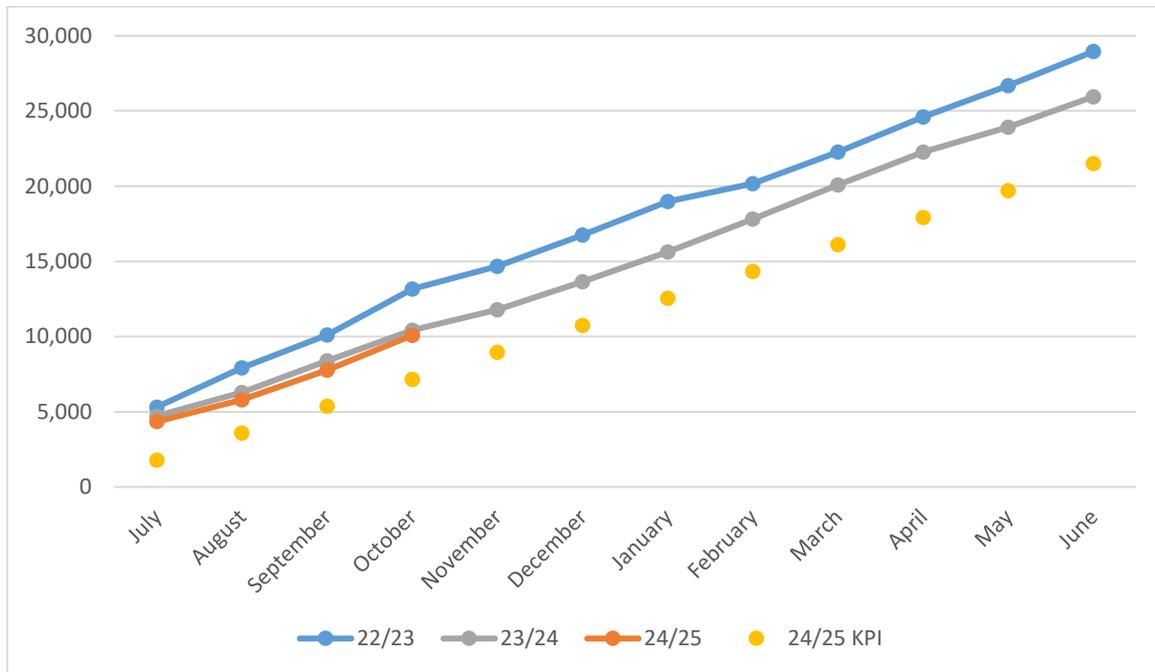
Attendees		Child	Teen	Adult
Couch to Wellness 2 Sessions	Runs During term in 10-week blocks Designed to get people active again			50
Daffodil Wahine 5 Sessions	Every Wednesday at 12.15, this special population class is designed for womens to build healthy bones after cancer treatment			29
Prostfit 3 sessions	Every Monday at 11 am, this special population class is designed for Men as part of their rehabilitation from prostate cancer			54
O2go 5 Sessions	Every Wednesday at 10.30am, this special population class is designed to support people with significant breathing Issues like COPD & Asthma.			105
Parkinsons Play 4 Sessions	Every Thursday at 1.30 pm, this special population class is designed for people diagnosed with Parkinson's to slow progression and build control of the condition.			48
Fitmums 3 Sessions	Runs during term on Thursdays at 10.45 am - this special population class is designed for new mothers to improve their general strength and fitness in a safe environment, with your baby.			24
Hospice – Offsite programme 9 Sessions	Every Wednesday and Friday at 10am – this special population class is designed to maintain movement and mobility.			90
Squad 68 sessions	The current number of squad members at the end of October 2024.		63	
Active Adventures 1 session	Fortnightly 2-hour toddler play session in the stadium.	31		
Learn to Swim 735 group sessions & 159 individual sessions	Total number of private funded swimming lessons over 3 weeks	3,241		
Learn to Swim Holiday Block Courses 110 group sessions & 45 individual sessions	School holiday swim lessons ran for 10 weekdays, with the first day falling on 30 th September.	85		

School Swim Lessons 405 group sessions	This programme is co-founded by schools and the Lion Foundation. Lesson delivery is predominately at EANC, however in summer months some schools prefer tutor to travel to their outdoor pool over 3 weeks	373		
Holiday Programme 9 sessions	School holiday programme ran for 10 weekdays, with the first day falling on 30 th September. There was one field trip to Christchurch and three days based at the Hampstead Sports Grounds.	449		
Womens Swim Night 1 session	Held 16 th October. Child vs. teen were not distinguished.		13	36
2,883 sessions	Totals	4,179	76	436

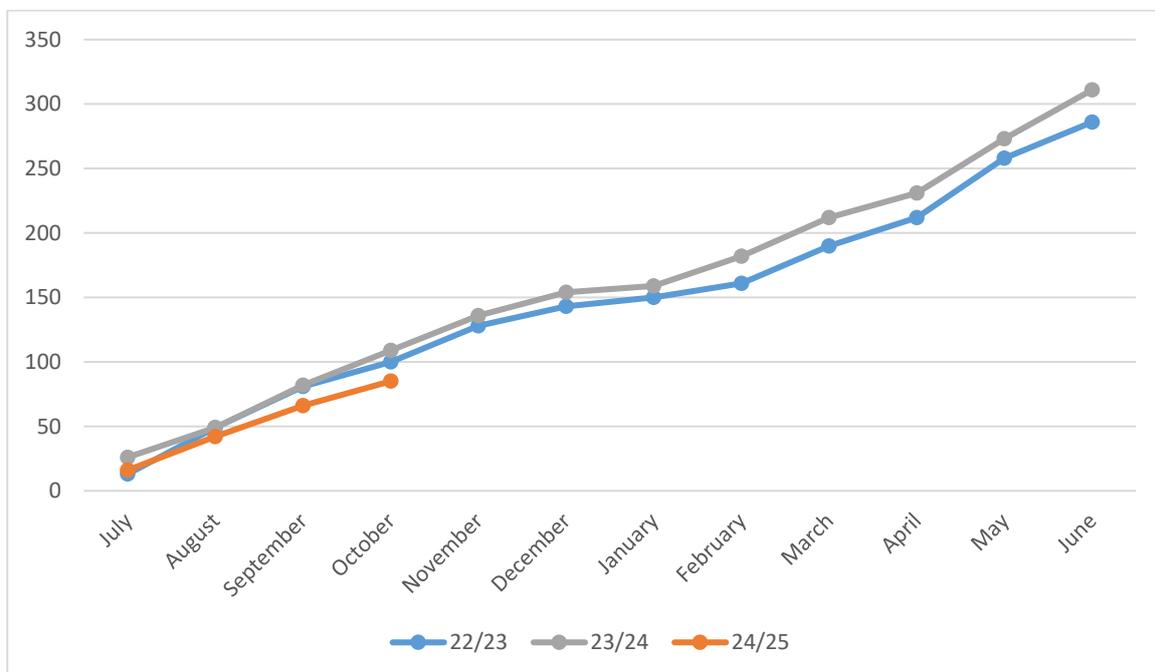
4.4 Ashburton Art Gallery and Museum

4.4.1 Key Performance Measures

a) Visitation



b) Activity & Programme Sessions



c) Other Activity Measures

24/25	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Exhibitions - Local	3	1	0	0								
Exhibitions - National	0	2	0	3								
Exhibitions - Touring	0	0	1	0								
Programmes - School Classes	2	9	8	1								
Programmes - Community	14	17	16	18								

4.4.2 Operational Activities

	Description	Date
Research Enquiries	<ul style="list-style-type: none"> In October 30 research enquiries were responded to, 26 of which were from the public. 	October 2024
Collection Development and Management	<ul style="list-style-type: none"> Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues. Ashburton District Council's historical archives are being re-catalogued in order to make the collection more accessible to council staff and to the public, in line with Public Records Act obligations. Ashburton Museum & Historical Society collections and Ashburton District Council historical archives continue to be made available to researchers on Whakatere Heritage Collections Online. 	October 2024
ADC Art Collection	<ul style="list-style-type: none"> Nil to report. 	October 2024
Articles/Blog Posts	<ul style="list-style-type: none"> In October, 4 articles were written about local larrikinism, the Te Whare Whakatere time capsule, Whakatere Heritage Collections Online and the development of Methven township. 	October 2024
Reviews/Features	<ul style="list-style-type: none"> <i>The Magic of Needle and Thread's</i> People's Choice Award winner was featured in the <i>Ashburton Courier</i> <i>The Magic of Needle and Thread</i> was included in The Press' 10 exhibitions to look out for in October 	October 2024

4.4.3 Exhibitions

<i>Description</i>	<i>Date</i>
<p>Domain Tales: 160 years of Ashburton Domain</p> <ul style="list-style-type: none"> Grandly named The Grange on Ashburton’s first map in 1864, this fenced-off area designated for recreation was largely indistinguishable from the untouched countryside around it. Today known as the Ashburton Domain, it has evolved into a versatile and much-loved recreational area for our town. In this exhibition, objects, archives and photographs explore some of the tales associated with the Domain’s 160-year history. 	27 July – 3 November
<p>Seriously Valuable Art</p> <ul style="list-style-type: none"> Seriously Valuable Art argues that art needn’t be expensive to be beautiful, important and life-enhancing. Nothing in this exhibition cost the Collector – who has kindly lent a large number of his treasures – a huge amount of money. Mischievously though, there is an artwork included that is worth more than anything else put together. 	10 August – 13 October
<p>Mana Māna</p> <ul style="list-style-type: none"> In this new series of work, Kim Ireland utilises uku (clay) to produce a variety of forms that refer back to the natural shapes of the gourd in growth. This myriad of ceramics provide an analogy for whakapapa (genealogy) in the gourd as a container of knowledge passed down through generations, and a representation of personhood when considering these objects as a whānau (family) group. 	10 August – 13 October
<p>The Magic of Needle and Thread</p> <ul style="list-style-type: none"> The Magic of Needle and Thread is the 2024 incarnation of the Guild’s biennial exhibition. The exhibition brings together an impressive array of artworks to showcase the artistic practice of embroidery and celebrate the achievements of the members. The Magic of Needle and Thread encourages the creation and display of embroidery in all its forms, with works ranging from traditional to contemporary practices. 	31 August – 13 October
<p>Clever Crustaceans</p> <ul style="list-style-type: none"> Crabs, shrimps, lobsters, barnacles, slaters and other crustaceans are the stars of this new mini exhibition at Ashburton Art Gallery and Museum, developed by NIWA and Te Papa. Hands-on interactives and real specimens explore the fascinating world and smart survival tricks of these unusual creatures. 	28 September – 24 November
<p>Toro</p> <ul style="list-style-type: none"> For over a decade, Jenna Packer has utilised the bull to represent structures that shape the lives of people – social, political, religious and economic. Packer asks, are we able to recognise the symbols we have, ourselves, constructed, and that have come to tower over us? In her paintings history is never linear, and it’s unclear whether the bull monuments are monoliths built by speculative future societies, or totems encountered in an imagined past. 	27 October – 1 December

<p>An Iconography of Doubt</p> <ul style="list-style-type: none"> • Esther Deans' thesis exhibition is an accumulation of ideas and imagery from four years of study towards her PhD through the Auckland University of Technology. • This research was a personal investigation into her experiences and preoccupations, including ideas about eschatology, time, literature, art history, memory, and nature. 	<p>27 October – 13 December</p>
<p>Pāua Play</p> <ul style="list-style-type: none"> • For this exhibition, Jane Venis has hand-built a variety of instruments that incorporate the culturally potent material of pāua shell. • Both the ukelele and pāua have been historically devalued within the Pacific – sold as cheap and kitschy tourist souvenirs, which has exploited their status as taonga for their respective cultures. • Here, Jane combines the two to produce contemporary Kiwiana, and along with other instruments, forms an ensemble that evaluates where the line might lie between trinket and treasure. 	<p>27 October – 1 December</p>

4.4.4 Activities & Programmes

Attendees		Child	Teen	Adult
<p>Talks, workshops and exhibition openings</p> <p>3 events</p>	<ul style="list-style-type: none"> • Special events included a school holiday brochure-making workshop delivered in partnership with Eco Educate, a crustaceans-themed interactive talk and workshop delivered by NIWA carcinologists, and an event celebrating the opening of three new exhibitions; <i>Paua Play</i>, <i>An Iconography of Doubt</i> and <i>Toro</i>. 	<p>47</p>		<p>121</p>
<p>Two O'Clock Tours</p> <p>1 session</p>	<ul style="list-style-type: none"> • Two O'Clock Tours are monthly tours that explore a current exhibition, giving visitors additional insight in an engaging and interactive format. 			<p>3</p>
<p>Chris Ruth Centre</p> <p>1 session</p>	<ul style="list-style-type: none"> • Chris Ruth Centre visits are monthly sessions that provide inclusive art-based experiences for people who are disabled. 			<p>8</p>
<p>In Colour</p> <p>1 session</p>	<ul style="list-style-type: none"> • In Colour is a monthly group that supports mental health, mindfulness, and social connection through creativity. Classes are relaxed and art activities are guided by the interests of the group. 			<p>8</p>
<p>Artzheimers</p> <p>1 session</p>	<ul style="list-style-type: none"> • Artzheimers is a monthly session delivered in collaboration with Dementia Canterbury, designed to provide a meaningful community-based art experience for people living with dementia. 			<p>4</p>
<p>Cultural awareness talks</p> <p>1 session</p>	<ul style="list-style-type: none"> • Cultural Awareness talks are monthly sessions delivered in partnership with Hakatere Multicultural Council that explore the history and customs of 	<p>1</p>		<p>11</p>

	people from different cultures living in Whakatere Ashburton.			
Kōwhai Mums 1 session	<ul style="list-style-type: none"> • Kōwhai Mums is a monthly group for parents/carers with tamariki aged 0-5 years. • These sessions are delivered in collaboration with Hakatere Multicultural Council and have an emphasis on engaging newcomers to Whakatere Ashburton. 	9		8
Art Addicts 3 sessions	<ul style="list-style-type: none"> • Art Addicts is a weekly after school art space for tamariki and whānau. • Classes encourage exploration and experimentation with different artists, themes, materials and techniques. 	63	4	33
Island Breeze 1 session	<ul style="list-style-type: none"> • Island Breeze is a monthly programme for Pasifika and Māori wāhine in Whakatere Ashburton to come together for traditional arts, crafts, singing, socialising and kai. • These sessions are delivered in partnership with Tangata Atumotu Trust and Plunket. 			17
Community visits/outreach 5 sessions	<ul style="list-style-type: none"> • Five outreach programmes were delivered in October to residents at Elizabeth Street Day Centre, tamariki and whānau in Mayfield and Methven during the school holidays, attendees of the Ethnic Communities Fun Day at which AAGM offered a craft activity, members of the Ashburton District Family History Group who were taken on a back-of-house museum collections tour, and participants of the Fijian Language Week pottery workshop which we supported. 	169	16	118
School visits/outreach 1 session	<ul style="list-style-type: none"> • One class from Ashburton College visited AAGM and engaged in an education programme. 		20	2
18 sessions	Totals	289	40	333

5. Democracy & Engagement Group

5.1 Communications

5.1.1 Overview

- Main workstreams progressed in the last reporting period include marketing planning of [summer programmes for facilities](#), [exit of stockwater](#), draft Methven Community Strategic Plan, [Light up the Night](#) and 160 years of Ashburton Domain. Looking ahead we're planning for engagement on the draft Sustainability and Climate Change Strategy, [Local Water Done Well](#), and elections next year.
- As part of promoting the overall event schedule for celebrating 160 years of the domain, we have established a walking audio trail of five panels around the Ashburton Domain. Users can scan the QR code to hear narrative about the history of the area. We have also promoted [Family Movie Night in the Domain](#).

5.1.2 Ongoing workstreams

Brief Description	Objectives/comments
News updates	<ul style="list-style-type: none"> • News updates increased slightly, September x 24, October x 28 • Produced regular updates on the Council news site. • Produced weekly editions of Council Brief for distribution on our website and by the local newspapers.
Media relations & enquiry	<ul style="list-style-type: none"> • Reduction in number of media enquiries, September x 44, October x 30
Website, digital engagement and e-mail	<ul style="list-style-type: none"> • Added five new users to website content management • Working with 12 teams to update content across the site, this is continuing
Digital signage channels and content	<ul style="list-style-type: none"> • 10 channels running on 19 screens
Social media (organic)	<ul style="list-style-type: none"> • There are 11 council Facebook pages, 2 Instagram pages and 3 YouTube channels
Social media (paid)	<ul style="list-style-type: none"> • This is mainly used for campaigns, consultations and recruitment advertising

Brief Description	Objectives/comments
Livestreaming and video production	<ul style="list-style-type: none"> Working with the audio-visual provider and information services team to solve stability issues in Hine Paaka/Council Chamber.
People & capability support (internal comms)	<ul style="list-style-type: none"> Overseeing and producing the content posted on the staff intranet (MahiTahi) and producing the fortnightly newsletter (Connect) and digital signage for staff.
Graphic and multimedia design projects	<ul style="list-style-type: none"> Increase in number of design projects in October, from September x 20, October x 32 Working on guidelines for producing signage more efficiently and consistently
Public Information Management (PIM) – Emergency management	<ul style="list-style-type: none"> Staff coordinated a mock media stand up for exercise Pandora. This was an excellent learning experience for PIM staff and building relationships with our local media

5.1.3 Campaigns and consultations

- The following table summarises significant communications projects, campaigns, or consultations in the last reporting period.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
Draft Methven Community Strategic Plan Engagement	August	September	Y	<p>[IN PROGRESS]</p> <ul style="list-style-type: none"> Residents of Methven are aware of the new community plan and know that the MCB is asking for input. The community understands the plan's purpose, is engaged and feels a sense of ownership. People find it easy to provide input, both online and by other methods. We receive high quality feedback that helps us to accurately capture the community's vision, hopes and ideas for Methven's future.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> Stakeholders, community leaders and those enthusiastic about Methven’s future know about the public workshops and are encouraged to take part. <p>Secondary Objectives:</p> <ul style="list-style-type: none"> Community sentiment within Methven is positive towards the plan. Residents of the wider district understand the importance of Methven and are supportive of investing in its future.

5.2 Strategy & Policy

5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Planning and Reporting					
Annual Report 2023/24	June 2024	Oct 2024	In progress	Yes	Annual report, including non-financial performance reporting, adopted with an unqualified audit opinion on 30 October. Summary Annual Report being finalised and final design being prepared.
Annual Residents Survey 2024/25	Aug 2024	July 2025	In progress	Yes	First wave of data collection took place from 9 Sep – 16 October, results reported to the Executive Team. Results will be reported to Council after the second wave, during the Mid-year performance reporting in February.

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Draft Annual Plan 2025/26	Oct 2024	June 2025	In progress	Yes	Project planning confirmed, managers informed of budgeting procedure for the 25/26 Annual Plan, which is currently underway
Bylaw or Policy Development/Review					
Solid Waste Bylaw	June 2024	Nov 2024	On target for adoption 20 November	Yes	58 submissions received on the Draft Solid Waste bylaw with deliberations held Wednesday October 16. The Bylaw is set to be adopted on 20 November.
Procurement Policy	July 2024	December 2024	In progress	Yes	Works progressing on policy drafting with further workshop preliminary scheduled on 20 November to discuss specific issues.
Rates Remission Policy	April-May 2025	Aug-Sept 2025	Project planning	Yes	Workshop on Rating units in common ownership held 17 October. Council willing to consider changes. Mid-year 2025 timing preferred for consultation if change proceeds.
Property policies	July 2024	March 2025	In progress	Yes	Review underway – policy drafting of EPH underway with report planned for December 2024.
Development Contributions Policy Review	January 2024	June 2025	Research	No	Work progressing on policy review focusing on identified issues such as what is required to enable development contributions to be collected at subdivision. This will be presented to Council in 2025 with timing to be confirmed.
Strategy or Plan Development/ Reviews					
Reserve Management Plans	Feb 2023	Nov 2024	Final preparation	Yes	Final plans being prepared with adoption report for the plan planned for 4 December.
Methven Community Strategic Plan	August 2024	June 2025	Project planning and early engagement preparation	Yes	Overall approach confirmed with Methven Community Board with early engagement underway, including an online survey and community workshops planned for 28 November and 1 December. MCB leading project with Council support. Early engagement is open until 22 December.

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Water Services Delivery Plan	July 2024	September 2025	In progress	Yes	Report presented to Council confirming the options Council wish to investigate further. Morrison Low confirmed to carry out Financial modelling with work progressing on development the WSDP. Awaiting the release of the third Water Services Bill in December.
Forestry Strategy	August 2024	TBC	Awaiting information	N/A	Working with Property team to consider approach to Forestry strategy development, work required and timeframes. Awaiting a report from the forestry consultant to inform scope and determine next steps. This is likely in early 2025.
EA Networks Masterplan	Sep 2023	Dec 2024	Awaiting information	TBC	Report planned to come to council to consider next steps on plan. Timing to be confirmed.
Climate Change and Sustainability Strategy	Sep 2023	TBC	Project planning	N/A	Council approved development of the strategy at the 30 October Council meeting. Work underway with project planning. Project team preparing engagement for January/February 2025.
Other Projects/Work					
Canterbury Climate Partnership Plan - Action 7	July 2024	July 2027	Scoping	Yes	Ashburton is the lead agency. Action 7 is about integrating climate change considerations into Council processes. Have surveyed Councils to information on setting priorities.
Section 17A Reviews	Ongoing			Ongoing	Work continues on S17A Review programme, with current reviews focusing on transportation and district planning.
Aoraki Environmental Consultancy (AEC)	Ongoing			Yes	Officers continue to meet regularly with AEC.

5.2.2 Completed projects

Brief Project Description	Start Date	Completion Date	On track	Comments
LGOIMA charging policy	July 2024	Oct 2024	Yes	Policy reviewed and adopted by Council on 31 October. Process improvements also implemented as a result of the review.
Representation Review	Oct 2023	Nov 2024	Yes	No Appeals/Objections received on the final proposal, which is now confirmed for the 2025 local elections. Information report presented to Council on 30 October.

5.2.3 Upcoming projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Water Races Bylaw	TBC	TBC	TBC	Review due 2024/25

5.2.4 External Submissions/Reports of interest

Submissions made:

Organisation	Submission Summary	Type	Due Date	Status
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Consultations underway or considering

Organisation	Submission Summary	Type	Due Date	Status
MBIE	<p>Consultation on increasing the use of remote inspections in the building consent process</p> <p>MBIE is seeking feedback on a range of options to increase the uptake of remote inspections and improve efficiency and productivity in the building inspection process. Options include:</p>	Council /Technical	29 Nov	Report and to Council 20 Nov for confirmation

Organisation	Submission Summary	Type	Due Date	Status
	<ul style="list-style-type: none"> Using remote inspections as the default approach Mandatory requirement for BCAs to have systems and capability to conduct remote inspections Increasing offence provisions for deceptive behaviour <p>Non-regulatory initiatives for BCAs (eg, publish wait times, address failure rates)</p>			
Environment Canterbury	<p>ECan Representation Review 2024 Final Proposal</p> <p>Final proposal was notified on the 25 October signalling the final opportunity to lodge an appeal / objection to the proposed representation arrangements.</p>	Council	25 Nov	Report and appeal to Council 20 Nov for confirmation
LGNZ	<p>Local Electoral Reform issues paper</p> <p>LGNZ set up the Electoral Reform Working Group to lead efforts to strengthen local government's democratic mandate, with a focus on increasing participation in local elections. An issues paper is currently out for consultation.</p>	Council	19 Jan	Considering
NZ Infrastructure Commission	<p>Infrastructure Priorities Programme (IPP)</p> <p>The Infrastructure Priorities Programme (IPP) is a way for the NZ Infrastructure Commission to identify the top infrastructure issues and solutions. The Commission is calling for infrastructure proposals. They will be assessed through a standardised independent review process that they meet NZ's strategic objectives, represent value for money, and be a project or solution that can actually be delivered.</p>	TBC	First assessment round closes 20 Dec	Assessing

Consultations not submitting on

Organisation	Submission Summary	Type	Due Date	Status
Department of Prime Minister and Cabinet/MfE	<p>Building Resilience to Natural Hazards – Long Term Insights Briefing</p> <p>Seeking public feedback to help develop a Long-term Insights Briefing that explores how New Zealand can strengthen its resilience to future disasters and crises caused by major hazard risks (e.g. earthquakes, pandemics, severe weather).</p>	N/A	26 November	Not submitting
Justice Select Committee	<p>Principles of the Treaty of Waitangi Bill</p> <p>The purpose of this bill is to set out the principles of the Treaty of Waitangi in legislation and to require, where relevant, that those principles must be used when interpreting legislation</p>	N/A	7 January	Not submitting
MPI	<p>Modernising the Biosecurity Act</p> <p>Modernising the Biosecurity Act 1993 in the following six areas, system wide issues, funding and compensation, border and imports, readiness and response, long-term management, surveillance and legislative interfaces. Has significant impacts for regional councils.</p>	N/A	13 December	Not submitting
Governance and Administration Committee	<p>Statutes Amendment Bill</p> <p>Bill makes amendments of a remedial, technical and non-controversial nature. Minor amendments are made to the Rating Act and the Water Services Act.</p>	N/A	4 December	Not submitting
MBIE	<p>Building Code fire safety review 2024</p> <p>MBIE proposes to bring the Fire Code up-to-date with changes in technology which have added new complexities to fire safety in houses, buildings, and to firefighting.</p>	N/A	6 December	Not submitting

Future Submission opportunities (once full details are known).

The information has been provided by Taituara and other sources.

Organisation	Name of initiative	Likely Timing
MfE	<p>Resource Management Act Amendment Bill #2 This amendment bill will (indicative list):</p> <ul style="list-style-type: none"> • enable housing growth, including making the Medium Density Residential Standards optional for councils and secondary units – i.e. granny flats • speed up consenting timeframes for renewable energy and wood processing • introduce emergency response regulations to enable effective responses to emergencies and contribute to long-term recovery <p>Plus potentially other targeted amendments suggested by Councils and other key stakeholders.</p>	Late 2024
TBC	<p>Repeal of Good Friday and Easter Sunday as Restricted Trading Days (Shop Trading and Sale of Alcohol) Amendment Bill The Bill allows unfettered shop trading and sale of alcohol on Good Friday and Easter Sunday. Among other things, the provisions empowering you to set a local policy on shop trading would be removed. The default restriction on the sale and supply of alcohol on these days would be repealed. This Bill awaits first reading, with Latest intelligence suggesting is likely.</p>	TBC
MfE	<p>Integrated National Direction Package - RMA Single process for integrated direction – with some exceptions. There will be one consultation document to capture all national direction changes. 14 national directions amended, 7 new ones proposed to deliver on infrastructure and energy; housing; farming & primary sector; emergencies & natural hazards. Work-Programme-for-Reforming-the-Resource-Management-System.pdf (environment.govt.nz)</p>	Early 2025
TBC	<p>Land Transport Management Act (Time of Use Charging) Amendment Bill Sets out the legal framework for time of use charging (see the Cabinet paper – Land Transport Revenue Action Plan: Time of Use Charging)</p>	Soon
TBC	<p>Emergency Management Bill The Government will implement a programme of changes in five broad areas:</p> <ul style="list-style-type: none"> • Give effect to the whole-of-society approach to emergency management. 	Pre 2025 election

Organisation	Name of initiative	Likely Timing
	<ul style="list-style-type: none"> • Support and enable local government to deliver a consistent minimum standard of emergency management across New Zealand. • Professionalise and build the capability and capacity of the emergency management workforce. • Enable the different parts of the system to work better together. • Drive a strategic focus on implementation and investment to ensure delivery. 	
TBC	Public Works Amendment Act Gives effect to decisions taken out of the expert panel review of the Act.	Mid 2025
MBIE	Building Act Amendment (and regulations) (maybe more than one) Plans to reform the building consent system to make it more affordable to build a home. It intends to review the Building Code to bring in a streamlined risk-based consenting regime, as well as increase the availability of construction materials. A suite of changes are possible, including “clarifying the definition of a ‘minor variation’ and introducing ‘minor customisations’ to the Building Act”. 5 May announcement re new Regulations will be introduced to define minor customisation for Multiproof Certificates. Streamlining Building Consent Changes Beehive.govt.nz	2024/25
TBC	Granny Flats legislation Making it possible to build 60m2 secondary dwellings without building consent.	Late 2024
TBC	Local Water Done Well Bill #3 Framework for economic regulation and the more detailed powers and duties of the water CCOs (possibly including additional charging powers)	Dec 2024
TBC	Local Government Amendment Bill Bill to amend the Local Government Act 2002 (ad possibly other legislation) to give effect to commitments made in the Prime Minister’s ‘back to basics’ speech on 21 August. There may be several Bills of this nature over the next 12 months.	Late 2024
MfE	Integrated National Direction Package - RMA <ul style="list-style-type: none"> • Amend/replace National Policy Statement on Indigenous Biodiversity • New Infrastructure National Direction • New National Policy Statement for Freshwater Management 	Jan-March 2025

Organisation	Name of initiative	Likely Timing
	<p>Single process for integrated direction – with some exceptions. Priority content for this package would include replacing and rebalancing NPS-Freshwater Management, new infrastructure national direction – national direction on energy infrastructure could be on its own track, a series of changes to make it easier for farmers, reviewing the existing NPS-indigenous biodiversity, and other national direction priorities</p> <p>Work-Programme-for-Reforming-the-Resource-Management-System.pdf (environment.govt.nz)</p>	
DOC	<p>Consultation on proposals for inclusion in the next implementation plan for Te Mana o te Taiao – Aotearoa New Zealand Biodiversity Strategy and Aotearoa New Zealand's response to the Global Biodiversity Framework (GBF)</p> <p>Consultation on proposals for inclusion in the next implementation plan.</p>	Late 2024
MfE	<p>New National Policy Statement on Renewable Energy Generation</p> <p>New National Policy Statement on Renewable Energy Generation</p>	TBC
MfE	<p>New National Direction on Energy Infrastructure</p> <p>New National Policy Statement on Renewable Energy Generation</p>	TBC
Ministry of Transport	<p>Land Transport Management Act Amendment Bill</p> <p>Amending the Land Transport Management Act</p>	TBC

Reports/releases of interest

The following are reports/releases recently released of interest.

Organisation	Name of initiative	Status
Stats NZ	<p>Census 2023</p> <p>Census results update – Officers are currently reviewing this data for our local context.</p>	Ongoing
OAG	<p>How well four Councils are responding to a changing climate</p> <p>Report that explores how well councils are moving from talking about climate action to taking action, including understand how four Councils are gathering information about climate risks, using strategies to</p>	Available

Organisation	Name of initiative	Status
	prioritise actions, working across territorial boundaries, involving the community (including iwi, hapū, and Māori), and monitoring their progress.	

5.3 Memorial Halls & Reserve Boards

5.3.1 Activities – items of importance

Memorial Hall and Reserve Board Meetings

Tinwald Memorial Hall

- The hall committee along with volunteers commenced the hall's first big cleanup. This will be undertaken twice a year to save on external cleaning costs. Gary McCormick Transport generously donated skip bins for the working bee. The main hall, Presidents Room and the stage areas, all benefitted from the clean-up.
- The committee have decided on a strategy to improve and preserve the main hall floors which are worn and in need of attention. Quotes are being obtained for sanding and sealing the wooden floors to establish what the cost of this project will be.
- JION International Karate Dojo, who are one of the hall's regular user groups, held a fundraiser for the hall on 3 November raising a total of \$3,100. These funds are to be used towards upgrading the hall's lighting and some smaller maintenance projects.

Mayfield Reserve Board

- A secondhand tractor has been purchased from the Hewson family. As a tribute to Rex Hewson who was a long-standing member of the Memorial Hall committee and the Mayfield community, the new addition has been affectionally named 'Rex's tractor'. The Board is in the process of commissioning a sticker for the tractor with its new name.
- The NZ Silver Fern International Rally event was at the Mayfield Domain on Monday 25 November. This was a scheduled stop for the Rally group, to park-up for a lunch break and stretch their legs. Approximately 100 cars parked up in the domain, the public were able to walk around and see the cars on display, with most of the cars having come from overseas.

Ealing Reserve Board

- The Ealing Reserve Board was presented with the opportunity to trim the overhanging trees along the berm at the Ealing Reserve on the corner of the Rangitata Highway and Ealing Road. Fulton Hogan who had existing traffic management in place for repairs to the Rangitata Bridge collaborated with the Reserve Board and the tree trimming was completed on Saturday 16 November.

Tinwald Reserve Board

- The Reserve Board unanimously agreed that the 2025 Mid Canterbury Children’s Day event will be held again in the Tinwald Reserve on 02 March 2025. This is a free event to support children and families within the Mid Canterbury area.
- The Reserve Board has arranged a separate meeting to review and discuss the public submissions that were submitted to develop a concept plan for the old Tinwald Pool site.

Please note: work is continuing to have minutes online, resource constraints have held this work up.

5.4 Welcoming Communities

- Te Koru o Whakatere video project is going well, we have finished all the interviews and now we are recording the supporting footage. We will organise a potluck gathering in January at the Domain to help participants meet and connect. The launch of the video will be on March 12, 2025, and you will receive an invite closer to the time.
- We had the Cultural Awareness Talk showcasing Chinese Culture, and the next one is on the 22nd of November at noon at AAGM, and it will be about Latin American Culture. All welcome.
- On Monday 18th of November the paperwork was lodged for the level 3 accreditation (Advanced Welcoming Community). This has been shared with Council on Stellar. In the application, we shared 31 stories of impact where we covered the eight elements of the programme:
 - Inclusive leadership
 - Welcoming communications
 - Culture and identity
 - Equitable access
 - Connected and inclusive communities
 - Civic engagement and participation
 - Welcoming public spaces

- Economic development, business and employment

Officers will present to MBIE 8 of the selected stories. We hope to hear the outcome of the accreditation before Christmas.

- Farsi School: First accountability report sent to MBIE about the first six months of the Meaningful Refugee Participation fund (aka Farsi School).
 - Te Rito Maioha (ECE training organisation) has tailored a programme of three classes for the Volunteer teachers, this is to give them information and tips about teaching in New Zealand. They have a person who specialises in creating materials for teachers with English as their second language to make sure the content is suitable and fit for purpose.
 - Teachers will also receive computer skills training, on how to use Microsoft programmes. These skills are also essential when applying for a job. Classes are to start soon.
 - In January 2025 they will receive first aid training with Hato Hone|St John.
 - In February 2025 we will organise a pōwhiri for the teachers and students to welcome them into Hakatere Marae.
- Exploring the idea of starting a Te Reo Māori playgroup for toddlers. This would be in collaboration with Plunket and it would be a playgroup where kids learn waiata|songs, instructions and basic words while playing.
- On the 13th of November alongside Wellbeing Ōpuke we are hosting an Emergency Preparedness talk in Mayfield. Mayfield School is the venue, Civil Defence, FENZ, Neighbourhood Support and Hato Hone|St John are on board, and they will share information about what to do in case of a natural disaster, who to contact, what people need and when would help arrive.
- On Thursday, the 14th, we held the Ethnic Leaders Awards in collaboration with the Hakatere Multicultural Council. This event aimed to recognise the volunteering efforts of ethnic leaders in the community and to acknowledge their contributions and perspectives when serving on boards. Their involvement in various initiatives, from the A&P Organising Committee to volunteering with Boost, a programme that supports children who need assistance with literacy and numeracy. Special thanks to Cr. McMillan for attending the event and for her support. For many migrants, interacting with elected officials back home is not possible as they are often unapproachable, so, receiving a certificate from the Deputy Mayor is very meaningful.



