



INSTALL PIPING UNDER DISTRICT ROADS

Application Form

Please complete this form and return to Ashburton District Council, 5 Baring Square West, PO Box 94, Ashburton 7740 or Telephone 307 7700 or email info@adc.govt.nz.

Full Name and Address of Applicant	
Surname:	First Names:
Company Name:	
Postal Address:	
Phone (home):	Phone (business):
Fax (home):	Fax (business):
Email:	

Full Name and Address of Contractor	
Surname:	First Names:
Company Name:	
Postal Address:	
Phone (home):	Phone (business):
Fax (home):	Fax (business):
Email:	

Location of Site Works	
Owner Name (if different to applicant):	
Site Address:	
Road Type (Circle relevant option):	Sealed Unsealed
Legal Description of Property:	
Property Number:	
Signature of property owner (if different to applicant)	Date:

Location Information of Neighbouring Properties Affected	
Surname:	First Names:
Company Name:	
Location Address:	
Phone (home):	Phone (business):
Fax (home):	Fax (business):
Email:	
Road Type (Circle relevant option):	Sealed Unsealed
Legal Description of Property:	
Property Number:	
Signature:	Date:

Permit Requirements			
Type of Pipe			
PVC		Concrete	
Plastic		Other	
Diameter of Pipe			
Up to 125mm		150mm – 300mm	
375mm – 450mm		525mm – 600mm	
975mm – 1050mm		1200mm	
1350mm		1600mm	
1800mm			
Pipe required to carry			
Irrigation Water		Stockwater	
Electricity Cable		Telephone Cable	
Effluent		Other	

Description of Work

Location of Proposed Pipe (Sketch or Provide Map)



Fees and Charges

Permit fee (To be paid with all applications)	<input type="checkbox"/>	\$
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Conditions and Limitations

1. The pipe is to be laid at least 500mm below the lowest portion of the roadside surface drain and at least 750mm below the trafficked level of surface two metres or greater clear of the road formation edges.
2. An approved Corridor Access Request (CAR) with an approved traffic management plan (TMP) attached will be required for this operation.
3. The road is to be reinstated to the satisfaction of the Service Delivery Manager and/or Service Delivery Group representative.
4. The owner shall be considered liable for any accidents or incidents of any kind caused as a consequence of the laying of this pipe in the road reserve and shall indemnify Council from any damage done to the pipe in the future from any cause whatsoever. That upon formal notification from Council the pipe shall be removed immediately by the owner. Where the pipe is to be placed under a sealed surface the seal edges of all trenches shall be cut with suitable equipment to a clean straight line 50mm either side of trench edge. Ragged edges of seal will not be permitted.
5. Where the pipe is to be placed under a sealed surface the least possible damage to the surface is to be done and the surface is to be re-instated at the applicants expense.
6. Trench excavation and backfilling shall be in full accordance with the relevant technical specifications of the National Code of Practice for Utility Operators Access to Transport Corridors.

7. Maximum backfill layer depth for backfill, including pipe surround, should be 200mm on any lift.
8. Compaction tests to be carried out as per the requirements of the code and supplied to Council prior to final reinstatement of the surface for approval.
9. A notice of Non-Conformance will be issued unless the test results are provided and show sufficient evidence that the required compaction levels have been achieved. Tests must be carried out by a qualified person and as required in section 5.5.5 of the code.
10. Contractor to check with network operators and service providers (water services/power/telephone) to ensure that there are no other pipes, cables or other services installed in the area to be excavated.
11. Applicant agrees to pay the relevant permit fee charge and cost of re-instatement as required.
12. No work is to be carried out until a signed permit has been received from Council.
13. Contractor to contact Council engineer and notify of the proposed day and time when work is to commence.
14. Contractor to contact Council engineer and notify when road crossing has been completed so staff can arrange for an inspection.
15. A 12 month maintenance period will apply.
16. Permit valid for 6 months.

Signature and Date

I have read and understand the conditions and limitations of this application:

_____ (signature of applicant)	_____ (full name of person signing)	____ / ____ / ____ (date)
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Office Use Only

Date Received: _____
Application Number: _____