



Certificate of Compliance Application Form

PCOC01
VER. 1.01
Jul2013

Section 139, Resource Management Act 1991

Send or deliver your application to: Planning Department, Ashburton District Council, 5 Baring Square West, PO Box 94, Ashburton 7740.

For enquiries phone (03) 3077700, e-mail info@adc.govt.nz or visit the counter at Ashburton District Council, 5 Baring Square West, Ashburton.

ABOUT THIS FORM

This form is an application form to request confirmation that a use or development does not require Resource Consent from Ashburton District Council. A Certificate of Compliance is a certificate that may be issued by the Council to certify, pursuant to s 139 of the Resource Management Act 1991.

If you have any queries about these forms or why they are required, please contact the Planning Department of the Ashburton District Council, ph: (03) 307 7700.

Applicant details (in whose name the consent is to be issued)

Name and address

Phone (wk)

(home)

Fax

Address for service (if different from above)

Name

Address

Phone (wk)

(home)

fax

Site information *(if different from above)*

Name and address of the owner of the property

Location of property

Occupier's name

Legal Description

Valuation ref.

(both the legal description and valuation number are shown on your rates demand)

Description of use

Describe in detail the activities to which this application relates i.e. what are you are applying for?

Is the subject site contaminated? ie, is there any known evidence of physical, anecdotal evidence to suggest that there may be contamination on the site? **yes** **no**
If yes please clarify how you comply with the National environmental standard for assessing and managing contaminants in soil.

Why do you think the use is permitted

In order for the Council to grant a certificate of compliance, evidence must be provided to confirm that what is proposed is permitted and the reasons why a resource consent is not required.

Please note: In an application for a a certficate of compliance, the onus is on the applicant to supply sufficient evidence to prove that the use has been lawfully established. If sufficient information is not provided, we may ask you for more information or your application might be refused.
Please use a seperate sheet if needed.

Part B PRIVACY ACT 1993

The personal information requested in this form is being collected by the Planning Department of the Ashburton District Council so that we can process your application. This information is required by the Resource Management Act 1991 and will be held by the Council. You may ask to check or correct any of the personal information if you wish.

The personal information collected will not be shared with any departments of the Council not involved in processing your application. However under the Official Information and Meetings Act 1987 this information may be made available on request to parties within and outside the Council

Part C SIGNATURE AND FEE

Signature of applicant or person authorised to sign on behalf of applicant

Signed

Date

Name

I/We enclose a deposit of \$ for the processing of this application.

Part D OFFICE USE ONLY

Received in the planning office on (date)

by (name)

Amount paid \$.....

paid on (date)