



Notice of Management Change

Section 231, Sale and Supply of Alcohol Act 2012

Please forward a copy of this completed form within two working days of appointment or termination to:

The Secretary

Ashburton District Licensing Committee,
PO Box 94,
Ashburton 7740

Timaru Police

PO Box 507
Timaru 7940
Attention: AHRO

Licensed Premises Details	
Name of licensed premises:	
Licensee:	Licence Number:
Address of Licensed Premises:	
Contact Phone:	Contact Fax:
What are you notifying?	
<input type="checkbox"/> New Certificate Holding Manager	
Full Name:	Effective from (date):
Certificate Number:	Certificate Expiry Date:
<input type="checkbox"/> Temporary Manager (see s.229, Sale and Supply of Alcohol Act 2012)	
Full Name:	Effective from (date):
Date of Birth:	
Certificate Number:	
Residential Address:	
Who are they replacing?	
Reason:	
Note that a temporary manager must apply for a manager's certificate within two working days of their appointment	
<input type="checkbox"/> Acting manager (see s.230, Sale and Supply of Alcohol Act 2012)	
Full Name:	Effective from (date):
Date of Birth:	
Certificate Number:	
Residential Address:	
Who are they replacing?	
Reason:	

Termination/Cancellation of Manager Appointment

Full Name:

Effective from (date):

Certificate Number:

Expiry Date:

Signature and Date

Signature of licensee: _____ Date: _____

Name: _____ Position (director, partner, etc): _____