ASHBURTON DISTRICT COUNCIL

AGENDA

For the Council meeting to be held on

Thursday 26 October 2017
Commencing at 1pm

In the Council Chamber
2 Baring Square East, Ashburton
Council Membership

Donna Favel  Mayor  
Cr Thelma Bell  Ashburton Ward  
Cr Leen Braam  Ashburton Ward  
Cr Neil Brown  Ashburton Ward  
Cr Russell Ellis  Ashburton Ward  
Cr Lynette Lovett  Eastern Ward  
Cr Mark Malcolm  Eastern Ward  
Cr Liz McMillan  Western Ward  
Cr Selwyn Price  Ashburton Ward  
Cr Diane Rawlinson  Ashburton Ward  
Cr Peter Reveley  Western Ward  
Cr Alasdair Urquhart  Ashburton Ward  
Cr Stuart Wilson  Eastern Ward  

Quorum – no less than seven (7) members

The purpose of local government:

(1) The purpose of local government is –

(a) to enable democratic local decision-making and action by, and on behalf of, communities; and

(b) to meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.

(2) In this Act, good-quality, in relation to local infrastructure, local public services, and performance of regulatory functions, means infrastructure, services, and performance that are –

(a) efficient; and

(b) effective; and

(c) appropriate to present and anticipated future circumstances.

(Local Government Act 2002 – Amendment Act 2012)
Ashburton District Council
Council Meeting – Thursday 26 October 2017

**Timetable**

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.30am</td>
<td>Ashburton Contracting Ltd Board Report</td>
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<tr>
<td></td>
<td>- Public excluded – Section 7(2)(h) Commercial activities</td>
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<tr>
<td>1pm</td>
<td>Council Meeting commences</td>
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<td>- Opening Prayer – Rev David Brown, St Andrews Church</td>
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<tr>
<td>2.45pm</td>
<td>“Ashburton: Our Place” Update on Round 2</td>
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<tr>
<td>2.55pm</td>
<td>Welcome to new staff</td>
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<tr>
<td>3pm</td>
<td>Afternoon tea</td>
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<tr>
<td>3.20pm</td>
<td>Experience Mid Canterbury Board Report</td>
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<td></td>
<td>- Bruce Moffat (General Manager) and James Urquhart (Chairman)</td>
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</tbody>
</table>

**ORDER OF BUSINESS**

1 **Apologies**

2 **Extraordinary Business**

3 **Declarations of Interest**
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4 **Confirmation of Previous Minutes**

4.1 Council Meeting – 21/09/17

5 **Forward Programme**

6 **Reports**

6.1 Environmental Services Committee — 5/10/17

   — Recommendation Receive minutes of meeting

6.2 Service Delivery Committee — 5/10/17

   — Recommendation Receive minutes of meeting

6.3 Finance & Business Support Committee – 10/10/17

   — Recommendation Receive minutes of meeting

6.4 Adoption of Annual Report 2016-17

6.5 Petition on Ashburton i-SITE Closure

6.6 2018 Meeting Calendar

6.7 ‘Ashburton: Our Place’ – Update on Round 2

6.8 Mayor’s Report

   Verbal

   Cont’d
6.9 Chief Executive’s Report

6.10 Ashburton Water Zone Committee

6.11 Experience Mid Canterbury Quarterly Report

7 Business Transacted with the Public Excluded

7.1 Council – 21/09/17
- RDR Management Ltd AGM Section 7(2)(h) Commercial activities
- People & Capability Report Section 7(2)(a) Protection of privacy natural persons
[Now in open meeting]
- ACL Board appointments
- Eastfield Investments Ltd Governance Committee Appointments

7.2 Service Delivery Committee – 5/10/17
- Ocean Farm Grass Contract Section 7(2)(h) Commercial activities
- RDR Bridges Section 7(2)(h) Commercial activities

7.3 Finance & Business Support Committee – 31/08/17
- Audit & Risk Subcommittee Section 7(2)(h) Commercial activities
- Electricity Ashburton Shareholding Section 7(2)(h) Commercial activities
- Commercial Property Update Section 7(2)(h) Commercial activities

7.4 Administration & Library Facilities Land Purchase Section 7(2)(h) Commercial activities

7.5 Awarding of Contract C652 – Reseal and Pre-Seal Repairs 2017/18 Section 7(2)(h) Commercial activities

7.6 Ashburton Zone Water Management Committee Appointments Section 7(2)(a) Protection of privacy of natural persons

7.7 Executive Committee 5/10/17 – CEO 12 Month Report Section 7(2)(a) Protection of privacy of natural persons

20 October 2017
Council Minutes

4.1 Council 21/09/17

Minutes of the Council meeting held on Thursday 21 September 2017, commencing at 1pm, in the Council Chamber, 2 Baring Square East, Ashburton.

Present
Her Worship the Mayor, Donna Favel; Councillors Thelma Bell, Leen Braam, Russell Ellis, Lynette Lovett, Liz McMillan, Selwyn Price, Diane Rawlinson, Peter Reveley, Alasdair Urquhart and Stuart Wilson.

In attendance
Chief Executive, Group Manager Business Support, Group Manager Environmental Services, Group Manager Service Delivery, Manager People & Capability, Community Relations Manager, Commercial Manager and Committee Secretary.

Officers in attendance for the duration of their reports: Research & Monitoring Advisor and Policy Advisor.

Six members of the public attended.

Presentations
Senior Sergeant Scott Banfield – 2.15pm to 2.33pm
Kerry Claydon-Wade – 2.35pm to 2.50pm
Kerry Maw-Smith – 3.20pm to 3.46pm

1 Apologies
Crs Neil Brown and Mark Malcolm Sustained

Public Forum
Robert Spencer (1.02pm to 1.11pm)
Robert Spencer, an arable farmer in Anama, spoke about his concerns with damage being caused by racehorses and cattle on Barford and Westerfield Roads. He asked Council to consider restricting use of roadside verges to prevent significant damage and reduce the cost to property owners who reinstate the grass and generally maintain these areas. Mr Spencer believes that Council’s bylaw is being breached – he would like to see this bylaw expanded to prohibit heavy animals and racehorses from using the road verges, particularly during wet weather. He suggested that if Council is unable to prevent damage to road verges, then it should take responsibility for maintaining them.

Karen McIntyre (1.11pm -1.20pm)
Karen McIntyre presented a petition of 1002 signatories supporting the continued operation of the Ashburton and Methven i-SITES, asking that they be adequately resourced, using trained volunteers, and be open to locals and tourists every day. Mrs McIntyre asked Council to fully consider the implications of closure and the impact this will have in the district, particularly for people who rely on this service for travel bookings and distribution of information, such as bed and breakfast locations. She spoke about the history of the Ashburton Information Centre which started as a partnership between the Police and a group of volunteers. She is aware that Council funds Experience Mid Canterbury to operate i-SITES in Methven and Ashburton and believes that this ratepayer funded service shouldn’t necessarily make a profit.

Murray Anderson (1.20pm to 1.30pm)
Mr Anderson spoke about the large tree growing alongside the Bowling Clubrooms in the Ashburton Domain. He referred to his letter to Council in July which set out the Club’s concerns with the size of the tree, its proximity to their building and maintenance issues with the building roof and drainage system.

The Club is disappointed with Council’s response and decision to leave the tree in place. Mr Anderson asked Council to reconsider this decision.
Fr Geoff Gray, Catholic Parish of Ashburton, attended later in the meeting to offer the prayer.

2 Extraordinary Business
The Mayor gave notice that Senior Sergeant Banfield will attend the meeting at 2.15pm to provide an update on Police activities.

3 Declarations of Interest
Item 7.5 – Cr Wilson declared an interest in the RDR Management Ltd report and gave notice he would withdraw from debate and decision.

4.1 Confirmation of Minutes – 10/08/17
That the minutes of the Council meeting held on 10 August 2017, be taken as read and confirmed.

Price/Bell Carried

5 Forward Programme
Officers were asked to follow up Cr Bell’s suggestion that a citizenship ceremony be scheduled on Waitangi Day in 2018.

• LTP Community Engagement Plan
The Research & Monitoring Advisor and Policy Advisor provided an update on the launch of Council’s new consultation campaign “It’s Our Place” which will be used to encourage people to have their say on what they want to see happen in the district over the next 10 years. Councillors were each provided with a communication kit and reminded of the role they will have championing this campaign with support from officers.

The online survey was presented along with information on Antenno, a new app that will soon be available for people to access the survey questions.

6.1 Environmental Services Committee – 24/08/17
That the minutes of the Environmental Services Committee meeting held on 24 August 2017, be received.

Reveley/Rawlinson Carried

6.2 Service Delivery Committee – 24/08/17
That the minutes of the Service Delivery Committee meeting held on 27 July 2017, be received.

Wilson/Ellis Carried

• Streetlight conversion to LED
That Council approves progressing the district-wide streetlight conversion to LED with local funding to be sourced from the roading reserve and footpath fund and an 85% subsidy from NZTA.

Wilson/Braam Carried

6.3 Finance & Business Support Committee – 31/08/17
• District pools on reserves
This matter will be uplifted when the Committee receives a further report on 10 October.

That the minutes of the Finance & Business Support Committee meeting held on 27 July 2017, be received.

Braam/Price Carried
6.4 Community Safety Service Delivery Review

1. **That** Council requests the Chief Executive to consider the appointment of a Community Safety Champion at senior management level.

2. **That** Council revises the Service Level Agreement with Safer Ashburton to re-orient the funding to implement the Safer Communities Model for Ashburton District.

3. **That** Council considers the immediate reappointment of an elected member to the Ashburton Safer Community Council Trust Board and discharges ex-councillor Don McLeod as the Council appointment.

   Ellis/Braam Carried

   **That** Council’s appointee to the Safer Ashburton District Board be Cr Liz McMillan.

   Ellis/Braam Carried

6.5 District Licensing Committee Annual Report

1. **That** the report be received.

2. **That** the report be posted on the Ashburton District Council website.

3. **That** the report be sent to the Secretary for the Alcohol Regulatory and Licensing Authority within one month of adoption.

   Reveley/Rawlinson Carried

6.6 Bylaw and Policy Subcommittee

- **Solid Waste Management & Minimisation Bylaw**
  Officers reported that the draft bylaw won’t be progressed today. More information is required to complete this bylaw which is likely to be reconsidered by the Subcommittee in November.

  It was further noted that consultation on the Public Places Bylaw will be deferred and carried out in conjunction with the Solid Waste bylaw.

- **Sugar-sweetened Beverages Policy**
  The minutes were amended to record that a show of hands was called giving 3 for and 3 against the recommendation. One member abstained and Mayor used her casting vote.

  **That** the minutes of the Bylaw & Policy Subcommittee meeting held on 31 August 2017, as amended, be received.

  Mayor/Ellis Carried

- **Deliberations on Draft Advertising Signage Bylaw, Significance and Engagement Policy, Community Grants & Funding Policy**

  1. **That** the hearings and deliberations report be received.

  2. **That** the Advertising Signage Bylaw be adopted with no changes following consultation.

  3. **That** the Significance and Engagement Policy be adopted with no changes following consultation.

  4. **That** the Community Grants & Funding Policy be adopted with no changes following consultation.

     Ellis/Bell Carried

- **Building over Pipelines Policy**

  **That** the Building over Pipelines Policy be removed from Council’s Policy Register.

  Wilson/Reveley Carried
• **Fraud and Corruption Policy**
  
  That Council adopts the Fraud and Corruption Policy.

  Braam/Rawlinson Carried

• **Public Places Bylaw**
  
  1 That the proposed Public Places Bylaw 2017:
     (a) is the most appropriate way of addressing the perceived problem
     (b) is the most appropriate form of bylaw; and
     (c) is not inconsistent with, nor give any rise to any implications under the Bill of Rights Act 1990
  2 That the proposed Public Places Bylaw is adopted for consultation (special consultative procedure).
  3 That a new Alcohol Control Bylaw is developed and adopted.

  Ellis/Rawlinson Carried

• **Roading Policies for Removal**
  
  That the following policies are removed from Council’s Policy Register:
     6.6.3.1 “Vehicle Crossings”
     6.6.3.2 “Bonds in Respect to Formation of Vehicular Access to Properties”
     6.6.3.3 “Sealing of Entranceways – Rural.”

  Wilson/Lovett Carried

• **Sensitive Expenditure Policy**
  
  That Council adopts the Sensitive Expenditure Policy for internal consultation with Council employees.

  McMillan/Wilson Carried

• **Solid Waste Management and Minimisation Bylaw**
  
  That the matter lies on the table pending further information and a recommendation to the Subcommittee on 30 November 2017.

  Wilson/Ellis Carried

• **Sugar-sweetened Beverages Policy**
  
  That the Sugar-sweetened Beverages Policy is adopted for consultation.

  Price/Bell Carried

  Councillors remaining opposed to the policy agreed that it is not Council’s area of responsibility and this issue should instead be led by central government.

  Councillors speaking in support suggested that Council should show a lead and allow the community to comment.

  A show of hands gave 6 for and 5 against and the motion was carried.

• **Elected Members’ Allowance and Reimbursement (Expenses) Policy**
  
  That Council adopts the Elected Members’ Allowance and Reimbursement (Expenses) Policy.

  Rawlinson/Lovett Carried
Ashburton Police

Senior Sergeant Scott Banfield presented statistical information and an update on policing activities in the district.

- Increase in burglary throughout Canterbury although a 22% decrease in Mid-South Canterbury
- Ashburton district has seen a decrease in public place disorder and assaults – attributed in part to work with Council and Safer Ashburton District. There are still issues, particularly late at night, and work to do but this is a positive result.
- Reported family violence spike but the assault rate is down.
- Road toll generally, but reduced in Mid Canterbury this year, compared to last year.
- Calls for service in Mid Canterbury have declined (17%) from last year but still considered to be high.
- Overall crime in Ashburton down 11%, Methven down 25% and Rakaia 4%.
- Staffing – an extra three positions allocated in Ashburton – one already in place and two to be advertised (another sergeant and a family violence co-ordinator). With Council’s support, Ashburton will continue to push for increased numbers. Have retained Senior Constable Youth Aid Officer but have lost one school constable.

Rangatahi Programme

Kerry Claydon-Wade spoke about his involvement with the Rangatahi Leadership Programme which is designed to develop the leadership capacity of young Maori in communities throughout New Zealand. The programme involves local mayors selecting a representative from their district to mentor on a one-to-one basis.

Kerry shared his life experiences and the challenges he has faced. He spoke positively about his involvement with the programme and the opportunities it is providing.

On behalf of Council the Mayor gifted Kerry a book “Mauri Ora – Wisdom from the Maori World”.

The presentation concluded at 2.50pm.

New and Long Serving Staff

The Manager People & Capability introduced Ilana Batchelor who has been appointed to the role of Community Development Advisor – Newcomers.

David O’Donnell (Stockwater Ranger) was recognised for 25 years’ service, Sonya Isherwood (Accounts Officer) for 20 years’ service and Nicola Tupper (Accounting Technician for five years’ service.

Council adjourned for afternoon tea from 2.55pm until 3.20pm.

Canterbury Rural Primary Health Organisation Board

Council’s appointee on the Board, Kerry Maw-Smith provided an update on the following:

- Contract with the CDHB for mental health services expires in December. The Board’s Manager is doing a good job advocating for mental health funding in rural Canterbury. [Rural Canterbury represented high numbers in mental health, and there’s an increase in youth mental health. Extra resources have been appointed]
- Ongoing battle to have contracts regularly reviewed.
- DHB models of care – their focus is collaboration and they expect PHOs to work together more.
- CRPHO perception of a prejudice towards the Pegasus PHO at times, because of its size.
- Involvement with Service Level Alliance – finding evidence that the general public doesn’t understand how after hours GP services are provided.
- New integrated family health centre in Akaroa – the CRPHO is hopeful they will be selected as the Banks Peninsula PHO.
- CRPHO supported Kaikoura after the earthquakes, despite no longer being Kaikoura’s PHO.
- Financial viability remains an issue and there’s uncertainty around contracts. The PHO is working on marketing strategies, looking at the Constitution to see if they can widen their operation (restricted to rural practices) and also looking at the Board structure, wanting to reduce from 11 to 7 members but retain good representation of territorial authorities and clinical practitioners.
- CRPHO have no practices in Selwyn district and are looking at ways of providing a service.
- Kerry is a member of the PHO’s audit and risk committee, the strategic development committee and the CEO’s annual review committee.
Responding to questions, Kerry confirmed that the PHO is working to ensure rural health receives its share of the budget, noting that the DHB uses a population based formula so the bulk of funding goes to Christchurch City. The PHO is advocating for more of a needs based funding model.

Kerry was thanked for her presentation and will be invited to report back to Council in early 2018.

### 6.7 Delegations Manual Amendments 2017


Price/Lovett

Carried

### 6.8 Carry-over of Funds from 2016-2017 to 2017-2018

The Finance Manager reported that an additional $30,000 has been identified in the Democracy budget which would increase the carry-over to $70,000.

1. **That** a $70,000 carry-over from the Democracy and Governance budget be approved.

2. **That** the requests for funding carry-overs from 2016-17 to the 2017-18 year, as detailed in the report to Council, be approved.

Braam/Urquhart

Carried

### 6.9 Mayor’s Report

**That** the Mayor’s report be received.

Mayor/Wilson

Carried

- **Chinese Visit – Chengdu**

  **That** costs associated with hosting the delegation from Shaanxi Province and Liangshan Yi Autonomous Prefecture be met from the Economic Development fund.

  Mayor/Lovett

  Carried

- **Regional Zone Water Committee**

  **That** Council approves the appointment of Nicole Reid, Selwyn District Councillor, as the elected member representative for Ashburton and Selwyn Districts on the Regional Zone Water Committee.

  Reveley/Rawlinson

  Carried

### 6.10 Chief Executive’s Report

**That** the Chief Executive’s report be received.

Mayor/Urquhart

Carried

- **Appointment of Civil Defence Local Controller**

  **That** Council appoints Jim Henderson as a Civil Defence local controller.

  Ellis/Lovett

  Carried

### 6.11 2017-18 Christmas and New Year Period Closedown

The report was updated to record that Open Spaces will close at 1pm on Friday 22 December. The Manager People & Capability further advised that the Museum opening hours have been increased to correspond with the Art Gallery Saturday opening hours (10am to 4pm).

**That** the report be received.

Braam/Urquhart

Carried
6.12 **Ashburton Water Zone Committee**

That the report be received.  

Wilson/Rawlinson Carried

7 **Business transacted with the public excluded (4.18pm)**

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<table>
<thead>
<tr>
<th>Item no</th>
<th>General subject of each matter to be considered:</th>
<th>In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:</th>
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</thead>
</table>
| 7.1     | Council Minutes 10/08/17  
• Freeholding Glasgow Lease  
[Now in open meeting]  
• Sale of sections – Lake Clearwater  
• Temporary Civil Defence Premises | Section 7(2)(h) Commercial activities |
| 7.2     | Finance & Business Support 31/08/17  
• Commercial Property update  
• ACL Quarterly Report | Section 7(2)(h) Commercial activities  
Section 7(2)(h) Commercial activities |
| 7.3     | Ashburton Contracting Limited Board Appointments | Section 7(2)(a) Protection of privacy of natural persons |
| 7.4     | Eastfield Investment Limited Governance Committee Appointments | Section 7(2)(a) Protection of privacy of natural persons |
| 7.5     | RDR Management Limited AGM  
Section 7(2)(h)  
Section 7(2)(a) Commercial activities  
Protection of privacy of natural persons | Section 7(2)(h) Commercial activities  
Section 7(2)(a) Protection of privacy of natural persons |
| 7.6     | People & Capability Report 2016-17 | Section 7(2)(a) Protection of privacy of natural persons |

Mayor/Urquhart Carried

**Business transacted with the public excluded now in open meeting**

- **ACL Board Appointments**
  - **1** That Council reappoints Mr Darcy Prendergast as a director of Ashburton Contracting Limited, effective from 26 October 2017 for a term expiring at the Company’s annual general meeting in October 2020.
  - **2** That Council extends the term of the Ashburton Contracting Limited Chairman, John Tavendale, for a further 12 months, to be reviewed prior to the Company’s annual general meeting in October 2018.

Braam/Rawlinson Carried

- **Eastfield Investments Ltd Governance Committee Appointments**
  - That Council supports the re-election of Roger Bonifant and Julie Inwood as members of Eastfield Investment Limited Governance Committee for a further three year term.

Braam/McMillan Carried

The meeting concluded at 5.30pm.

Confirmed 26 October 2017
## Forward Programme – Council

<table>
<thead>
<tr>
<th>Meeting Date</th>
<th>Report / Other</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 14</td>
<td>CBD Parking Trial</td>
<td>GM Environmental Services</td>
</tr>
<tr>
<td></td>
<td>Economic Development Strategy</td>
<td>Chief Executive</td>
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<td>RDR Bridges</td>
<td>GM Service Delivery</td>
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<td></td>
<td>RCPHO Board Appointment</td>
<td>GM Business Support</td>
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</table>
Committee Minutes

6.1 Environmental Services Committee

Minutes of the Environmental Services Committee meeting held on Thursday 5 October 2017, commencing at 1.30pm, in the Council Chamber, 2 Baring Square East, Ashburton.

Present
Mayor Donna Favel; Councillors Peter Reveley (Chair), Thelma Bell, Leen Braam, Neil Brown, Russell Ellis, Liz McMillan, Selwyn Price, Diane Rawlinson, Alasdair Urquhart and Stuart Wilson.

In attendance
Group Manager Environmental Services, Building Services Manager, District Planning Manager, Environmental Monitoring Manager and Committee Secretary.

1 Apologies
Crs Lynette Lovett and Mark Malcolm Sustained

2 Extraordinary Business
Nil.

3 Declarations of Interest
Nil.

4 Confirmation of Minutes
That the minutes of the Environmental Services Committee meeting held on 24 August 2017, be taken as read and confirmed.
Rawlinson/Bell Carried

5 Forward Programme
Nil.

6.1 Town Centre Working Group

That the minutes of the Town Centre Working Group meeting held on 7 September 2017, be received.
Price/Rawlinson Carried

• Terms of Reference
That the Town Centre Working Group Terms of Reference be adopted.
Rawlinson/Price Carried

• Street closure investigation
That options for partial closure of Burnett and Tancred Streets be investigated, and that the costs be met from the Parking Reserve account.
Rawlinson/Brown Carried

7 Activity Reports
That the reports be received.
Bell/Ellis Carried

The meeting concluded at 1.43pm.
6.2 Service Delivery Committee

Minutes of the Service Delivery Committee meeting held on Thursday 5 October 2017, commencing at 1.45pm in the Council Chamber, 2 Baring Square East, Ashburton.

Present
Mayor Donna Favel; Councillors Stuart Wilson (Chair), Thelma Bell, Leen Braam, Neil Brown, Russell Ellis, Liz McMillan, Selwyn Price, Diane Rawlinson, Peter Reveley and Alasdair Urquhart.

In attendance
Group Manager Service Delivery, Projects & Operations Manager and Committee Secretary.

Staff present for the duration of their reports: Open Spaces Manager, Open Spaces Planner, Roading Manager, District Forester, Museum Director, Sports Facility Manager and Waste Recovery Manager.

1 Apologies
Crs Lynette Lovett (absence) and Mark Malcolm (lateness) Sustained

2 Extraordinary Business
Nil.

3 Declarations of Interest
Nil.

4 Confirmation of Minutes
That the minutes of the Service Delivery Committee meeting held on 24 August 2017, be taken as read and confirmed.

Ellis/Brown Carried

5 Forward Programme
No additional items.

The Chairman sought the Committee’s agreement to re-order the agenda and take item 6.2.

6.2 Closure of Stockwater Race – Dromore Methven Road

1 That the Committee approves the closure of the stockwater race starting at PN: 3773 on Dromore Methven Road, through ten properties before ending at a junction at PN: 22956 on Winchmore Dromore Road, a total distance of 11,191.34 metres; and

2 That the closure be effective immediately.

Ellis/Bell Carried

6.1 Lake Clearwater and Lake Camp Landscape Management Plan

Clarification was sought on the funding of $15,000 that is proposed each year over a 10 year period. Cr Ellis recalled an earlier budget of $5,000pa for three years.

Officers reported that the landscape plan will be funded from the Commercial Team’s Lake Clearwater grounds maintenance budget and funds from the sale of leases at the Lake settlement. Reference was also made to $30,000 received from the national wilding programme which has already been spent on tree removal at the Lakes.
The Committee questioned whether there would be sufficient funding left in the Commercial budget after the leases have been surveyed and properties upgraded at the Lakes.

Councillors expressed concern about implementing the plan before the site surveys are completed. The Open Spaces Planner advised that the areas shown on the plan for planting are some distance from the existing huts.

The Committee heard that the Plan has been consulted with hut holders who have conflicting views and part of the reason for setting up the working group is to work with them and try and achieve agreement. It was reported that most submitters support retaining the existing tree shelter, but their opinions differ on the planting proposed.

Officers were asked to provide more information on the budget before approval is given to the Landscape Management Plan.

That this item of business be adjourned until later in the meeting.

Ellis/Reveley  

Carried

7 Activity Reports

That the reports be received.

McMillan/Urquhart  

Carried

7.2 Library

The Museum Curator reported that the exhibition in the newly commissioned ‘Hank & Kate Murney Room’ is proving popular and has been well attended.

It was noted that the Museum opening hours now correspond with the Art Gallery’s, however the Museum won’t be opening in the evening.

6.1 Lake Clearwater and Lake Camp Landscape Management Plan

That the matter be uplifted.

Ellis/Reveley  

Carried

The Open Spaces Manager advised that $3,000 has been budgeted for building maintenance and $14,600 for ground maintenance in 2017/18. Ongoing funding will be requested through the Long Term Plan.

That the Committee adopts and implements the Lake Clearwater and Lake Camp Landscape Management Plan.

Price/Rawlinson  

Carried

1 That the Lakes Camp & Clearwater Landscape Working Group be established to oversee the landscape management plan implementation; and

2 That the Working Group members be Councillors Malcolm (Chair), McMillan and Price, and include representation from various users of the area and other interested parties such as the Lake Clearwater Hutholders Association, Clearwater Aquatic Club, Department of Conservation, Royal Forest and Bird, campers and tourism operators, Ashburton District Biodiversity Working Group, and Environment Canterbury.

Price/Rawlinson  

Carried

7.4 Open Spaces

• Biodiversity

It was reported that Heritage NZ have approved the application for an Archeological Authority for the biodiversity restoration proposal at Wakanui Beach.
7.8 **Drinking Water**

The Committee heard that the Health (Fluoridation of Drinking Water) Amendment Bill is awaiting its second reading in Parliament. If it passes, the Bill will provide District Health Boards (DHB) with the authority to direct water suppliers to fluoridate drinking water supplies.

Referring to the DHB drinking water standard, Cr Brown asked for more information on how the new measuring system correlates with the previous system.

7.11 **Roading**

- **Tenders**
  
  The Roading Manager reported that the contract for sealed road rehabilitation (rural south) has been awarded to ACL. A decision on whether to proceed with the evaluation of contract C652 for reseal and pre-seal repairs is awaiting procedural confirmation from NZTA.

- **Damage to roadsides**

  Officers were asked to progress an on-site meeting with the property owner who reported his concerns at the damage being caused by cattle and horses to adjacent roadsides.

- **Upcoming Tenders**

  The Roading Manager spoke about the different methodologies being trialed (stabilisation and the normal digout and replace) on Winslow Road. The trial will take in the first 750m with the remaining section of road completed in due course.

  The Projects and Operations Manager provided an update on the wastewater pipelines contract for the Ashburton River crossing pump station. The contract is likely to be let soon, depending on progress with the resource consent and consultation with iwi.

7.17 **Methven Community Board**

**That** Council officers be asked to investigate an additional 100m of seal to be laid on the side of the Methven Chertsey Road from the cemetery gates up to the rugby club.

McMillan/Rawlinson Carried

The Committee adjourned for afternoon tea from 3.20pm to 3.37pm.

8 **Business transacted with the public excluded (3.37pm)**

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<tr>
<th>Item no</th>
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<tbody>
<tr>
<td>8.1</td>
<td>Ocean Farm Grass Contract</td>
<td>Section 7(2)(h) Commercial activities</td>
</tr>
<tr>
<td>8.2</td>
<td>RDR Bridges</td>
<td>Section 7(2)(h) Commercial activities</td>
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</tbody>
</table>

Price/Bell Carried

The Committee meeting concluded at 4.20pm.
Committee Minutes

6.3 Finance & Business Support Committee

Minutes of the Finance & Business Support Committee meeting held on Tuesday 10 October 2017, commencing at 1.30pm in the Council Chamber, 2 Baring Square East, Ashburton.

Present
Mayor Donna Favel; Councillors Neil Brown (Chair), Thelma Bell, Leen Braam, Mark Malcolm, Liz McMillan, Selwyn Price, Diane Rawlinson, Peter Reveley, Alasdair Urquhart and Stuart Wilson.

In attendance
Chief Executive, Group Manager Business Support, Group Manager Environmental Services, Group Manager Service Delivery, People & Capability Manager, Community Relations Manager and Committee Secretary.

Staff in attendance for the duration of their reports: Commercial Manager, Finance Manager, Information Systems Manager and Community Development Advisor.

1 Apologies
Crs Russell Ellis and Lynette Lovett Sustained

2 Extraordinary Business
Nil.

3 Declarations of Interest
Nil.

4 Confirmation of Minutes
That the minutes of the Finance and Community Services Committee meeting held on 31 August 2017, be taken as read and confirmed.

Price/Malcolm Carried

5 Forward Programme
30 November – Barrhill Village Update and Domain Oval Pavilion.

6.1 District Swimming Pools on Council Reserves

That the Committee receives the feedback from the community pool committees and uplifts the matter for discussion.

Wilson/Reveley Carried

The Manager People & Capability reported on feedback received from the five district pools. Mrs Meadows reminded the Committee that Council has a legal obligation to ensure that swimming pools on reserve land comply with health and safety regulations and that a programme of continuous improvement is in place.

Clarification was provided on the proposed recommendations. Mrs Meadows explained that the report to the Committee in August was overarching, however it is recognised that the pools have different ways of operating and many are in the process of minimising risks that have been identified.

The Committee addressed each recommendation separately noting that the pools will be able to establish their opening hours and that Council officers will work alongside the pool committees to help them meet their legal requirements.

The Committee proposed that the pool committees be further consulted and given an explanation of the decisions made today. It was further suggested that Council could look at funding pool maintenance and supervision, this to be a consideration in the Long Term Plan.
The People & Capability Manager confirmed that pool representatives will be invited to a meeting next week and Council will be updated on 26 October.

**That** the Committee receives the feedback from the community pool committees and uplifts the matter for discussion.

Wilson/Reveley Carried

**That** the Pool Committees determine the opening hours for each community pool.

Braam/Malcolm Carried

**That** Council approves pool committees to have compulsory registration of all trained volunteers to carry out active supervision hours at community pools.

Braam/Malcolm Carried

**That** Council approves requiring pool committee members to enforce the pool rules for all users.

Braam/Bell Carried

**That** Council reviews the decommissioning of the 3m diving platforms at Rakaia and Hinds pools to determine the depth requirements.

Braam/Urquhart Carried

**That** Council approves the scoping investigation for the entrance to pools, including an app or portal to allow payment, terms and conditions and access into all district pool facilities and the associated infrastructure (e.g. cost of one way gates, fencing and keypad locks).

Braam/Rawlinson Carried

**That** Council approves the scoping for bulk purchasing for buying chemicals and negotiating a corporate rate and monthly microbiological testing, which will be carried out by ADC officers, for each community pool.

Braam/Reveley Carried

**6.2 Agreement with Corwar Gatekeepers Lodge Preservation Society**

**That** Council enters into a formal agreement with the Corwar Gatekeepers Lodge Preservation Society for the management of the Corwar Gatekeepers Lodge land, legally described as Lot 1 DP 29828.

McMillan/Price Carried

**6.3 Ashburton Car Club – Watson Street Closure**

**That** the following road in the Riverside Industrial Park be closed to ordinary vehicular traffic from 10.00am to 6.00pm on Sunday, 3 December 2017 to allow a Sealed Motorkahana to be held:-

**Watson Street**, from Range Street to Robinson Street.

Wilson/Bell Carried

**7 Activity Reports**

**That** the reports be received.

Mayor/Urquhart Carried

**7.1 Information Systems**

- **EDRMS**

The Information Systems Manager reported that the first areas to be rolled out with the new electronic document records management system are due to go live next week and subsequent groups in December and throughout next year. The staff resource to carry out this work is significant.
7.2 Community Relations

- **Christmas lighting**
  The Community Relations Manager reported that the proposal for some new Christmas lights and decorations is on track with installation to be completed in the final week of November in time for the Santa Parade.

  EA Networks Limited is commissioning a festive lighting plan for the East Street Green that will take into account infrastructural upgrades. Council will refer to this plan when the business case is made for additional festive lighting in the Long Term Plan.

- **Economic Development Strategy**
  The Chief Executive has received the draft strategy and it’s his intention to report this to Council in December.

7.3 Finance

- **Financial reports**
  The finalised June variance report was presented with minor changes made following the Audit & Risk Subcommittee meeting.

7.4 Commercial

- **Reserve Boards and Memorial Hall Committees**
  Reserve board and memorial hall representatives have been invited to attend a workshop with Council officers on 20 October to discuss their 10 year budget requirements.

  The Commercial Manager reported that a number of the boards have multiple licences to occupy. Officers are auditing the boards and the outcome will be reported back to the Committee in February/March 2018.

7.6 Audit & Risk Subcommittee

  **That** the minutes of the Audit & Risk Subcommittee meeting held on 28 September 2017, be received.

  Urquhart/Reveley  Carried

7.7 Community Grants & Funding Subcommittee

  **That** the minutes of the Community Grants & Funding Subcommittee meeting held on 28 September 2017, be received.

  Wilson/McMillan  Carried

- **Historic Places Mid Canterbury**

  **That** Council approves a grant of $1,742 to Historic Places Mid Canterbury from the Community Grants & Funding Subcommittee discretionary fund.

  Malcolm/McMillan  Carried

- **Ministers Association – Reallocation of Funding**

  **That** Council requests the Ashburton Christian Ministers’ Association to return the $5,000 which was previously granted for the 2017 Christmas in the Park event.

  Bell/Malcolm  Carried
• **Ashburton Community Conservation Trust – Biodiversity Grant**

The Community Development Advisor reported that the Community Conservation Trust have approval from adjoining landowners to have a fence erected. The Trust anticipates there will be minimal maintenance requirements and that Council will take responsibility for this work.

It was noted that the cabbage trees being protected are two of the original marker trees planted by early Maori.

**That** Council approves funding up to $500 for materials for the Ashburton Community Conservation Trust fencing project on Racecourse Road.

Price/Rawlinson **Carried**

• **Paul Dyas – Billy Thomas House**

**That** Council approves funding of $5,800 to Paul Dyas for woodwork and scaffolding of 57 Harrison Street.

Rawlinson/McMillan **Carried**

7.8 **Airport Authority Subcommittee**

**That** the minutes of the Airport Authority Subcommittee meeting held on 27 September 2017, be received.

Urquhart/Mayor **Carried**

• **Provision of Defibrillator**

**That** Council recommends that users either apply for funding or fundraise to purchase a defibrillator.

Malcolm/Urquhart **Carried**

• **Jet A1 Fuel**

**That** approval be given to Council’s Commercial Team to enter into negotiations with RD Petroleum Aviation for the provision and location of a 10,000 litre Jet-A1 tank at the Ashburton aerodrome.

Urquhart/Malcolm **Carried**

The Committee adjourned for afternoon tea from 3.07pm to 3.26pm.

8 **Business transacted with the public excluded (3.26pm)**

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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<td>Section 7(2)(h) Commercial activities</td>
</tr>
<tr>
<td>8.2</td>
<td>Audit &amp; Risk Subcommittee 28/09/17</td>
<td>Sections 7(2)(h) &amp; 7(2)(a) Commercial activities &amp; Protection of privacy of natural persons</td>
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<td>8.3</td>
<td>Electricity Ashburton Ltd Shareholding</td>
<td>Section 7(2)(h) Commercial activities</td>
</tr>
<tr>
<td>8.4</td>
<td>Commercial Property Update</td>
<td>Section 7(2)(h) Commercial activities</td>
</tr>
</tbody>
</table>

Brown/Reveley **Carried**

The Committee meeting concluded at 3.42pm.
6.4 Adoption of the 2017 Annual Report

6.4.1 Summary

The purpose of this report is to recommend the adoption of the Annual Report for 2016-17 which has been reviewed by the Audit & Risk Subcommittee on 28 September 2017.

6.4.2 Recommendation

That Council adopts the audited 2017 Annual Report.

6.4.3 Background

Each year Council prepares an Annual Report. The 2017 Annual Report shows how Council performed (both financial and non-financial information) against the targets outlined in the 2015/25 Long Term Plan for the 2016/17 year. Council’s completed 2017 Annual Report has now been audited by Audit New Zealand. At the time of writing this report, it is anticipated that an unmodified audit report will be issued. An unmodified audit opinion means that Audit New Zealand are satisfied that the 2017 Annual Report fairly presents the Council and Group’s financial position as at 30 June 2017, and the results of its operations and cashflows for the year ended 30 June 2017.

6.4.4 Options and Risks Considered

Not applicable.

6.4.5 Statutory Implications

Council is required by s98 of the Local Government Act 2002 to prepare and adopt an Annual Report within four months of the end of each financial year. Hence the Annual Report is required to be adopted on or before the October.

6.4.6 Significance and Engagement

Adopting the 2017 Annual Report completes the consultation and reporting process for the 2016/17 year.

6.4.7 Financial Implications

The costs of auditing the Annual Report is approximately $116,000.

Prepared By

SANDY HOGG
Finance Manager

Approved By

PAUL BRAKE
Group Manager Business Support
6.5 Petition on Ashburton i-SITE Closure

6.5.1 Summary
Council has received a petition presented by Mrs Karen McIntyre about the closure of the Ashburton and Methven i-SITEs.

This report sets out the response Council should take towards receiving this petition.

6.5.2 Recommendation

| That | Council receives the report and acknowledges the concerns expressed by the petition submitter about the Ashburton i-SITE closure. |

6.5.3 Background
Ashburton District Council funds Experience Mid Canterbury for the operation of two i-SITE facilities, one based in the i-SITE building in Ashburton and the other based in the Mt Hutt Memorial Hall and Heritage Centre in Methven.

Experience Mid Canterbury has recently undertaken a change proposal process to consider closing the two i-SITEs, based on the recommendation in the 2016 Winder Section 17A Report to review the current arrangement and feasibility of operating these facilities as i-SITEs. After consulting with the staff concerned, Experience Mid Canterbury Board has decided to retain and restructure the staffing at the Methven i-SITE and to close the Ashburton i-SITE.

The Ashburton and Methven communities have rallied together to sign a petition against the closure of the two i-SITE facilities. Mrs Karen McIntyre from Carradale Manor (formerly Carradale Farm), who is an established farmstay and home-hosting provider and has previous experience working with i-SITE, presented to Council a petition with 1,002 signatures on it at the 21 September Council meeting. Although aware that Experience Mid Canterbury was responsible for the operations of the i-SITEs, Mrs McIntyre stated she felt it appropriate the Council be presented with the petition as being the main funder of Experience Mid Canterbury, and subsequently, the i-SITE facilities.

The timing of receiving the petition on 21 September at the Council meeting has not aligned with the process the Experience Mid Canterbury Board was undertaking at the time of their review, and they announced their final decision publicly on 26 September to close the Ashburton i-SITE and retain the Methven i-SITE, with a staff restructure.

6.5.4 Options and Risks Considered

Option One – Status Quo
This is the “do nothing” option. It is not recommended as Council needs to respond to Mrs McIntyre about the petition she presented on behalf of the community.
Option Two – Forward the petition to Experience Mid Canterbury and respond to Mrs McIntyre about the petition

This option will see Council acknowledging Mrs McIntyre’s deputation about the concerns the community has expressed regarding i-SITE closures, but also refers the petition to the Experience Mid Canterbury Board as it is responsible for the operations of the i-SITE facilities.

6.5.5 Statutory Implications

Council has to consider the Local Government Act 2002 for Sections 59 and 60 (Principal objective and decisions relating to the operation of council-controlled organisations) and Section 78 (community views in relation to decisions). Although Council is not directly responsible for the decision to close I-SITEs, as Experience Mid Canterbury is a council-controlled organisation, the principles of the Local Government Act 2002 still apply.

This paper is written in the spirit of meeting this statutory requirement.

6.5.6 Significance and Engagement

Council has a Significance and Engagement Policy as required under section 76AA of the Local Government Act 2002. However, as the decision to close I-SITEs sits directly with Experience Mid Canterbury, it managed its own consultation process over the change proposal with its employees as required by law (with assistance provided by Council’s People and Capability Manager).

This paper regarding the response to the public deputation and petition does not require any public consultation.

6.5.7 Financial Implications

There are no financial implications for this report.
6.6 Council Meeting Schedule - 2018

6.6.1 Summary
Council’s approval is sought to adopt a schedule of meetings for the 2018 year.

6.6.2 Recommendation

That Council adopts the 2018 Meeting Schedule for Council, Standing Committee and Methven Community Board meetings.

6.6.3 Background
A meeting calendar has been prepared for the 2018 year with a six weekly meeting cycle. The schedule also sets out proposed dates for the Budget and Long Term Plan deliberations.

During 2017, Councillors participated in a number of workshops on strategic issues. The 2018 calendar includes regular workshop dates. Where possible, subcommittee and working group meetings will be scheduled to coincide with these.

Council may want to continue the practice of having a two week break in July to coincide with school holidays (9-20 July). Should this option be taken, it is proposed that the Committee meetings that month would take place on Thursday 26 July. The Methven Community Board meeting would be brought forward to Monday 2 July.

The six weekly cycle of meetings is –

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Monday 10.30am</th>
<th>Methven Community Board</th>
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</thead>
<tbody>
<tr>
<td>Week 2</td>
<td>Thursday 1.30 pm</td>
<td>Environmental Services &amp; Service Delivery</td>
</tr>
<tr>
<td>Week 3</td>
<td>Tuesday 1.30 pm</td>
<td>Financial &amp; Business Support</td>
</tr>
<tr>
<td>Week 4</td>
<td>Thursday</td>
<td>Workshop placeholder</td>
</tr>
<tr>
<td>Week 5</td>
<td>Thursday 1.30pm</td>
<td>Council</td>
</tr>
<tr>
<td>Week 6</td>
<td>Thursday</td>
<td>Workshop placeholder</td>
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</tbody>
</table>

6.6.4 Options and Risks Considered

Adopting a schedule of meetings gives elected members the ability to plan their commitments over the year and allows for the programming of work.

The meeting schedule is subject to amendments and additions which the Council’s business dictates. If it is necessary to cancel a scheduled meeting, all reasonable effort will be taken to notify elected members and the public as soon as practicable of the cancellation and the reasons for the cancellation.
6.6.5 Statutory Implications

Local Government Act 2002

The Local Government Act 2002, Schedule 7(19)(6) sets out the requirements of adopting a schedule of meetings.

Where the local authority adopts a schedule of ordinary meetings -

(a) the schedule may cover such future period as the local authority considers appropriate and may be amended from time to time; and

(b) notification of the schedule or any amendment shall constitute notification of every meeting on the schedule or amendment.

6.6.6 Significance and Engagement

Not deemed to be significant in terms of Council’s Significance and Engagement Policy and consultation is not required.

6.6.7 Financial Implications

Not applicable.

PREPARED BY
VINCIE BILLANTE
Community Relations Manager

APPROVED BY
PAUL BRAKE
Group Manager Business Support

ATTACHMENT: Pg 22

Appendix 1 2018 meeting calendar
### ADC MEETING CALENDAR 2018

<table>
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<tr>
<th>MON</th>
<th>TUE</th>
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<td>1 New Year</td>
<td>2 Closed</td>
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<td>4 LTP/Bdgt</td>
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### DATES TO NOTE
- **Christmas / New Year closure**
- **Office Re-open**
- **Easter Monday**
- **Anzac Day**
- **Queens Birthday**
- **Labour Day**
- **Canterbury Anniversary**

### Key Dates
- **16-19 January**: LTP Budget Workshops
- **13-15 February**: LTP Budget Workshop (half day)
- **22 March**: Council approves LTP for Audit review
- **5 April**: Council adopts draft LTP
- **28-31 May**: LTP Submissions / Deliberations
- **June**: Council adopts final LTP

### Agencies
- Council funded agencies 6 month reports

### Council Meetings
- **First Monday of the month**
- **Last Monday of the month**

### Standing Committee Meetings
- **Second Monday of the month**
- **Third Monday of the month**

### Workshops and Hearings
- **Second Thursday of the month**
- **Fourth Thursday of the month**

### Other Meetings
- **March 12-28**: Citizenship Ceremonies tentatively scheduled
- **June 25-30**: Auckland Anniversary
- **July 1-7**: Christmas / New Year

### Notes
- Six weekly meeting cycle for Council & Standing Committees (1.30pm starts)
- Week 1: Methven Community Board (10.30am starts)
- Week 2: Environmental Services & Service Delivery Committees
- Week 3: Finance & Business Support Committee
- Week 4: Workshop placeholder
- Week 5: Council
- Week 6: Workshop placeholder
6.8 **Mayor’s Report**

6.8.1 **Mayor’s Update**

6.8.1.1 **Chinese Visit – Shaanxi Province – 21/22 September 2017**
Mr Jiang Feng, Member of the Standing Committee of the CPC Shaanxi Provincial Committee led a delegation to New Zealand and as part of this trip the delegation undertook a visit Ashburton. The main purpose of their visit focused on Economic and Trade cooperation and Cultural Exchange cooperation. The delegation was hosted by the Ashburton District Council and New Zealand Dairy Collaborative. We invited Ashburton College to speak on education, 2017 Fonterra NZ Dairy Woman of the Year Jessie Chan Dorman to speak on Dairy and Bruce Moffat to speak on Tourism. In an effort to keep contain costs, numbers of attendees were limited. The total cost to the Council was $3,225. Ashburton District Council Friendship City Xi’an, is in the Province of Shaanxi.

6.8.1.2 **General Election – Saturday 23 September 2017**
Following the 2017 General Election congratulations were sent to National candidates Amy Adams and Andrew Falloon, who each won their electorate seats of Selwyn and Rangitata. Congratulations were also extended to list MPs Jo Luxton (Labour). We are very pleased to have three members of Parliament associated with our district and look forward to working with each of them.

6.8.1.3 **International Visit – Taiwan – 25 September 2017**
I was requested by Peter Huang from Farmers Corner to welcome a small delegation of bureaucrats and ministers from Taiwan, these guests included:
- Commissioner Overseas Community Affairs Council Republic of China (Taiwan)
- Digital Minister
- Small & Medium Enterprise Administration – Ministry of Economic Affairs
- Taipei Economic and Cultural Office in New Zealand
- Taiwan Hwa-Hain Society of New Zealand
- Workforce Development Agency – Ministry of Labour
- Youth Development Administration – Ministry of Education

6.8.1.4 **International Visit – Chengdu, China – 9 November 2017**
We are awaiting confirmation from the Ministry of Foreign Affairs and Trade in regard to the proposed delegation of six, to be led by Ms Yang Hui, Vice Mayor of Liangshan Yi Autonomous Prefecture. Confirmation of the visit is expected by 20 October. A verbal update will be provided at the meeting.

6.8.1.5 **Sister Cities Working Group**
Cr McMillan has advised that she wishes to resign as Chair of the Sister City Working group, but remain on the group. In doing so Cr McMillan acknowledged that her primary interest was the Shiozawa relationship and felt that a new focus for the group would be better served by another member.
In accepting this resignation I’d like to thank Cr McMillan for the work she has done thus far and thank her for remaining on the Working group. I suggest a shuffling of seats on that Committee and that the Mayor be appointed as Chair, effective from 26 October 2017.

**Recommendation**

That Council accepts the resignation of Cr Liz McMillan as Chair of the Sister City Working Group and appoints the Mayor to that role.

### 6.8.1.6 Community Grants and Funding Sub-Committee

The Terms of Reference for the Community Grants and Funding Subcommittee state that “All information released to the media on behalf of the subcommittee shall be through the chairperson or deputy chairperson”. The current subcommittee appointees are Crs Brown (chairperson), Bell, Lovett, Malcolm, McMillian, Rawlinson and Reveley. At this point in time there has not been a deputy chairperson appointed.

**Recommendation**

That Council appoints Cr Malcolm as the deputy chair of the Community Grants and Funding Committee.

### 6.8.1.7 Methven and Mt Hutt Memorial Hall

At the start of the term (24/11/16), the Council adopted a schedule of appointments. The schedule states that the Ashburton District Council appointments to the Methven and Mt Hutt Memorial Hall will be Cr McMillan and the Methven Community Board Chair. The Methven Community Board subsequently selected member Ron Smith as the representative, so just a housekeeping recommendation to ratify that appointment.

**Recommendation**

That Methven Community Board member Ron Smith, is appointed as the Methven Community Board representative onto the Mt Hutt Memorial Hall and Heritage Board.

### 6.8.1.8 Creative Communities Council

I wish to acknowledge the service to Creative Communities by retiring Chairperson - Viv Barrett and Members – Don McLeod, Peter Muir and Jac Sparks. They have each given willingly and freely, of their time and experience to encourage and develop the arts in the Ashburton District, their contribution has been greatly appreciated.

### 6.8.1.9 Safer Ashburton District

With the recent appointment of Cr Liz McMillan as the Ashburton District Council representative to Safer Ashburton District, I wish to acknowledge the contribution by retired Councillor Don McLeod, who stayed in the role, well past his elected membership.

### 6.8.1.10 LGNZ – Climate Change Declaration

The Climate Change declaration proposed by LGNZ has now been signed by 58 out of 72 Councils. Across the Canterbury region, those who have signed are Christchurch City Council, Waimakariri, Kaikoura, Selwyn, Environment Canterbury and Waitaki. Mackenzie, Timaru and Waimate have indicated their support but are yet to sign. This only leaves Hurunui and Ashburton from the Canterbury region not to have signed. A workshop is planned for the LTP, currently pencilled in for 9 November 2017.
6.8.1.11 LGNZ Leaders’ Water Declaration

The Declaration is part of LGNZ’s communications strategy for water, with a focus on national and local activity. The Declaration states that improving water quality, with communities and stakeholders, is a priority for local government and it calls on the Government to take an integrated approach to water policy and work with local government to meet the costs to improve water quality. Those who have signed from the Canterbury region are Christchurch City Council, Kaikoura, Mackenzie, Waimate, Waitaki and Environment Canterbury. A copy of the declaration is attached.

Recommendation

That Council support the Mayor to sign the LGNZ Leaders’ Water Declaration.

6.8.1.12 Mayoral Appointees on external committees

In the last Mayor’s Report, 10 August 2017, I advised that ten months into the role, I was still discovering external appointments. Personal Assistant to the Mayor, Carol McAtamney has researched the external committee appointments and thus far they are:-

- Advance Ashburton Community Foundation
- Ashburton Age Concern (President)
- Ashburton Aquatic Park Charitable Trust Appointments Committee
- Ashburton Alzheimer’s Society (Patron)
- Ashburton Civic Music Council (President)
- Ashburton Community Water Trust
- Ashburton Hearing Association (Patron)
- Ashburton Seniors Centre
- Ashburton Silver Band (President)
- Ashburton Trust & Lion Foundation Distribution Committee
- Hauora Ashburton
- Lynn Historical Woodworking Trust (Patron)
- RDR Management Ltd – Remuneration Committee

Recommendation

That Council ratifies the Mayor’s appointment to the committees listed above.

6.8.1.13 Zone 5 & 6 – 12 and 13 October - Cromwell

CEO Andrew Dalziel, Deputy Mayor Neil Brown, Councillor Stuart Wilson and the LGNZ Zone 5 & 6 meeting in Cromwell. Informative speakers and presentations –

- Remuneration Authority
- Economic Development
- Tourism Infrastructure Levy
- “It’s Time the South Found It’s Voice”
- Development Contributions / Transportation
- Irresponsible Camping
- LGNZ National Council update

. . . 2018 Zone 5 & 6 proposed dates 20 April and 26 October

6.8.1.14 The AM Show

On 4 October I undertook a television interview for the AM Show with Duncan Garner. The interview was initially regarding the recent Statistics New Zealand data on ethnic population growth and new migrants to the Ashburton district. This led onto the subject that there were a lot of jobs available within the Ashburton district.
During the interview I was asked for a 0800 for jobs in Ashburton. I knew of no such number so directed viewers to my mayoral Facebook page. This has resulted in enquiries from employees and employers locally, nationally and internationally.

Subsequently I have spoken to several local businesses and will be meeting with the Ministry of Social Development. There may also be an opportunity for a follow up interview in the near future.

6.8.1.15 GMA Filipinos Television – Investigating Documentaries

Investigating Documentaries is a programme that airs every Thursday 8:00pm to 9:00pm on GMA News TV 11 and internationally through GMA Life TV. The documentary programme tackles corruption, politics and social issues including the lives of Filipinos.

In the past years, the programme has visited and featured Thailand, Cambodia and Indonesia. They have featured tourist destinations that the viewers would find interesting and the stories of Filipinos living in those countries.

Councillors Bell and Price and Bruce Moffat – General Manager, Experience Mid Canterbury have been having discussions with GMA Life TV regarding the crew visiting Ashburton on 6-8 December 2017.

6.8.2 Meetings / Events

Recent meetings / events of note have included:

**September**
- **17 September**: Purengi Wanaga – Papanui High School
- **18 September**: Geraldine Ling – re: Shaanxi Visit
- **18 September**: Public meeting of MP Nick Smith
- **18 September**: AGM Hakatere Marae Komiti Hui
- **19 September**: Mayfield Hinds Valetta – Ruapuna Race opening
- **20 September**: National Rangitata Candidate Andrew Falloon
- **20 September**: Creative Communities meeting
- **20 September**: Filmed a Cancer Society Video – Smokefree Aotearoa 2025
- **21 September**: ADC Full Council Meeting
- **21 September**: Chinese Delegation from Shaanxi Province - dinner
- **22 September**: Chinese Delegation from Shaanxi Province – completion ceremony for Fineboon factory
- **22 September**: Official Opening of the new exhibition space – Ashburton Museum
- **22 September**: Launch of “In The Zone” – stories of John "Bigsy" McLay
- **23 September**: First Bowl of the season at the Ashburton Bowling Club opening
- **25 September**: Hosted 10 Taiwanese bureaucrats/ministers
- **25 September**: Bernice Marra, Canterbury District Health Board
- **25 September**: Heartland Bank – Board of Directors
- **26 September**: Official Welcome for Chinese Consul General Wang
- **26 September**: Shanghai Archives exhibition at Church Corner
- **27 September**: ADC Airport Authority Sub Committee
- **28 September**: ADC Audit & Risk
- **28 September**: Grants & Funding Sub-committee (Biodiversity & Heritage)
- **29 September**: Newcomers Network event - Mix It Up at Base / Hype
- **30 September**: Opening of the Impressions Exhibition at AAG
October

- 1 October: Launch of Mid Canterbury Time Bank & Time Bank Learning Exchange
- 1 October: NZCFS Chinese National Day Dinner - Red Bowl Restaurant, Riccarton
- 2 October: AGM Eastfield Joint Venture
- 4 October: RDRML AGM
- 4 October: 2017 Champion Canterbury Business Awards
- 5 October: ADC Executive Committee Meeting
- 5 October: ADC ENS and Service Delivery Committee Meetings
- 7 October: The Longest Dinner – Ashburton Art Gallery fundraising event
- 8 October: Springston Trophy Prize giving – Rakaia
- 9 October: Newcomers & Migrants Strategy discussion
- 9 October: Total Mobility Meeting
- 9 October: 2017 Alliance Group Roadshow
- 9 October: Hakatere Marae Komiti Hui
- 10 October: PCG (Admin & Library Facilities) and FaBS
- 11 October: Advance Ashburton Annual Trustee Review
- 12 - 13 October: LGNZ Zone 5 & 6 meeting in Cromwell
  . . . with CE Dalziel, Councillors Brown, Wilson and I attended
- 14 October: Speech and Prizegiving at Stars in Your Eyes
- 15 October: attended Zone Water Committee Native Planting Day

Deputation
Rakaia Volunteer Fire Brigade – Deputy Chief Fire Office, Fred Clarkson 25 years service
Deputy Mayor Neil Brown attended

ATTACHMENT: Pgs 28-31
Appendix 1 LGNZ Water Declaration
Local Government Leaders' Water Declaration

As the leaders of their communities the Mayors and Chairs of New Zealand declare their continuing and absolute commitment to valuing and managing water as a precious resource. We want New Zealand to be world leaders in sustainable water management and will work with our communities and partners towards that goal.

Our water resource is precious and must not be taken for granted. The quality of our water and its abundance is fundamental to the social, cultural, economic, and environmental wellbeing of New Zealand. Water is a taonga and our lifeblood. Iwi have a special relationship with freshwater and this is reflected in the statutes and in the National Policy Statement for Freshwater Management (NPSFM). Specifically, the NPSFM requires that freshwater is managed to give effect to Te Mana o te Wai, an integrated approach to fresh-water management that recognises the association of the wider community with the rivers, lakes and streams but also the relationship of iwi and hapū and their values with freshwater bodies.

Protecting our freshwater - lakes, rivers, streams and groundwater - is important because it ensures there is enough clean and safe water for all of our uses, now and into the future, and to ensure the health of freshwater ecosystems. Achieving this will require a collaborative effort from many parties - councils, communities, central government, Māori/Iwi, business and the primary sector.

Local government plays a central role in the management of our water resources, and because of this is uniquely placed to play a leading role in this long-term effort:

- Regional and unitary councils are responsible for managing water quality and quantity. They may permit some activities and require consents for others, such as taking water and the discharge of contaminants, and prevent certain activities.
- Territorial authorities are typically responsible for providing and managing infrastructure for drinking water, stormwater and sewage (although arrangements differ in some regions), and manage land use through district plans.

Councils work every day to deliver better water outcomes – it is core business and makes up a significant proportion of council work and expenditure. We engage with communities and by working together we have seen some good successes, but there is much more work to do. As well as our ongoing clean-up work, demand for water from businesses, the primary sector and growing urban communities are bringing greater challenges for us all and these are exacerbated by climate change.

As a result, in 2017 and 2018, local government will scope the costs of maintaining and/or improving water quality and its continued supply through its Water 2050 project. Water 2050 will underpin the need to think about water in a holistic way, raising the cost implications of investment in drinking, waste and stormwater assets and services to meet increased standards for water quality, and outlining the need for a national conversation on costs and new funding tools.
We, the Mayors and Chairs commit to:

1. **Continue to make water a key priority**
   - Improve the water in our regions with, and for, our people and their descendants, asking our communities and stakeholders for their priorities for water and reflecting these in key planning documents.
   - Respect the cultural values and special connections held by Māori to our water, honour our obligations to Māori and work with Māori to implement Treaty of Waitangi Settlements. This includes recognising Te Mana o te Wai in freshwater management which includes the relationship that iwi and hapū have with, and values for, water bodies. This will be expressed in our plans, and in the engagement processes with Māori used to develop these plans. It may also be reflected in our governance structures.
   - Ensure that those people who have the privilege of using our water do so responsibly, by requiring and enforcing conditions of resource consent. We will lead work to change how people value water and consider their individual and collective impact. Provide clean, safe and reliable drinking water for our communities as a priority.

2. **Work with our communities to improve our freshwater**
   - Work with our communities to foster a sense of pride in the freshwater of New Zealand and maintain or improve water quality across our region and manage water use and consumption. This will include working to improve the quality of our stormwater by deterring the use of certain products, and initiatives to manage demand for domestic consumption.
   - To lead, champion and support communities to take action to restore and protect water. For example, this might include setting nutrient limits across a catchment, riparian planting and fencing of waterways.

3. **Provide information on the state of our freshwater**
   - Provide information about the state of our freshwater, and make access to information about water easy for everyone by hosting information on the national website, LAWA (Land, Air, Water Aotearoa), and on our own websites.
   - Issue a national report annually on the state of freshwater across our jurisdictions. This will provide New Zealanders with a “national state of water,” and a region-by-region summary, of key water quality measures.

4. **Be clear about the costs of improving our water**
   - Work with our communities so that the costs and priorities for investment in infrastructure to provide a secure supply of water and maintain and improve water quality are clearly understood. We will do this through our long term planning processes and as we change our resource management plans to give effect to the National Policy Statement for Freshwater Management. Water 2050 will also be critical work in creating the case for new funding and financing tools for water infrastructure.
We, the Mayors and Chairs call on the government of the day to:

1. **Take an integrated approach to water**
   - Recognise the interlinked nature of all water, whether natural rivers, lakes, streams or groundwater and drinking water, stormwater or wastewater, and reflect this in coherent, integrated water policy.
   - Recognise the impacts of climate change on our water resources and work with us to develop options to address these.

2. **Quantify the costs of meeting increased standards**
   - Quantify, with local government, the costs and trade-offs required to meet freshwater quality standards and limits for water quality. This includes understanding the cost implications for our infrastructure and the costs to meet water quality standards and limits such as restoration and mitigation.
   - Identify, with local government, additional funding required to meet any increase in standards and targets, and provide local government with additional tools to fund maintenance and upgrading of infrastructure to meet both existing and new standards.

3. **Work with us to meet the costs to improve water quality**
   - Work with local government on a plan to meet these costs and develop new tools for funding and financing infrastructure.
   - Increase funding where necessary to fund improvements in freshwater quality.

4. **Work with us to be world leaders in water management**
   - Give long-term cross-party commitment to improve water quality, manage water quantity and provide stability, to enable us to work toward New Zealand being a world leader in water management.
   - Explore the role of economic instruments in water policy and in pricing for water services. Options include pricing water, taxing water consumption and setting a royalty for consumption.

The current state of our water is the result of impacts over many years. We believe there is now a consensus that as a nation we want better for New Zealand. This Declaration is local government's commitment to achieving the goals we all want – plentiful clean and safe water for generations to come.
**Water 3050**

LGNZ has recognised it is well placed to lead Water 3050. Local government is in a unique position as the managers of water quality/quantity and the owners/managers of infrastructure for the purposes of drinking water, wastewater and stormwater. Advocacy outcomes sought - a coherent policy and institutional framework that:

- recognises the interlinked nature of all water, whether natural rivers, lakes or streams and drinking water, stormwater or wastewater;
- leads to greater integration of policy, in particular reconciling the setting of outcome and asset standards with communities’ ability to fund investments of all types to achieve those standards; and
- identifies a suitable institutional framework to govern water.

<table>
<thead>
<tr>
<th>Workstream</th>
<th>Reference Group 1</th>
<th>Reference Group 2</th>
<th>Reference Group 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outcomes sought</td>
<td>A coherent regulatory framework for water allocation that delivers communities’ expectations, meets national standards and allows for an efficient allocation of water between competing uses.</td>
<td>A coherent regulatory framework for water quality (health and environmental) that delivers communities’ expectations and meets national standards.</td>
<td>Three waters infrastructure that is fit-for-purpose, resilient and that affordably meets communities’ expectations and national standards.</td>
</tr>
<tr>
<td>Deliverables and timing</td>
<td>Stocktake and gap analyses (approaches to water allocation) - December 2017</td>
<td>Stocktake and gap analysis (regulatory, non regulatory and institutional framework for water quality) - December 2017</td>
<td>Stocktake (stormwater infrastructure) - March 2018</td>
</tr>
<tr>
<td></td>
<td>Stocktake and gap analysis (approaches to water allocation) December 2017</td>
<td>A stocktake of the regulatory and institutional framework for water quality (health and environment) - December 2017</td>
<td>Stocktake and gap analysis (funding and financing infrastructure) - Dec 2017</td>
</tr>
<tr>
<td></td>
<td>present and recommend the different approaches and tools for allocation of our water resource that are likely to be most suited to New Zealand in preparation for responding to the TAG on allocation.</td>
<td>A stocktake of non regulatory interventions to improve environmental water quality and information held regarding their efficacy.</td>
<td>Report (funding and financing infrastructure) - June 2018</td>
</tr>
<tr>
<td></td>
<td>Response to TAG’s Government’s recommendations; TBC</td>
<td>Stocktake (water quantity/quality) - July 2017</td>
<td>Procate and evaluate the recommended options for funding and financing infrastructure. Deliver with *</td>
</tr>
<tr>
<td></td>
<td>Examine the implications for local government, as regulators and as delivery agents of water, for Government’s recommendations.</td>
<td>Identify, issues, gaps and overlaps in regulatory framework.</td>
<td>Water quality infrastructure Report - regulatory framework for infrastructure and water quality - June 2018</td>
</tr>
<tr>
<td></td>
<td>Examine the implications of different approaches for all users.</td>
<td>Identify whether any costing for implementation of regulatory changes have been done.</td>
<td>Infrastructure/costs/funding Report (infrastructure costs) - June 2018</td>
</tr>
</tbody>
</table>

Running alongside Water 3050 is a communications/advisory strategy. LGNZ will position local government as leaders in the water policy debate. Specifically we aim to:

1. Show leadership on the key issues for NZ’s cities and communities, and the role local government plays in water policy and water management;
2. Raise awareness of the complexity we are dealing with and the urgent need to have a clear and common way forward; and
3. Advocate for an approach to water policy which brings together a coherent framework around health and environmental quality standards, rights to access and use water, and infrastructure and funding, recognizing the implications of climate change and the need for resilience.

6 September 2017
6.9 Chief Executive’s Report

6.9.1 Corporate Work Items

6.9.1.1 2017 ALGIM Council Website Rankings

Ashburton District Council’s website has been ranked 17th out of New Zealand’s 78 councils’ websites. Back in 2014 we were ranked 40th. With a targeted work programme the following year we markedly improved to 6th place. Last year we slipped back to 14th place, and this year placed 17th. While still at the upper end of the league table our decline is reflective of the amount of work/resource other councils are putting into their websites compared to ourselves. In Canterbury, Waimakarirri now holds 6th place (2nd last year), Timaru 9th place (51st last year) and Christchurch City 16th place (36th last year). Sitting below us are Waitaki (20th), Selwyn (27th), ECAn (42nd), Hurunui (67th), Kaikoura (70th), and Waimate (75th).

6.9.1.2 Review of ECAn’s Governance

Ministry for the Environment officials are conducting a review of the effect that the appointment of Commissioners had on ECan’s governance and the operation of local government in the Canterbury region. Ministry officials will be visiting Canterbury in September/October to meet with representatives from ECAn, district councils, and other stakeholders. The Mayor will coordinate Councillors’ input into the ADC response for the review.

6.9.1.3 Energy Reporting

The total cost of the Council’s energy use decreased last financial year by $105,492, from $1,959,675 in 2015/16 to $1,854,183 in 2016/17. The total amount of energy consumed reduced from 10,373,370 kWh in 2015/16 to 10,029,162 kWh in 2016/17. The Council’s estimated CO2e production also decreased – from 1,422,442 kgs in 2015/16 to 1,349,680 kgs in 2016/17. The data is supplied to the Council by Energy and Technical Services Ltd via a periodic e-Bench report.

6.9.2 Staff Movements

For the period: 21 September – 26 October

New Starts
- Britney Johansen, Museum Assistant (Part time)
- Aimee Pennell, Office Assistant – Business Support (Fixed term)
- Wendy Keepa, EANC Receptionist
- Prakash Mani, Finance Business Analysis (Fixed term)
- Simon Hore, Gardener

Internal Promotions
- Kate Green, Customer Service Officer
- Lauren Wright, Planning Administration Officer

Departing Staff
- Anton Daish, Emergency Management Officer / Safety Advisor
- Bryn Looij, Lifeguard (Part time)
6.9.3 Meetings and Events

Recent meetings and events of note that I have attended include:

**September**

- 22 September: attended the opening for the Hank and Kate Murney Room at the Ashburton Museum.
- 26 September: met with Peter Harris, Sean Farrell and Julian Ramsey of Harris & Partners Limited about future Council building developments and their professional service offerings.
- 27 September: site visits to view a replaced sign post, a transferred tree, and the new sun shade outside EA Networks Centre cafe.
- 28 September: met with Jim Harland, Regional Relationships South Island Director from NZTA.
- 28 September: attended the Council’s Audit and Risk Subcommittee Meeting.

**October**

- 4 October: met with Andy Burns and Anna Herlender of Audit NZ about the audit of the Council’s 2016/17 Annual Report.
- 4 October: with the Leadership Team met with Michael Lovett, Warren Ulusele and Ruth Fischer-Smith from the Department of Internal Affairs to discuss their new Central/Local Government Partnerships Group, its function within DIA and how they will engage with councils.
- 5 October: attended an Executive Committee meeting for my 12 month performance review.
- 5 October: Met with Steve McDowell of Meeting and Governance Solutions Limited about resourcing and further training relating to supporting the political arm and Council Working Groups.
- 6 October: Chair the organisation’s IS Steering Group meeting.
- 6 October: attended an Institute of Directors function held in Christchurch with Andrew Hampton, Director, the Government Communications Security Bureau discussing cyber security and what role directors should play.
- 9 October: attended a Welcoming Communities Governance Meeting with Sam Broughton (Mayor) and Denise Kidd (Community Relations Manager) from Selwyn District Council and Donna Favel (Mayor), Vincie Billante (Community Relations Manager) and Ilana Batchelor (Community Development Advisor – Newcomers) Ashburton District Council, about progressing the Government funded pilot programme and the work programme for the CREDS Newcomers and Migrant work stream.
- 10 October: attended the Administration & Library Project Facilities Control Group meeting, discussing land negotiation details and Phase 2 Project Design requirements.
- 10 October: attended the Council’s Finance and Business Support Committee meeting.
- 12-13 October: attended the LGNZ Zone 5 & 6 meeting in Cromwell with Mayor Favel, Deputy Mayor Brown and the Chair of Service Delivery, Stuart Wilson.
- 16 October: met with the Mayor, Gary Casey, Chief Executive Officer and John Tavendale, Chair of ACL to discuss the Annual Report.
- 16 October: attended an Institute of Directors evening meeting in Christchurch with Allan Scott.
- 17 October: attended a lunch briefing in Christchurch with the Senior Leadership Team from the Serious Fraud Office.
• 18 October: attended a Civil Defence Emergency Management collaboration meeting with Jane Donaldson and Jim Henderson at, Timaru District Council.
• 17 October: attended a lunch briefing in Christchurch with the Senior Leadership Team from the Serious Fraud Office.
• 18 October: attended a Civil Defence Emergency Management collaboration meeting with Jane Donaldson and Jim Henderson at, Timaru District Council.

ANDREW DALZIEL
Chief Executive Officer
6.10 Ashburton Water Zone Committee

6.10.1 Summary

The purpose of this report is to provide the Ashburton District Council with an update from the Ashburton Zone Committee.

6.10.2 Community Planting Day – 15 October

The zone committee would like to thank Ashburton District Council for supporting the recent community planting and ideas day on the Ashburton River. It was fantastic to see so many council members present.

The turnout was amazing, with over 100 people participating. It was great to see such a diverse range of people interacting and so many children. Many community members expressed a real keenness to be involved in similar events in the future.

Community members shared lots of ideas about what they value in the district and projects they would like to see happen. The committee will consider this information and prioritise projects that could be implemented to help deliver the ‘recreation and amenity target’ in the Canterbury Water Management Strategy.

The implementation of projects will require the support of Councils, stakeholders and community members. The committee are keen to continue a conversation with ADC about potential projects.

The site will create a beautiful picnic area and would not have been possible without the support of Rotary, Ecan, ADC, Fulton Hogan, RDR and Fonterra.

6.10.3 Ashburton River Flows

In September representatives from Save the Rivers and Forest and Bird attended the meeting to express their concerns about flows in the Ashburton River. Both groups are frustrated that flows in the river have not significantly improved and believe that a review of water take consents is required to address this.

Andrew Guthrie from ADC updated the committee on the excellent progress ADC have made to reduce the amount of water taken from the river for stockwater. Zone committee members were pleased to see the reduction and hope that restoring flows to the Ashburton River remains a priority for ADC council. A brief update on the surface water strategy and the storm water working group was also provided.

Following the presentations, members of the committee discussed the key concerns, progress to date, and the next steps. The committee agreed to:

- request that Environment Canterbury prioritise technical work on the flow regime to understand better how user reliability and flow rates may change with or without a consent review.
• share the results of the technical work with the community including water users. The committee wish to work collaboratively with the community to determine if a consent review is the most effective tool for achieve improved outcomes for the river.
• advise Environment Canterbury that the Ashburton River will be the committee’s focus for the next 12 months.

6.10.4 2016/17 Ashburton Compliance Summary
The committee reviewed a summary of the monitoring and compliance results for the Ashburton Zone (attached). The committee also confirmed the priorities for targeting monitoring and compliance resource for 2017/2018.

OLIVIA SMITH
Facilitator, Ashburton Zone
**Consents monitored**

During 2016/17 over 8,000 inspections were carried out, for 5,692 consents across the region. The majority of inspections were for groundwater takes, reflecting our priorities and those of the community. 80% of all consents monitored were fully compliant, including 80% of all water consents.

**What we monitored...**

- Bedworks in river/lake 9%
- Dam surface water 1%
- Deposit material 5%
- Discharge to air 9%
- Discharge to land/water 18%
- Divert surface water 1%
- Earthworks 1%
- Install structure 1%
- Other 0%
- Take groundwater 57%
- Take surface water 7%

![Pie chart: 1,401 consents](image)

**Inspections by zone**

- **Ashburton**: 22%
- **Banks Peninsula**: 6%
- **Christchurch - West Melton**: 10%
- **Hurunui - Waiau**: 5%
- **Kaikoura**: 2%
- **Lower Waitaki**: 7%
- **Orari-Temuka-Opihi-Pareura**: 14%
- **Selwyn - Waihora**: 23%
- **Upper Waitaki**: 2%
- **Waitakariri**: 9%

**What we found...**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>TOTAL CONSENTS</th>
<th>PERCENTAGE</th>
<th>IN PROCESS</th>
<th>ASSESSMENT GRADE</th>
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<tr>
<td>Coastal</td>
<td>0</td>
<td>0%</td>
<td>0</td>
<td>A 196 B 1 C 1 D 0</td>
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<tr>
<td>Discharge</td>
<td>169</td>
<td>10%</td>
<td>5</td>
<td>A 25 B 1 C 1 D 0</td>
</tr>
<tr>
<td>Dairy Effluent</td>
<td>32</td>
<td>21%</td>
<td>3</td>
<td>A 25 B 1 C 1 D 0</td>
</tr>
<tr>
<td>Human Effluent</td>
<td>32</td>
<td>21%</td>
<td>3</td>
<td>A 25 B 1 C 1 D 0</td>
</tr>
<tr>
<td>Industry</td>
<td>43</td>
<td>3%</td>
<td>3</td>
<td>A 25 B 1 C 1 D 0</td>
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<tr>
<td>Land use</td>
<td>114</td>
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<td>3</td>
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<tr>
<td>Water</td>
<td>1,077</td>
<td>72%</td>
<td>127</td>
<td>A 84 B 3 C 30 D 3</td>
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<tr>
<td>TOTAL</td>
<td>1,401</td>
<td>100%</td>
<td>149</td>
<td>A 1206 B 8 C 32 D 5</td>
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<tr>
<td>% BY ASSESSMENT GRADE</td>
<td>100%</td>
<td>11%</td>
<td>86%</td>
<td>11%</td>
</tr>
</tbody>
</table>

**What the grades mean...**

- **A/B (Compliant)**: Our response is to work with the consent holder to maintain compliance.
- **C/D (Compliance issues)**: Our response is to provide advice and assistance and require action to be taken. Actions may be quite wide ranging depending on the issue.

**What we did...**

- 54 Prosecutions resolved
- 20 Abatement notices
- 2 Prosecution initiated
- 2 Infringement notices

**Actions taken**

- 2 Prosecutions resolved
- 62 Advice & education
- 13 Written warnings
- 0 Abatement notices

**Incidents reported**

During 2016/17 there were over 4,000 resource management incidents across the Canterbury region. Over half related to air quality – reflecting the visibility of the issue and community priorities. The second largest group was water, again reflecting the community’s interest in ensuring incidents are responded to.

**What we investigated...**

- Air 57%
- Land 10%
- Other 6%
- Water 27%

![Pie chart: 216 incidents](image)

**Incidents by zone**

- **Ashburton**: 3%
- **Banks Peninsula**: 5%
- **Christchurch - West Melton**: 3%
- **Hurunui - Waiau**: 3%
- **Kaikoura**: 1%
- **Lower Waitaki**: 3%
- **Orari-Temuka-Opihi-Pareura**: 14%
- **Selwyn - Waihora**: 11%
- **Upper Waitaki**: 1%
- **Waitakariri**: 12%

**What we found...**

<table>
<thead>
<tr>
<th>TYPE</th>
<th>TOTAL INCIDENTS</th>
<th>PERCENTAGE</th>
<th>IN PROCESS</th>
<th>ASSESSMENT GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Air</td>
<td>123</td>
<td>57%</td>
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<tr>
<td>Land</td>
<td>12</td>
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<td>0</td>
<td>A 9 B 10 C 0 D 0</td>
</tr>
<tr>
<td>Other</td>
<td>45</td>
<td>21%</td>
<td>3</td>
<td>A 39 B 6 C 4 D 0</td>
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<tr>
<td>Water</td>
<td>19</td>
<td>8%</td>
<td>2</td>
<td>A 19 B 3 C 4 D 0</td>
</tr>
<tr>
<td>TOTAL</td>
<td>216</td>
<td>100%</td>
<td>4</td>
<td>A 64 B 127 C 10 D 1</td>
</tr>
<tr>
<td>% BY ASSESSMENT GRADE</td>
<td>2%</td>
<td>39%</td>
<td>63%</td>
<td>5%</td>
</tr>
</tbody>
</table>

**What the grades mean...**

- **A/B (Compliant)**: Our response is to work with the consent holder to maintain compliance.
- **C/D (Compliance issues)**: Our response is to provide advice and assistance and require action to be taken. Actions may be quite wide ranging depending on the issue.
Experience Mid Canterbury Quarterly Review

Quarter 3 – July 2017 – October 2017

Experience Mid Canterbury has had a very busy quarter focusing on the restructure of the business. This report is a snapshot of the activity over the past quarter.

District Visitor Performance:
MBIE Visitor Spend Results to July 2017 show Ashburton District at $171m. During our recent Audit – Audit New Zealand found that in fact there is no error the MBIE data and their investigation found that we have seen a significant increase in visitors from Singapore and Malaysia as a result of the marketing we did in the 2016 – 17 FY.

Annual Spend grouped by TA

<table>
<thead>
<tr>
<th>COUNTRY</th>
<th>PRODUCT (A)</th>
<th>TA</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Ashburton District</td>
</tr>
<tr>
<td>Christchurch City</td>
<td>$2,069m</td>
<td></td>
</tr>
<tr>
<td>Ashburton District</td>
<td>$66m</td>
<td></td>
</tr>
<tr>
<td>North Canterbury</td>
<td>$211m</td>
<td></td>
</tr>
<tr>
<td>Rakaia District</td>
<td>$314m</td>
<td></td>
</tr>
<tr>
<td>Hurunui District</td>
<td>$161m</td>
<td></td>
</tr>
<tr>
<td>Rangitikei District</td>
<td>$59m</td>
<td></td>
</tr>
<tr>
<td>Selwyn District</td>
<td>$95m</td>
<td></td>
</tr>
<tr>
<td>Selwyn District</td>
<td>$75m</td>
<td></td>
</tr>
<tr>
<td>Hurunui District</td>
<td>$70m</td>
<td></td>
</tr>
<tr>
<td>Ashburton District</td>
<td>$14m</td>
<td></td>
</tr>
<tr>
<td>Grand Total</td>
<td>$104m</td>
<td></td>
</tr>
</tbody>
</table>

It should be noted that these figures do not include, Holiday Park, camping grounds, AirBnB or bookings made online prior to visiting the district.

Website refresh:
A key element of this refresh is to ensure our website is mobile responsive for our visitors and community. Changes in Goggles algorism means that they will no longer promote websites that are not Mobile responsive. During the refresh we also reviewed text content and its relevance to ensure the user could find information faster. We have included directions using automated Google maps and direct call support from the mobile site. Today’s online visitor is all about inspirational images and fast facts.

Domestic Marketing:
During this quarter we have been very focused on the domestic sector with promotional activity at the inaugural New Zealand Experience Expo in Auckland. This event is solely to promote New Zealand to the wider Auckland market, stimulating them to book their holidays to Mid Canterbury. As with all new events it was quiet at times but the inquiry was very positive.

In Early September we attended Convene South in Christchurch, which is dedicated to promoting meeting, conferences and events. Convene is a great opportunity for us to promote our event Centre’s, such as Ashburton Trust Event Centre, EA Network Centre and some of the smaller unique meeting spaces in the district.

The team attended Tourism Connect at the end of September, this is an annual meeting to engage directly with Tourism New Zealand to understand new marketing strategies and emerging markets.

International Marketing:
We attended the Reconnect with Christchurch and Canterbury inbound Tour operators trade Day. Similar to TRENZ we had 25 schedules appointments with key international inbound Tour operators, 8 of these international operators also participated in a trade famil around Mid Canterbury on Saturday 30 September.
This was a very successful event with many of the delegates showing a keen interest in Mid Canterbury. On the 31 October we have a follow up meeting with one of the inbound operators for this event Naturally NZ Holidays focuses on the inbound Indian Market. Images from the famil were sent over various social media platforms including WeChat in China.

Spread over 3 weekends in October we are attending the Flight Centre World Expos in conjunction with our strategic partners Christchurch Airport and ChristchurchNZ. These consumer events are held in Brisbane, Melbourne and Perth. EMC will have official visitor guides, inland scenic 72 flyers which help drive travellers to discover more corners of our district.

Audit 2016 - 2017:
Audit New Zealand has now completed their audit of EMC and presented a clear opinion.

i-Site Change proposal:
On 31 July the EMC Board met with the i-Site team to propose the closure of the i-sites Centre’s in Ashburton and Methven. After several weeks of reviewing feedback from the i-Site team and the community the board decided on Monday 25 September to close the Ashburton i-Site and retain the Methven i-Site under a new structure. The new structure will see the Methven i-Site team reporting directly to the GM of Experience Mid Canterbury. We will be introducing a small service fee on all bookings and tickets sold though the Methven i-Site as a solution to driving new income streams.

The Ashburton i-Site will close officially on Monday 23 October. All i-Site signage will be removed at that time.

We have implemented solutions for the community to make their travel bookings at House of Travel Ashburton and we will look to have a small satellite information centre within the town centre that will offer copies of the districts official visitor guide.

Bruce Moffat
General Manager
Experience Mid Canterbury