



Ashburton District Council

AGENDA

A **MEETING** of the **OPERATIONS COMMITTEE**
will be held as follows:

Date: Thursday 8 October 2009

Time: 1.30 pm

Venue: Council Chamber
5 Baring Square West
Ashburton

B LESTER
Chief Executive

MEMBERS:

Cr B A Tasker (Chairman)
Cr K W P Lowe
Cr N A Brown
Cr I J Burgess
Cr J A Everest
Cr K L Holmes
Cr L J Leadley
Cr P W Reveley
Mayor M B O'Malley (ex officio)

AGENDA

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2 October 2009

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 0210-04
DATE: 8 October 2009
REPORT TO: Operations Committee
FROM: Principal Rural Fire Officer
SUBJECT: Rural Fire Plan review and adoption

5. FIRE AUTHORITY REQUIREMENT FOR ADOPTION OF RURAL FIRE PLAN

5.1 SUMMARY

A change to the Forest and Rural Fires Regulations in 2005 now requires that fire plans must be approved by the individual fire authorities.

Each plan must set out the policies and procedures of the fire authority under the following headings and in the following order;

- Reduction
- Readiness
- Response
- Recovery

Fire plans must now be reviewed to the following time frames;

- Readiness and Response sections – not more than two yearly
- Reduction and Recovery sections – not more than five yearly

The Readiness and Response sections of the current fire plan therefore must be reviewed and adopted by Council in the 2009 year.

While the Reduction and Recovery sections are not required to be reviewed until 2010, this has been done in conjunction with the Readiness and Response sections. All four sections are therefore submitted to Council for approval and adoption.

5.2 RECOMMENDATION TO COUNCIL

“That the Council adopts the Reduction, Readiness, Response and Recovery sections of the Ashburton District Council Rural Fire Authority Rural Fire Plan 2009-2011.”

5.3 BACKGROUND

Until June 2005 the Forest and Rural Fire Regulations 1979 and the associated Rural Fire Management Code of Practice were the documents which dictated how rural fire authorities prepared and adopted their rural fire plans.

Under this regime fire plans were divided into two separate documents (Part A – Action Plan, and Part B – Management Plan) and were approved by the Canterbury West Coast Regional Rural Fire Committee. Part A was required to be updated annually before approval and Part B was required to be updated on a five yearly basis, linking in with National Rural Fire Authority audits of rural fire authorities.

In June 2005 the Forest and Rural Fire Regulations 2005 came into force, replacing the previous regulations, and carrying with it some changes to the way fire plans are to be adopted and formatted.

The Principal Rural Fire Officer has reviewed the Reduction, Readiness, Response and Recovery sections of the current Fire Plan to meet the requirements of the Regulations.

Copies of the document have been forwarded to members of the Emergency Management Sub Committee. Copies are available from the Principal Rural Fire Officer on request.

In order to facilitate more effective management of the Plan it has been separated into three separate but associated documents. These are:

- Fire Plan 2009-2011 (reduction, readiness, response and recovery sections)
- Resource register
- Fire Plan appendices

The changes made as a result of the review are as set out below;

- P 4 modification of section 'The District' to reflect updated statistics
- P 5 expansion of section on 'Fire Risk Management Strategies'
- P 10 expansion of section on 'Health and Safety'
- P 11 inclusion of section on 'Record of RFA/CWCRRFC Agreements'
- P 12 expansion of section on 'Fire Season Status Trigger Points'
- P 12 expansion of section on 'NZ Fire Danger Rating System Implementation'

5.4 OPTIONS

The Readiness and Response sections of the Ashburton District Council Rural Fire Plan must comply with the format and content requirements of the Forest and Rural Fire Regulations 2005 and be reviewed and readopted by the fire authority in the 2009 year.

5.5 STATUTORY IMPLICATIONS

The review and adoption is required by the Forest and Rural Fire Regulations 2005.

5.6 CONSULTATION

No specific public consultation has been carried out but the review has been discussed with members of the Emergency Management Sub Committee.

5.7 STRATEGIC LINKS

Adoption of the reviewed Fire Plan is consistent with Councils LTCCP.

5.8 FINANCIAL

There are no financial implications.

Prepared By:

D GEDDES
Principal Rural Fire Officer

Approved by:

R ROUSE
Operations Manager

6. ACTIVITY REPORTS

6.1 GENERAL

6.1.1 Financial Reports

Financial reports for the period 1 July 2008 to 31 August 2009 have not been prepared because expenditure is low this early in the financial year and our physical works are primarily in the design stage. Significant contracts have been reported to Council for approval. Financial reports will be prepared for the 19 November meeting of the Committee.

There are no financial issues at this time.

6.1.2 Ashburton Business Estate

- **External wastewater**

This contract is substantially complete with only minor work outstanding.

- **Construction of utility services and roading**

A tender has been awarded for the construction of utility services and roading. Set out below is a summary of the construction programme.

- site possession was 28 September 2009
- construction work will commence on Monday 5 October 2009.
- earthworks complete on or before 10 May 2010
- utilities and roading complete on or before 4 October 2010
- there is a possibility that the contract duration may be able to be shortened.

- **Works Road realignment**

The sale and purchase agreement securing access to land required to realign Works Road has been signed. There are no outstanding issues.

- **Consent applications**

- Central open space

A consent application to defer the construction of the central open space until Stage 2 has been granted. This was applied for to ensure the open space area, adjacent lots, roading and parking can be designed in conjunction with a developer once the development (Stage 1) becomes established.

- **Signage**

The only outstanding issue relating to the signage consent application is sign-off by NZTA. This is being pursued.

- **Site clearance**

Site clearance work is complete with vegetation removed, buildings demolished and refuse removed off site. Concrete was crushed on site and reused as fill material. The stockpiled vegetation will be 'chipped' and taken off site and used for the hearting of a hospital.

- **Newsletter**

A newsletter has been prepared and forwarded to neighbours and residents who may be affected by physical works.

- **On site monitoring of construction works**

Mr Bryan Ching has been engaged for the duration of the construction contract as Council's on site contract supervisor.

Mr Ching's role will include:

- overseeing the day to day construction work
- ensuring compliance with design and contract requirements
- dealing with any concerns raised by neighbours or members of the public arising from the construction works.

- **Trade waste bylaw implementation**

Set out below is summary information relating to the implementation of the Trade Waste Bylaw

- 433 registrations received
- 367 assessed as requiring a consent
- 49 reviews requested
 - o 9 assessed as not requiring a consent
 - o 1 assessed from a conditional to permitted consent
 - o 28 confirmed as requiring a consent
 - o 12 reviews to be completed / currently under investigation
- 332 assessed as requiring a permitted consent
- 35 assessed as requiring a conditional consent

The Trade Waste Bylaw was considered at a workshop on Wednesday 30 September.

6.1.3 Stockwater consent replacements

The hearing to further consider our stockwater consent replacements was reconvened on Monday 21 September. The area of focus was on the Rangitata Conservation Order and the matter of priority and restrictions.

A number of options were put to the Commissioner and the hearing appeared to go well. Our primary concern is accessing the additional 266 l/sec as applied for in 2001 but not considered during the water conservation process and low flow restrictions to be applied.

It is anticipated that the Commissioner's decision will be released in the next 2-3 weeks.

6.1.4 Second bridge across the Ashburton River – land designation

Prices for the project have been received from three engineering consultants. The results of this process are the subject of a stand alone report.

6.1.5 Solid waste management

Mr David McLean, Council's Solid Waste Manager, has resigned and we wish him well in his future endeavours.

This vacancy will be advertised shortly.

6.1.6 Aquatic Centre / Stadium

Council's service providers were verbally briefed on the investigation of the two sites identified by Council on Friday 25 September. A project brief formalising Council's requirements has been prepared and forwarded to Council's service providers.

6.2 ROADING

6.2.1 State Highway Work 2008/09

Work is underway on the rehabilitation of the section of SH 77, east of Winchmore Dromore Road over a length of 920 metres. This contract includes the reconstruction of the Winchmore Dromore Road/Winchmore School Road intersection with SH 77 for which ADC is responsible. The successful tenderer for this work was Ashburton Contracting Ltd. ACL are also working on the rehabilitation of SH 1 at Dromore including kerbing at the intersections of SH 1 and Winchmore Dromore Road and Dromore Station Road. Planned completion for these contracts is mid December.

6.2.2 Fatal Crash – Wakanui Road

At approximately 01:30hrs on Friday 18 September 2009, a fatal crash occurred on Wakanui Road near the intersection with Milton Road South.

The Police fatal traffic incident report states that the deceased was travelling south east on Wakanui Road, has negotiated a gentle right hand curve and shortly after has lost control, travelled some distance sideways and hit a large wooden power pole on the left hand side of the road.

A check of the site showed that the section of Wakanui Road was in very good condition with new pavement marking and no loose chip. The curve is super-elevated and is easily traversed at 100kph. At the time of the accident, the weather was fine and clear and the road surface was dry.

6.2.3 Crash Reports

A record of other crashes that have occurred in Ashburton district on state highways and local roads since last report is appended.

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6.2.4 General Maintenance

The maintenance contractor is underway with work on pre-seal pavement repairs on sections of sealed road scheduled for reseals in this years programme. Edge break and pothole repairs are underway as are stabilising and dig out treatments.

Significant rainfall has been experienced in the foothills on several occasions during the past month which has resulted in damage to Double Hill Run Road in the upper Rakaia and Hakatere Potts Road and Hakatere Heron Road in the Rangitata and South Ashburton River catchments. Fords on these roads have been repeatedly washed out or covered by large quantities of debris brought down by the torrents. On Hakatere Potts Road and Hakatere Heron Road, the numerous streams have flooded the roads over long lengths and washed maintenance metal off the surface. On Double Hill Run Road, several of the streams have washed debris down the steep slopes and across the road. All affected roads have been reinstated promptly to normal traffic but in some cases, semi-permanent repairs will only be possible once the material dries out sufficiently to become stable enough to excavate and reinstate the road to its original state.

6.2.5 Area Wide Pavement Treatment

Contract C555 – Sealed Road Rehabilitation, 2008/09. Work has been completed on the last section, Ealing Road between SH 1 and Old Main South Road. The four sections of this contract are now under defects liability for a 12 month period.

6.2.6 Major Drainage Control

Contract C566 – Roadside Drainage Improvements, 2009/10. Tenders close for this contract on Tuesday 6 October 2009.

6.2.7 Reseals of District Roads

Contract C565 – Reseals and Pre-seal Repairs, 2009/10. This contract has been awarded to Ashburton Contracting Limited. It is anticipated that the contract formalities will be processed in the coming week, an initial contract meeting will be held and work will be commenced on the seal designs and pre-seal treatments early in October.

6.2.8 Bridges

The upgrading of Bridge No 65A on Ocean View Road between Brogdens Road and Crows Road has been completed.

Design work on bridge replacements for 2009/10 is virtually complete and ready for tendering the physical works in the next two months. Bridges to be upgraded are Bridge No 48: Jacobs Stream, Hakatere Heron Road and Bridge No 65, Lower Beach Rd.

6.2.9 Street Cleaning

Routine cleaning of urban streets, channels, sumps and siphons continues as programmed. Increased quantities of materials have been picked up in the last month or so with ice grit and a general increase in other detritus.

6.2.10 Traffic Services

Routine maintenance of road signs and traffic services continues as part of the Road Maintenance contract throughout the district with the replacement of some faded regulatory signs and the replacement, repair or reinstatement of the large numbers of signs damaged by way of accidents, vandalism, etc.

Contract C556 – Maintenance of Road Markings 2009 – 2012. This contract has been awarded to Spray Marks Roadmarking Ltd. This contractor was the incumbent from the previous 5 year contract.

6.2.11 Carriageway Lighting

Maintenance of the district's street lights continues to be carried out by Electricity Ashburton. This work covers regular and routine inspections and checks, lamp maintenance and replacement requests. No significant issues have been reported since the previous report.

6.2.12 Minor Improvements

Progress on the projects included in the programme for 2009/10:

- Winchmore School Road/Winchmore Dromore Road/SH 77 (Methven Highway).
The physical works in this project are included in the NZ Transport Agency contract which is currently underway. The State Highway work involves the rehabilitation of the adjacent pavement on SH 77.
- Hinds Arundel Road/Trevors Road/Withells Road – Carew. See below
- Bremners Rd/Glassworks Rd intersection. Land purchase required to facilitate a slight realignment of Bremners Road and improve visibility and safety for traffic entering from Glassworks Road. It is likely that these two projects will be packaged together and a contract tendered early in 2010.

- Wills Street / East Street intersection
- Park Street / Kermode Street Site survey, investigation and design work is still to be undertaken. Once a definitive design is achieved, this will be sent to the local newspapers for publishing and consultation. It is likely that there will be differing points of view as to the final design, whatever it is, as this intersection is an increasingly busy one and completion of any work will no doubt result in numerous alternative suggestions.

6.2.13 Seal Widening

The seal widening of Company Road from Seafield Road to just short of the new entrance to the Ashburton Business Estate is approximately 90% complete. Finishing of the swale drains and private accesses as well as the reinstatement and in some cases, relocation of rural mail boxes, is expected to be completed by the first week of October.

6.2.14 New Kerb & Channel and Footpaths

Documents are being prepared for the investigation, survey and design new and replacement kerb and channelling for 2009/10. It is anticipated that design work will be completed and a physical works contract tendered by January 2010.

6.2.15 Footpath Resurfacing 2009/10

The schedule of footpaths to be completed in 2009/10 is complete and a contract specification being prepared.

6.2.16 Footpath Maintenance

Ongoing routine maintenance and cleaning of the urban footpaths continues. No major issues have been reported since the previous report.

6.2.17 Minor Township Maintenance Contracts

Normal seasonal operations are underway for the Rakaia and Methven contracts. In conjunction with the Methven Big Air organizing committee, some additional work has been involved with the Methven contract although it appears that no major inputs were required.

6.2.18 Public Conveniences

Ongoing maintenance of the district's public conveniences continues.

The new toilet block at Lake Hood has been substantially completed and is in operation. Additional fittings have still to arrive for the mobility impaired toilet for full commissioning.

6.3 WATER SUPPLIES

6.3.1 General

The schemes are operating satisfactorily.

6.3.2 Ashburton

Ashburton Upgrade - Tinwald Borefield

In accordance with the Council decision on 24 September, deepening of the Lagmhor Road bore will proceed as soon as an agreement can be formalised with Aquifer Locations Ltd.

Ashburton Upgrade – Ashburton Domain No:6

The constant rate discharge test has been completed. The well drilling contractor is retrieving the data produced from the flow testing for further analysis. The contract documents are well advanced pending the results of the data analysis.

Archibald Street – Watermain Renewal

Work commenced on 1 September with the majority of works associated with the new main between Manchester and Wilkin Streets being completed. The main was replaced on the existing pipe alignment with a temporary supply being utilised to maintain service. Contract works may extend past the original completion date due to service location issues within the remaining replacement length between Wilkin Street and Carters Terrace.

Contractor Bulk Filling Points

The contractor bulk filling points were successfully commissioned on 7 August. Only minor reinstatement work outstanding.

6.3.3 Fairton

Water Supply Upgrade

No further work has been carried out on design during this period. Ongoing discussions have been held with ECan with regard to groundwater analysis. Our service provider is seeking advice regarding pump test analysis and aquifer parameters for use in assessing drawdown effects for consenting purposes.

6.3.4 Mayfield

Water Supply Upgrade

The pilot trial equipment continues to operate without any issues.

6.3.5 Methven Springfield

Restrictor Replacements

Invoices for remedial works on the scheme restrictors were sent to 23 affected property owners in late August. Several enquiries have been received to date. Payment has been received from 11 of these property owners at the time of report preparation.

6.3.6 Mt Somers

Water Supply Upgrade

The pipe laying on the trunk main and fencing around the reservoirs has been completed. On completion of the remaining fencing of the easement near Ashburton Gorge Road, the boundaries will be formally surveyed for registration purposes.

A further claim has been made to the MOH as part of the CAP funding allocation in the amount of \$62,709. A total of \$81,819 has been claimed.

6.3.7 Rakaia

Water Supply Upgrade

The installation of the new reservoirs has been largely completed with pipework, fencing and reinstatement remaining. Most of the pipework and fittings inside the bore chamber, booster pumps, connecting pipework and a new control panel has been completed. The estimated contract completion date is 20 October.

6.4 WASTEWATER

6.4.1 General

The schemes are operating satisfactorily.

6.4.2 Ashburton

Ocean Farm - Standing Grass Contract (WWAG11)

This contract covers the removal (sale) of grass at Ocean Farm. Tenders closed on 11 September. A decision was made to re-advertise this contract. The contract will be re-advertised from 30 September with tenders closing on 15 October.

6.4.3 Rakaia

Standing Grass Contract (WWAG12)

This contract covers the removal (sale) of grass at the Rakaia Wastewater Treatment Plant. The contract was first advertised on Tuesday 18 August and tenders closed on 11 September. The successful contractor is Browns Farm Ltd. A contract initiation meeting will be held with the contractor prior to contract commencement on 21 November.

6.5 STORMWATER

6.5.1 General

The schemes are operating satisfactorily.

6.6 STOCKWATER

6.6.1 Network

The stockwater network is operating satisfactorily at present.

6.6.2 Cracroft Intake remedial works

Due to a flood event in the Rangitata River on or about 12 August, further remedial work is required at the Cracroft intake. Staff have consulted with ECan river protection staff regarding the scope of works required, and have obtained price estimates from three civil contractors. The estimated cost to carry out the work is approximately \$17,000 and will be managed within existing maintenance budgets.

6.6.3 Race applications / closures

Since 1 July 2009, a total of 17 applications have been received. All applications have been approved.

Race closure measurement has been undertaken using measurements derived from the Council's GIS and indicates completed closures at around 51,918 metres.

6.7 SOLID WASTE

6.7.1 Residual waste management at Ashburton resource recovery park

Operation of the residual waste management contract at the Ashburton RRP is proceeding satisfactorily.

Tonnes of Materials Recovered from the Residual Waste Disposal Area 2009			
January	2.76	February	3.66
March	3.80	April	0.68
May	5.12	June	4.02
July	3.0	August	4.78

There is a steady level of recovery of recyclable and reusable material from the residuals pit.

6.7.2 Green waste, construction & demolition waste management at Ashburton resource recovery park 2009

Month	Vehicles with Green waste	Vehicles with Demolition Materials	Total Vehicles	Green waste shredded m³
January	1626	93	1719	549.00
February	1223	68	1291	387.00
March	1657	27	1680	268.50
April	1328	23	1351	410.50
May	965	25	990	510.00
June	958	12	970	430.00
July	933	24	957	403.00
August	1233	33	1266	195.00

90m³ of wood waste was shredded in August.

The level of site activity has increased recently due to the ‘spring’ weather. The green waste and demolition waste contract is operating satisfactorily.

6.7.3 Refuse and recycling collection

This contract is operating satisfactorily.

Quantities of residual waste and recycling materials collected from kerbside are indicated on the table below:

All Areas in 2009	Kerbside - tonnes	Litter Bins - tonnes	Total Residual Waste- tonnes	Recycling - tonnes
January	197.47	11.18	208.65	113.44
February	154.1	7.72	164.02	106.32
March	173.62	5.16	180.3	107.72
April	161.42	6.82	170.12	110.16
May	144.78	5.96	150.74	92.77
June	151.40	5.46	156.86	97.64
July	153.72	8.36	162.08	103.3
August	-	-	-	-

6.7.4 Waste minimisation

Tonnes of Recyclable Materials Processed	2008/09- tonnes	2009/10- tonnes
July	298.4	381.3
August	303.7	355.8
September	409.6	
October	351.5	
November	365.9	
December	340.8	
January	420.2	
February	376.4	
March	417.3	
April	315.2	
May	295.1	
June	360.1	

There was a slight decrease in the quantity of recyclables processed in the months of July and August

Recycling materials transported off site are shown on the attachment.

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6.7.5 Domestic hazardous waste drop off at Ashburton resource recovery park

The service is operating well.

6.7.6 General waste management update

- A radio campaign entitled “Recycling Hints with Frances” is on-going. The campaign targets plastics, cans and domestic composting.
- Media release asking the public not to place live ammunition in refuse or recycling.
- Increased cardboard volumes from commercial businesses.
- 40 foot container of E-Waste has been sent to Korea for dismantling.
- Two 40 foot containers sent to the recyclers.
- Kate Valley Landfill will be closed on Wednesdays due to the decrease of volumes of waste. This commenced on Wednesday 23rd September and will continue every Wednesday up until and including Wednesday 21st October.

6.7.7 Transport of waste to Kate Valley

The reduced quantity of refuse transported to Kate Valley follows the regional trend that mirrors the economic decline. The volume of waste transported to Kate Valley for disposal is shown on the attachment.

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6.7.8 Management of waste processing sites

- **Ashburton resource recovery park**

The contract for the Ashburton resource recovery park operation is proceeding satisfactorily.

- **Methven Green waste site and drop-off centre and collection**

Tonnes of residual waste transported to Kate Valley From Methven	2008/09- tonnes	2009/10
July	12.37	13.22
August	12.41	15.54
September	15.11	
October	12.69	
November	11.78	
December	15.51	
January	12.56	
February	13.14	
March	13.39	
April	11.27	
May	11.65	
June	15.54	

Quantities of refuse are relatively level and stable.

6.7.9 Methven Recycling Drop Off Improvements

The main improvement work is completed at the drop off site on Methven Chertsey Road. Work yet to be completed includes a shed / container and provision for dropping off plastics, the issues and options for this are currently being investigated.

Figures relating to use of the clean fill and green waste disposal site at Vaughan's Road are shown in this table:

Vehicle numbers at Vaughan's Rd green waste drop off	2008/09	2009/10
July	12	5
August	8	26
September	13	
October	36	
November	34	
December	29	
January	56	
February	19	
March	26	
April	24	
May	13	
June	8	

There was an increase in traffic at the site this year compared to last year.

6.7.11 Rakaia resource recovery park

This contract is operating satisfactorily.

Tonnes of residual waste transported to Kate Valley from Rakaia	2008/09 - tonnes	2009/10 tonnes
July	13.12	11.18
August	26.80	21.32
September	13.58	
October	25.68	
November	23.59	
December	26.03	
January	22.60	
February	23.00	
March	11.07	
April	22.56	
May	10.53	
June	21.97	

6.8 EMERGENCY MANAGEMENT

6.8.1 Fire season status

An open fire season is currently in place across the district other than State land.

6.8.2 Fire Incidents

Twenty incidents have been attended by rural fire parties from the time of the last Committee meeting and up to 28 September 2009, with a breakdown as follows:

Vegetation	13
Vehicle fire	2
MVA	1
False alarm	3
Medical assist	1

6.8.3 Training

The PRFO and DPRFO attended a one day training course at Telford Rural Polytechnic on 17 September on strategy and tactics for aircraft use at vegetation fires. This was a very informative course and provided much practical information on effective deployment of aircraft at fires, from both financial and suppression effectiveness perspectives.

- **Lake Clearwater Firefighters**

The PRFO and DPRFO delivered a part day course on fire ground safety to 12 members of the Lake Clearwater Hut Holders Association on 27 September. This group has expressed interest in training to national standards for vegetation fire fighting to enable them to respond to fires in the Ashburton Lakes area on behalf of the Ashburton District Council and the Department of Conservation. They have made a commitment to undertake this training on the understanding that the ADC will support them with training and resources. It is hoped that support will also be forthcoming from the Department of Conservation.

This group, once fully established, could be a valuable resource for the Council in terms of response times to fires in the area, with the next nearest VRRF (Mt Somers) being in excess of 30 minutes away.

6.8.4 Volunteer Rural Fire Force AGM's

The current round of annual general meetings has been completed, other than Rakaia Gorge.

6.8.5 Enlarged Rural Fire Districts

A series of meetings has been held recently involving representatives of Canterbury rural fire authorities to discuss the National Rural Fire Authority's direction/position on promoting the merger of smaller rural fire authorities into enlarged rural fire districts across the country.

The current position in Canterbury is that regional coordination is already working well but a consensus has been agreed to at least investigate further the advantages and disadvantages of the concept.

6.8.6 Rural Fire Plan Adoption

The Readiness and Response sections of the Ashburton District Council Rural Fire Plan are required to be reviewed and re adopted by the Council in the 2009 calendar year. This is the subject of a stand alone report.

6.8.7 Exercise Pandora

The Canterbury CDEM Group 'PANDORA' series of Civil Defence Emergency Management exercises has been held each year since 1995, to practice and evaluate operational procedures.

The 2009 exercise was held on 4 September with all TLA's throughout Canterbury participating, along with a host of partner agencies.

The exercise from the ADC perspective built on the lessons learned from the 2008 exercise with approximately 40 people involved. These included ADC staff and Councillors and representatives from Police, Fire Service, Electricity Ashburton, Rural Support Trust and Civil Defence Welfare volunteers.

The following local objectives were identified:

- Build awareness of Civil Defence Emergency Management (CDEM) Emergency Operations Centre (EOC) functions and procedures
- Set up and activate an EOC
- Discuss, and if necessary, declare a state of civil defence emergency
- Build relationships with partner agencies
- Carry out incident documentation and display
- Ensure open internal communication within EOC
- Produce Status Reports, Action Plans and Public Information Plan to support the response

Simon Chambers (Ministry of Civil Defence Emergency Management) attended as an independent evaluator. His task was to evaluate the local performance against the objectives identified above and he has since produced a report which has been provided to the Ashburton District Council.

Additional to Simons report, a debrief was held to identify what went well and also opportunities for improvement. A number of issues were identified and these will be addressed in due course.

6.8.8 CDEM Presentations

Get Ready Get Thru

The EMO addressed approximately 100 pupils St Joseph School on the Get Ready Get Thru message on 10 August as part of the schools emergency preparedness programme. Significant interest was generated and has resulted in the EMO subsequently receiving a number of letters from the pupils containing a host of additional questions on the subject.

6.9 ASHBURTON DISTRICT ROAD SAFETY

6.9.1 Colouring in competition

A colouring in competition with the focus on “driving to the conditions” was run in conjunction with the Ashburton Guardian and the International Antarctic Centre. Forty entries were received with an overall winner being chosen by a popularity vote by the Ashburton District Council staff. The winner of the competition was Georgina Kelly aged 9, who will receive a 24cm toy penguin, donated by the International Antarctic Centre, and two free child passes to the centre. The presentation for the prizes will take place live at Boulevard Day.

6.9.2 2020 Safer Journeys

The Canterbury Region Road Safety Coordinators met to discuss the 2020 Safer Journeys discussion document that the Ministry of Transport has put out for public consultation. A submission will be entered on behalf of the Canterbury Coordinators. The ADRSCC (Ashburton District Road Safety Coordinating Committee) will also be preparing a submission as will the Road Safety Coordinator.

6.9.3 Trafinz Conference

The Road Safety Coordinator attended the TRAFINZ (Traffic Institute of New Zealand) Conference from 6 to 10 September. It was a great opportunity to put names to faces and to network with other people in the same industry. With not only local speakers, but people from all over the world, the conference was a great success.

6.9.4 Port FM

A Rode Code test was aired live on Port FM from BP service station last week. Prizes packs were awarded to people who answered correctly. Live crossovers were done from BP and a free sausage sizzle attracted a crowd.

6.9.5 Undie 500

A blitz was held in conjunction with the Police, ACADS and the Road Safety Coordinator at the Racecourse Road intersection. All the drivers who were part of the Undie 500 were sober, each receiving a pen either stating the slogan “if you’re drinking...who’s driving” and “drive safe, drive , smart, drive sober”. Two locals were stopped with a positive sniffer test.

6.9.6 Enviro Expo

Borough school invited the Road Safety Coordinator to take part in the Enviro Expo that was held on 22 and 23 September. A stall was set up with information on walking school bus activities and “Feet First”. There was also information about safety around and on the school bus.

6.9.7 Road Safety Action Plan meeting

The Road Safety Action Plan meeting was held recently with the hopes of being able to gather pertinent information and planning information in order to formalise a Road Safety Action Plan for the next six months. All stakeholders were invited to take part but attendance was disappointingly low.

6.9.8 CAAP Meeting (Community Alcohol Action Programme)

The CAAP team convened to discuss the campaign for this financial year. Due to budgetary constraints, the usual campaign with the annual launch will not take place. Discussions are ongoing as to how best to utilise the funding that is allocated.

6.9.9 Miscellaneous

Attended CAT Forum (Canterbury Active Transport),

6.10 CONTRACTS AWARDED

Contracts awarded since August 2009

No.	Contract	Contractor	Date / Value \$	N° of Tenders / Range \$	Engineer's Estimate
WW-AG12	Removal of Standing Grass at Rakaia Wastewater Treatment Plant – Acton Road, Rakaia	Browns Farm Limited	23/9/2009 12.2 cents/kgDM	3 11.1-12.2 cents/kg DM	N/A
C556	Pavement Marking Maintenance 2009-2012	Spray Marks Roadmarking Limited	31/8/09 \$468,863.01	1	\$521,562.00
C565	Reseals and Preseal repairs, 2009/10	Ashburton Contracting Limited	24/9/2009 \$3,198,757.00	4 \$3,198,757.22 - \$5,070,878.83	\$2,972,345.89
C563	Ashburton Business Estate – Stage 1 Construction of Utility Services and Rooding	HEB Contracting Limited	17/9/2009 \$5,826,020.21	7 \$5,826,020.21 - \$7,853,495.33	\$11,674,376.00

6.11 CUSTOMER SERVICE REQUEST REPORTS

CRM reports for the year to date and the reporting period are attached.

Pages 24-27

6.12 METHVEN COMMUNITY BOARD

The Methven Community Board meeting was rescheduled to avoid Boulevard Day on 28 September, and will be held on Monday 5 October. Minutes of the meeting will be circulated to Councillors.

R ROUSE
Operations Manager

RECYCLING MATERIALS TRANSPORTED OFF-SITE TO THE MONTH OF AUGUST 2009 INCLUDING TOTALS

Month	Cardbd (tonne)	Paper (t)	Metal cans (t)	Alum cans (t)	Batt. (t)	Recycl metals (t)	Plastic Film (t)	PET plastics (t)	HDPE plastic (t)	Glass (t)	Re-usables (t)	Waste oil (litres)	Totals including oil
Tot 02/3	616.50	500.90	44.38	9.821	2.99	4.992		39.178	22.208	302.38	66.53	7,420	
Tot 03/ 4	743.74	624.67	48.42	12.63	1.745	19.129		39.293	28.485	416.80	174.74		
Tot 04/05	395.459	601.708	65.478	10.939	1.819	96.993		9.716	29.381	475.46	181.906	3,600	
Tot 05/06	544.614	848.9	77.248	13.011	7.28	28.253	45.033	49.81	33.641	490.32	482.369	6,691	
Tot 06/07	627.067	885.153	53.043	11.598	10.56	80.162	64.991	43.287	51.788	648.65	679.59	8160	3,163.2
Tot 07/08	680.43	988.92	63.44	11.60	10.00	179.30	270.30	18.60	8.95	817.06	923.10	7,700	3,979.4
Totals from July 2009													
July 2009	95.38	82.08	7.821	1.205	1.28	23.74	6.104	0	0	77.63	86.084	2,000	383.32
August 2009	64.06	70.48	2.49	0.87	0	11.26	42.71	0	0	91.62	72.30	0	355.79
Tot 08/09	95.38	82.08	7.821	1.205	1.28	23.74	6.104	0	0	77.63	86.084	2,000	383.32

Note: Products are only weighed when transported off-site.

Residual Waste Volumes – Kate Valley

Month	Transported 09/10	Transported 08/09	Transported 07/08	Transported 06/07	Transported 05/06	Transported 04/05	Transported 03/04	Transported 02/03	Transported 01/02
July	639	708	627	611	616	528	532	502	507
August	643	752	682	680	665	538	536	434	541
September		815	605	605	581	615	600	499	480
October		759	691	652	586	618	637	522	568
November		774	693	696	649	701	606	529	678
December		876	626	696	716	722	693	628	656
January		733	746	713	619	670	621	554	781
February		685	695	610	627	602	640	558	589
March		781	667	718	668	670	675	554	573
April		662	684	618	562	668	595	579	566
May		624	691	721	690	677	582	565	567
June		669	648	576	558	600	525	499	486
Annual Total	1282	8,837	8,056	7,895	7,537	7,609	7,242	6,423	6,992

Budget for contracts 2009/10	\$1,078,873	9,137 tonnes
Contract to August 2009 (transport and disposal)	\$147,478	1,282 tonnes
Projected expenditure and tonnages 30 June 2010	\$884,874	7,692 tonnes