



# Ashburton District Council

## AGENDA

A **MEETING** of the **FINANCE & COMMUNITY SERVICES COMMITTEE** will be held as follows:

**Date:** Thursday 18 June 2009

**Time:** 1.30 pm

**Venue:** Council Chamber  
5 Baring Square West  
Ashburton

B LESTER  
Chief Executive

### **MEMBERS:**

Cr K L Holmes (Chairman)  
Cr N A Brown  
Cr R C Beavan  
Cr J A Everest  
Cr R J Kilworth  
Cr J A Kingsbury  
Cr K W P Lowe  
Cr J Sparks  
Mayor M B O'Malley (ex officio)

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# AGENDA

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	Page
<b>1 APOLOGIES</b>	
<b>2 NOTIFICATION OF EXTRAORDINARY BUSINESS</b>	
<b>3 CONFIRMATION OF MINUTES – 7/05/09</b>	<b>1</b>
<b>4 MATTERS ARISING</b>	
<b>5. CORPORATE SERVICES</b>	
5.1 Information Systems	7
5.2 Records and Administration	10
5.3 Customer Services	11
5.4 Miscellaneous Matters	12
<b>6. DEMOCRACY &amp; COMMUNITY SERVICES</b>	
6.1 Road Closure – Manu Korero Maori Challenge and Welcome – Wills Street	15
6.2 Community Consultation and Planning	17
6.3 Library	18
6.4 Parks and Recreation	21
6.5 Youth Council – 5/05/09	22
6.6 Housing & Social Services Subcommittee – 13/05/09	24
<b>7. FINANCE</b>	
7.1 Finance	27
7.2 Forestry	27
7.3 Property	28
<b>8. BUSINESS TRANSACTED WITH THE PUBLIC EXCLUDED</b>	
8.1 <b>Confirmation of minutes – 7/05/09</b>	<b>31</b>
• BCI Ltd	Section 7(2)(h) Commercial activities
• Ashburton Aquatic Park Trust	Section 7(2)(h) Commercial activities
• Art Gallery / Museum	Section 7(2)(h) Commercial activities
• ACL Draft Statement of Intent	Section 7(2)(h) Commercial activities
• Property Matters	Section 7(2)(h) Commercial activities

<b>8.2</b>	Methven Heritage Association's Grain & Snow Centre		<b>35</b>
	[Mr Graham Robertson and Ms Roxane Gajadhar will represent the Association at the meeting]		
	Section 7(2)(h) Commercial activities	<u>3.00 pm</u>	
<b>8.3</b>	Property Matter	Section 7(2)(h) Commercial activities	<b>37</b>
<b>8.4</b>	Property Matter	Section 7(2)(h) Commercial activities	<b>40</b>
<b>8.5</b>	Property Matter	Section 7(2)(h) Commercial activities	<b>43</b>
<b>8.6</b>	Property Matter	Section 7(2)(h) Commercial activities	<b>46</b>
<b>8.7</b>	Property Matter	Section 7(2)(h) Commercial activities	<b>49</b>
<b>8.8</b>	Property Activity Report	Section 7(2)(h) Commercial activities	<b>51</b>
<b>8.9</b>	Police Report – Senior Sergeant Grant Russell	<u>3.45 pm</u>	<b>Verbal</b>
	Section 7(2)(f) Maintain the effective conduct of public affairs		

12 June 2009

# 5. CORPORATE SERVICES

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## 5.1 INFORMATION SYSTEMS

### 5.1.1 2008 Local Government Website Survey

An independent survey of council web sites is carried out from time to time. The survey measured basic features, general information, specific information, activities and enquiry response time. The Ashburton District Council web site was ranked 38 out of 85 sites. There has been a steady improvement over the years and the web site is holding its position above its peer group. It is below some other councils which are mostly larger and better resourced City and Regional.

Year	2003	2004	2008	2009
Ranking	79	49	38	38

The table below shows how many staff are responsible for the web site for the councils in the survey. It should be noted that Ashburton District Council has part of a single role responsible for the web site. 33 councils have at least one full time person working on their web site. Here is an extract from the report

*“Ashburton District Council is categorised as small as it serves a population of between 10,000 - 50,000 people.*

*Compared to the other small city and district councils, the 72% overall score achieved by Ashburton District Council is above the average of 63% (for small councils) and also above the average of 67.8% for overall city and district councils. Congratulations on this achievement.”*

Number of people	Nº of Councils	Percentage
None	1	1%
Less than one (part-time or part of role)	40	54%
One full-time	16	22%
Two full-time	3	4%
Three full-time	2	3%
Four full-time	3	4%
Other	9	12%

The following table is the complete list of councils in the survey and their ranking –

# 5. CORPORATE SERVICES

Rank	Council
1	Auckland City Council
2	Northland Regional Council
3	Porirua City Council
4	Dunedin City Council
5	Manukau City Council
6	Whangarei District Council
7	Wellington City Council
8	Waitakere City Council
9	Hutt City Council
10	Hamilton City Council
11	Napier City Council
12	Auckland Regional Council
13	Christchurch City Council
14	Palmerston North City Council
15	Tauranga City Council
16	Queenstown-Lakes District Council
17	Franklin District Council
18	Far North District Council
19	New Plymouth District Council
20	North Shore City Council
21	Environment Canterbury
22	Rodney District Council
23	Rotorua District Council
24	Western BOP District Council
25	Greater Wellington Regional Council
26	Horizons Regional Council
27	Environment Waikato
28	Upper Hutt City Council
29	Clutha District Council
30	Gisborne District Council
31	Hastings District Council
32	Hawke's Bay Regional Council
33	Kapiti Coast District Council
34	Wanganui District Council
35	Waipa District Council
36	Taranaki Regional Council
37	Waikato District Council
38	Ashburton District Council
39	Nelson City Council
40	Central Hawke's Bay District Council
41	Environment Southland
42	Stratford District Council
43	Marlborough District Council

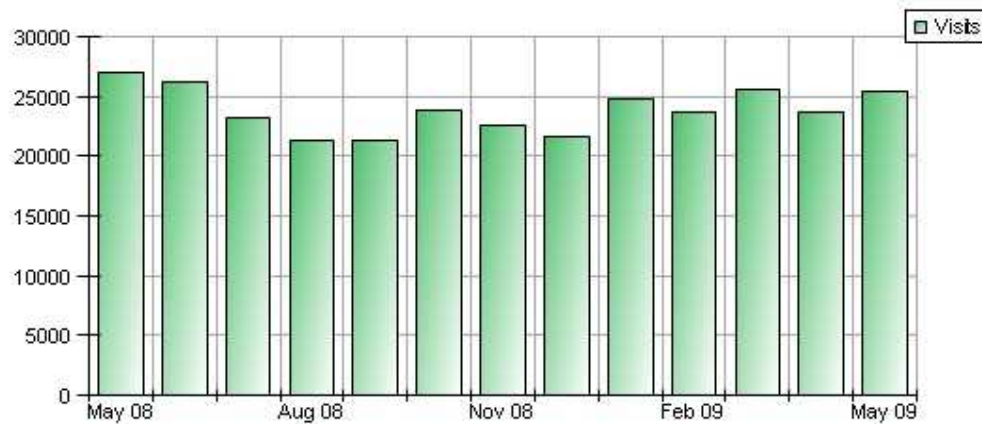
Rank	Council
44	Hauraki District Council
45	Hurunui District Council
46	Whakatane District Council
47	Wairoa District Council
48	Taupo District Council
49	Thames-Coromandel District Council
50	Environment BOP
51	Otago Regional Council
52	Invercargill City Council
53	Tasman District Council
54	Central Otago District Council
55	Buller District Council
56	Waimakariri District Council
57	Timaru District Council
58	Waimate District Council
59	Waitaki District Council
60	South Waikato District Council
61	Horowhenua District Council
62	Kaikoura District Council
63	West Coast Regional Council
64	Tararua District Council
65	Gore District Council
66	Westland District Council
67	Manawatu District Council
68	Grey District Council
69	Matamata-Piako District Council
70	Masterton District Council
71	Rangitikei District Council
72	South Taranaki District Council
73	Selwyn District Council
74	Papakura District Council
75	Otorohanga District Council
76	Mackenzie District Council
77	Southland District Council
78	Carterton District Council
79	Ruapehu District Council
80	Kawerau District Council
81	Kaipara District Council
82	Chatham Islands Council
83	Waitomo District Council
84	South Wairarapa District Council
85	Opotiki District Council

# 5. CORPORATE SERVICES

## 5.1.2 Ashburton District Council Web Site

People visited the site 25,410 times and viewed 91,352 pages in May 2009, compared to 26,970 visits and 74,490 viewed pages in May 2008. This would indicate that people are spending longer looking at more information on the web site. Notices, cemetery information and job vacancies continue to be very popular. The ability for potential applicants to download information saves time for council staff and may increase the number of suitable applicants.

**May 2009 25,410 visits to the web site**



**May 2009 Top 10 Pages viewed.**

	February 2009		May 2009	
<b>Top 10 pages viewed</b>	Notices	3,881	Notices	3537
	Job Vacancies	790	Cemeteries	905
	Cemeteries	739	District Planning	582
	Cemetery Records	663	Job Vacancies	562
	District Planning	495	Contact Us	404
	Contact Us	451	Resource Consents	393
	News	428	AshburtonCommunityPla	364
	Tenders	361	Forms	359
	Resource Consents	336	Maps	355
	Maps	320	Tenders	347

# 5. CORPORATE SERVICES

## May 2009 Top 10 Documents downloaded.

	February 2009		May 2009	
<b>Top 10 documents downloaded</b>	Water Services Field Asst Job Description	132	Ashburton District Population Report V2	109
	Ashburton District Population Report V2	130	Community Plan Volume1	90
	Records Officer Job Description	111	Submission Form	82
	Employment Application Form	100	District Diary	78
	District Diary	80	Senior District Planner Job Description	62
	Food Hygiene Regulations	67	Community Plan Volume2	59
	Camping Regulations	65	Employment Application Form	53
	Trade Waste	63	Archived Map Plans	49
	Road Safety Job Description	62	Social Impact Report	49
	Senior District Planner Job Description	60	Summary of Draft Community Plan	44

## 5.2 RECORDS AND ADMINISTRATION

### 5.2.1 Records

The application of the retention and disposal schedule continues with the disposal of some older ADC records and the designation of others for the archives. Programmes continue to increase the amount of current building consent paperwork scanned and improve the organisation of the property folders.

### 5.2.2 Data Integrity

A group of staff are meeting regularly to tighten up procedures for assigning full addresses and property files to new properties. Following the appointment of the temporary Records Officer (Systems), the Records Officer (LIMs) has tackled addresses and consent associations of subdivision consents applied for in 2008 and 2007.

# 5. CORPORATE SERVICES

## 5.2.3 LIMs

35 LIM reports were produced in April and 41 in May (49 and 34 in 2008). All were completed within 10 days. The average completion times were 6.2 and 4.4 days.

## 5.2.3 Administration

The Manager organised the triennial Reserve Board and Hall Committees Forum in the Council Chamber on 20 May. 31 committee representatives attended. In an information packed morning, the Forum was addressed by six Council Officers, covering property, finance, human resources, regulatory, community services and insurance issues.

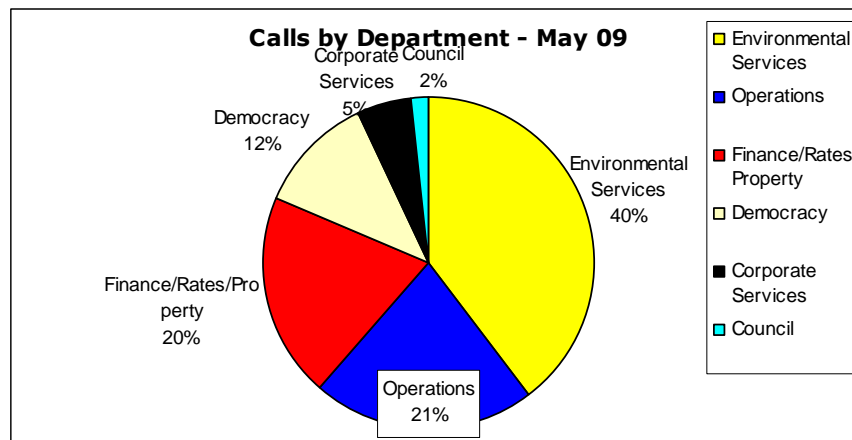
Since earlier attempts to update valuations on the Area Committees schedule proved unsuccessful, the Council has commissioned Darroch to provide new insurance valuations for facilities at 33 sites – mainly community halls - in the District. This will minimize the risk to the Council in allowing under-valued properties on its schedule.

Most of the Council’s insurance portfolio will be due for renewal at the end of June and the review process has begun. A number of previously reported claims continue.

## 5.3 CUSTOMER SERVICES

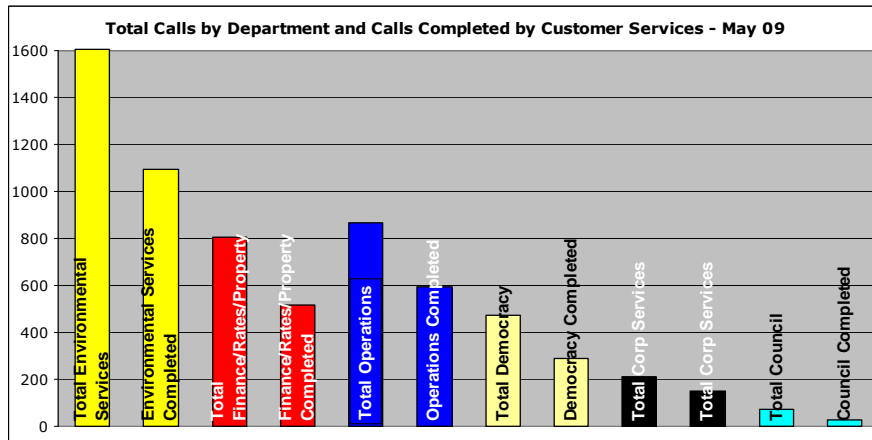
During May 4,620 calls were made to the Ashburton District Council on 307 7700. (This does not include calls made direct to staff extensions). 86% of incoming calls were answered within 20 seconds.

This chart shows the breakdown of calls by department. While calls relating to Environmental Services continue to have the highest volume, calls for Democracy were up this month due to calls about the draft LTCCP.



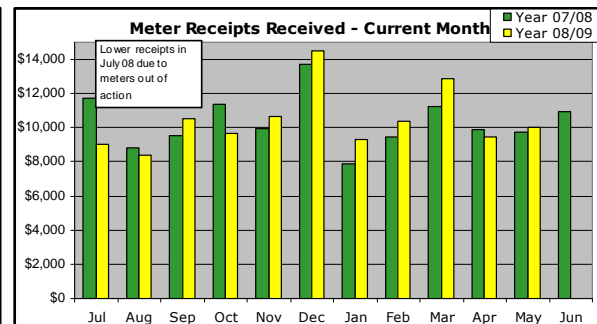
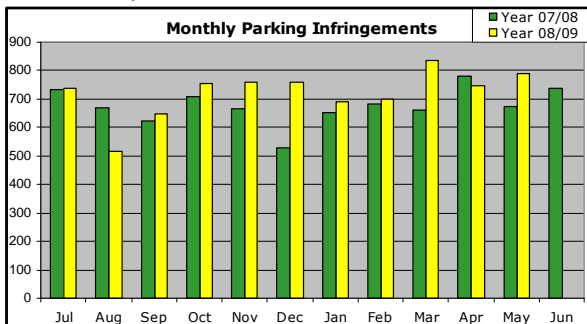
This chart shows the total number of calls received and calls completed by Customer Services for each department during May. 66% of all calls answered in the Contact Centre in May were not required to be transferred to department staff.

# 5. CORPORATE SERVICES



The chart below on the left shows that 789 parking infringements were issued in May. The value of these infringements was \$10,921.

The chart on the right shows that \$10,021 was received from the parking meters during May.



The Customer Services Contact Centre was nominated for the customer service person of the year award at the annual awards organised by the Ashburton Business Association. It is the first time ever a team had been nominated for the award.

Two staff visited the Timaru District Council in May to meet with staff from their customer services team. They also visited Timaru Answering Services to establish better contact with our after hours service provider. This month we are having armed robbery training. Staff from the Library and the Ashburton i-Site have been invited to attend.

## 5.4 MISCELLANEOUS MATTERS

### 5.4.1 Mail Management – 12/06/09

Group	Total Received	Total Completed	Of Completed Within time	Of Completed Overdue	Total Uncomplete	Pending	Of uncomplete Overdue
Mail Management	2956	2913	1579 (54.2%)	1334 (45.8%)	43	19 (44.2%)	24 (55.8%)

# 5. CORPORATE SERVICES

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## 5.4.2 Council Seal

Under authority, since last meeting —

- **Lease Documents**
  - Sub-lease - Ashburton Performing Arts Theatre Trust / Mid Canterbury Movies Ltd / ADC
  - Renewal – 125 Tancred Street – DNA Hairdressing vs ADC
  - Deed – Wakanui Hut Site 6 – ADC vs PG Strachan & SM Clark
  - Deed – 48 Burnett Street - Conway vs ADC vs Youth Health Centre
  - Hut Site Lake Clearwater – T & P Richard
  - Lease Variation Instrument – E dealing form – Glasgow Rural Lease – CG & HK Rapsey
- **Sale & Purchase Agreement**
  - Dobson Street extension – ADC purchases land from ACL
- **Easement Instrument**
  - Right to Drain sewage – ME & BL Smith vs ADC (2)
- **Deed of Grant**
  - Water Pipe under Railway land at Fairton
- **Edealing Form**
  - Restrictive land covenant – Geoff Geering Drive – ADC
  - Right to convey electric power – Geoff Geering Drive - ADC
- **Contracts**
  - Rakaia Water Supply Upgrade – AD / OPUS
- **Section 77 Certificate**

## 5.4.3 Minor Applications

- Ashburton Mackenzie Community Group Inc – Street Stall, Ashburton – 2/10/09
- Heart Foundation – Street Stall, Ashburton – 12/02/2010
- Alzheimers Society – Street Appeal, Ashburton – 30/07/09, Methven 30/07/09
- New Zealand Red Cross – Street Appeal, Ashburton – 5/6/09
- New Zealand Red Cross / IHC – Street Appeal, Ashburton 26/06/09, 17/07/09, 14/08/09

## 5.4.4 Letter of Thanks

Received from Altrusa Club of Ashburton - thanking Council for displaying “Altrusa Peace Quilt in its display cabinet.

S ALLEN  
Corporate Services Manager

# 6. DEMOCRACY & COMMUNITY SERVICES

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## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 5/1/8/2  
DATE: 18 June 2009  
REPORT TO: Finance and Community Services Committee  
FROM: Manager Democracy & Community Services  
SUBJECT: Road Closure Application – Manu Korero

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### 6.1 ROAD CLOSURE – MANU KORERO

#### 6.1.1 SUMMARY

To recommend the temporary closure of roads in Ashburton for the purpose of allowing Manu Korero to hold a Maori Challenge and Welcome.

#### 6.1.2 RECOMMENDATION

“That the following road be closed to ordinary vehicular traffic from 7.00 am until 8.30 am on Friday 26 June, 2009, for the purpose of allowing Manu Korero to hold a Maori Challenge and Welcome –

WILLS STREET, from Neumann’s Tyre Services to Cass Street.”

#### 6.1.3 BACKGROUND

Manu Korero has applied for a temporary road closure for the purpose of holding a Maori Challenge and Welcome outside the Ashburton Trust Event Centre.

The ceremony will be the opening act of the Maori Speech and Culture competition being held at the Centre. It will be held in front of the Centre prior to allowing those present (up to 500 visitors) into the venue.

This application must be considered by Council because of time constraints, as it was not received in time to meet the requirements of the Land Transport Act. Under regulation 4 of the Transport (Vehicular Traffic Road Closure) Regulations 1965, where notice of intention to close the road must be advertised at least 42 days before the proposed road closure.

The Applicant has been advised of the conditions of closure as follows:

1. Approval by this Committee.
2. No objections being upheld against the closure in response to the statutory advertisement.
3. Arrangements being made for a pre-event and post-event inspection with a representative from the Council’s Operations Department. The inspections are to be completed within three days of the event and results of the inspections will be recorded by Council.
4. The road must be reinstated to the condition prior to the event. Any costs incurred by the Council as a result of this event, including maintenance costs or reinstatement costs, will be charged to Manu Korero. Any restoration work required is to be carried out to an arranged programme with Council.

## 6. DEMOCRACY & COMMUNITY SERVICES

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5. Necessary arrangements are made for the tidying and clearing of the road on the closed section of the road and the disposal of any litter.
6. Manu Korero is required to arrange adequate insurance against its liability to pay damages to any person or entity in respect of any claim on account of damage to property or injury to persons where the damage or injury results from the holding of this event.
7. Provision of a Traffic Management Plan, conforming with the requirements of the Transit NZ Code of Practice for Temporary Traffic Management.
8. Manu Korero shall be responsible to ensure that the correct road signs and barricades are in place during the full period of the closure and promptly removed after the conclusion and clearance of the road.
9. Manu Korero are required to provide adequate safety marshals in distinctive clothing for the event.

### 6.1.4 OPTIONS & RISKS CONSIDERED

Not applicable.

The responsibilities for risk free operation lie with the organisers and all contingencies are covered in the conditions of closure.

### 6.1.5 STATUTORY IMPLICATIONS

Clause 11 of the Tenth Schedule of the Local Government Act 1974 provides –

*“That Council may, subject to such conditions as it thinks fit... close any road or part of a road to all traffic (e)... for any exhibition, fair, market, concert, film making, race or other sporting event or public function.”*

### 6.1.6 CONSULTATION

The proposed road closure has been publicly notified in the Ashburton Guardian on Friday 12 June 2009, and objections called for by 4.00 pm on Wednesday 17 June 2009.

The proprietors of Goods Saddlery, the Regent Cinema, Variety Theatre, Bin Inn, DG Engine Services, BNT Services and Neumann’s Tyres have agreed to the closure.

### 6.1.7 STRATEGIC LINKS

Not applicable.

### 6.1.8 FINANCIAL

Not applicable.

J G ROLLINSON

**Manager**

**Democracy & Community Services**

# 6. DEMOCRACY & COMMUNITY SERVICES

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## 6.2 COMMUNITY CONSULTATION AND PLANNING – CURRENT PROJECTS

### 6.2.1 Community Outcomes Monitoring Framework and Report

This document is complete and is now being formatted and printed. This has had to be put on hold while we focused on the Community Plan.

### 6.2.2 Draft Community Plan 2009-2019

Submissions have been heard and Council has made deliberations. We are now making changes to the document based on decisions made and changing the wording from draft proposals to final decisions throughout.

We are attempting to get a little more time from Audit NZ in order to finish the document on June 21 rather than June 18.

### 6.2.3 Methven and Rakaia Community Strategy Reviews

The community planning team are continuing to work with the Rakaia Community Association and the Methven Community Board to finalise drafts for both documents. The community planning team have met with smaller groups from each town to build detail into the documents and establish a draft set of actions.

### 6.2.4 Green Ribbon Award Applications

Community Planning staff prepared entries for the Green Ribbon awards on behalf of Council for three Council projects: the Ashburton wastewater treatment and disposal facility; the Scales Road Scientific Reserve and the Albert Street eco-subdivision.

The Ashburton wastewater project received a “highly commended” award and the Albert Street – Geoff Geering Drive development received the overall award for the household sustainability section of the awards.

Toni, Jenna and Emma prepared excellent applications for the awards with outstanding results.

### 6.2.5 Newcomers Report

The report looking at experiences of new comers to Ashburton District that was commissioned by MSD and DIA is nearing completion. We have received a draft report and the target date for the final report is 1 July.

### 6.2.6 Ashburton District Social Wellbeing Forum

The next Forum will be held on 22 July in the Council Chamber.

# 6. DEMOCRACY & COMMUNITY SERVICES

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## 6.3 LIBRARY

### 6.3.1 Issues and Membership

Issues were higher for both months compared to April and May 2008, with adult issues accounting for most of the increase. Weekend hours have been popular, probably because of the cold, wet weather experienced lately.

Foot traffic and reference enquiries are healthy, also reflecting improving usage of the library.

### 6.3.2 Displays

Homeopathy, the Asthma Society, Sign Language Week, Coeliac Awareness Week, and an embroidery display occupied the display facilities during April and May.

On 8 May a talk on basic sign language was given by tutor Carol Smith, to a group of interested members of the public. This has become an annual event and is usually well supported.

In recent weeks, Diane Haslett, Customer Services Librarian, has spoken at both the Mid Canterbury Ladies Probus and the St. Andrews Fellowship groups.

Members of the Red Hat Society and the Laugh out Loud Group have also met in the library for a “talk and tour”.

### 6.3.3 Children’s Library

The holiday event at the end of April had a circus theme, with prizes for the best circus costumes. The Balloon Man read stories with his friend, Harry, and demonstrated the art of juggling. The children made their own juggling balls and elephant notepads.

During May, the Children’s Library has had visits from classes from the Christian School, Lagmhor/Borough, St Josephs and Lauriston Schools.

The Children’s Librarian visited Longbeach School to read stories and to talk about books, as a part of their Book Week.

### 6.3.4 Statistics for April

Issues	April 2009	April 2008
Non-fiction	4870	4536
Fiction	5079	4428
Large Print	2524	2164
English Resources	5	12
Rentals	80	87
Young Adult Fiction	1006	1024
Young Adult Non-Fiction	140	149
Young Adult Magazines	66	78
Young Adult CD	70	42
Paperbacks	476	398
Magazines	450	443

## 6. DEMOCRACY & COMMUNITY SERVICES

Adult Audio	144	142
Adult Video	226	251
Junior Fiction	8323	8378
Junior Non-Fiction	2134	2418
Junior Magazines	361	414
Junior Audio	351	420
Junior Video	845	897
Requests	13	11
Stack	120	87
Undefined	146	142
<b>TOTAL</b>	<b>27429</b>	<b>26521</b>
<b>Issue - Year To Date</b>	<b>261749</b>	<b>250544</b>

<b>Memberships</b>	<b>Total at end April 2009</b>	<b>April 2008</b>	<b>Added during April 2009</b>
Adults	7923	7925	58
Young Adults	1018	1035	8
Junior	2924	2884	42
Non-resident	110	101	0
Other	394	396	2
<b>TOTAL</b>	<b>12369</b>	<b>12341</b>	<b>110</b>

<b>Foot Traffic</b>	<b>April 2009</b>	<b>April 2008</b>
	<b>12138</b>	<b>12256</b>
<b>Year To Date</b>	<b>123657</b>	<b>115179</b>

<b>Reference Enquiries</b>	<b>April 2009</b>	<b>April 2008</b>
Adult	678	688
Children	135	136
<b>Total</b>	<b>813</b>	<b>824</b>

### 6.3.5 Statistics for May

<b>Issues</b>	<b>May 2009</b>	<b>May 2008</b>
Non-fiction	5225	4811
Fiction	5174	4594
Large Print	2852	2353
English Resources	15	11

## 6. DEMOCRACY & COMMUNITY SERVICES

Rentals	98	85
Young Adult Fiction	958	813
Young Adult Non-Fiction	139	153
Young Adult CD	86	71
Young Adult Magazines	90	60
Paperbacks	401	391
Magazines	518	502
Adult Audio	141	154
Adult Video	288	283
Junior Fiction	8088	7973
Junior Non-Fiction	2333	2824
Junior Magazines	319	369
Junior Audio	369	380
Junior Video	852	841
Requests	18	14
Stack	131	111
Undefined	97	135
<b>TOTAL</b>	<b>28192</b>	<b>26928</b>
<b>Issue - Year To Date</b>	<b>289941</b>	<b>277472</b>

<b><u>Memberships</u></b>	<b>Total at end May 2009</b>	<b>May 2008</b>	<b>Added during May 2009</b>
Adults	7913	7911	54
Young Adults	1021	1019	4
Junior	2927	2892	34
Non-resident	111	99	3
Other	383	394	6
<b>TOTAL</b>	<b>12355</b>	<b>12315</b>	<b>101</b>

<b><u>Foot Traffic</u></b>	<b>May 2009</b>	<b>May 2008</b>
	<b>12348</b>	<b>12034</b>
<b>Year To Date</b>	<b>136005</b>	<b>127213</b>

<b><u>Reference Enquiries</u></b>	<b>May 2009</b>	<b>May 2008</b>
Adult	804	651
Children	259	139
<b>Total</b>	<b>1063</b>	<b>790</b>

# 6. DEMOCRACY & COMMUNITY SERVICES

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## 6.4 PARKS AND RECREATION

### 6.4.1 Ashburton Domain

Staff have been busy with the start of the general winter tidy up, including the removal of leaves and pruning selected trees.

The last of the tulip bulbs have been planted in annual beds to complete planting for the Spring display. Crocus bulbs have been planted in selected lawn areas within the Domain.

Work has commenced on the replanting of the native aviary / shadehouse to bring this up to the standard required to obtain further DOC permits. The Aviary will then house several new species of native birds for the enjoyment and education of visitors.

### 6.4.2 Tinwald Domain

Staff continue with the major tidy up at the Tinwald Domain with remedial pruning, removal of selected trees and stumps, chipping of residue and major reshaping in some areas.

### 6.4.3 Township Beautification and Sports Grounds

Tulip bulbs have been planted in some of the annual beds to complete the plantings for Spring annual displays. Daffodil bulbs have been planted in grass areas at Smallbone Drive, Alford Forest Road and the water tower reserve.

A full mowing run was completed while the grass remained dry enough.

### 6.4.4 Rural Reserve Beautification

Staff continue with tree pruning, removal of selected trees and chipping the residue.

Rural staff have also been assisting with the further tidy up work at the Tinwald Domain.

A full mowing run was completed while weather and other work commitments permitted.

### 6.4.5 Cemeteries

Preliminary work has begun on the memorial wall at the Rakaia Cemetery.

#### Ashburton Cemetery

March 2008		March 2009	
Interments	10	Interments	4
Ashes	6	Ashes	0
April 2008		April 2009	
Interments	10	Interments	6
Ashes	4	Ashes	7
May 2008		May 2009	
Interments	3	Interments	13
Ashes	5	Ashes	7

J G ROLLINSON  
**Manager**  
**Democracy & Community Services**

# 6. DEMOCRACY & COMMUNITY SERVICES

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## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 1/1/13/1  
DATE: 18 June 2009  
REPORT TO: Finance & Community Services Committee  
FROM: Youth Council Meeting – 5/05/09

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### 6.5 YOUTH COUNCIL

**MINUTES** of a meeting of the **ASHBURTON YOUTH COUNCIL** held on Tuesday, 5 May, in the Council Chambers, Ashburton District Council, commencing at 5.40 pm.

**PRESENT:** S Putaranui (Chair), K Moses, B Stevenson, G Wragg, S Smith, J Corbett, L MacGregor, S Lewthwaite, J Lester, G Robertson, L Howden and E McGregor

Also in attendance Abby Andrews (Ashburton College Student Welfare Representative) and V Prendergast

**APOLOGIES:** S Ruck, Cr R Kilworth and Cr J Sparks **Sustained**  
**Minutes**

“That the minutes of the Ashburton Youth Council held on Tuesday 7 April, 2009, be taken as read and confirmed.”

Gemma / Blair

#### **Carried**

Abby Andrews, Ashburton College Student Welfare Representative was welcomed to the meeting. Abby explained that she is involved with organising this years World Vision 40 hour famine at the College. The date of the famine coincides with the planned Youth Council Doppler concert and Abby asked for the Youth Council to look at donating any profit from the concert to the famine. Members support this idea but as there is unlikely to be surplus funds left over they have offered Abby and her committee the opportunity to place buckets at the concert to receive donations. Abby’s committee will also help spread the word about the Doppler concert to ensure more young people know about it.

#### **Matters Arising**

##### **Children’s Day**

Vikki advised a letter of thanks has been received from the Children’s Day Committee for the Youth Council. Vikki has passed on feedback from Youth Council members to the Children’s Day organisers regarding the need for more advertising of the event in 2010 to ensure more Mid Canterbury people are aware of the event.

##### **Ashburton River Walkway**

Vikki advised a public meeting will be held on Thursday 14 May at 7.30 pm in the Council Chambers for anyone interested in finding a solution to keeping the walkway maintained.

## 6. DEMOCRACY & COMMUNITY SERVICES

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### **Matters for Discussion**

#### **Logo Competition**

The first place getter, Tori Pollard has received her prize and the winning logo and story has been printed in the Ashburton Guardian.

#### **Youth Week**

Members confirmed their Youth Week focus this year will be the Doppler concert on 23 May, which also coincides with a celebration of New Zealand Music month.

#### **Doppler Concert**

Due to a double booking at the Intermediate Hall, the Balmoral Hall will now be used to hold the concert on Saturday 23 May. Doppler, DJ Dave King and two Ashburton College Bands are confirmed for the evening. ACADS, St Johns and the Ashburton Police have been consulted through out the planning process. Two Allied Security Guards have been hired to control the event. New World has supplied sponsorship to the event via chips and soft drinks to sell. A to B Rentals have kindly donated two vans for the evening to ensure concert goers can be taken home safely after the event if needed. Ashburton Town Watch volunteers will be the drivers for the vans.

Various shops around town have offered to sell tickets to the concert on behalf of the Youth Council. Tickets are to be sold for \$10 each. Members have so far been given tickets to sell to their friends and family. Sam L has tickets to sell to Mt Hutt College students. Permission has been granted to sell tickets at Ashburton College during lunch times on 13, 14, 20 & 21 May. Vikki will investigate obtaining a float to use for these ticket sales and check to see is if the hoodies will be ready to wear by the 23 May. Youth Council members will meet again on Thursday 14 May to see how ticket sales are going and to see if further advertising or planning is required.

#### **Next Meeting**

The next meeting of the Ashburton Youth Council will be held on Tuesday 2 June, 2009, in the Council Chamber commencing at 5.30 pm.

# 6. DEMOCRACY & COMMUNITY SERVICES

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## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 1/1/13/1  
DATE: 18 June 2009  
REPORT TO: Finance & Community Services Committee  
FROM: Housing & Social Services Subcommittee – 13/05/09

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### 6.6 HOUSING & SOCIAL SERVICES SUBCOMMITTEE

Minutes of a meeting of the **Housing & Social Services Subcommittee** held on Wednesday 13 May, 2009, Meeting Room Two, Ashburton District Council, Ashburton, commencing at 10.35 am.

**PRESENT:** Councillors R Beavan (Chair), J Burgess, J Leadley, B Tasker and J Sparks.  
Also in attendance Community Services Officer.

**APOLOGY:** Cr J Kingsbury **Sustained**

#### ***Discretionary Funding Application***

The ComCare Charitable Trust has made a request for funding to the Social Services Discretionary Fund to enable them to continue the ActiveLinks Gym Group for people who experience severe mental illness. The gym group currently hires a room at the Gym Company on Cass Street each Wednesday morning at a discounted rate. The continuation of the programme is under threat due to the group being no longer able to cover the cost of room hire. They request \$1,200 to cover the cost of room hire for the next 10 months.

The following recommendation was confirmed by Council on 21 May 2009:

#### **RECOMMENDATION TO COUNCIL**

*“That a payment of \$1,200 from the Social Services Discretionary Fund be made to the ComCare Charitable Trust to assist with rental costs of running the ActiveLinks Gym Group.”*

*Tasker/Burgess*

***Carried***

The Subcommittee noted this will be a one off payment to the ComCare Charitable Trust and no expectation will be given to the applicant that this will be an ongoing grant.

Due to the urgency of the situation the funds will be paid to the Trust as soon as possible.

#### ***Terms of Reference***

Cr Beavan tabled a proposed terms of reference for use by the Subcommittee. These were discussed and amended as seen appropriate:

- Accept, consider and refer for decision, applications for funding from the Social Services Discretionary Fund
- Manage and be responsible for the allocation of the Social Services Discretionary Fund
- Oversee and monitor the performance of the Districts Social Wellbeing Strategy

## 6. DEMOCRACY & COMMUNITY SERVICES

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- Act as an advocate to Central Government and/or other agencies on behalf of district where appropriate
- Have dialogue with and be accessible to the districts Social Services sector
- Oversee and monitor Elderly Persons Housing

### ***Social Wellbeing Strategy Update***

Cr Beavan reported back on the recent Social Wellbeing Strategy meeting he recently attended. The Ashburton District Social Wellbeing Strategy 2009-2014 has been printed and Cr Beavan reminded the subcommittee that when applications for funding are received for the Social Services Discretionary fund this strategy must form the basis of any decision making.

### ***Ashburton District Council/Ashcoss Survey/Monitoring Project***

Cr Beavan gave a reminder that the next Mayors Social Wellbeing Forum will be held on Wednesday 22 July.

Cr Beavan advised the subcommittee about the Social Services Sector Project that Ashcoss is administering along with Council's Policy Analyst and Project Support Officer. This project is intended to come up with hard data on what is happening in our district during the current economic climate, to unite the groups involved and to discuss a way forward as things become more challenging. The first meeting will be held on Friday 15 May and the intention is to hold follow up meetings every 2-3 months to track trends and obtain reliable figures.

### ***General Business***

Cr Sparks sought clarification on the current use of the two empty Council houses on East Street near the Ashburton Domain.

Cr Tasker advised the subcommittee about a request she has received regarding recording the history and life stories of recent migrants to our district. Cr Beavan will investigate this idea further with staff at the Ashburton Safer Community Council.

The subcommittee discussed whether any recent surveys have been undertaken to assess the need of further pensioner housing in Rakaia and Methven and whether there possibly is a demand in these centres which Council is not aware of.

The Property Manager reports there has no demand for pensioner housing reported in these areas.

The meeting concluded at 11.55 am.

# 7. FINANCE

## 7.1 FINANCE

### 7.1.1 Financial Reports Quotable Value February statistics

*To be circulated  
Attached*

## 7.2 FORESTRY

### 7.2.1 Sales and Harvesting

#### SALES INFORMATION REPORT - FOREST SUMMARY *Period: 1/3/2009 to 31/5/2009*

Products	Quantity Units	Net Value
Domestic Sawlogs	1848.550 tonnes	\$47,743.67
Export Sawlogs	2637.851 JAS	\$23,984.65
Posts/Pulp/Chip/Firewood	4328.531 JAS/tonnes	\$6,323.45
<b>Total</b>	<b>8814.932</b>	<b>\$78,051.77</b>

Most of the volume above represents logs from the Fairton plantation. Salvage logging work was completed at the Fairton plantation in June and the plantation being harvested by Adams Sawmilling at the Winchmore Dromore Road was completed in April. Following the completion of the Fairton plantation the Council's harvesting contractor moved to Silver Fern Farms to complete harvesting of shelterbelt trees. This work has also now been completed and the crew have moved to a small Council plantation at Fords Road that was also affected by the 2 January wind event. It is expected that this plantation will be completed by the 17 June and then further harvesting will continue at the Springburn Bushside plantation. This plantation suffered from further wind damaged following the strong north west winds and rain in May.

Log markets are currently strong for higher grade domestic logs with a shortage of supply in the Canterbury market. Export log markets have been improving although the recent weakness in the US\$ means returns are not as good as they could be.

### 7.2.2 Emissions Trading System

The Forester recently attended a workshop regarding forestry in the Emissions Trading System (ETS). This workshop provided information on the requirements for forest owners to enter into the ETS and to update people on the latest deadlines and tools available. The Council's forests are yet to be registered into the ETS, mapping details still need to be finalised with the Ministry of Agriculture & Forestry (MAF). The Forester is however able to estimate the credits that the Council is likely to be able to earn during the first commitment period (January 2008 to December 2012) from its post 1989 forests using look up tables produce by (MAF), see the table below:

#### EMISSIONS TRADING SYSTEM - POST 1989 CARBON CREDITS

Species	Area (ha)	2008	2009	2010	2011	2012	Total
Radiata Pine	167.3	2979	2567	2399	2408	2714	13066
Douglas fir	56.3	1092	1205	1319	1433	1530	6579
Other Species	17.5	190	164	211	225	254	1044
<b>Total</b>	<b>241.1</b>	<b>4261</b>	<b>3937</b>	<b>3928</b>	<b>4065</b>	<b>4498</b>	<b>20688</b>
<b>Value*</b>		<b>\$85,222</b>	<b>\$78,730</b>	<b>\$78,558</b>	<b>\$81,304</b>	<b>\$89,952</b>	<b>\$413,766</b>

\* Carbon price from recent transaction of NZU's forestry credits: \$20.00 /NZU

# 7. FINANCE

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## 7.2.3 Planting 2009

This winter's planting season is about to commence. Approximately 70 hectares of plantations are due to be restocked with virtually all plantations being planted with Radiata Pine. The exception is the area on state highway one near Chertsey which is being planted with Corsican and Ponderosa pine. Planting is expected to finish by the end of July.

### **ESTABLISHMENT PROGRAMME - 2009**

<b>No.</b>	<b>Plantation</b>	<b>Species</b>	<b>Area(ha)</b>	<b>No. Trees</b>
55	Hendersons/Lovetts Rds	Radiata Pine	33.1	41000
59	Winchmore Hall*	Radiata Pine	1.4	1750
66	Coldstream Rd	Radiata Pine	1.2	1500
67	Ealing Maronan Rd	Radiata Pine	1.3	1625
81	Winchmore Dromore Rd*	Radiata Pine	1.6	2000
89	Fairton*	Radiata Pine	21.7	27000
98	Ashburton Staveley Rd	Radiata Pine	7.4	9250
120	Hinds Arundel Rd	Radiata Pine	0.8	1000
121	Annets Hinds/Arundel Rds	Radiata Pine	1.9	2400
<b>Total</b>			<b>70.4</b>	<b>87525</b>

## 7.3 PROPERTY

### 7.3.1 Scales Road Nature Reserve

Survey work and gazettal is completed. Work has commenced on title amalgamation and subdivision consent to separate the reserve from the residual parcels. On completion of this a paper dealing with the future of the block will be prepared. A paper recommending that the reserve be named in honour of the Harris family will be referred to Environmental Services for processing. Initial discussion with Arowhenua received a positive response and their support for the proposed reserve will be formally confirmed.

### 7.3.2 Elderly Persons Housing

All units have heat pumps installed. Work has commenced on the interior refurbishment of two unit interiors (4 Friendship Lane and 36 Mona Square). Tenders are being evaluated for the exterior renovation of one block (44-51 Friendship Lane).

### 7.3.3 Methven Medical Centre

Working drawings and contract documents are being prepared with a view to going to tender in early September.

# 7. FINANCE

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## **7.3.4 Resource Centre**

Preliminary work has started on specifications for the exterior renovation. There will be some liaison with WINZ on the colour scheme to align this with the proposed “social services” concepts.

## **7.3.5 Geoff Geering Drive**

It was gratifying to receive the Green Ribbon Award. Receipt of this will be highlighted by our agents in the marketing campaign.

P L BRAKE  
**Finance Manager**