

REPORT and MINUTES of a meeting of the **SERVICES AND OPERATIONS COMMITTEE** held in the Council Chamber, 5 Baring Square West, Ashburton, on Thursday 26 April, 2007, commencing at 1.30 pm.

PRESENT: His Worship the Mayor M B O'Malley; Councillors B A Tasker (Chair), D N Nelson, N A Brown, I J Burgess, K L Holmes, L J Leadley, K W P Lowe and P W Reveley.

Also in attendance – D Glass, R J Kilworth and M J Urquhart; Operations Manager and Committee Secretary.

APOLOGY: Cr R C Beavan (lateness)

Sustained

Confirmation of Minutes

The minutes were amended to show that a draft water conservation advert was tabled at the meeting. It was further noted that a letter is to be sent to the Rakaia Community Association with information on the Rakaia water supply upgrade but detail is yet to be provided to individual households.

“That the minutes of the Services and Operations Committee meeting held on 15 March, 2007, as amended, be taken as read and confirmed.”

Nelson/Leadley

Carried

Matters Arising

Mt Somers Water Supply

It was suggested that the information which formed the brief for the Consultant be referred to the Rural Water Subcommittee meeting for discussion on 3 May.

Contract C418: Extension of Contract Duration

Supply of services for the collection and removal from kerbside of recyclable materials, residual waste and litter bin refuse, Ashburton District 2004-2007

RECOMMENDATION TO COUNCIL

“That Contract C418 : Supply of services for the collection and removal from kerbside of recyclable materials, residual waste and litter bin refuse, Ashburton District, 2004-2007, be extended for a further 12 months to 30 June 2008.”

Nelson/Burgess

Carried

Private Use of Council Owned Disused Gravel Pits for Hardfill Disposal

“That the Committee approves:

1. The making available of closed Council pits for cleanfill disposal;
2. Identification of closed or “worked out” gravel pits that could be made available for use as cleanfill disposal areas;
3. The pursuit of income through a public tendering process for access to identified Council owned pits;

4. That the consenting, operation and maintenance of the sites be the responsibility of the contractor/operator granted access;
5. The development of a registration of interest document/process;
6. The development of conditions to be imposed on the cleanfill site and contractor/operator; and
7. The development of a public tendering document/process for access to Council owned pits.”

Holmes/Nelson

Carried

Consultation on Installation of Standby Generators – Dromore, Montalto & Winchmore Water Supplies

It was reported that Council’s preferred option would be to install a standby generator on the Winchmore scheme, however following consultation and discussion with six of the scheme users, their request not to proceed with the work has been agreed to.

- “1. That the standby generator installation project for Dromore be progressed as originally programmed;
2. That the standby generator installation project for Montalto not be progressed and formally removed from the annual plan programme; and
3. That the standby generator installation project for Winchmore not be progressed and formally removed from the annual plan programme.”

Burgess/Brown

The Operations Manager confirmed that Council would have the responsibility of maintaining a supply in the event of an outage, however the Winchmore scheme users have said they are not totally reliant on Council’s scheme and are able to maintain their supplies through the use of individual generators.

The recommendation was not fully supported. Because of the proposal’s inconsistency with Council’s strategies and the cost implications of diverting resources from other activities in an emergency situation, it was suggested that written confirmation be obtained from each of the property owners on the Winchmore scheme to ensure they fully understand that in an emergency situation scheme users will be liable for all costs incurred by Council.

AMENDMENT

1. That the standby generator installation project for Dromore be progressed as originally programmed;
2. That the standby generator installation project for Montalto not be progressed and formally removed from the annual plan programme; and
3. That the standby generator installation project for Winchmore not be progressed and formally removed from the annual plan programme, subject to written confirmation from the Winchmore scheme users.”

Mayor/Lowe

The amendment becomes the substantive motion

Carried

Activity Reports

“That the reports be received.”

Leadley/Nelson

Carried

Development in Ashburton District

A pre-hearing meeting was held on Monday 23 April, to consider transportation issues around the proposed NE Ashburton development.

The Committee requested that an early date be set for Council officers to meet and programme consultation on development in the Racecourse Road area and the proposed NRRP.

Police Traffic Accident Report

The Committee expressed its concern that information on the frequency of traffic accidents and where they are occurring has not been available for some time. The Operations Manager acknowledged the need for this detail when allocating minor safety works funds; he will undertake to provide a report to the next meeting.

In addition to the accident data, the Committee asked that the Police report be expanded to include vandalism and liquor related incidents, particularly in the CBD where there is a high cost associated with street cleaning. The Operations Manager will progress a new reporting protocol that will include input from Police and Council staff involved with liquor control.

SH1 Contractors

It was reported that residents in Hinds have expressed concern at the amount of water being taken from the Hinds water supply by contractors carrying out work on SH1. Issues relating to contamination and capacity were raised.

The Operations Manager explained that unless there are problems with levels of service, such as reduced pressure, the contractors have the ability to take water. He acknowledged this is an issue for smaller schemes and agreed to report back to the Committee on the policy applied to the taking of water by contractors.

Local Roads – Supplement to Code of Practice for Temporary Traffic Management

“That the Local Roads Supplement be adopted as an addition to the District Standard, the TNZ Code of Practice Practice for Temporary Traffic Management.”

Nelson/Holmes

Carried

Farm Road Footpath

The Operations Manager agreed to follow up complaints about the section of footpath on Farm Road which has been obstructed for some time because of electrical maintenance work being carried out.

MSW

It was reported that progress at the Grahams Road / Stranges Road intersection has been delayed because of work required on high voltage power wires and the possibility of an easement progress being required for land purchase. It is anticipated work will be completed before the end of the financial year.

Resource Recovery Park

The Operations Manager reported that a major fire occurred at the Ashburton resource recovery park on Sunday 22 April, and costs incurred are anticipated to be around \$25,000.

Fire Services Review

A subcommittee will meet to prepare a draft submission on the review document. The Operations Manager proposed that the draft submission be considered in a full Council workshop. Meeting dates and documents will be circulated to all Councillors.

Methven Community Board

Footpath Damage Costs

The Operations Manager confirmed that Council has the ability to recover the cost of footpath damage associated with building and subdivision development. The policy will be reviewed to reflect current costs and how it is applied.

“That reinstatement of the footpath repair deposit, as part of the building consent application process, be investigated and / or instigated.”

Low/Mayor

Carried

Items transacted with the public excluded (2.57 pm)

“That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution
Confirmation of minutes 15/03/07 <ul style="list-style-type: none">• Contract Renewal - Utility Operation & Maintenance• Assigning Contract C403 Operation & maintenance services Ashburton RRP	Section 7(2)(h)	Commercial activities
Awarding C532 – new and replacement k&c, Ashburton 2006/07	Section 7(2)(h)	Commercial activities

Nelson/Brown

Carried

Business transacted with the public excluded now in open meeting

Utility Operation and Maintenance – Contract Renewal

1. That the Committee approves negotiation of a contract for provision of operation and maintenance services of Ashburton District Council utilities with Ashburton Contracting Limited;
2. That the contract be for a period of five years on a 1+1+1+1+1 renewal basis”.

Nelson/Brown

Carried

Contract 403 – Supply of Operations and Maintenance Services for the Ashburton Resource Recovery Park

“That the Committee approves the assignment of Contract 403 – The Supply of Operations and Maintenance Services for the Ashburton Resource Recovery Park, 1 January 2004 to 30 June 2007, from Waste Management Ltd to Wastebusters Trust Canterbury.”

Nelson/Holmes

Carried

The meeting concluded at 3.00 pm.