

FINANCE AND CORPORATE SERVICES COMMITTEE [Unconfirmed]

REPORT and MINUTES of a meeting of the **FINANCE AND CORPORATE SERVICES COMMITTEE** held in the Council Chamber, 5 Baring Square West, Ashburton, on Thursday 29 March, 2007, commencing at 1.30 pm.

PRESENT: Councillors K L Holmes, (Chair), N A Brown, D N Nelson, R J Kilworth, M J Urquhart, R C Beavan, D Glass and P W Reveley.

Also in attendance Councillors L J Leadley, I J Burgess, K W P Lowe and B A Tasker; Corporate Services Manager, Finance Manager, Property Manager, District Librarian and Committee Secretary.

APOLOGY: His Worship the Mayor, M B O'Malley (lateness) **Sustained**

Extraordinary Business

"That pursuant to Section 46A (7)(a) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business:

- **Ashburton Contracting Limited – Draft Statement of Intent**

Reason To consider the Draft Statement of Intent prior to its adoption on 30 April 2007.

Glass/Brown **Carried**

Ashburton Performing Arts Theatre Trust

Representatives of the Trust, G Brown, R Bradford and N Pitt, were welcomed to the meeting at 1.30 pm. The Trustees reported that the theatre building has commenced and fundraising is continuing. The Trust's statement of financial position as at 29 March 2007, was tabled and the presentation concluded at 1.48 pm.

Confirmation of Minutes

"That the minutes of the Finance and Corporate Services Committee meeting held on 7 December, 2006, be taken as read and confirmed."

Brown/Urquhart **Carried**

Matters Arising

Library Accounts

The District Librarian reported that 44% recovery of outstanding debt has been achieved to date. There has been a change in the way the debt recovery process is managed and current amounts showing as overdue will now be pursued by the Administration department.

Rakaia Wastewater Loan

The Finance Manager reported that of the 200 plus letters sent to Rakaia ratepayers, only 3-4 have responded to the offer of the option to repay the balance of the wastewater loan by way of lump sum contribution.

The Mayor attended the meeting at 1.53 pm.

Extraordinary Business

Ashburton Contracting Limited – Draft Statement of Intent From 1 July 2007

“That Council receives the 2007 / 08 draft Statement of Intent for Ashburton Contracting Limited.”

Kilworth/Mayor

Carried

Activity Reports

“That the reports be received.”

Glass/Nelson

Carried

Financial Reports

The financial reports for the period ending 28 February 2007 were presented.

The way in which charitable trusts receiving Council funding could be further assisted was discussed and it was agreed that the Chairman and the Corporate Services Manager would meet to progress this.

Policy on Public Use of Electronic Resources

The District Librarian reported that a policy on the public use of electronic resources has been developed to govern the use of the Internet and other computer based resources in the library. This policy will be incorporated into Council’s Bylaws which provide for specific penalties in accordance with relevant Acts.

“That the Library Electronic Resources Policy be adopted.”

Kilworth/Brown

Carried

The District Librarian left the meeting at 2.10 pm.

Airport

The Property Manager reported that he has received an update from the Civil Aviation Authority advising that a double pole is to be installed for the aerial at the rear of the airport land holding. Plans have been prepared and are currently being viewed by the Canterbury Aero Club, which will fund the removal of the existing aerial.

Lake Clearwater

The Property Manager has met with members of the Hut Holders Association and an area to be cleared of wilding trees has been identified. Some trees will be retained on the Lake Camp road frontage for shelter.

Art Gallery & Museum

Two consultants for both the Museum and Art Gallery buildings have been provided with the draft brief. The Property Manager met with representatives of both organisations and the commitment to fund the consultants for up to 10 hours for each organisation has been given.

SPARC Rural Travel Fund Assessment Committee

The report and minutes of the Assessment Committee meeting held on 16 March 2007, was received. The schedule of grant recipients was included.

Youth Council

Minutes of Youth Council meetings held on 12 February and 5 March, 2007, were received. Also included was the report of Youth Council members who attended the Youth in Local Government Conference in September 2006.

Items taken with the public excluded (2.30 pm)

“That the public be excluded from the following parts of the proceedings of this meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:
12	Confirmation of Minutes – 15/02/07 <ul style="list-style-type: none">• Property Matters	Section 7(2)(h) Commercial activities
13	Property Matter	Section 7(2)(h) Commercial activities
14	Property Matter	Section 7(2)(h) Commercial activities
15	Property Activity Report	Section 7(2)(h) Commercial activities

Glass/Nelson

Carried

The meeting concluded at 4.51 pm.