



Ashburton District Council

AGENDA

A **MEETING** of the **ENVIRONMENTAL SERVICES COMMITTEE** will be held as follows:

Date: Thursday 7 July 2011

Time: 1.30 pm

Venue: Council Chamber
5 Baring Square West
Ashburton

B LESTER
Chief Executive

MEMBERS:

Cr R J Kilworth (Chair)
Cr L J Leadley (Deputy Chair)
Cr I J Burgess
Cr D G McLeod
Cr P W Reveley
Cr J Sparks
Cr A B Totty
Cr R S Wilson
Mayor A R McKay (ex officio)

AGENDA

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1 July 2011

Ashburton District Council Report

File No 5/1/11/2
Date 7 July 2011
Report to Environmental Services Committee
From Senior District Planner
Subject Camrose Estates Subdivision – Naming of Road

5 Camrose Estates Subdivision – Naming of Road

5.1 Summary

To recommend the naming of a proposed road in Stage 1A of the proposed Camrose Estates subdivision, the road being off Barkers Road, Methven.

5.2 Recommendation

- 1 **That** the report be received.
- 2 **That** the new road in Stage 1A of the subdivision (approved by resource consent SUB10/0045) be named Camrose Avenue (refer to Appendix for a plan identifying the road).
- 3 **That** the Developer be responsible for erecting name plates at the entrance to the subdivision on Barkers Road and intersection of other roads that Camrose Avenue comes off to indicate the name of the road and that this is done after consultation with and to the satisfaction of the Council's Roding Manager.
- 4 **That** the Developer be responsible for paying to the Council all costs associated with the manufacture and erection of all necessary name plates.

5.3 Background

On 30 September 2010, resource consent was granted to Camrose Estates Limited for a subdivision comprising 110 residential allotments in an area zoned Residential, following a Plan Change (known as the Lochhead Trust Plan Change) that became operative in August 2009. The proposed subdivision will be developed over 8 stages, with the first stage (1A) comprising Lots 1 – 9, 17, 18, 34, 301, 302 and 500 (See subdivision plan attached as Appendix).

The road forming part of Stage 1A off Barkers Road is currently being constructed and the developer has put forward the following 3 options for the naming of the road, being in order of preference

1. Camrose Avenue
2. Alma's Way
3. Dog Place

Camrose Avenue reflects the name of the subdivision, being Camrose Estates, while Alma's Way is after Alma Lochhead, who with her husband, Allan established the Lochhead Trust and donated land for the subdivision. Dog Place is to reflect the road being off Barkers Road. Either of Options 1 or 2 is supported having regard to the subdivision name and history of the land. The third option is not supported on the basis that the reason given is not considered good reason for a road name.

Comments were invited from the Emergency Management Officer and Roding Manager who did not express concerns. The recommendation reflects the preferred road name offered by the developer.

5.4 Options and Risks Considered

The names put forward for the proposed road within the subdivision are as follows as shown on the Plan accompanying this report.

1. Camrose Avenue
2. Alma's Way
3. Dog Place

5.5 Statutory Implications

Any resource consent for subdivision that creates a new road to be vested in Council shall comply with subdivision rules 6.6.5.2.2 (j) and (k) of the District Plan, which states –

(j) All new roads vested upon subdivision of land shall be given distinctive names not already in use within the area covered by the District Council. The name shall be agreed to by the Council.

k) Where any new road or road extension is to be vested in the Council or a named private access is provided, the applicant shall pay to the Council a financial contribution for the manufacture and erection of all necessary name plates which must be displayed at the intersections of all other roads. The financial contribution shall be the actual cost of the name plate.

5.6 Consultation

Not applicable.

5.7 Strategic Links

The following Community outcome from the LTCCP is relevant –

Outcome 3: A community with a strong sense of identity and heritage, which welcomes new residents and encourages diversity

- *Our district has a strong sense of identity and people who participate in community life. Ashburton District is a community that attracts and retains new residents.*
- *Our community recognises and preserves the cultural and social heritage of our district.*

5.8 Financial

Rule 6.6.5.2.2 (k) of the District Plan states –

Where any new road or road extension is to be vested in the Council or a named private access is provided, the applicant shall pay to the Council a financial contribution for the manufacture and erection of all necessary name plates which must be displayed at the intersections of all other roads. The financial contribution shall be the actual cost of the name plate.

Prepared By:

M STEVENSON
Senior District Planner

Approved by:

J MCKENZIE
Environmental Services Manager

6. ACTIVITY REPORTS

6.1 Variances Report – Period ending 30 May 2011

Pages 21-23

6.2 Building Services

6.2.1 Staff

During the month of June, Rachel Aldridge (Systems Support Officer) attended a one day training seminar for Building Controls. Julie Dyson (Administration Assistant) attended a week long confidence course (Berwick Outdoor Experience) sponsored by Lions. Julie also attended a one day course for the vetting of building consent applications.

During the months of May and June there were an additional 16 days annual leave taken by various members of staff.

6.2.2 Building Consents

The number of building consents issued during May was 148. This is an increase of 28 building consents from the same month in the previous year. The number of applications received for the month was 117; this is an increase of 30 applications from the same month in the previous year.

Month	Building Consents Received	Building Consents Issued	% Processed within 20 Days	Inspections Carried Out	CCC Issued within 20 Days of Application
February	76	66	100%	337	95%
March	95	93	100%	392	100%
April	138	113	100%	397	100%
May	117	148	100%	530	100%

Building consent statistics for June 2011 will be distributed before the Committee meeting.

6.2.3 Building Consent Processing Times

Building consent applications during the May-June period have generally been processed within the 20 day time. As of 28 June there was one application that has exceeded the 20 day timeframe. One processing staff member was reallocated to inspection duties for a short period reducing our capacity for processing.

The current rate of activity is stressing the amount of resources available within the department and we are exploring options to outsource some of the processing of building consent applications to a contractor so that the Council can meet the required timeframes.

6.2.4 Project Information Memoranda (PIM's)

There have been no stand alone PIM applications this month

6.2.5 Inspection Times

Inspection times over the May-June period have generally ranged between 3-5 days with the longest delay being six days. During this period there has been a noticeable rise in the demand for inspections. In particular, the month of May, with 530 inspections carried out, exceeded the previous record of 489 inspections.

In order to help reduce the waiting times for inspections we employed an outside contractor for eight days during June, when he was available. Without the use of a contractor, waiting times would have extended to beyond a tolerable rate even further.

6.2.6 Significant Applications

During the month there were building consent applications received for two large demolition projects in the district. These include the demolition of the building located at 160-170 Burnett Street and the former Roller Flour Mill site.

6.2.7 Earthquake Prone Buildings

The department has been working with a number of business owners of buildings that have been damaged by earthquakes, when requested to do so. This has been in the form of providing advice or information on where to find the services of engineers. We have also been invited to provide the Council's view of the effects of the building to the insurers where public access is involved.

6.3 Planning

6.3.1 Resource Consents

Indicator	Performance	
	June 2011 (up to 27 June)	June 2010
Resource consents		
Number of resource consent applications received ₁	15	25
No. resource consents applications decided ₁	20	18
No. resource consents decided within statutory timeframe	20	18
Notified/ Limited notified applications decided	4	1
Other		
No. Land Info Memorandum Planning gave input to	55	34
No. Building consent applications Planning assessed ₂	43	50

1. Includes applications for subdivision, land use and other (e.g. application to change conditions of consent) consents
2. Building consent applications are assessed against all relevant rules in the District Plan to determine if resource consent is required. The applicant for building consent is advised accordingly if resource consent is required.

- **Resource consents granted under delegated authority** (to be circulated)

- **Subdivisions**

An application received in May for the subdivision of land to the immediate north of the former Tinwald Club into 88 residential allotments over three stages is on hold, awaiting further information, to enable a full assessment. Applications for subdivision and land use consents for the creation of 15 allotments with an average area of 1502m² and the associated residential development, off Golf Links Drive and adjacent to the Ashburton Golf Club, were heard by an Independent Commissioner, Patricia Harte, on 3 June 2011. One submission was received opposing the application from the New Zealand Transport Agency.

The applications were refused on the basis that the proposal will have adverse effects on rural character and amenity, and the productive potential of soils that are more than minor; as well as being contrary to the Objectives and Policies of the Operative District Plan.

An application was received in May for the subdivision of a 1.2ha site on the corner of Allens Road and Carters Road into allotments of 2,000 m² (proposed Lot 1) and 1.0172 ha (proposed lot 2), together with an application for land use consent for a existing residential unit on Lot 1 and a proposed residential unit on lot 2, being less than the minimum allotment size of 2 ha for the rural zones. Both applications have been notified with the period for submissions ending on 6 July 2011.

- **Land use**

An application for a residential unit on a 1.6 ha allotment on Arundel Rakaia Gorge Road, south of Mt Somers, was heard on 7 June before a panel of Councillors (Kilworth, Leadley and McLeod). Seven submissions were considered by the Panel, all of which opposed the application. The Panel decided to grant the application as it was concluded that the proposal will have no more than minor adverse effects and is not contrary to the Objectives and Policies of the District Plan.

A retrospective application for resource consent for a quarry off Ashburton Gorge Road remains on hold with further information requested from the applicant.

6.3.2 Appeals

The appeal of Council's decision to refuse resource consent for a campground including potentially permanent relocatable units at a site on Bridge Street, Ashburton has been subject to mediation and is currently before the Environment Court for their consideration, with a consent order expected to be issued in due course.

The appeal on the proposed art gallery and museum, 325 – 333 West Street, Ashburton, has been resolved, following mediation between the parties. The Court issued a consent order on 30 May 2011, allowing the appeal to the extent that the decision to grant resource consent is confirmed subject to amended conditions. The appeal was otherwise dismissed.

As reported at the last Committee meeting, an appeal has been lodged over the Council's refusal of resource consent for a subdivision of a 4ha site into two 2ha allotments in the Rural A zone to the west of Rakaia Township. The reasons for the appeal are that the proposal is considered to be in keeping with the character and amenity of the surrounding area and will not create a precedent for further subdivisions less than the minimum allotment size of 8 ha for the Rural A zone. The Council is taking legal advice on this.

6.3.4 District Plan Review

Hearings on the Proposed District Plan were held on 15 and 29 June, with submitters presenting in support of their submissions on the Transport chapter and Protected Trees section of the Heritage Values and Protected Trees chapter. Decisions on these topics will be released at the end of all hearings.

The next hearings are scheduled for 17 and 18 August when submissions on the Scheduled Activities chapter and Open Space chapter will be considered.

6.3.5 Draft Regional Policy Statement

The Regional Policy Statement (RPS) provides an overview of resource management issues affecting the Canterbury region, and sets out objectives, policies and methods to address these issues and achieve the integrated management of resources across the region.

The RPS specifies requirements of territorial authorities to give effect to objectives and policies in the RPS and therefore the implications for Ashburton District Council are significant from a Planning and Operations perspective.

The Proposed RPS was formally notified to the public on 18 June 2011 with the period for submissions ending on 15 August. ECan staff presented a summary of the proposed RPS to Councillors on 1 July, following which ADC staff discussed the key issues identified with Councillors to inform the Council's submission. ADC staff are also working with other councils as part of a 'Territorial Authority Group' to make a joint submission on the proposed RPS. This reflects the commonality of issues raised by Councils and enables the sharing of resources in preparing a submission.

6.3.6 Baring Square East Project

Engineering plans for the upgrade of Baring Square East are near completion following input from traffic, stormwater and civil engineers as well as staff through a Town Centre Staff Reference Group. Further input is currently being sought from relevant staff. The Town Centre Subcommittee will meet again on 28 July 2011 to receive the final plans, which will enable implementation in the future.

6.3.7 Biodiversity Action Plan

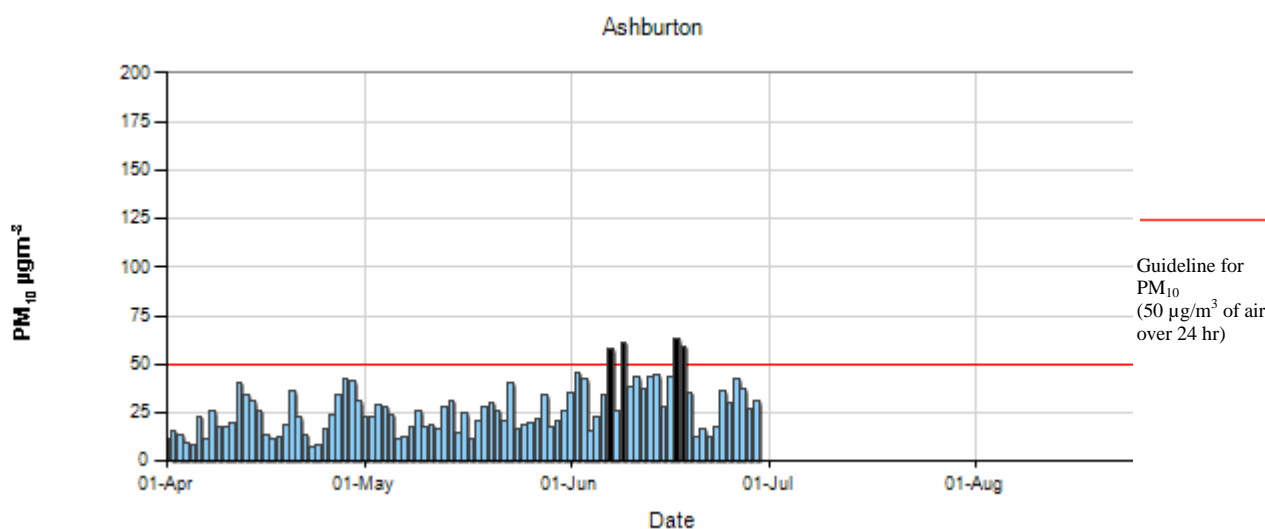
A working group established on 6 September 2010, comprising representatives of various organisations including Forest and Bird, Fish and Game, Federated Farmers, Environment Canterbury and the Department of Conservation, met in Methven on 14 June to discuss their views on the draft, with changes currently being incorporated. A workshop was also held on 30 June when staff presented the draft Action Plan to Councillors for their input.

6.4 Regulatory

6.4.1 Air Quality

The Environmental Services Manager and Regulatory Manager held a telephone conference with Don Chittock from ECan to discuss agenda items for the Clean Heat Ashburton meeting to be held at Council on Friday 1 July 2011.

24 hour average PM₁₀ concentrations for winter



6.4.2 Environmental Health

Fifteen food premises were inspected under the Food Hygiene Regulations. The overall standard was good. Two new Licence applications were received and were approved.

Several food premises were visited regarding Food Control Plans. Most are nearing completion but were not ready for audit. One audit was conducted and found to be very good.

Twenty three other events relating to food premises were attended to, this included re-inspections at premises where requirements were outstanding.

Seven complaints were attended including:

- Complaint about a rooster crowing and an animal problem, several visits to these premises found no people at home and also no nuisance.
- Complaint regarding a damaged septic tank was attended to. ECan accompanied us on the visit and will take the matter further.
- complaint regarding insanitary conditions was investigated and found to be unjustified.

Twenty five noise complaints were investigated by First Security resulting in three notices issued and 1 stereo seized.

One campylobacter case was reported and we were asked to look at the water supply at the property. The first inspection revealed some concerns. A subsequent visit to the premises to take water samples was arranged but upon arrival the premises had been vacated.

A District Diary article has been published containing advice on well security.

No complaints were received regarding food premises.

One offensive trade license was received, processed and approved.

Twelve building consents for new dwellings for potable water were completed.

Two premises were inspected for suitability as hairdressing salons, licences were approved.

The Regulatory Manager and EHO attended the environmental health cluster meeting in Rolleston where various topics were discussed especially around Food Control Plans and the new food legislation.

Several days was spent updating the P&R programme in readiness for bulk processing for health licenses for the coming financial year.

6.4.3 Community & Public Health

Summary of notifications for May 2011.

(to be circulated)

6.4.4 Liquor Licensing

Applications received for the month of May 2011

On/Off / Club new:	0
On/Off/Club renewal:	1
Temporary Authority:	0
Specials:	8
Manager's certificates new and renewal	12
Total for month	21

On/Off/Club Applications being processed:

- County Club - Club Licence renewal. A DLA working group will meet to consider the hours of chartered clubs.
- Beach Road Store & video -off licence renewal and variation.
- Revival Bar/Café (Allenton)-On Licence renewal; objections received, so the file has gone to the Liquor Licensing Authority for determination. However a mediation agreement has been reached with the licensee and objectors for a trial period of 8 months. A mediator was employed by Council to facilitate an agreement, which may negate the need for a LLA hearing.
- Nosh Café on licence renewal. Unfortunately the premises were earthquake damaged and has been demolished.
- Ski Time restaurant and bar on licence renewal
- Thai Chilli, Methven, new on licence application.
- Southern Rugby Club- club licence renewal
- Mt Potts Lodge has had a change of ownership and is seeking a new On Licence.

Applications referred to the LLA:

- Licensing Inspector, Police, and Health (ACADS) carried out monitoring on 27/28 May to determine compliance with the On Licence condition that an approved range of food must be available at all times that liquor is available in bars/taverns.
- Six premises were visited. Two premises did not comply, and as a result application has been made to the Liquor Licensing Authority for suspension of the On Licences and managers certificates. These premises were Millies, and the Tinwald Tavern.

Special Events:

- A "feminine affair" trade show rescheduled from February, to 10 July.
- "Gourmet Tastes" stall at Glenfalloch Station open day in July
- Methven Summer school function
- Meads tearooms (Rakaia) 75th birthday functions.

Other Activities:

- Recent publicity about the Liquor Ban area will hopefully increase awareness and compliance. It is hoped that publicity will be followed by increased enforcement.
- Met with Mt Hutt Ski Area Food & Beverage staff.
- Late night monitoring of licensed premises in CBD with Police and Health

6.4.5 Water Monitoring

E-coli testing of all District Council water supplies continues to achieve good results with no issues. Private community water supplies that Council tests on behalf of their owners are testing well with no E-coli contamination.

Methven and Rakaia wastewater plant sampling continues on a monthly basis with no issues to report.

Initial water samples taken at Mount Potts Station showed that supplies were not suitable for public consumption. Advice has been given regarding improvements to the supply which must be complied with. Further testing will be undertaken.

6.4.6 Animal Control

Registration status:

The annual breakdown is as follows:

Category - Known Dogs	Number
Dogs currently registered	6790
Known unregistered dogs	111
Percentage of dog registered	98.41%

Court Cases:

On 27 June, a pitbull (already classified as dangerous due to a previous offence) and a second dog were at large overnight and attacked and killed pet rabbits on a property some distance away the property which they came from. Upon capture one dog did bite the dog control officer causing a significant puncture wound. The second dog also behaved aggressively and was difficult to capture. Both dogs have been impounded while the council considers what action to take.

Dog Control Act Infringement Notices:

Sixteen infringement notices have been served from 14 April to 26 May making a total of 161 since 1 July 2010. This is less than last year's 250 infringements due enforcement being more difficult due to lack of impound facilities.

Impounding:

A 14 week old impounded puppy was found hanging and limp on the back of one of the runs at the pound. He had caught his head in a gap between the kennel and the run. Fortunately, although he was nearly dead he was found just in time. The owner intends to claim the dog in three days.

A large, aggressive dog also managed to dislocate a kennel off the back of the run and was found at large in the pound area. The dog was extremely aggressive causing the entire parks area to be evacuated until the dog could be caught. Veterinarians were unable to get close enough to dart the dog to tranquilise him. It required contacting a member of the public who knew the dog to enter the area to calm and cage the dog. This dog cannot be handled so cannot be allowed out of the run to be exercised. It is likely this dog will be there for an extensive period which raises welfare concerns.

Thirty six dogs have been impounded from 26 May 2011 – 28 June 2011. There are currently six dogs in the pound (as at 28 June) which is at maximum capacity.

Rehoming:

Four dogs have been re-homed to new owners from 26 May – 28 June

Euthanized:

Four dogs were euthanized due to being unsuitable for re-homing.

Dog & stock control report:

The contractor's report for June will be circulated.

6.4.7 Regulatory Enforcement Officer

Eight audits have been carried out for Building Warrant of Fitness. Some of these have included Methven accommodation, as in previous years, prior to the ski season.

Eight infringements have been issued for litter and two bylaw infringements have been issued.

An investigation into loose chickens within the urban area has been dealt with.

An Abatement Notice has been complied with which was issued for an unauthorised activity, although monitoring will continue.

A consent holder has been reminded of the limitations of the resource consent following information on the consent holder's website.

A complaint is being investigated into the breach of an Abatement Notice, this is currently ongoing.

6.4.8 Trade waste

Twenty seven routine inspections have been completed - 27 permitted category, no conditional consents. No issues resulted.

One investigation was carried out.

6.4.7 Illegal dumping

- Incidents - 4
- Investigations - 4
- Infringements - 10 (6 Litter Act, 4 Bylaw breach)
- Site checks conducted - 86

6.4.8 Signage

Four incidents were investigated resulting in all signs being removed.

6.4.9 Overhanging vegetation

- Tree incidents were investigated (two at Rakaia).

6.4.10 Other tasks

- Assist monthly waste water sampling - 2
- Stormwater issue - 1
- Smoke from fires - 2
- Assist other staff re enquiries/situations - 2
- Consult with other outside agencies - 2
- Prepare sensitive site register under Bylaw Chapter 12.

J McKENZIE
Environmental Services Manager

Ashburton District Council Report

File No: 6/9/44/1
Date: 9 June 2011
Report to: Environmental Services Committee
From: Town Centre Subcommittee
Subject: Unconfirmed Minutes – 14/06/11

7 Town Centre Subcommittee

Minutes of the Town Centre Subcommittee Meeting held on 14 June, 2011, in the Council Chamber, commencing at 10.30 am.

Present

Crs Darryl Nelson (Chair), Donna Favel and John Leadley.

In attendance

Cr S Wilson; Senior District Planner, Roading & Street Services Manager and Committee Secretary.

1 Apologies

Crs Jac Sparks (lateness) and Robin Kilworth (absence) Sustained

2 Extraordinary Business

That pursuant to Section 7(2)(A) of the Local Government Official Information and Meetings Act 1987 the following items be introduced as extraordinary business:

- Cycleway extension
Reason: referred from the Annual Plan submission process
- Mobility park – Burnett Street
Reason: alternative park required due to earthquake damage of adjacent building

Leadley/Favel Carried

3 Confirmation of Minutes

It was noted that Cr Wilson was in attendance on 14 March.

That the minutes of the Town Centre Subcommittee meeting held on 14 March 2011, as amended, be taken as read and confirmed.

Leadley/Favel Carried

4 Matters Arising

• CBD Project priority

The Senior District Planner advised that prioritising the 18 projects identified as part of the CBD upgrade is yet to be progressed.

• Licensed premises – use of footpath

The Roading & Street Services Manager will progress the report requested by the Subcommittee on requests that have been received from licensed premises wishing to utilise the footpaths for alfresco dining.

Cr Sparks attended the meeting at 10.40 am.

5 Baring Square East Design Project – Update

The Senior District Planner reported the project consultant, Nik Kneale, is unable to attend today but will be present at the next meeting.

Mr Stevenson presented the draft engineering plans which have been progressed by Nik Kneale of Boffa Miskell with input from the Staff Reference Group and engineering consultants including Opus (roading, civil) and e2solutions (stormwater). Key points of the plans were discussed.

- Initially perpendicular parking along frontage of Cameron St (shown on plans at the developed design stage) – now looking at parallel parking.
- Tree species not specified– there will be further discussion with the Parks Manager.

- Median strip in centre of East Street to remain as is without garden as initially proposed.

Since the meeting, it has been clarified that there will be a garden in the central median strip to improve the pedestrian link across East Street. There will be sufficient space provided for traffic queuing, particularly those vehicles turning right into Havelock.

- Proposed design incorporates power points (potential to set up for stage / music) but that detail is not yet shown on plans.
- M Stevenson will check whether in-ground lighting has been included along pedestrian areas, noting that up-lighting for trees is included. It was suggested that solar lights and coloured lighting (under seats) be investigated.

Up-lighting is provided to key trees, all four monuments, and the water features. Options for lighting under seats and along paths can also be incorporated but given there is lighting from poles as well it may be more than required. The ends of seats / decks feature coloured steel surfaces which would therefore only necessitate white lighting. With regard to solar lighting a product has not been identified that is suitable for public spaces such as this.

- Bike parking provided for.
- Retention of parking along East Street frontage of the Square. Discussion regarding retention of taxi stand but no formal designated taxi stand at present.

Kerb crossing points have been changed as a result of previous decision of the Subcommittee. M Stevenson to discuss with Brian Fauth.

The Subcommittee was reminded that the total budget for design and consultation was \$150,000 and a further \$14,000 was approved to fund a shortfall in December 2010, to fund. Mr Stevenson reported that only \$8,000 of the additional funding has been required.

Council endorsed the concept on the basis that the approved design will be considered for funding through the LTP with costs being spread over a period of time. Three upgrade options were considered ranging from \$1.7m to \$3⁺m. Council opted for the medium treatment at \$2.8m with the intention of identifying further cost savings throughout the project.

M Stevenson confirmed that with the engineering plans in place the project and its implementation will be reviewed in the LTP. Staff will identify and put forward projects that, subject to Council approval, will be staged over a number of years.

6 Ashburton Parking Strategy

The Roding & Street Services Manager presented the updated Ashburton Parking Strategy prepared by Opus Consultants. Mr Fauth reported that the initial investigation into parking in the CBD and suburban commercial centres was carried out in 2007, resulting in the formation of a working group.

Cr Leadley suggested that the Central Parking Working Group be reconstituted and that the Business Association and public again be given the opportunity to review the recommendations and solutions that have been identified in the updated Strategy.

B Fauth confirmed that the Strategy will be expanded to address overall parking needs, noting the suggested inclusion of the Riverside sports centre. He said the consultants are also looking at options to upgrade parking in the vicinity of the Allenton retail area, including the Council owned car park at the rear of the Allenton shopping centre. Their report will be available early next year and will identify minor improvement work to be carried out.

Recommendations to Council

That the Ashburton Parking Strategy 2010 be referred to the Central Parking Working Group.

Sparks/Favel

Carried

That the Central Parking Group working group be reconstituted, with Council representatives being Crs Nelson (Chair), Favel, Kilworth, Leadley and Sparks.

Leadley/Nelson

Carried

7 Extraordinary Business

• Cycleway extension

A submission to the Annual Plan from the Braided Waters Trail Trust asked that consideration be given to extending the cycleway, which presently ends at Moore St, through the Ashburton area and along the eastern side of the railway line.

B Fauth advised that funding is available to progress this in the coming year, but the proposal is to extend the cycleway from Moore Street to Havelock Street through the West Street car park. The design work is completed but construction has been delayed pending a decision on the final location.

M Stevenson reported that there had been discussion at a previous Town Centre Subcommittee meeting on the cycleway extension with the view that it could run through the green area adjacent to East Street, which is also identified for improvements in the Town Centre Concept Plan. While that option is still available no budget has been provided for the consultants to investigate in more detail.

Cr Sparks commented on the Trust's aim to link the pedestrian and cycleway with the East Street businesses and i-Site and to provide a safer access for cyclists through town. The intention is to eventually extend the cycleway to Racecourse Road.

Cr Leadley agreed that a combined pedestrian and cycleway should be investigated but doesn't believe that the West Street car park is appropriate because it would compromise parking spaces.

M Stevenson and B Fauth will provide a report to the Committee on 7 July.

• Mobility park – Burnett Street

The Customer Services Manager reported that access to the Burnett Street mobility park has been temporarily closed because of earthquake damage to adjacent buildings. Mr van Noord asked that consideration be given to relocating the mobility park as a short term solution.

That the option to site a temporary mobility car park on East Street be investigated.

Leadley/Sparks

Carried

The meeting concluded at 11.40 am.

Ashburton District Council Report

File No: 6/8/1
Date: 7 July 2011
Report to: Environmental Services Committee
From: District Licensing Agency
Subject: Unconfirmed Minutes – 14/06/11

8 District Licensing Agency

Minutes of the District Licensing Agency meeting held on 14 June, 2011, commencing at 11.02 am, in Meeting Room 2, 5 Baring Square West, Ashburton.

Present

Councillors J Burgess (Chair), D McLeod and A Totty; Senior Sergeant G Russell (Ashburton Police) and C Clark (Community Public Health).

In attendance

G Thomas (Community Planning Manager), A Batcheler (Licensing Inspector), and Community Services Officer (minutes).

1 Apologies

Cr M Nordqvist

Sustained

2 Extraordinary Business

None.

3 Confirmation of Minutes – 14/03/11

The minutes were amended to record that the District Licensing Agency minutes of 8/09/10 were taken as read and confirmed.

That the minutes of the District Licensing Agency meeting held on 14 March 2011, as amended, be taken as read and confirmed.

Totty/McLeod

Carried

4 Matters Arising

• Braided Rivers

There has been no update to the revised plan for the Braided Rivers outdoor area. Ms Batcheler will follow up with Roading.

The Agency considered that it may be beneficial for the Town Centre subcommittee or Council as a whole to look at the issue of outdoor areas licensed for alcohol consumption, and as to whether these will enhance the town or not, as a part of the entire town plan.

The Community Planning Manager attended the meeting at 11:05am.

5 Reports

That the reports of the Licensing Inspector, Police and Community Public Health be received.

McLeod/Totty

Carried

5.1 Licensing Inspector

• Licensed Premises

There has been a small dip in the number of licensed premises and this is in part due to earthquake damage.

Ms Batcheler clarified that if "Nosh" move and reopen in alternative premises, they will need to reapply and begin the licensing process again.

• Revival

The mediation process identified that the most significant concern to the objectors is the noise emanating from the outdoor area. Discussion and monitoring identified that some complaints are justified and some are not. Some noise may not be the responsibility of the premises ie users of the ATM machine can create significant noise and door slamming also. If the mediation agreement is successful and objections are withdrawn, then they it may not need to proceed to the public hearing with the LLA. A mediation agreement is in place for 8 months.

• Beach Rd store

The Beach Rd Store is seeking an extension to open at 5am to cater for shift workers. It is usual practice that liquor licensing hours align with opening hours. The Agency questioned if the DLA can restrict liquor sales hours during opening hours but it appears not. Ms Batcheler advised that in situations where supermarkets are trading 24 hours, they are permitted to sell alcohol 24 hours.

Police do not support the application to extend the hours with concerns with the ability to sell alcohol at 5am. Senior Sergeant G Russell considers the information provided to be ad hoc information and incomplete. The applicant has provided handwritten sales figures not accountant figures.

If this application is opposed, then the application would go to the Liquor Licensing Authority for determination. It has been advertised as seeking renewal and variation of hours. No objections have been received to date.

Ms Batcheler and Senior Sergeant G Russell consider that the Beach Rd store grocery line is more extensive than that of the Hinds On the Spot, an application that the Licensing Inspector strongly opposed. Hinds On the Spot was issued an Off Licence by the Authority.

• Ashburton County Club

The Chair advised the meeting that in his opinion, charter clubs have to be open for extensive hours and have overheads and wages that sports clubs do not have. He believes that the Agency were thinking about sports clubs when the policy was developed in 2007. The Chair proposed that the Ashburton County Club's application be put on hold (retaining the status quo), until a workshop can be held to discuss the differences and provide some direction for future policy development.

There was extensive discussion with initial opposition from Crs Totty and McLeod.

That the Ashburton Country Club application be put on hold until a workshop can be held, prior to 13 September 2011, to consider club differences and gain direction for the next licence policy review.

Burgess / McLeod

Carried

Crs Leadley and Wilson attended the meeting at 11:43am.

- **Monitoring/Activities**

Two premises did not comply with the provision of adequate food. Both have been notified.

- **Door Staff**

Legislation now requires that door staff undergo training. This training is currently undertaken by companies in Christchurch. Door staff training is considered critical for effective premises management.

5.2 Community Public Health

Chris Clark reported on recent monitoring.

This is the first time that a food controlled purchase operation has been conducted in the area. She was pleasantly surprised by some premises and pleased to see that water was free for sober drivers. Only three premises asked for identification of the young volunteers. Food CPO's will be ongoing.

Licences require that there is a reasonable range of substantial food available at all times.

5.3 Police

New door staff at several premises appears to have reduced the number of people milling around outside the premises with people being moved on quickly.

5.4 Workshop

The Agency would like to reconvene a workshop that was held several years ago involving agencies in which the Ambassadors scheme was initiated. This will provide an opportunity to discuss and review goals etc including roading, graffiti, street lighting etc.

6 Next Meeting

The next meeting of the DLA will be held on Tuesday 13 September, 2011.

The meeting concluded at 12.20pm.