



# Ashburton District Council

## AGENDA

A MEETING of the ASHBURTON DISTRICT COUNCIL  
will be held as follows:

**Date:** Thursday 10 April 2008

**Venue:** Council Chamber  
5 Baring Square West  
Ashburton

**Time:** 1.30 pm

### MEMBERS:

His Worship the Mayor, M B O'Malley  
Cr R C Beavan  
Cr N A Brown  
Cr I J Burgess  
Cr J A Everest  
Cr K L Holmes  
Cr R J Kilworth  
Cr J A Kingsbury  
Cr L J Leadley  
Cr K W P Lowe  
Cr P W Reveley  
Cr J Sparks  
Cr B A Tasker

B LESTER  
Chief Executive

4 April 2008

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# AGENDA

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	Page
<b>1 APOLOGIES</b>	
<b>OPENING PRAYER</b>	
– Rev David Jensen, Baptist Church	
<b>2 NOTIFICATION OF EXTRAORDINARY BUSINESS</b>	
<b>3 CONFIRMATION OF MINUTES</b>	
3.1 Confirmation of Minutes of the 28/02/08 Meeting of Council	1
3.2 Confirmation of Minutes of the 20/03/08 Extraordinary Meeting of Council	10
3.3 Matters Arising	
<b>4 REPORTS</b>	
4.1 Mayor	12
4.2 Chief Executive	15
4.3 <b>Services and Operations Committee — 6 March 2008</b>	17
— Recommendation <i>Receive minutes of meeting</i>	
4.4 <b>Environmental Services Committee — 20 March 2008</b>	23
— Recommendation <i>Receive Minutes of Meeting</i>	
4.5 <b>Finance and Community Services Committee — 27 March 2008</b>	27
— Recommendation <i>Receive Minutes of Meeting</i>	
4.6 <b>Regional Economic Development Governance Group</b>	33
4.7 <b>Draft Annual Plan 2008/ 09</b>	46
4.8 <b>North East Ashburton – Change to Ashburton District Plan</b>	47
4.9 <b>Construction of New Off-Street Parking Area – 344 Burnett Street</b>	49
4.10 <b>Purchase of Second Hand Parking Meters</b>	51
4.11 <b>SPARC Rural Travel Fund</b>	53
4.12 <b>Ashburton Christian School Development Contributions</b>	55

*Cont'd*

## 5 BUSINESS TRANSACTED WITH THE PUBLIC EXCLUDED

### 5.1 Confirmation of Minutes

63

#### 5.1.1 Council Meeting – 28/02/08

- CEO appointment process Section 7(2)(i) Conduct of negotiations
- Performing Arts Theatre Trust Section 7(2)(h) Commercial activities
- Property Matter Section 7(2)(h) Commercial activities
- NE Ashburton Business Park Section 7(2)(h) Commercial activities
- Charles Upham Movie Section 7(2)(h) Commercial activities
- Barrhill Chertsey Irrigation Ltd Section 7(2)(h) Commercial activities

[Now in open meeting]

- Methven Heritage Association (NZ Grain & Snow Centre)
- Contract AM-AE10
- Contract AM-AE11
- Sale of Freehold Land
- SPARC Committee Appointments
- NE Ashburton Business Park
- Ashburton Railway Station
- Regional Council Functions

#### 5.1.2 Extraordinary Council Meeting – 20/03/08

69

[Now in open meeting]

- Performing Arts Theatre Statement of Proposal

#### 5.1.3 Operations Committee – 6/03/08

71

[Now in open meeting]

- Contract C543

#### 5.1.4 Environmental Services Committee – 20/03/08

72

- District Plan matter Section 7(2)(h) Commercial activities

#### 5.1.5 Finance & Community Services Committee – 27/03/08

73

- Performing Arts Theatre Trust Section 7(2)(h) Commercial activities
- Property Matter Section 7(2)(h) Commercial activities

[Now in open meeting]

- Glasgow Leased Property
- Leases on Recreation Reserves
- Tinwald Reserve Development Plan

### 5.2 Ashburton Contracting Limited

Section 7(2)(h) Commercial activities

- ACL representatives attending at 3.30 pm

To be  
circulated

#### Timetable

<b>1.30 pm</b>	<b>Ordinary Meeting Commences OPENING PRAYER</b>
<b>3 pm</b>	<b>Afternoon Tea</b>

4 April 2008

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 1/3/1  
DATE: 10 April 2008  
REPORT TO: Council  
FROM: Mayor

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### 4.1. MAYOR'S REPORT

#### 4.1.1 *Social Wellbeing Forum*

The forum was very well attended and among those present were the Hon Ruth Dyson (Minister of Social Development), MP Tim Barnett, senior representatives of 10 Government agencies, representatives of NGO and local social agencies. The forum has agreed to meet again in three months and a small group has been delegated to reassess social issues in Ashburton and report to the next forum.

However the forum did agree that its purpose should be to:

- Provide ongoing strategic support for social wellbeing across the Ashburton district.
- Identify strategic priorities and opportunities that could contribute to social wellbeing across the Ashburton District.
- Support collaboration in the development, implementation and delivery of social, educational and health services in the Ashburton District.
- Improve the alignment and co-ordination of social services at the District level.

I believe that this forum was an important step forward and the local agencies present certainly appreciated the opportunity to network with the Government agency representatives present.

Mr Gavin Thomas was instrumental in staging the forum and I would like to acknowledge his assistance.

#### 4.1.2 *Volunteers*

This reporting period is a magnificent example of the work of volunteers in our District. Mayfield and Methven shows, blessed by beautiful weather and without the distraction of a late harvest, were of their usual high standard and attracted large crowds. The Minerals to Arts Festival was another outstanding success, and Barry McLauchlan and David Stocker did a fantastic job in representing Mayfield Lions and the Mt Somers Classic Bike Race at the annual Trustpower Awards held in Wanaka last weekend. The winners were the "Street Van" from Palmerston North, and "Cycle around Taupo" was second. The winner was a deserving recipient and the Van travels the city at night providing food, assistance and a ride home for those in need. They also provide accommodation to over 100 at various venues and the organisation is totally voluntary. A group of biking enthusiasts have created over 100 km of walking and cycling tracks around Taupo, often transforming derelict forestry trails or overgrown drainage swales and culverts. The highlight was the discovery of an old drain under the State Highway which they drag out during a three hour working bee in order to provide a safe passage under the State Highway. They made no reference to OSH, TDC and Transit, they just did it!

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### **4.1.3 GP's**

Rob Brawley and I met with the Ashburton GP's in order that we get a better understanding of primary healthcare issues in Ashburton. The meeting coincided with the news that Rakaia is about to unfortunately lose the services of Dr Pryke. The Rakaia Medical Trust is confident that he will be replaced to continue the excellent service provided by Dr Pryke.

### **4.1.4 CBS and LBS Merger**

I made comment at this function that previously I had had "bragging" rights to two stock exchange listed Building Societies and now I would have ONLY one. However it is worth noting that the merged organisation will be the largest capitalised entity on the NZAX, the new board is Ashburton based and that a continuation of double digit growth of the recent past will place CBS Canterbury in a strong position to continue to support our community. The proposed merger received 97% approval from its shareholders. Mergers of this magnitude do not happen without co-operation and goodwill of the highest order and our congratulations go to the respective boards led by George Brown and Graeme Kennedy.

### **4.1.5 Save the Rivers**

I was presented with a list of 17 questions prior to the meeting and these related to issues surrounding

- The Barrhill Chertsey Scheme / Ashburton Community Water Trust
- The Ashburton River
- The new Ashburton wastewater project
- Salmon fishing

With the assistance of staff I was well prepared for a free and frank discussion around the topics in question. The condition of the Ashburton riverbed attracted a lot of discussion as did the quality of access tracks along the Ashburton River. I believe the latter is desperate for community input and involvement, with the assistance of ADC and Ecan, so that we maximise the river environment to provide a worthwhile walking and cycling experience (ie as in Taupo).

### **4.1.5 Calendar**

Some of the meetings and functions I have attended since reporting to the last Council meeting on 28 February are as follows:

- 1 March            Attended Minerals to Arts Festival
- 2 March            Attended Children's Day Event  
                          Led Mayoral Bike Challenge
- 3 March            Met with MP Tim Barnett at ADC  
                          Attended Methven Community Board meeting  
                          Met with representatives of Tinwald Reserves Board
- 4 March            Presented Ashburton Silver Band Junior Bandsman Awards
- 5 March            Attended RDR Directors' Meeting  
                          Attended Mayor's Social Wellbeing Forum meeting
- 7 March            Attended Zone 5 meeting held at Selwyn District Council

- 8 March                    Attended Mayfield Show
- 10 March                 Chaired Canterbury Strategic Water Study Group meeting in Christchurch  
Guest Speaker at “Save the Rivers” Group Meeting in Ashburton
- 11 March                 Met with Philippa Grigg on water issues
- 13/14 March             Attended LGNZ National Council meeting in Wellington
- 15 March                 Attended Methven Show  
Visited Methven House  
Attended CBS & L & B Society Function
- 17 March                 Met with representative from Sheffield  
Visited Chapman Tripp  
Met with representative from Central Plains Water Trust
- 18 March                 Met with Mrs Baker from Mayfield
- 19 March                 Attended Regional Land Transport meeting  
Attended meeting re law and order in Ashburton
- 20 March                 Hosted visitors from Thailand  
Hosted Rotary Exchange visitors from China
- 26 March                 Met with representatives from Ashburton JP’s Association re forthcoming National Conference in Ashburton next year  
Chaired Mayor’s Social Wellbeing Forum  
Attended meeting re law and order in Ashburton
- 27 March                 Met with representatives from local GP’s group  
Met with resident seeking assistance with immigration issues
- 28-30 March             Attended Trustpower National Awards held in Wanaka
- 31 March                 Met with representative from Brannigans
- 1 April                    Attended SOLGM Seminar “2009 & Beyond for the Decision Makers” held in Christchurch  
Attended “Fat n Thin” Functions held in Ashburton
- 2 April                    Met with representatives from “Fat n Thin”  
Attended SWAT meeting at Darfield  
Attended “Sod Turning” at Christian School site in Albert Street
- 4 April                    On site inspection visit to Hinds with Crs Everest & Reveley  
Visited Allenton School
- 5 April                    Attended Mayfield Gold Club 75<sup>th</sup> Anniversary event
- 6 April                    Attended and officially opened Mt Somers Walkway new shelter
- 9 April                    Attended R D R Management Directors’ meeting  
Met CEO from Trustpower in Christchurch  
Met with Dr Bryan Jenkins

**M B O’MALLEY**  
**Mayor**

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 2/24/3  
DATE: 10 April 2008  
REPORT TO: Council Meeting  
FROM: Chief Executive

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### 4.2 CHIEF EXECUTIVE'S REPORT

#### 4.2.1 *Zone 5 Meeting*

This meeting was hosted by Selwyn District Council on 7 March, at their new headquarters. The minutes of the meeting will be circulated when available. The update on LGNZ issues is separately circulated. Some particular points of interest are:

#### 4.2.2 **Gambling (Technical Amendment) No 2 Bill**

This was introduced to Parliament last year. Council made a submission to the Select Committee related to powers to enable the local gambling policies to be better able to be given effect to, including transferability of existing licences, and the ability to review licences. The Committee is due to report back on 23 May 2008.

#### 4.2.3 **Affordable Housing**

LGNZ has reported that, as proposed, the processes and costs involved in developing policy and implementing the tools would be considerable. We have provided our own feedback on the Bill (Affordable Housing (Enabling Territorial Authorities) Bill) which were required by 29 February 2008.

#### 4.2.4 **Review of Fire and Rescue Services**

Council undertook considerable work on the options paper put out by the Department of Internal Affairs. The Department has prepared an options paper; however this is not likely to be progressed in the short term. It is unfortunate that the need to fix the legislation to enable initial response by rural volunteer units appears to have been overlooked.

#### 4.2.5 **Civil Defence and Emergency Management**

Currently we receive a subsidy based on equipment / capital purchases. The Ministry of Civil Defence and Emergency Management have written to Councils advising that they will be looking to make this funding contestable. The implications of this is presently unknown, as the details of the contestable process is also unknown, but is unlikely to be good news.

#### 4.2.6 **Freedom Camping**

The Zone will continue to develop a Code of Practice for freedom camping. Geoff Ensor (Tourism Industry Association) presented to the meeting and the Association is keen to support the development and implementation of a suitable code.

#### 4.2.7 **Charities Commission — Charities Act**

A presentation was made with respect to the registration requirements for charities, particularly important for organisations that wish to retain tax exemption. In general terms, the organisation must be for:

- relief of poverty
- advancement of education
- advancement of religion
- beneficial to the community

There must be public benefit.

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Processing of applications will not be completed by 1 April deadline, however subsequent approval will be retrospective.

#### **4.2.8 Building Accreditation**

IANZ visited the Council from 1-3 April to review the Council procedures and implementation for accreditation. This is required by 30 June 2008. I attended the debrief at the conclusion on 2 April. There were a number of corrective actions identified, however these are not considered major. These will be addressed in the next few weeks. The auditors commended the work undertaken by staff to date.

#### **4.2.9 Stadium / Aquatic Centre**

The work on the feasibility of this project is continuing. The review of the size / operations has been received by the Trust in the initial draft. This is likely to result in some changes. These will be reworked for presentation to Council.

Work on site assessment is continuing. This includes assessment of a variety of infrastructural requirements, and any mitigation if required. This will also be cross-referenced to the financial / operating evaluations, with the combined reports expected to come back to Council in June for consideration.

#### **4.2.10 Pakeke Lions Club**

I addressed the Pakeke Lions Club meeting on 17 March to talk about district projects. The meeting was well attended.

#### **4.2.11 Local Government New Zealand Conference and Annual General Meeting**

The Conference and Annual General Meeting will be held in Rotorua this year from Sunday 28 to Wednesday 30 July. The Council's suggested guidelines for attendance at a North Island Conference, are that Council be represented by the Mayor, CEO and up to one Councillor.

Cr Holmes has registered his definite interest in attending.

Since 2005 attendance has been as follows:

2005	Christchurch	Mayor & CEO, Crs Holmes, Lowe & Tasker
2006	Wellington	Mayor & CEO, Crs Beavan and Kilworth
2007	Dunedin	Mayor & CEO, Crs Leadley, Brown & Glass

### **RECOMMENDATION**

1. That the Mayor, Chief Executive and Councillor Holmes represent the Ashburton District Council at the Local Government New Zealand Conference in 2008.
2. That the Mayor be the Presiding Delegate to vote on behalf of the Ashburton District Council at the Annual General Meeting.
3. That the Chief Executive be the Alternate Delegate to vote at the Annual General Meeting in the absence of the Presiding Delegate."

**B LESTER**  
**Chief Executive**

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 1/1/3  
DATE: 10 April 2008  
REPORT TO: Council  
FROM: Community Planning Manager  
SUBJECT: Regional Economic Development Governance Group

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### 4.6 REGIONAL ECONOMIC DEVELOPMENT GOVERNANCE GROUP

#### 4.6.1 SUMMARY

The purpose of this report is to seek Council adoption of the Statement of Proposal and Summary of Information, for the purpose of consultation, detailing the establishment of a Council Controlled Organisation (CCO) to provide governance and accountability functions for regional economic development initiatives in Canterbury. Consultation is proposed to be undertaken in conjunction with that required for the draft Annual Plan 2008/ 09.

The proposed CCO would be owned by all the councils in the Canterbury region and would provide governance and accountability functions for regional economic development initiatives in Canterbury, and interface with central government – specifically the Ministry of Economic Development and New Zealand Trade & Enterprise. The organisation is intended to act as a governance vehicle to seek central government funding from the Regional Strategy Fund and Enterprising Partnership Fund.

This approach to regional economic development restructuring has been developed by a regional representative steering group and has been endorsed by the Canterbury Mayoral Forum.

The Statement of Proposal and Summary of Information have been prepared by Christchurch City Council on behalf of the councils of Canterbury following an agreement by the Canterbury Mayoral Forum. These documents are attached as appendices.

#### 4.6.2 RECOMMENDATION

- |  |
|--|
| <ol style="list-style-type: none"><li>1. That Council adopts, for the purpose of consultation, the Statement of Proposal to establish a new Council controlled organisation to provide regional economic development governance.</li><li>2. That the required consultation be undertaken in conjunction with consultation for Council's Annual Plan 2008/ 09."</li></ol> |
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#### 4.6.3 BACKGROUND

In August 2006, Cabinet initiated a process to restructure the framework for regional economic development policy. This resulted in a new regional economic development approach from the Ministry of Economic Development, and supported by other ministries, that streamlined the number of economic development regions and revamped funding flows available to the regions.

The main implication for Canterbury of this restructuring is the need to establish an entity to act as the regional interface with the central government departments regarding the economic transformation agenda. The body is a prerequisite for the accessing funding from the two revised funds:

- The Regional Strategy Fund (\$750,000 over 3 years)
- The Enterprising Partnerships Fund (A contestable fund with a value in excess of \$32,5 million over 3 years)

Note: This funding replaces the “Major Regional Initiative” (MRI) funding.

The Canterbury Mayoral Forum (1 October 2007) decided to establish a Council Controlled Organisation to provide governance and accountability functions required to apply for regional economic development funding. The resolution regarding the use of a CCO was based on a number of options canvassed by the Chief Executives, and by Christchurch City Council on behalf of the group, regarding the best institutional option. It was considered the recommended option (CCO) provided the level of control sought by the Councils, while not impacting on the independent funding and activities of existing economic development agencies throughout Canterbury.

The attached Statement of Proposal contains information regarding ownership and governance of the CCO, as well as the financial contributions sought from individual Councils. The establishment of the CCO and the selected structure has been explicitly designed to contain costs while enabling the entity to operate. The total initial budget for the proposed organisation is \$72,000 over the first three years. The annual contribution required from this Council is \$2,400.

#### **4.6.4 OPTIONS**

1. Adopt the Statement of Proposal to establish a council controlled organisation as described above for the purpose of consultation. This option enables the Ashburton District community to provide feedback and comment on the proposal along with communities in the other council jurisdictions within Canterbury.
2. Not adopt the Statement of Proposal. This option would put Ashburton District outside regional economic development policy and planning framework and would not enable the Ashburton District community to provide feedback on the proposal.

Option 1 is recommended to Council.

#### **4.6.5 STATUTORY IMPLICATIONS**

The Local Government Act (2002) details the required process to establish a CCO, with respect to required consultation and information to be presented in the Statement of Proposal and Summary of Information. The requirements of the LGA have been considered and included into these documents.

#### **4.6.6 CONSULTATION**

Section 56 of the Local Government Act 2002 has specific requirements regarding consultation in the establishment of a council controlled organisation:

##### **56 Consultation required before council-controlled organisation established**

- (1) A proposal to establish a council-controlled organisation must be adopted in accordance with the special consultative procedure before a local authority may establish or become a shareholder in the council-controlled organisation.

(2) The consultation required in subsection (1) may be undertaken as part of another proposal or as part of a long-term council community plan.

#### **4.6.7 STRATEGIC LINKS**

The proposal would contribute to Council achieving its objectives in the “Economic Development” group of activities detailed in the Ashburton District Community Plan 2006-2016.

The proposal would be likely to assist Council to contribute to achieving all the Ashburton District community outcomes:

The establishment of the CCO will assist in the further development of the regional strategic framework for economic development, the Canterbury Regional Economic Development Strategy – CREDS. It will also provide links to and from the Ashburton District Economic Development Strategy, currently being developed by Enterprise Ashburton and Council.

#### **4.6.8 FINANCIAL**

The annual contribution required from this Council is \$2,400.

GAVIN THOMAS  
**Community Planning Manager**

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 1/8/1  
DATE: 10 April 2008  
REPORT TO: Council  
FROM: Community Planning Manager  
SUBJECT: Draft Annual Plan

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### 4.7 DRAFT ANNUAL PLAN AND FEES & CHARGES FOR 2008/ 09

#### 4.7.1 SUMMARY

The purpose of this report is to recommend the adoption of the draft Annual Plan 2008/ 09 for public consultation.

#### 4.7.2 RECOMMENDATION

“That the draft Annual Plan 2008/ 09 be adopted for public consultation from 16 April until 16 May 2008.”
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#### 4.7.3 BACKGROUND

The content of the draft annual plan has been discussed through a series of budget and annual plan workshops over the past weeks.

Fees and charges have been reviewed and are included with the plan for public consultation as required under the Local Government Act.

Consultation will be undertaken from 16 April until 16 May 2007, with submissions being heard on 28 and 29 May, and on 27 May if required.

G THOMAS  
Community Planning Manager

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO:

DATE: 10 April 2008

REPORT TO: Council

FROM: Senior District Planner

SUBJECT: North East Ashburton – final consideration of change to Ashburton District Plan

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### 4.8 NORTH EAST ASHBURTON – FINAL CONSIDERATION OF CHANGE TO ASHBURTON DISTRICT PLAN

#### 4.8.1 SUMMARY

The Council's final consideration of the North East Ashburton Plan Change is necessary for the Plan Change to become operative.

#### 4.8.2 RECOMMENDATION

- “1. That the report be received.
2. That the North East Ashburton Plan Change be approved.”

#### 4.8.3 BACKGROUND

Clause 17 to the First Schedule of the Resource Management Act 1991 states:

***Final consideration of policy statements and plans other than regional coastal plans***

***(1) A local authority shall approve a proposed policy statement or plan (other than a regional coastal plan) once it has made amendments under clause 16 [or variations under clause 16A] (if any).***

*[(1A) However, a local authority may approve a proposed policy statement or plan (other than a regional coastal plan) in respect of which it has initiated a variation.]*

*[(1B) A variation to a proposed policy statement or plan approved under subclause (1A) must be treated as if it were a change to the policy statement or plan unless the variation has merged in and become part of the proposed policy statement or plan under clause 16B(1).]*

*(2) A local authority may ... approve part of a policy statement or plan, if all submissions or appeals relating to that part have been disposed of.*

***[(3) Every approval under this clause shall be effected by affixing the seal of the local authority to the proposed policy statement or plan.***

The Hearing Commissioner's report, recommendations and subsequent minor adjustments were agreed to by the Council at the December meeting. These decisions were then sent to all submitters where upon there was a statutory appeal period.

The statutory period for appeals to the Environment Court has finished and no appeals have been received to the Plan Change.

#### **4.8.4 OPTIONS**

There is one option available to the Council and that is to approve the Plan Change

#### **4.8.5 STATUTORY IMPLICATIONS**

The approval is in accordance with Clause 17 to the First Schedule of the Resource Management Act 1991

#### **4.8.6 CONSULTATION**

No further consultation is necessary for this stage of the Plan Change process.

#### **4.8.7 STRATEGIC LINKS**

Development of the North East Ashburton Business Area is consistent with the Ashburton District Council Long Term Council Community Plan

#### **4.8.8 FINANCIAL**

No additional costs are incurred in approving the North East Ashburton Plan Change.

PETER KLOOSTERMAN  
**Senior District Planner**

## ASHBURTON DISTRICT COUNCIL REPORT

**FILE NO:** 5/2/2/4  
**DATE:** 10 April 2008  
**REPORT TO:** Council  
**FROM:** Roading and Street Services Manager  
**SUBJECT:** Construction of new parking area 344 Burnett Street

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### 4.9 CONSTRUCTION OF NEW OFF-STREET PARKING AREA AT 344 BURNETT STREET – FUNDING APPROVAL

#### 4.9.1 SUMMARY

The resource consent application to use the Council owned lot at 344 Burnett Street as off-street parking is favourably supported by local residents following extensive consultation of the planned development. It is anticipated that the consent will be issued supporting the proposal and it is necessary to approve the funds to construct this facility. It is recommended that this work be funded from the separate parking reserve in 2007/2008.

#### 4.9.2 RECOMMENDATION

- “1. That, pending approval of the project’s resource consent application, Council approves the construction of the new off-street parking area at 344 Burnett Street.
2. That Council approves that the \$53,540 cost of this parking area be met from the separate parking reserve.”

#### 4.9.3 BACKGROUND

A resource consent has been applied for to use the Council owned lot at 344 Burnett Street as an off-street parking area. This lot is zoned residential and a resource consent to use this area for parking is required as off-street parking is not a permitted use in the residential zone.

Consultation has been carried out with residents and other businesses in the area of Burnett Street, Tancred Street and Williams Street. Generally they are all in favour so it is anticipated that the consent will be issued.

In order to expedite this work it is necessary for Council to approve the funding for the work, estimated at \$53,540. It is planned to commence the tendering and construction work immediately the consent is issued. If the consent is not issued, then the project will not proceed and the funds will not be required.

A Plan of the proposed car park is attached. It will provide parking for 32 vehicles.

#### 4.9.4 OPTIONS

The options available are

1. To construct the car park
2. To not construct the car park.

The recommendation to use this section as an off-street car park has been recommended to Council by the Town Centre Subcommittee, and subject to the resource consent being issued, option one is preferred.

#### **4.9.5 STATUTORY IMPLICATIONS**

Not applicable.

#### **4.9.6 CONSULTATION**

Wide consultation to residential and commercial properties in the general area has been carried out and generally there have been no objections to this area being used as an off-street car park area.

#### **4.9.7 STRATEGIC LINKS**

This project has been discussed and supported by the working group preparing the Parking Strategy. This strategy has not yet been completed, nor has it been adopted by Council, but all parties at the working group have supported the development of an off-street car park on this site.

#### **4.9.8 FINANCIAL**

The construction of this car park has not been included in the 2007/2008 Annual Plan. It is a capital project and it is appropriate that the work is funded from the separate parking reserve. At the 30 June 2007, the balance in this reserve was \$666,000. It is appropriate to use this reserve for parking capital projects.

D ROBERTSON

**Roading and Street Services Manager**

## ASHBURTON DISTRICT COUNCIL REPORT

**FILE NO:** 5/2/2/4  
**DATE:** 10 April 2008  
**REPORT TO:** Council  
**FROM:** Roading and Street Services Manager  
**SUBJECT:** Purchase of Second Hand Parking Meters

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### 4.10 PURCHASE OF SECOND HAND PARKING METERS

#### 4.10.1 SUMMARY

The Town Centre Subcommittee has been advised of problems being encountered with existing parking meters being in-operable due to water ingressing into the mechanisms during rain events. The current meters are 7-8 years old and Council has no spare meters in stock. Neither are we able source any additional meters of the current pattern as they are out of production. An opportunity has arisen to purchase second hand meters in fully operational condition and this will enable us to manage the meters until a final decision is recommended in the Parking Strategy, but budget approval to do is required from Council as this work is not in the approved 2007/08 annual plan.

#### 4.10.2 RECOMMENDATION

- |   |
|---|
| <ol style="list-style-type: none"><li>1. That Council approves the purchase of 100 second operational parking meters for use as replacement parking meters in the Ashburton Town centre.</li><li>2. That Council approves that the estimated cost of this parking area at \$11,600 be met from the separate parking reserve.”</li></ol> |
|---|

#### 4.10.3 BACKGROUND

The problem of parking meters not functioning correctly, or not functioning at all, following rain events has been reported to the Town Centre Subcommittee on several occasions.

This problem has occurred for several years now and the preferred solution was to purchase additional meters as spares to cover the shortfall of operating units. However the use of parking meters has been an issue debated widely at the Parking Strategy workshop, and at this stage there is no firm decision as to whether we replace the existing meters, or indeed do away with the meters as a parking control system entirely. The recommendation as to the use of meters is yet to be made by the workshop group and then agreed to by Council when the Parking Strategy is adopted. In the meantime Council continues to lose parking revenue due to these parking meters not operating. This loss is estimated to be in the order of \$10,000 to \$20,000 per annum, depending on the number of meters out of action, and for how long.

An opportunity has arisen to purchase 100 meters from a North Island TLA that is removing their meters to replace them with tower units. These units are in fully operational order and are properly converted to current coinage. They will be able to be converted to comply with our time limit settings. The cost of obtaining the meters is outlined in section 8 below. The meters range from 7 to 10 years old. While they are a different pattern from the units we currently own, this will not create any problems in their usage in the streets of the CBD.

#### 4.10.4 OPTIONS

The options available are

1. To purchase the second hand meters
2. To not purchase the seconds hand meters.

Option 1 is the preferred option, as cost recovery is financially viable due to enhanced returns from parking meters, and it will reduce the problems our parking monitoring staff and the public are having with non-operating parking meters.

#### 4.10.5 STATUTORY IMPLICATIONS

Not applicable.

#### 4.10.6 CONSULTATION

There has been no public consultation on this proposed purchase.

#### 4.10.7 STRATEGIC LINKS

This project has been discussed by the working group preparing the Parking Strategy. Action has not been taken to date because of the high cost to purchase new meters, however the chance to obtain these second hand meters does present an opportunity to sort out in the short term the problems we are encountering with the current non-functioning parking meters.

#### 4.10.8 FINANCIAL

The purchase of these or any other meters has not been included in the 2007/2008 Annual Plan. These items are a capital purchase and it is appropriate that they are funded from the separate parking reserve. At the 30 June 2007, the balance in this reserve was \$666,000. It is appropriate to use this reserve for parking capital projects.

The cost of purchasing the meters is as follows:

Offer is for 100 meters, but only charging for 80 @ \$120 ea	\$9,600
Associated maintenance/operational equipment etc	no charge
Freight from Tauranga (estimate)	\$1,000
Contingency fitting costs	\$1,000
Total estimated cost	\$11,600

Note that labour costs for removing old meters and fitting replacement meters will be covered under the parking Meter account operating costs.

The cost of purchasing new meters and setting these in place etc. is as follows

New tower meters for East St, 10 units at \$10,000	\$100,000
Purchase 100 new individual meters @ \$800- \$900	\$ 80,000-\$90000

By purchasing these second hand meters we expect to get up to five years life. This will reinstate the meter cash flow to planned levels, and gain some space with respect to the final decisions/outcomes of the Parking Strategy.

D ROBERTSON  
**Roading and Street Services Manager**

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 3/7/2  
DATE: 10 April 2008  
REPORT TO: Council  
FROM: Community Services Officer  
SUBJECT: SPARC Rural Travel Fund 2008

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### 4.11 SPARC RURAL TRAVEL FUND

**Report and Minutes** of a meeting of the **SPARC Rural Travel Fund Assessment Committee**, held in the Councillors Lounge, 5 Baring Square West, Ashburton, on Thursday 27 March, 2008, commencing at 10.05 am.

**PRESENT:** Councillors K Lowe (Chair) and J Everest, Mr B Jonas, Mr M Urquhart, Mrs P Paterson, Mrs C Murdoch and Mrs M Hooper

Also in attendance Community Services Officer

#### ***Schedule of Applications for Consideration***

The Committee agreed that the funding be distributed as follows:

No	Name of Applicant	Amount Requested	Amount Granted
1	Ashburton Celtic Rugby Club	1,350	750
2	Ashburton College Girls & Boys Basketball <i>P Paterson declared an interest</i> <i>Ineligible – criteria not met</i>	2,170	Declined
3	Ashburton College Boys First Eleven Cricket Team <i>Ineligible – criteria not met</i>	700	Declined
4	Ashburton College Girls First Eleven Cricket Team	400	400
5	Ashburton College Girls Hockey <i>Ineligible – criteria not met</i>	500	Declined
6	Ashburton College Netball <i>Ineligible – criteria not met</i>	1,000	Declined
7	Ashburton College Rowing	1,000	1,000
8	Ashburton College Girls Rugby	500	500
9	Dorie Miniball	1,500	250
10	Dorie Tennis Club	2,000	250
11	Methven Netball Club <i>Funds must be used for competition games only and not practices.</i>	4,700	1,500
12	Methven Rugby Football Club	1,200	1,200
13	Mid Canterbury Football Association Inc <i>\$400 each for 4 specified teams</i>	9,677	1,600
14	Rakaia Netball Club <i>Funds must be used for competition games only and not practices.</i>	2,304	800

15	Southern Netball Club <i>C Murdoch declared an interest Funds must be used for competition games only and not practices.</i>	1,000	750
16	Southern Rugby Club U18 Team	900	600
17	Southern Rugby Club U16 Team	1,000	600
18	Southern Rugby Club U19 Team	1,000	300
19	Westside Football	1,000	400
<b>Total</b>		<b>\$33,901</b>	<b>\$10,900</b>

The Committee declined four applications as it is believed these sports teams have local competitions the young people can be (and mostly are) part of and the applications received were for competitions over and above local competition. This was confirmed by SPARC:

*“If teams that choose to travel out of the district to compete at a higher level of competition to that provided in the district and these competitions are regular competitions that are outside of school hours are they eligible for the SPARC Rural Travel Fund?”*

*“Unless the competition is their regular, weekly club or school (out of hours) competition, they are not eligible. If it is over and above regular competition, it is not eligible. That they have the opportunity to participate in local competition that is not at the level they seek is unfortunate but it is not what the fund is designed for. The fund was developed to encourage **participation** in sports for young people living in rural areas.”*

The Committee discussed the SPARC Rural Travel Fund application forms received and agreed that insufficient and inconsistent information is received on some forms. The Community Services Officer will make up a ‘dummy’ application form to distribute to applicants in 2009 to assist them with making their applications to ensure the committee get the information required.

The Committee see the need for the Rural Travel Fund to be advertised more in the future as there as many clubs/teams that could be eligible for funding in the Ashburton District but are not aware of the scheme.

This year funding cheques will be distributed at a presentation evening at the Council. A representative from SPARC will be invited to speak to successful applicants and to educate further on the Rural Travel Fund.

The Community Services Officer will advise the Committee and recipients of the date and time of the presentation evening after discussion with SPARC.

The meeting concluded at 12.00 pm.

## ASHBURTON DISTRICT COUNCIL REPORT

**FILE NO:**

**DATE:** 10 April 2008

**REPORT TO:** Council

**FROM:** Finance Manager

**SUBJECT:** Ashburton Christian School Development Contributions

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### 4.12 ASHBURTON CHRISTIAN SCHOOL – DEVELOPMENT CONTRIBUTIONS

#### 4.12.1 SUMMARY

The Ashburton Christian School has requested either a reduction or postponement of the development contributions that have been levied on their new school development (copy of letter attached).

#### 4.12.2 RECOMMENDATION

“That Council declines Ashburton Christian School’s request for reduction or postponement of the development contributions”.
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#### 4.12.3 BACKGROUND

The Ashburton Christian School development has been levied development contributions in accordance with Council’s development contribution policy as outlined in the Council’s Long Term Council Community Plan 2006-16 (LTCCP).

The basis for the assessment is per 8.1 of the development contribution policy and the method of calculation is per 8.4.

##### ***8.1 When Development Contributions are Levied***

*All new developments on land within Ashburton District which result in an increase in the number of dwelling units on that land or that are new commercial or industrial premises will attract Development Contributions, Financial Contributions or a combination of both. Alterations to existing dwelling units or commercial or industrial premises will not attract any contributions.*

***8.4 Proportionality:*** *The development contribution amounts contained in this policy are for each household equivalent. In the case of water and wastewater development contributions the amount payable for developments other than normal residential will be on the basis of household equivalents. This is calculated on a case by case basis according to the “Guidelines for Assessment of Financial Contributions from Development (Water and Wastewater)” policy document adopted by Council on 30 August 2001. This document can be viewed at the offices of Ashburton District Council or a copy requested by contacting the Council office.*

*In the case of development contribution for community infrastructure all individual developments will be regarded as a single household equivalent.*

The Ashburton Christian School falls within the definition of where development contributions are levied in section 8.1 of the Policy and therefore has been assessed for development contributions.

Using the Council's assessment policy adopted by Services and Operations Committee in 30 August 2001 (see attached) the Ashburton Christian School has been assessed as being 25 household equivalents (HE) for both water and wastewater. This leads to a development contribution of \$27,281.25 for water and \$60,975.00 for wastewater.

The development should also have been charged for one community infrastructure contribution as per the policy above; all individual developments will be regarded as a single household equivalent. Note that this only applies to the community infrastructural contribution and not water and wastewater.

These contributions are charged at the time of the building consent application.

The Council's development contribution policy does contain provision for remissions, reductions and postponements as follows:

### ***Remissions, Reductions and Postponements***

*At the request of an applicant (the party liable for the development contribution(s)), the contributions required on a development may be considered for remission, reduction or postponement. Refunds are covered under s 209 and s 210 of the Local Government Act 2002.*

*Remissions, reductions, or postponements will only be invoked as a resolution of Council.*

*Factors that may be taken into account by Council will include:*

- *Any exceptional factors that reduce the impact of the development on the HE capacity calculation*
- *Whether the developer has already paid for the same service*
- *Where development contributions applicable to a particular development are deemed to be excessive for any other reason. This catchall is inserted because Council recognises that there may be situations not envisaged at the time of formulating the Development Contribution Policy that may justify a remission, or postponement. However where extra units of demand are created it would only be in exceptional cases where a remission or postponement would be justified.*
- *Strategic economic development projects that address selected high priority strategic actions developed by Council from time to time.*

*Applications for remission, reduction or postponement must be applied for before a development contribution payment is made to Council. The applicant must set out in that application all the grounds supporting the application. Council will not grant adjustments to the contributions retrospectively.*

Given that the development contributions for water and wastewater have been applied in accordance with Council policy, the only consideration is whether the development meets any of the criteria under the above remissions, reductions and postponements policy.

Assessment of each bullet point above:

1. Operations believe that the policy has been applied correctly and that there are no exceptional factors that would reduce the impact of the development on the HE calculation.
2. The developer has not already paid for the service.
3. It is difficult to identify any reasons that would support the view that these charges are excessive.
4. This is not a strategic economic development project.

Ashburton Christian School identifies a number of reasons why they believe some relief should be granted, however it is unclear how these meet the remissions, reductions and postponements policy criteria.

I am unaware of any remissions, reduction or postponement that has been granted under the current policy. There was at least one instance of a postponement under the old headwork's levy policy, and in that case the applicant was allowed to postpone the headwork fees until a number of sections in their development had been sold.

#### **4.12.4 OPTIONS**

Council could grant a reduction, remission or postponement if they believe the costs are excessive or the impact of the development on the HE capacity calculation is overstated. The reasons will need to be clearly identified in order to be able to demonstrate that this situation and the calculations are outside the normal application, and so they do not set a precedent.

#### **4.12.5 STATUTORY IMPLICATIONS**

Council's development contribution policy is per the Local Government Act 2002 (Part 8 Subpart 5). The charging of any development contribution or reduction, remission or postponement is per that policy.

#### **4.12.6 CONSULTATION**

The development contribution policy was fully consulted on as part of the consultation on the Council's 2006-16 LTCCP.

#### **4.12.7 STRATEGIC LINKS**

These are as per the 2006-16 LTCCP

#### **4.12.8 FINANCIAL**

Development contributions are budgeted for and included in the LTCCP. Any postponement will result in foregone interest and any reduction in the contributions will need to be met by other development or ratepayers.

P L BRAKE  
**Finance Manager**