



Ashburton District Council

AGENDA

A **MEETING** of the **FINANCE & COMMUNITY SERVICES COMMITTEE** will be held as follows:

Date: Thursday 19 June 2008

Time: 1.30 pm

Venue: Council Chamber
5 Baring Square West
Ashburton

B LESTER
Chief Executive

MEMBERS:

Cr K L Holmes (Chairman)
Cr N A Brown
Cr R C Beavan
Cr J A Everest
Cr R J Kilworth
Cr J A Kingsbury
Cr K W P Lowe
Cr J Sparks
Mayor M B O'Malley (ex officio)

AGENDA

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13 June 2008

5. CORPORATE SERVICES

5.1 INFORMATION SYSTEMS

Preparation for the end of the financial year is underway. Updates to information and preparing distribution lists for elections, dog re-registration and licences is proceeding. The web site is continuing to attract an increasing number of people and has a respectable ranking when compared to comparable and neighbouring councils in an independent survey of web sites. The Council computer infrastructure continues to be reliable and continually updated and improved. The establishment of a GIS user group should increase the range of information available to council staff and customers. A plan for the management of paper and electronic information has been presented to managers. Customer services continue to respond to a range of enquiries and concerns from both visits to the counter and phone calls.

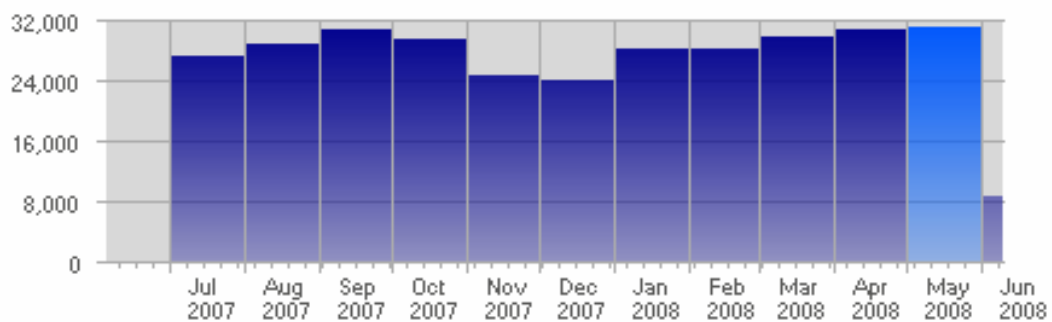
5.1.1 Technology One

Preparation for the end of financial year activities has taken place. These include testing the renewals of licences, the re-registration of dogs and updating of charges. Some changes to the business processes and templates used in the module for processing land use applications have been identified and are being implemented. A review of the rates and valuation module has been scheduled for July. Reviews are undertaken from time to time to identify opportunities to get the best out of the computer system and assess the business processes used by staff.

5.1.2 Ashburton District Council Web Site







District planning and drinking water information continues to be of interest to visitors to the web site. Vacancies, Community and methods to contact the Council were particularly popular in May. Downloaded documents continue to save the Council staff time and should result in better informed customers.

May 2008 ADC web site visits:



Pages viewed in May 2008 - 31,303

5. CORPORATE SERVICES

Language Preferences		Visits by Continent			
English is the overwhelming majority					
#	Language	#	Continent	Total Visits	Percent of Visits
1.	English	1.	 North America	8,204	66.14%
2.	French	2.	 Oceania	2,693	21.71%
3.	German	3.	 Asia	740	5.97%
4.	Czech	4.	 Europe	637	5.14%
5.	Polish	5.	 South America	68	0.55%
6.	Russian	6.	 Africa	63	0.51%
7.	Romanian		Total	12,405	
8.	Swedish				

	April 2008		May 2008	
Pages visited	23,094		31,303	
Top 10 pages viewed	Notices	1,570	District Planning	551
	Cemeteries	688	Vacancies	472
	Searches	630	Drinking Water	423
	District Planning	481	Contact Us	415
	Vacancies	400	Community	407
	District Maps	318	Archive agendas/minute	407
	Community	298	Maps	315
	Drinking Water	289	Rates calculator	304
	Library	285	District Maps	303
	Fees and Charges	265	Resource Consent applics	296

5. CORPORATE SERVICES

	April 2008		May 2008	
Top 10 documents downloaded	Annual Report 2006	404	Annual Plan 2007/8	214
	Annual Plan 2007/8	251	Ashburton District Population Facts and Figures February 2008	202
	Ashburton District Plan NE Ashburton Business Park Plan Change Report	245	Annual Report 2006	197
	Statistics NZ Ashburton District Review September 2007	240	Ashburton District Plan NE Ashburton Business Park Plan Change Report	192
	Ashburton District Population Facts and Figures February 2008	152	Ashburton District Physical Activity Strategy 2006	170
	Ashburton District Physical Activity Strategy 2006	148	Ashburton Borough Council Records archive	109
	Cattle/Stock Crossing Road Code of Practice	135	Cattle/Stock Crossing Road Code of Practice	99
	Information about Community Noise	123	Vacancy - IS development officer	96
	Camping Grounds Regulations	109	Proposed Business 9 Zone Landscape assessment	85
	Food Hygiene Regulations Requirements for Registration of Premises	106	Northpark intersection upgrade Traffic Noise report	84

5.1.3 2008 Local Government Website Survey

An independent survey of council web sites is carried out from time to time. The Ashburton District Council web site was ranked 38 out of 85 sites. This has been a steady improvement from previous surveys and reflects the efforts of staff to keep the web site interesting with up to date relevant information. The table below shows the survey results from the three years when a survey was conducted.

Year	2003	2004	2008
Ranking	79	49	38

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The table below shows how many staff are responsible for the web site for the councils in the survey. It should be noted that Ashburton District Council has part of a single role responsible for the web site.

Thirty three councils have at least one full time person working on their web site, many of these will be city or regional councils that rank above Ashburton District Council.

Number of people	No. of Councils	Percentage
None	4	6%
Less than one (part-time or part of role)	34	47%
One full-time	19	27%
Two full-time	7	10%
Three full-time	2	3%
More than three	5	7%

The table below is the complete list of councils in the survey and their ranking.

Rank	Council	Rank	Council
1	Northland Regional Council	44	Thames-Coromandel District Council
2	Auckland City Council	45	Western BOP District Council
3	Environment Waikato	46	Wanganui District Council
4	Manukau City Council	47	Waikato District Council
5	Napier City Council	48	Buller District Council
6	Hamilton City Council	49	Waimate District Council
7	Wellington City Council	50	South Waikato District Council
8	Christchurch City Council	51	Waimakariri District Council
9	Rotorua District Council	52	West Coast Regional Council
10	Franklin District Council	53	Waipa District Council
11	Whangarei District Council	54	Wairoa District Council
12	New Plymouth District Council	55	Environment Canterbury
13	Auckland Regional Council	56	Manawatu District Council
14	North Shore City Council	57	Stratford District Council
15	Queenstown-Lakes District Council	58	Waitaki District Council
16	Greater Wellington Regional Council	59	Invercargill City Council
17	Hastings District Council	60	Whakatane District Council
18	Palmerston North City Council	61	Rangitikei District Council
19	Far North District Council	62	Environment BOP
20	Kapiti Coast District Council	63	Horizons Regional Council
21	Otago Regional Council	64	Papakura District Council
22	Upper Hutt City Council	65	Gore District Council
23	Porirua City Council	66	South Taranaki District Council
24	Gisborne District Council	67	Otorohanga District Council
25	Kaikoura District Council	68	Mackenzie District Council
26	Tauranga City Council	69	Timaru District Council
27	Dunedin City Council	70	Westland District Council
28	Waitakere City Council	71	Southland District Council
29	Marlborough District Council	72	Tararua District Council
30	Central Otago District Council	73	Masterton District Council
31	Hutt City Council	74	Matamata-Piako District Council
32	Taupo District Council	75	Grey District Council
33	Hawke's Bay Regional Council	76	Kaipara District Council
34	Central Hawke's Bay District Council	77	Selwyn District Council
35	Environment Southland	78	Clutha District Council
36	Rodney District Council	79	Carterton District Council

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37	Hauraki District Council	80	South Wairarapa District Council
38	Ashburton District Council	81	Ruapehu District Council
39	Nelson City Council	82	Waitomo District Council
40	Hurunui District Council	83	Kawerau District Council
41	Horowhenua District Council	84	Opotiki District Council
42	Taranaki Regional Council	85	Chatham Islands Council
43	Tasman District Council		

5.1.4 Network

Security for Council electronic information is being constantly updated and upgraded. A balance between usability and security has to be negotiated with council staff, so that any inconvenience is kept to a minimum, while maintaining the safety of the computer systems. There has been an increasing demand by staff and contractors for access to the Council computer system from outside the Council. Staff can safely access their email from home or internet cafes while at conferences or on holiday. A growing number of staff have requested remote access to the complete Council computer system. This is being provided and additional security measures have been put in place to allow this to happen safely.

Average Per Day	July 07	Oct 07	Jan 08	Feb 08	March 08	May 08
Emails Sent	124	174	142	203	133	145
Emails Received	651	692	2177	2837	4109	4708
Virus/Spam Emails	357	374	1868	2478	3978	3566
Virus/Spam Emails %	55%	54%	86%	87%	96.8%	76%
Hacker attacks/month	178	168	496	410	403	401
Computer Availability	99.99%	100%	99.98%	99.99%	99.99%	99.99%

5.1.5 GIS

The GIS officer has established a Council GIS user group. The inaugural meeting identified a requirement for training and established a method for gathering information about future developments. This initiative should result in improved use of the GIS system throughout the Council. An upgrade to the GIS programme "MapInfo Exponare" is being tested and scheduled. This should result in additional functionality for staff and public access to GIS information.

5.1.6 Elections support

Support is being provided to departments for the planning of the Methven Fluoridation Poll and Ashburton Licensing Trust By-Election.

5.2 RECORDS AND ADMINISTRATION

A presentation about records management and a project plan has been presented to Senior Managers and Heads of Department. This project plan includes activities for the capture, management, storage, preservation and delivery of paper and electronic information.

A classification system for all corporate information is being discussed with senior managers. A knowledge base is being developed to help customer services staff have accurate and up-to-date information at their fingertips when answering enquiries.

5. CORPORATE SERVICES

5.3 CUSTOMER SERVICES

With the final day for payment of the last rates instalment for this financial year fast approaching, foot traffic from persons making final payments is adding to the numbers of callers at reception. Enquiries about building consents and people booking building inspections continue to be high.

Over the last two months phone enquiries have focused on rates and persons updating dog records, and service requests have concentrated on leaves blocking drains and notification of water leaks.

5.4 MISCELLANEOUS MATTERS

5.4.1 Mail Management

Mail management report as at 13 June 2008

Group	Total Received	Total Completed	Of Completed		Total Uncomplete	Pending	Of uncomplete Overdue
			Within time	Overdue			
Mail Management	2676	2622	1466 (55.9%)	1156 (44.1%)	54	18 (33.3%)	36 (66.7%)

5.4.2 Council Seal

Under authority, since last meeting –

- **Lease Documents**
 - Deed of Lease – Farm Road – WM & DM Caabout
 - Deed of Renewal & Variation of Lease – Designline, Range Street
 - Lease – Shop Site, Lake Clearwater – Anderson Family Trust
- **Mortgage Variation Instrument Guarantee**
 - ADC / Ashburton Performing Arts Theatre Trust / CBS Canterbury
- **Deed of Trust** – B/W ADC & Royal Forest & Bird Protection Society Inc
- **Contracts**
 - SW AC11 – Trevors Rd stormwater interceptor installation – ADC / Opus
 - AM AE15 – Sewer and stormwater renewals 07/08 – ADC / Opus
 - C524 – Operation & maintenance of transportation networks – Ashburton district 2007/08 – 2009/10.

5.4.3 Minor Applications

- Mt Hutt Ploughing – Street Stall, Methven Mall – 23/05/08
- World Vision – Street Appeals, Ashburton – 9-13 Jun, 7-11 Jul, 18-22 Aug, 22-26 Sep
- Mt Hutt College Netball A Team – Street Appeal, Methven – 11/07/08
- NZ Red Cross – Street Appeal – 5-6 June
- IHC – Street Appeal – 5-6 June
- Alzheimers Society – Street Appeal, Methven, Rakaia, Ashburton – 24/07/08
- St John's Presbyterian Church – Street Stall, Methven Mall – 28/08/08.

S ALLEN

Corporate Services Manager

6. COMMUNITY SERVICES

6.1 COMMUNITY CONSULTATION AND PLANNING

6.1.1 Economic Development Strategy

Further statistical information has been commissioned from BERL. A draft report has been received and is being reviewed by selected “community experts”. It is expected this will take about two weeks to complete and will provide a much fuller statistical snapshot of the District from which a strategy can be developed.

The statement of proposal to establish a Council Controlled Organisation was included in the Annual Plan and received no submissions. A regional governance group is currently being formed. Ashburton and Selwyn will share two representatives on this group. The Mayor (or designate) is representing our District.

6.1.2 Newcomers Project

A cross-sectoral group has been meeting to discuss issues impacting on newcomers to Ashburton District. Research is being undertaken into the experiences, expectations and intentions of recent migrants to the District. Several workshops have been undertaken with further workshops planned for specific migrant groups. We had expected the final report to be received by now, however the representative from MSD has been seconded to another project – resulting in delays to the final report being completed.

6.1.3 Physical Activity Strategy

Council’s Policy Analyst has overseen the formation of an implementation group “Active Ashburton” to oversee the implementation of the action plan contained in the strategy. This group has had its first meeting and is looking into ways to work together to increase awareness and participation in physical activity. Some work is being done with respect to possible SPARC funding of a physical activity promoter for the District. The funding programme is currently being reviewed by SPARC and more information should be available post 1 July.

A database of physical activity providers has been captured and is now being put into a document format. This will be made available to the community and posted on the Council website as soon as it is available.

6.1.4 Cycling and Walking Strategy

Council’s Policy Analyst has worked with the Roading and Street Services Manager on this strategy. It has been out for community consultation and oral submissions have been heard. Submissions now need to be considered and any changes made to the draft policy before coming to Council for adoption.

6.1.5 Ashburton District Tourism Strategic Plan

Council’s Community Planning Manager has facilitated three community workshops which have been well attended and produced interesting ideas for the future development of the District’s tourism sector. The information from the workshops has been collated to enable the Strategy Working Group to develop a draft strategy and two workshops have been held with this group. The Community planning Manager has had to defer further work on this strategy until the end of June to enable completion of legislatively driven projects.

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6.1.6 Social Wellbeing Forum

The Community Planning Manager has been working with representatives from Family and Community Services, Presbyterian Support and the Ashburton Safer Community Council to develop Terms of Reference for the Forum and a draft Social Wellbeing Strategy for the District. This work is continuing.

The next Forum is scheduled for 23 July and invitations have been sent to all attendees from the initial forum.

6.1.7 Draft Annual Plan 2008/ 09

Submissions to the Annual Plan closed at 5pm Friday 16 May 2008. A total of 439 submissions were received, with 292 submissions specifically regarding the Wastebusters Education Programme and 37 regarding the proposed removal of library book lending charges for books less than 2 years old. A petition of 68 signatories was also received from concerned Hakatere Ratepayers regarding the proposed rates increase.

Annual Plan submissions were heard by the Council on 28 and 29 May 2008, at the Council offices in Ashburton. A total of 30 submitters presented their submission in person to Council during hearings.

The final draft version of the Annual Plan 2008/ 09 has now been sent to Councillors for consideration.

6.1.8 Community Outcomes Monitoring Framework and Report

Our Policy Analyst has been progressing this project as time permits. Information coming from the Tourism and Economic Development Strategies will form the basis for the economic section of the report which will be the next to be completed. Early work on environmental wellbeing indicators is also being undertaken at present.

6.1.9 2009-2019 LTCCP

A draft project plan has been developed and presented to the Budget and Audit Subcommittee. A Project Team has been formed and will begin the work in earnest in the next week or two.

The first project within the work programme is a review of the 2006 LTCCP project with a view to improvements for this version.

Following this work will begin on the review of the Revenue and Financing Policy and the Development and Financial Contributions Policy.

The Audit NZ Self Assessment has been completed and returned to Audit NZ. Any Councillor wanting a copy should see the Community Planning Manager.

The 2009-2019 LTCCP project plan timetable is attached.

Pages 25-34

6.1.10 Report Template

A new report template has been developed designed to improve the level of information provided to elected members. We are currently waiting for feedback from staff before adopting the new requirements.

6. COMMUNITY SERVICES

6.1.11 Meeting with Ministers Association Representatives

A meeting was held with representatives of the Ashburton District Ministers Association on 15 May 2008. Among those attending were Revs David Bayne, Jackie Patterson, Peter Taylor, Monsignor James Harrington, Fr Peter Farrant, Major Glenys Fairhurst, Rob Davison, David Jensen and Allan Judge, Mayor and Councillors, Chief Executive, Democracy and Community Services Manager, Community Planning Manager and Property Manager.

The Association had provided questions for discussion and staff responses to these questions have previously been circulated to Councillors.

1. Feedback on how Council is dealing with CBD problem with drinking and vandalism.

Discussion on this issue turned to Police numbers. David Jensen asked whether the community could lobby central government together to advocate for better coverage for Ashburton. Suggestions were writing a letter to the Minister asking why the current situation appeared out of line with other towns; organising a petition and articles in the paper.

Several of those present told of difficulties getting hold of Police out of normal business hours.

Cr Leadley gave a brief overview of the work being undertaken by Town Watch and his experiences when he had been with the group on patrol – very young teenagers out until early hours of the morning.

David Jensen asked whether Council was able to stop new liquor licences. There was some discussion regarding the difficulties of taking this approach given the current legislation in this area.

2. Feedback re SCC efforts with taggers, and possible allocation of specific wall.

Discussion on initiatives in Timaru and Oamaru, which have voluntary limits and / or controls on spray can availability. Under 18s have to provide their name to the retailer. There was some discussion as to whether something similar could be done in Ashburton.

The Safer Community Council have some initiatives starting in this area and it was thought these would likely have some impact.

Cr Kilworth suggested the Ashburton Youth Council could participate in some initiatives.

3. Comments / info on the Mayor's initiative - Mid Canterbury Forum

The Community Planning Manager gave the meeting an overview of the first Mayoral Social Wellbeing Forum and of progress since that time. A commitment was given to keep the Minister's Association updated on any developments.

4. What is Council's vision for multi-cultural diversity? The changing face of Ashburton's newcomers. Are some new cultural/ethnic groups facing intimidation? How may explanation of cultural differences be shared effectively? What are the real issues and how can churches help?

The Ministers asked whether there was anything specific they could provide in this area. The Community Planning Manager gave an overview of the research currently being done by the New Comers Project.

Discussion ranged around whether schools should be encouraged to take a lead role in diversity issues. There was agreement that Ashburton District's increasing diversity was a positive thing for the community and that it was a good news story that the media should promote. It was thought by all who had attended that the meeting was worthwhile and that consideration be given to making it a regular (every 6 months) event.

6. COMMUNITY SERVICES

6.1.12 Fluoridation Poll

Following Council's decision to conduct a referendum of residents and ratepayers with properties connected to the Methven urban water supply, Saturday 2 August 2008, has been scheduled as polling day. The preliminary roll is available for checking at the District Library, the Council Building and the Methven Information Centre. Council has indicated its wish to remain neutral in the debate. The Medical Officer of Health, Dr Daniel Williams has asked that Council recognise his role as advisor in health matters and not publish anti fluoridation material. In the interests of consistency and neutrality it is proposed to leave the provision of information to the respective parties.

6.1.13 Ashburton Licensing Trust Election

Long serving Trust member Bevan Bain has tendered his resignation and the legislation requires that an election be held to replace him. The election will be held on 16 August 2008 and the preliminary roll of eligible electors is available for checking at the Council office, the District Library and the Licensing Trust. Mr Bain retains his position until his successor is declared elected.

6.1.14 Ashburton Youth Health Centre

Meetings have been held with representatives of the PHO and the Health Centre Trust. The Trust has confirmed its wish to lease the Park Street premises formerly occupied by Ashburton District Tourism and will formally commence its tenancy on 1 July 2008. They will shortly be advertising for a co-ordinator and expect the premises to be open four hours a day, five days a week. The co-ordinator will provide an advocacy service and link young people with health service providers.

6.1.15 Performing Arts Theatre Management Committee

Regular meetings continue. With the successful opening now behind us, the focus moves to promoting the Event Centre and providing information to enquirers. The Theatre Manager continues to work with the contractor on repairs, replacements, paint touch-ups, work to be completed on all matters typically remaining at the conclusion of a major contract. The Council's Building Officials are also working with the contractor finalising requisitions to achieve Code of Compliance status.

Some items culled from the initial project list are proving to be necessary – storage cupboards, mirrors, drapes and operational decisions are being made as necessary. Interest in the Centre continues to be strong with bookings heavier than anticipated.

6.1.16 Methven Heritage Association's NZ Grain & Snow Centre

Councillors will recall that on 14 February 2008, it was agreed to advance the first \$250,000 of a total grant of \$750,000 to the Centre subject to the obtaining of the resource consent and the Quantity Surveyor's schedule of costs. This project milestone has been achieved with the preliminary estimates coming in at just under \$4m – within the \$4.5m stipulated by Council.

Payment has been authorised.

In preparing the estimates the designers also highlighted roofing costs and desirable structural strengthening amounting to a further \$234,000. I will be discussing this further with Council's Property Manager.

6. COMMUNITY SERVICES

6.2 LIBRARY

6.2.1 Issues and Membership

The issue figure was slightly over that for May 2007, with adult fiction and junior issues showing rises. The issues for June cannot hope to turn around the difference in the year to date total issues, but hopefully this time next year the picture will be more encouraging.

6.2.2 Displays

May was a busy month for use of the display facilities. Wheels Week, Sign Language Week, a weaving and spinning display and an Annual Plan promotion were on display during the first half of the month. Youth Week, the World Vision 40 Hour Famine, and Coeliac Awareness Week followed. It's great to see the many concerned groups in our district using the Library to reach the wider public.

6.2.3 Newspaper Microfilming

Subsequent to a visit by Mr Clark Stiles from the Microfilm Unit of the National Library of New Zealand, an offer of \$8000 was made by the National Library to acquire the microfilm masters from the Council for the years the Library has paid a private company, NZ Micrographics, to microfilm so far. The years are 1878, 1879, 1887, 1888, 1889, 1896, 1910 and 1921. These years were selected for microfilming because of the poor state of preservation of the papers. The sum offered was accepted by the District Librarian after consultation with the Community Services Manager and an invoice has been sent.

These microfilm masters, from which of course we already have copies on microfilm in our Newspaper Archive, and little further use for, will be used by the National Library to make early Ashburton newspapers available on an on-line resource called Papers Past. This resource is able to be digitally searched, so is a great tool for family historians and other researchers worldwide.

It is possible that this initial approach may indicate that the National Library will itself undertake retrospective microfilming of the remaining back copies we hold of the Ashburton Guardian. At the rate we ourselves are conservation microfilming, this would take the Library about fifty years and over \$200,000 at today's figures. The National Library microfilming programme for 2008-2009 is yet to be decided, but apparently the Ashburton project is definitely under consideration.

6.2.4 Statistics for May 2008

Issues	May 2008	May 2007
Non-fiction	4811	5329
Fiction	4594	4479
Large Print	2353	2339
English Resources	11	9
Rentals	85	64
Young Adult Fiction	813	839
Young Adult Non-Fiction	153	125
Young Adult CD	71	26
Young Adult Magazines	60	38

6. COMMUNITY SERVICES

Paperbacks	391	443
Magazines	502	529
Adult Audio	154	134
Adult Video	283	210
Junior Fiction	7973	7796
Junior Non-Fiction	2824	2253
Junior Magazines	369	249
Junior Audio	380	404
Junior Video	841	793
Requests	14	21
Stack	111	133
Undefined	135	101
TOTAL	26928	26314
Issue - Year To Date	277472	289773

<u>Memberships</u>	Total at end May 2008	May 2007	Added during May 2008
Adults	7911	8071	53
Young Adults	1019	1103	2
Junior	2892	2917	48
Non-resident	99	94	2
Other	394	405	3
TOTAL	12315	12590	108

<u>Foot Traffic</u>	May 2008	May 2007
	12034	12261
Year To Date	127213	129131

<u>Reference Enquiries</u>	May 2008	May 2007
Adult	651	777
Children	139	135
Total	790	912

6. COMMUNITY SERVICES

6.3 PARKS AND RECREATION

6.3.1 Ashburton Domain

Considerable time has been devoted to installing further irrigation in the Domain. This has involved installing a new pump in the well at the corner of Walnut Avenue and West Street and a new mains line from the well to connect to the existing irrigation system in the gardens. In addition, the system has been extended with the installation of three new stations.

Staff have also been busy with the general winter tidy-up, including the removal of leaves and trimming / pruning of selected trees and shrubs.

Daffodil and crocus bulbs have been planted in several lawn areas around the Domain.

The shade house has also received a major tidy up.

6.3.2 Township Beautification and Sports Grounds

Staff are continuing to carry out chipping branches from both the Tinwald Domain and the Railway Reserve.

A full mowing run was completed when the weather was mild.

Several new trees have been planted along Archibald Street.

Daffodil bulbs have been planted in areas around town and planting of annuals for the Spring display in the township has been completed.

6.3.3 Rural Reserve Beautification

Staff are continuing to carry out the general winter tidy-up.

A mowing run was completed when the weather permitted.

Rural staff have assisted with the tidy-up at Tinwald Domain.

6.3.4 Cemeteries

New cremation beams have been installed at the Ashburton and Rakaia cemeteries and a new burial beam has also been installed at Methven cemetery.

The hedge at the Ashburton Cemetery has been trimmed and clippings removed.

Areas at each cemetery have been sprayed where needed.

The entrance to the Rakaia Cemetery has been upgraded with new posts, gate and a picket fence.

Ashburton Cemetery

March 2007		March 2008	
Interments	8	Interments	10
Ashes	5	Ashes	6
April 2007		April 2008	
Interments	7	Interments	10
Ashes	9	Ashes	4
May 2007		May 2008	
Interments	5	Interments	3
Ashes	3	Ashes	5

6. COMMUNITY SERVICES

6.4 YOUTH COUNCIL

MINUTES of a meeting of the **ASHBURTON YOUTH COUNCIL** held on Thursday, 29 May 2008, in Meeting Room 2, Ashburton District Council, commencing at 5.37 pm.

PRESENT: S Ruck (Chair), G Robertson, B Stevenson, L Howden, L MacGregor, S Smith and G Wragg

Also in attendance, J Sparks, R Kilworth and V Prendergast

APOLOGIES: S Putaranui, S Lewthwaite, L Melville, J Corbett and E McGregor **Sustained Minutes**

“That the minutes of the Ashburton Youth Council held on Thursday, 17 April 2008, be taken as read and confirmed.”

Georgia / Stacey

Carried

Matters for Discussion

Youth Forum

Vikki thanked everyone for the large turn out to the “Meet the Neighbours” Youth Council Forum held on 2 May and asked for feedback on the afternoon. Overall, members felt it was a worthwhile event and noted how it was interesting to see the dynamics of the Waimate & Christchurch Youth Councils and learn more about how they operate. As requested, Vikki will obtain contact details of the Waimate Youth Council as the Ashburton Youth Council is keen to offer any support they can to them in the future.

Youth Week

Members have been on Port FM each morning during Youth Week and have enjoyed the experience. Port FM has offered a regular radio slot for young people to go ‘on air’. This will be discussed further at the next meeting. The Youth Week design a logo competition has closed and the winner will be announced shortly. The variety of youth profiles in the Guardian was good and members suggested that in coming years one person is profiled each day (instead of all in the one article) and they are not all asked the same set questions which will enable the young people profiled share more about themselves.

Physical Activity Strategy

Sam reported that he and Shama had recently attended the launch of the Ashburton District’s Physical Activity Strategy which they found very interesting and enjoyable. Sam and Shama have volunteered to be part of the focus group and will attend alternative meetings when able and will report back to the Youth Council about it.

Youth Council Event

Vikki reported that due to liquor licensing regulations the Youth Council can unfortunately not hold an event at “The Shed” for any one under 18 years of age. Members are still keen to hold an event for the young people of Ashburton, but are now in the need of a new suitable venue. At the next meeting members will report back about venues they have enquired about and Vikki will gather information from the Blue Pub in Methven as a potential venue.

6. COMMUNITY SERVICES

General Business

Sam congratulated all Youth Council members who took part in the recent Ashburton College stage challenge on their winning performance.

Cr Kilworth advised the Youth Council about the Ashburton Townwatch and members expressed interest in joining the Townwatch volunteers in the future to see Ashburton 'after dark'. Vikki will contact Townwatch to obtain further information.

Vikki also passed on a proposal for the Youth Council she has received from the Regulatory Manager Mr Adrian Humphries regarding graffiti in Ashburton. Resene Paints sponsors a graffiti removal programme and Vikki will contact them to get further information about the programme and report back to the Youth Council.

Gemma informed members about ideas and uses for the old Ashburton Railway Station that her family and peers have been discussing. Gemma will write a late submission to Council which will include these ideas and support for keeping the Station.

Next Meeting

The next meeting of the Ashburton Youth Council will be held on Wednesday 18 June, 2008, in the Meeting Room 2 commencing at 5.30 pm.

The meeting concluded at 6.40 pm.

6. COMMUNITY SERVICES

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 9/14/2
DATE: 19 June 2008
REPORT TO: Finance & Community Services
FROM: Community Services Officer
SUBJECT: TrustPower Ashburton Community Awards 2008

6.5 TRUSTPOWER ASHBURTON COMMUNITY AWARDS 2008

Report and Minutes of a meeting of the Working Party to consider the **TrustPower Ashburton Community Awards 2008**, held in the Council Chamber, 5 Baring Square West, Ashburton, on Tuesday 27 May, 2008, commencing at 10.14 pm.

PRESENT: Cr K Holmes (Chair), Crs J Burgess, R Kilworth, N Brown, K Lowe, P Reveley, B Tasker, J Everest and J Kingsbury.
Also in attendance TrustPower Limited Representatives Ms R James, Ms M Gray and the Community Services Officer.

APOLOGIES: His Worship the Mayor, Mr B O'Malley, Crs J Leadley, J Sparks and R Beavan
Sustained

The Chairman welcomed everyone to the meeting and thanked Ms James and Ms Grey for attending. A brief explanation of the judging process and results from 2007 was given by Ms James. Due to the high calibre of all applications and associated organisations, applicants will be encouraged in future years to pick one project they have worked on and enter that one project into the awards. This will prevent project descriptions being 'watered down' and not given the full credit they deserve.

Applications and Nominations for consideration

Community organisation and groups may apply for consideration under one of the following five categories:

- A Heritage and Environment
- B Health and Wellbeing
- C Arts and Culture
- D Sports and Leisure
- E Education and Child Youth Development

The winner in each category receives \$500 and the runner up receives \$250. The overall winning organisation will receive \$1500 and a trophy. Commendations may also be awarded.

The Working Party considered the 23 nominations for the Trustpower Ashburton District Community Awards. It was agreed that the awards be granted as follows:

Category A Heritage and Environment

Improve and revitalise the local environment, culture or heritage.

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Winner:	Mt Somers Walkway Society	\$500
Runner Up:	Ashburton Museum & Historical Society	\$250

Category B Health and Wellbeing

Provide services that enhance the social well-being of people.

Winner:	Winchmore Rural Women NZ	\$500
Runner Up:	Ashburton Town Watch	\$250

Category C Arts and Culture

Enhance and increase participation in arts and creative leisure activities.

Winner:	Ashburton Performing Arts Theatre Trust	\$500
Runner Up:	Mid Canterbury Children's Theatre Inc	\$250

Category D Sport and Leisure

Increase participation and enjoyment in physical sport, leisure activities and recreational pursuits.

Winner:	Mt Somers Walkways Society	\$500
Runner Up:	Methven Lions Club	\$250

Category E Education and Child Youth Development

Improve and enhance the education of the community, or the educational or social development of children and youth.

Winner:	Youth Institute of Ashburton Charitable Trust	\$500
Runner Up:	Tinwald School PTA	\$250

Supreme Winner: Ashburton Performing Arts Theatre Trust \$1500

Commendations

- Age Concern 206 Club Volunteers
- Methven Te Puawaitanga Charitable Trust

The Chairman advised that the awards ceremony would be held at the MSA on Monday, 9 June 2008, commencing at 5.30 pm, with the winners to be announced on the night. Two representatives from each organisation and the nominators are invited to attend the awards, together with the Councillors and the media. The Working Party was reminded that winners are to be kept confidential until the award ceremony.

The meeting concluded at 11.20 am.

J G ROLLINSON

Manager

Democracy & Community Services

6. COMMUNITY SERVICES

7.1 FINANCE

7.1.1 Financial and Investment Reports

Attached.

7.1.2 Technology One – Rating Review

The TechnologyOne rating and valuation system (a module of the Proclaim system) has now been on operation for three years. As part of the ongoing development, a review of the system and its operation is planned for early July 2008. This will be undertaken by a TechnologyOne consultant, who will review the current setup of this module, the functionality, the current processes undertaken, and address a number of minor issues still outstanding. This review will give Council some assurance that the system is being used in the most efficient and effective manner. The consultant will also look at the current debtors reports from the Proclaim system to ensure they meet the needs of our staff.

7.1.3 2007 Annual Report

The 2007 annual report is currently with Audit New Zealand for its final review. The revaluation of the water, wastewater, stockwater, stormwater, and roading and footpaths has been completed and the revaluation now incorporated into the 2007 draft annual report.

7.1.4 Audit and Budget Subcommittee

The Subcommittee held its first meeting on 8 February 2008, and a subsequent meeting was held on 10 June 2008. Appended to this report are the Subcommittee meeting minutes, Terms of Reference and the 2008 annual report timetable. **Pages 35-44**

7.2 FORESTRY

7.2.1 Sales and Harvesting

SALES INFORMATION REPORT - FOREST SUMMARY *Period 1/4/2008 to 31/5/2008*

Products	Quantity	Net Value
KA EXPORT	77.267 JAS	\$1,915.53
KI EXPORT	442.054 JAS	\$1,545.83
Unit Total	519.321 JAS	\$3,461.36
PRAD chip (LED<55cm)	341.140 tonnes	\$1,149.64
PRAD firewood	97.500 tonnes	\$624.27
PRAD M18 SRS	105.890 tonnes	\$2,439.92
PRAD M30 sawlogs	28.660 tonnes	\$1,092.26
S22 RADIATA SAWLOG	81.770 tonnes	\$3,731.66
S30 RADIATA SAWLOG	424.800 tonnes	\$24,868.25
Unit Total	1079.760 tonnes	\$33,906.00
Forest Total		\$37,367.36

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The log uplift summary above is predominantly for the Rakaia River plantation cut in May although it also includes the clean up of logs during April from the Lovetts Road plantation at Winslow. Also during this period the Council completed a log sale of a small plantation for the Rakaia School. This log sale is expected to yield a net value in excess of \$11,000.

The harvesting crew has now completed the Rakaia River plantation and has commenced the first of three small plantations to be cut in the Lismore-Carew area. It is expected that these will be close to completion by the end of June. The logging crew will then return to Winslow to complete the plantation on Lovetts and Hendersons Roads.

7.2.2 Planting 2008

The District Council's planting programme is due to commence in June. There is almost 80 hectares of restocking to be completed this year, a larger area than normal. This follows two larger plantations being withdrawn from last year's planting programme. Subsequently one of these plantations has been made available pending a land swap to a neighbouring landowner for agricultural development and will not be replanted. Tree stocks this year are being sourced from Oregon Nurseries (formerly Fords Nursery) and the contractor completing the work will be Harnett Contracting.

7.3 PROPERTY

7.3.1 Albert Street Subdivision

The tender from Ashburton Contracting Ltd has been accepted. Work commenced on 10 June.

7.3.2 Elderly Persons Housing

Initial drawings have been prepared for upgrading units in McKee Place and Suffolk Street. The scheme provides for installation of a back door and porch with consequential rearrangement of the kitchen area.

Improved insulation is being installed in the Kitchener Street flats.

7.3.3 Taits Road

The property at 132 Taits Road has been listed and is currently being marketed.

7.3.4 Methven Medical Centre

An approach has been received from tenants requesting a review of the space. An initial meeting has been held and an assessment of space requirements has been commenced. It is anticipated that any physical work will be a matter for the 2009/10 year.

7.3.5 Rangitata Camping Ground

The upgrading and maintenance work has been discussed with camp management and will now be implemented using in-house and contract resources as appropriate.

P L BRAKE

Finance Manager