



# Ashburton District Council

## AGENDA

A **MEETING** of the **FINANCE & COMMUNITY SERVICES COMMITTEE** will be held as follows:

**Date:** Thursday 31 July 2008

**Time:** 1.30 pm

**Venue:** Council Chamber  
5 Baring Square West  
Ashburton

B LESTER  
Chief Executive

### **MEMBERS:**

Cr K L Holmes (Chairman)  
Cr N A Brown  
Cr R C Beavan  
Cr J A Everest  
Cr R J Kilworth  
Cr J A Kingsbury  
Cr K W P Lowe  
Cr J Sparks  
Mayor M B O'Malley (ex officio)

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# AGENDA

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25 July 2008

# 5. CORPORATE SERVICES

## 5.1 INFORMATION SYSTEMS

The Technology One programme is continually being reviewed and updated. This month, the rating, land use and gambling modules are being reviewed, updated and tested. The Ashburton Community Water Trust document was downloaded 845 times from the web site. The telephone contract with Telecom has been renewed for three years. The terms and pricing are improved because the contract was negotiated by central government. The final phase of the photocopier/printer replacement is taking place. New models of laptops, tablet PCs and computers are now available, so purchases can now be made that were postponed last financial year.

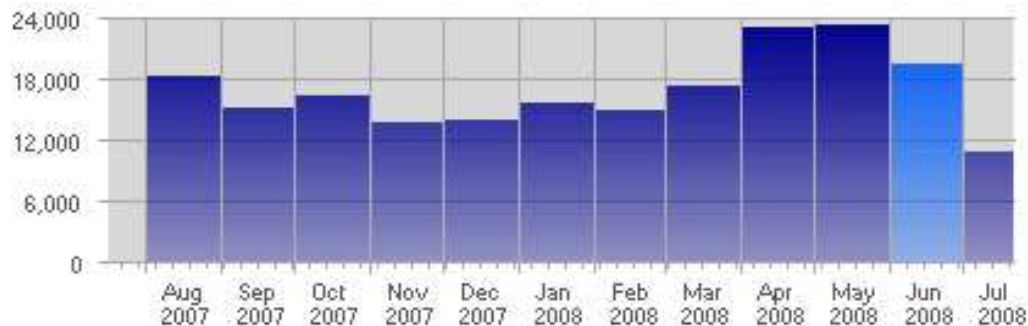
### 5.1.1 Technology One

A review of the Rates and Valuation module has taken place and a report is expected. Reviews are undertaken from time to time to identify opportunities to get the best out of the computer system and assess the business processes used by staff. The revised land use module is being tested by Planning staff. The testing of the module will be completed by 3 August 2008, so that implementation can take place in September. A gambling licence module is being developed which should be implemented by the end of August. A beta version of an upgrade to the Property/Proclaim programme is being tested. The final release should be available for testing in August.

### 5.1.2 Ashburton District Council Web Site







The number of visits to the site was less in June, but the number of web pages viewed increased, indicating that visitors to the web site spent longer looking at more pages. Notices and job vacancies were the most popular pages and the Ashburton Community Water Trust document and diagrams were the most popular downloads. 845 copies of the document were downloaded, which has saved the Council and staff time and expense and will result in better informed opinion amongst interested parties.

July 2008 ADC web site visits 19,532:



Pages viewed in July 2008 - 33,357

# 5. CORPORATE SERVICES

Language Preferences		Visits by Continent			
English is the overwhelming majority					
#	Language	#	Continent	Total Visits	Percent of Visits
1.	English	1.	 North America	7,929	63.34%
2.	French	2.	 Oceania	2,902	23.18%
3.	German	3.	 Asia	820	6.55%
4.	Dutch	4.	 Europe	729	5.82%
5.	Russian	5.	 Africa	98	0.78%
6.	Polish	6.	 South America	41	0.33%
7.	Greek				
8.	Swedish				
			Total	12,519	

	May 2008		June 2008	
Pages visited	31,303		33,357	
<b>Top 10 pages viewed</b>	District Planning	551	Notices	1,071
	Vacancies	472	Cemeteries	796
	Drinking Water	423	Vacancies	769
	Contact Us	415	District Planning	492
	Community	407	Contact Us	420
	Archive agendas/minute	407	Community	379
	Maps	315	Resource Consent Apps	361
	Rates calculator	304	Maps	346
	District Maps	303	Rates calculator	301
	Resource Consent applics	296	Services	291

## 5. CORPORATE SERVICES

	May 2008		June 2008	
<b>Top 10 documents downloaded</b>	Annual Plan 2007/8	214	Ashburton Community Water Trust	845
	Ashburton District Population Facts and Figures February 2008	202	Ashburton District Physical Activity Strategy 2006	198
	Annual Report 2006	197	Statistics Ashburton District September 2007	186
	Ashburton District Plan NE Ashburton Business Park Plan Change Report	192	Ashburton District Facts & Figures February 2008	184
	Ashburton District Physical Activity Strategy 2006	170	Annual Report 2006	162
	Ashburton Borough Council Records archive	109	Vacancy – Administration Assistant Property	144
	Cattle/Stock Crossing Road Code of Practice	99	Ashburton Borough Council Records archive	138
	Vacancy - IS development officer	96	Ashburton Community Water Trust Drawings	123
	Proposed Business 9 Zone Landscape assessment	85	Vacancy – building systems administrator	117
	Northpark intersection upgrade Traffic Noise report	84	Traffic Noise Report	106

### 5.1.3 Telephone Contract Renewal

The Council has taken advantage of an agreement negotiated between the government and Telecom called the Government Tahi agreement. This agreement offers centrally agreed terms and pricing to the government sector, local authorities, district health boards, polytechnics and government agencies. The Council has signed this agreement for the next three years. The agreement covers land line voice and mobile services. If the usage of telephone services stayed the same this year, the new rates would result in a 13% saving. New services are continually becoming available and there is particular interest in mobile devices that can access the Internet. The mobile phones for most departments will be replaced in December, when a new Telecom infrastructure will be in place using GSM Edge at 850MHz. The new range of mobile phones that will be available will all be capable of global roaming and some of the new devices will offer improved Internet access.

# 5. CORPORATE SERVICES

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## 5.1.4 Network

There has been an increase in the number of users of the computer system, both at work and remote using laptops. The capacity and capability of the network is being investigated, particularly with a view to any new/changes to the building. There was a slight drop in computer availability due to a problem with the air conditioning unit in the computer room when some less used servers had to be turned off for a few hours to reduce heat production.

Average Per Day	Oct 07	Jan 08	Feb 08	March 08	May 08	June 08
Emails Sent	174	142	203	133	145	137
Emails Received	692	2177	2837	4109	4708	4082
Virus/Spam Emails	374	1868	2478	3978	3566	2911
Virus/Spam Emails %	54%	86%	87%	96.8%	76%	71%
Hacker attacks/month	168	496	410	403	401	426
Computer Availability	100%	99.98%	99.99%	99.99%	99.99%	99.90%

## 5.1.5 Elections Support

Support is being provided to departments for the planning of the Methven Fluoridation Poll.

## 5.1.6 Photocopier / Printer Multifunction Device Renewal

The final stage of installing new Ricoh multifunction devices is underway. The current Canon devices are being returned now that the lease has ended.

## 5.2 RECORDS AND ADMINISTRATION

### 5.2.1 Records

The Records and Administration Manager and a Records Officer attended a two day Archives New Zealand course in June: The Public Records Act and local government records and archives. This assisted greatly with their strategies, plans and policies for better records and archives management in the Council. These will comply with the Act and its associated mandatory standards, for their implementation in 2010. The project to design a knowledge base for Customer Services Frequently Asked Questions is progressing. The top level structure is almost complete. Customer Services staff will then add further information to cover all areas of Council activity. The new records classification directory for paper records is being used to inform records plans. With management agreement, the Records Officer is organising disposal schedules for older records not included in the local government schedule and also continues to maintain property files.

### 5.2.2 LIM Reports

273 LIM Reports were produced in the first six months of this year, compared with 408 in the same period last year. 93% were completed within 10 days and all May and June reports were completed within 10 days. The average completion time was seven days over the six months. Since the beginning of July, all documentation in the LIM process is now scanned and saved electronically to Proclaim.

# 5. CORPORATE SERVICES

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## 5.2.3 Administration

The Council's primary insurance policies were renewed on 1 July 2008. Council's Insurance Brokers provide policies for:

- Material damage
- Material damage – Area committees and halls
- Business interruption
- Motor vehicles
- Fidelity guarantee
- Personal accident
- Forest and Rural Fires Act cost reimbursement
- Bodily injury liability
- Civil defence cost reimbursement
- Machinery breakdown

The provisional, total premium, before some revision and updating of the schedules, is \$147,761, excluding GST. This is an increase of 0.8% on the 2007/8 cost of \$146,604. Motor vehicles claims and changes to the Fire Service levy have been the main drivers to that increase.

The Council insures public liability and professional indemnity through its membership of Riskpool (New Zealand Mutual Liability Riskpool). The membership renewal fee this July was \$26,000, excluding GST. This is a 21% decrease from last year's fee of \$33,300.

## 5.3 CUSTOMER SERVICES

### 5.3.1 Dog Registration

Two weeks into July the dog registration process has seen an increase of the foot traffic into the reception area, however as only approximately 33% of the total dogs in the area have been registered so far it is anticipated the next two weeks will be very busy, especially with the likelihood of many people waiting until the last possible moment before the deadline of 31 July 2008.

### 5.3.2 Rates Rebates

Customer Services are preparing for calls and customers at reception in August with enquiries about rates rebates after the rates assessments and invoices for the next financial year go out at the end of this month. All those who received a rebate last year will be sent an application form and a letter in the first week of August advising them what action they should take. There will also be a press release for the media.

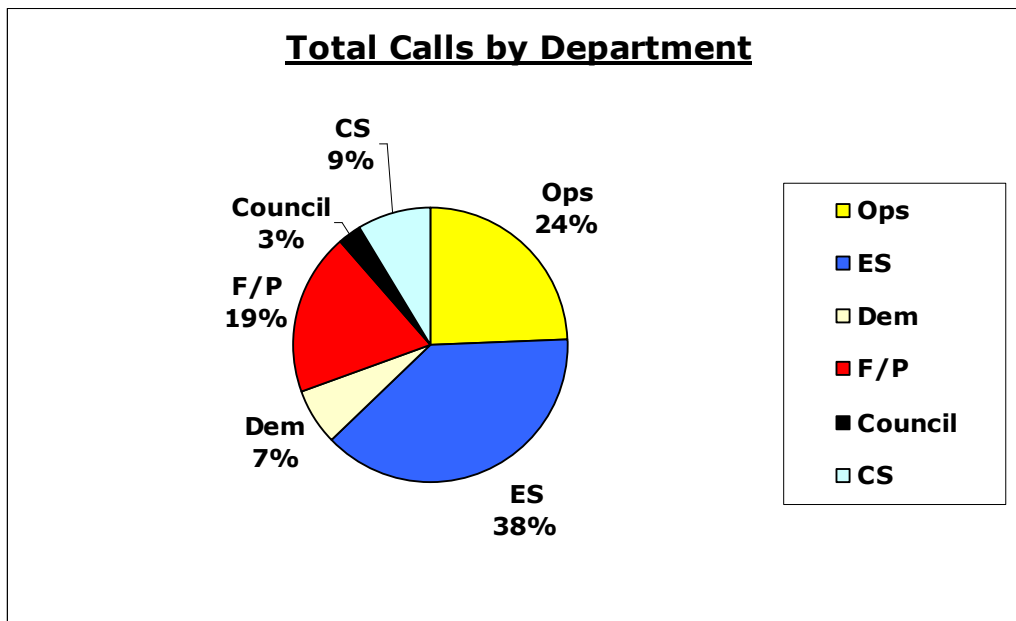
### 5.3.3 Parking Meters

After two days solid rain over the preceding weekend, 71 of the 320 parking meters in the Ashburton town centre were inoperable on Monday, 7 July 2008. The arrival of the second hand meters from Tauranga is keenly anticipated.

# 5. CORPORATE SERVICES

## 5.3.4 Contact Centre

The Contact Centre became fully operational from 1 July 2008 and up to Friday 18 July 2008, had answered 3105 calls. The average wait for external callers was 10 seconds. The customer services officers log each call based on the five senior managers, ie Corporate Services, Democracy and Community Services, Environmental Services, Finance/Rates / Property and Operations. There is also a code for calls relating to governance matters. To date Environmental Services account for 38% of the calls, Operations 24% and Finance/Property 19%. Note that these statistics only include calls through the Ashburton District Council 307 7700 number and do not include direct dial in calls.



## 5.4 MISCELLANEOUS MATTERS

### 5.4.1 Mail Management

*Mail management report as at 25 July 2008*

Group	Total Received	Total Completed	Of Completed Within time	Of Completed Overdue	Total Uncomplete	Pending	Of uncomplete Overdue
Mail Management	2717	2658	1478 (55.6%)	1180 (44.4%)	59	19 (32.2%)	40 (67.8%)

### 5.4.2 Council Seal

Under authority, since last meeting –

- **Lease Documents**
  - Deed of Renewal – Anama Farms Ltd – Arundel Rakaia Gorge Road
  - Deed of Lease – Family History Group in Ashburton District., 254 Cameron Street
  - Deed of Renewal of Lease -

# 5. CORPORATE SERVICES

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- **Licence to Occupy**
  - Sallachy Holdings Ltd
  - Kinsale Dairy Ltd
  - DJM Dairying Ltd, Hackthorn Road (2)
  - GL Smith, Rakaia River Road
  - Smith Grants to ADC, Highbank Settlement
  - Winchmore Downs Ltd, Winchmore Lauriston Road
- Transfer Instrument
  - Davidson vs ADC, Res 1980
  - AM Enoka to MC Dewsberry
- Deed of Covenant
  - Camrose Village Properties Ltd – Elderly Persons Housing
  - BR Petrie – Subdivision consent
- Consent
  - Variation of Mortgage

## 5.4.3 Minor Applications

- Pakeke Lions Club - Stall, Ashburton – 24/10/08
- Friends of Methven House - Street Stall, Methven Mall – 6/08/08
- Child Cancer – Street Appeal, Ashburton – 23-29/03/09
- Whitcoulls Ashburton – School Holiday Event, East Street Green – 8/07/08
- Arthritis Orange Appeal – Street Appeal, Ashburton – 26/09/08
- Cancer Society – Annual Daffodil Day Street Appeal, Ashburton – 28/08/09
- Ashburton Toy Library – Street Banner - 11-17/08/08
- Wastebusters Wearable Arts – Banner – 18-22/08/08

## 5.4.4 Letters of Thanks

- Menorlue Advisory Committee – thanking Heritage Sub-committee for grant funding.

## 5.4.4 Land Transport Act Road Closures and Delegated Authority Closures

The following event was provisionally approved subject to the usual conditions.

<b>Applicant:</b>	Grand Final National Young Farmers Competition Committee
<b>Event:</b>	Street Parade and Mini Olympics
<b>Date &amp; Time:</b>	12.00 pm until 2.00 pm, Wednesday 9 July 2008
<b>Event Route:</b>	East Street from Tancred Street to Burnett Street, Ashburton
<b>Objections:</b>	Objections to the LTA advertisement closed Wednesday 11 June 2008, and no objections were received
<b>Consultation:</b>	The Ashburton Retailers Association were advised of the event. Actual event will run from approximately 12.30-1.30 pm. Organisers to put parking meter hoods on parking spots in this block from 10.30 am to aid in clearing street in time for start of event.

S ALLEN  
**Corporate Services Manager**

# 6. DEMOCRACY & COMMUNITY SERVICES

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## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO:

DATE: 31 July 2008

REPORT TO: Finance and Community Services Committee

FROM: Community Planning Manager

SUBJECT: Ashburton CBD Issues

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### 6.1 ASHBURTON CBD ISSUES

#### 6.1.1 SUMMARY

This report provides the Committee with information regarding issues relating to alcohol and disorderly behaviour in the Ashburton Town Centre area, discusses possible Council roles in this area, and recommends a course of action for the Committee to take.

#### 6.1.2 RECOMMENDATION

- “1. That Council officers carry out investigation of actions agreed to at the community meeting and develop options of possible responses.
2. That Council reconvenes the group that attended the community meeting to present Council responses and to consider responses from other organisations.
3. That the reconvened meeting be the foundation of a strategy to manage the problems that occur in the CBD.”

#### 6.1.3 BACKGROUND

Some sections of the Ashburton community have expressed concerned at behaviour and property damage in the Ashburton town centre area, particularly at night and in the early morning, Thursday through to Sunday. A delegation from businesses in the area made a presentation to the Mayor on the issue. Issues appear to be centred mostly on disorderly behaviour and property damage.

Following the business owners delegation to Mayor and media reports, Ashburton District Council's Licensing Inspector convened a meeting of interested parties at the Council offices. All parties involved in the issue (except bar patrons) were asked to put forward their thoughts on the extent of the problem, the causes and solutions.

The Business Association was most concerned about the mess left on the footpaths and around shop doors. Some concern was expressed by others about tagging and other property damage. Most at the meeting expressed concern about people coming to town already intoxicated, having been drinking at home or at sports clubs. There was also concern about young people loitering in the downtown area drinking. The Police reported that enforcing the liquor ban results in arrests most weekends. The Police also said if they are advised of issues when they occur they can attend and deal with them at the time. Sergeant Russell agreed that Police are able to enforce bylaws, and can issue infringements, but noted that the Police interpretation of the glass ban bylaw is yet to be determined.

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A number of actions were identified for further consideration at the conclusion of the meeting:

- Taxi availability – Council staff were to discuss issues around taxi availability and the siting of the taxi rank (adjacent to the public toilets?) with the taxi company and the Business Association. Ashburton Trust was investigating providing transport for patrons at its licensed premises.
- CCTV – Council staff were to discuss issues around camera placement with the Business Association, business owners (and presumably Police) and look at improving lighting in some key parts of the CBD. Funding options were also to be investigated with the possibility of having some community funding sourced for this purpose.
- Sports clubs – the Licensing Inspector was to investigate whether clubs were meeting the requirements of their liquor licenses and would talk to clubs about their responsibilities to prevent intoxication and allowing intoxicated persons to go on to licensed premises.
- Water feature – Council’s Property Manager was to follow up on whether there was in fact an issue in this area and if so what options there were to mitigate this. Again, funding options were to be investigated (the Business Association indicated they were keen to work with Council on this).
- Environmental design in CBD - Council staff were to look at the environmental design features of the CBD and options for improvements. This was to be undertaken by staff, including the Parks Manager, through the Town Centre Subcommittee. The Transportation Study, which contributes to the town centre development, has been completed and reported back to Council. The Business Association will be kept informed.
- Footpath cleaning – the Business Association were to report back on their impressions of whether the footpath cleaning was being undertaken to a satisfactory standard
- Media release – Council staff would produce a statement following the workshop.

A follow-up meeting was planned but has not yet been held.

Council must now decide what level of involvement and specifically what type of involvement it wants to adopt from here. There are some options available that are discussed below.

### 6.1.4 STATUTORY IMPLICATIONS

**Sale of Liquor Act:** Council has a role in the licensing of liquor outlets under the Sale of Liquor Act through the District Licensing Authority (DLA). Council has a Liquor Licensing Policy that guides the DLA’s decision making in this regard. There are some requirements in the Act and in the DLA policy around host responsibility, but there do not appear to be significant issues in this regard with most licensed premises doing a good job of host responsibility.

The Police are best placed to enforce most aspects of the Sale of Liquor Act.

## 6. DEMOCRACY & COMMUNITY SERVICES

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**Various Other Legislation:** There are various pieces of legislation that relate to violent and intimidating behaviour, property damage, drink driving and others that are likely to be applicable in these situations. The Police are the only authority able to enforce breaches of the law associated with this type of legislation.

**Ashburton District Council Bylaw:** Ashburton District Council has an “Alcohol Ban” that applies to all non-licensed areas of the Ashburton CBD. Police are the only authority able to enforce the bylaw. A glass ban is also in place in respect of the Chessboard and Skatepark, however the Police have expressed a belief it is unenforceable – a view disputed by Council and backed up by a legal opinion sought by Council. This has been a stand-off situation for some years that has never been effectively resolved.

**Local Government Act:** The role of local government, as stated in the LGA, is to give effect to the purpose of local government, which includes “to promote the social, economic, environmental and cultural wellbeing of communities...”. This does not constitute a requirement for Council to act in situations like this but rather offers a rationale should it wish to act.

### 6.1.5 OPTIONS AND RISKS CONSIDERED

Council has a number of options in how it could participate in this issue that would all contribute in some way to enhancing community wellbeing and achieving community outcomes:

1. **Business as Usual:** Council has a role in licensing through the DLA. This role does not include Council providing any social service-type functions around alcohol issues.

Council is providing other services in and around the Ashburton CBD that have some cross-over to this issue including:

- Additional footpath cleaning in the Ashburton CBD, a service brought in some years ago following requests by business owners.
- Council also has a role to play in such areas as provision of litter bins, general cleaning of the road and footpath areas, provision of taxi stands.
- CCTV coverage of the East Street area around the vicinity of the public conveniences.
- Lobbying the Ashburton Police to provide effective coverage of the CBD area during the higher risk times of night between Thursday and Sunday.
- Town centre design initiatives based on “Crime Prevention Through Environmental Design (CPTED) may result from the Town Centre Plan currently being developed by Boffa Miskell.

This approach would see the responsibility for promoting better standards of behaviour primarily with Police and bar owners, with assistance from social agencies and organisations like the Ashburton Safer Community Council which have a clearer mandate than Council to operate in this area.

## 6. DEMOCRACY & COMMUNITY SERVICES

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This option would not incur any additional expenditure by Council. Any additional initiatives, such as CCTV, would be undertaken as part of processes already planned or under way such as the Town Centre Development Plan.

**Risks:** Depending on your view of the extent of the problem, this approach does not appear to have provided the response from the key agency needed to enforce standards of behaviour – the Ashburton Police. It also runs the risk that the scenario of anti-social behaviour will recur and continue to be addressed by stop-gap methods.

- 2. Continuation of the Current Response:** Council could reconvene the group that met regarding the town centre issues and report back on the action points raised. This would enable specific responses considered appropriate to be actioned and would provide feedback to the wider group on the specific actions to be implemented along with a timeframe for these to occur.

This approach would provide some new initiatives expected to contribute to improving the overall situation in the town centre area. It would also close the loop with those who have participated so far. If planned appropriately it would also be the foundation of an agreed strategy to manage the CBD area.

Any new initiatives would be likely to require additional funding from the agency providing them, though these could be implemented in a staged approach to limit the financial impact, particularly for Council who would be expected to undertake the majority of the initiatives identified so far.

**Risks:** The actions identified at the first meeting were a “first-cut” and unlikely to provide all the actions required to effect real change around this issue. For instance, no new actions for the Police to undertake were included in the actions. Likewise there are likely to be other actions that could contribute to improving the situation that were not identified.

- 3. Council Facilitated Collaborative Approach:** Council could take a lead role in bringing the various parties together to develop a collaborative approach to identifying the issues and the extent of those issues and to addressing any issues identified. This could take the form of a “Town Centre Strategy” or similar. This would be likely to take account of wider social issues some may feel are impacting on the situation.

Council may be the only organisation capable of bringing together all the parties who could be involved in a collaborative approach. Other organisations that may be able to take this role such as the Safer Community Council and the Business Association probably lack the resources, expertise and cross-community credibility to bring a wide group of organisations together in this way.

This would be going some way beyond Council’s current approach of licensing premises and providing some associated services. It would also entail Council becoming quite heavily involved in a new area of activity in the social services sector.

There would likely be a significant call on Council funding and resources to take this approach as no other organisations involved appear to have funding streams that could be applied to any such process.

## 6. DEMOCRACY & COMMUNITY SERVICES

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**Risks:** Council would face difficulties in taking this approach including:

- A lack of knowledge and expertise in the social issues associated with alcohol and associated behavioural issues.
- Getting the agencies that have a core role to play in any initiatives, Police and social agencies, to act.
- Council may be left to fund the actions as well as the process – other organisations involved do not appear to have adequate funding streams for additional actions.

There is also some doubt as to whether the issue is serious enough to warrant this level of response – may be using a sledgehammer to crack a walnut.

### Assessment of Options

Option 3 – a Collaborative Approach would be the ideal but because of the resources required may be beyond the reach of the Council. Clearly there needs to be a meeting of minds and a sense of common purpose between the most influential players in this area. Issues of antisocial behaviour, vandalism, apparent Police inaction, the contribution expected from the business community are frequently discussed at Council, Committee and sub-committee level as well as anecdotally but there seems to be little prospect of the parties agreeing to develop a collaborative strategy and a means of consistent, constructive communication enabling a united front to be presented.

A possible “CBD Action Group” could consist of –

- The Mayor
- The Chief Executive of the Council
- The Senior Sergeant in charge of the Ashburton Police
- A representative of the CBD Business Groups
- A representative of the CBD licensees.

The group would pursue an agreed strategy (to be developed) and would have the authority from the respective organisations to make decisions and apply resources. The participants would meet monthly or more frequently if circumstances dictate and oversee the strategy.

### 6.1.6 STRATEGIC LINKS

**Linkages with LTCCP/ Annual Plan:** This issue has not been identified in the LTCCP or Annual Plan. Existing associated services such as liquor licensing, street cleaning, CCTV coverage are included in the LTCCP and Annual Plan. No additional services or enhancements to current levels of service have been identified in these documents.

**Linkages with community outcomes:** Providing existing and/ or addition service in response to this issue would be likely to contribute to achieving the following community outcomes.

**Outcome 5: Healthy, active people enjoying a good quality of life in a caring and safe community**

- b. A range of agencies work together to create a safe environment
- d. Young people are supported to lead healthy and safe lives and are active participants in community life

## 6. DEMOCRACY & COMMUNITY SERVICES

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**Linkages with other council strategies and plans:** There would be an expectation of linkages to the Town Centre Development Plan currently being developed by Boffa Miskell in terms of Crime Prevention Through Environmental Design (CPTED) principles and other design features that may emerge through that process.

### 6.1.7 CONSULTATION

Consultation at this stage has been with interested parties only. It is possible that consultation with some affected parties such as the wider business community may need to be considered. It is unlikely any individual actions would be significant enough to warrant full community consultation.

Development of a collaborative or community strategy would, however, probably need to include community consultation.

### 6.1.8 FINANCIAL IMPLICATIONS

- What are the financial / budgetary implications of the recommended option?
- What are the financial/ budgetary implications of not adopting the recommended option?

**Prepared by:**

G THOMAS  
Community Planning Manager

**Approved by:**

J G ROLLINSON  
Manager Democracy & Community Services

# 6. DEMOCRACY & COMMUNITY SERVICES

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## 6.2 COMMUNITY CONSULTATION AND PLANNING

### 6.2.1 Economic Development Strategy

Further statistical information has been commissioned from BERL. A draft report has been received and is being reviewed by selected “community experts”. This report will be discussed in the presentation from Enterprise Ashburton Chief Executive, Rob Brawley, at this meeting. Council’s Community Planning Manager will assist Mr Brawley to finalise a strategy development process.

The first meeting of the Canterbury Economic Development Regional Governance group was held on 18 July. At the time of writing no information had been received regarding the meeting.

### 6.2.2 Newcomers Project

A cross-sectoral group has been meeting to discuss issues impacting on newcomers to Ashburton District. Research is being undertaken into the experiences, expectations and intentions of recent migrants to the District. Several workshops have been undertaken with further workshops planned for specific migrant groups. We are still waiting for the final report to be completed and have no clear idea of timeframes for this which should have been available by now.

### 6.2.3 Physical Activity Strategy

Council’s Policy Analyst has overseen the formation of an implementation group “Active Ashburton” to oversee the implementation of the action plan contained in the strategy. This group has had its first meeting and is looking into ways to work together to increase awareness and participation in physical activity. Some work is being done with respect to possible SPARC funding of a physical activity promoter for the District. The funding programme is currently being reviewed by SPARC and more information should be available post 1 July.

A database of physical activity providers has been captured and is now being put into a document format. This will be made available to the community and posted on the Council website as soon as it is available.

### 6.2.4 Cycling and Walking Strategy

The Cycling and Walking Strategy has been adopted by Council. Work will now begin on identifying projects required to achieve the aims of the strategy. To a large extent this will now sit with the Roading and Street Services Manager with community planning input as required.

### 6.2.5 Ashburton District Tourism Strategic Plan

Council’s Community Planning Manager has facilitated three community workshops which have been well attended and produced interesting ideas for the future development of the District’s tourism sector. The information from the workshops has been collated to enable the Strategy Working Group to develop a draft strategy and two workshops have been held with this group. A draft strategy is being written and the Working Group will meet over the next month or so to finalise this.

## 6. DEMOCRACY & COMMUNITY SERVICES

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### 6.2.6 Social Wellbeing Forum

The second Forum was held on Wednesday 23 July.

A second community providers workshop was held on 14 July and was attended by approximately 30 representatives of local organisations that provide social services in the District. This workshop focused on refining the draft Social Wellbeing Strategy being developed by the working group.

The Community Planning Manager has been working with representatives from Family and Community Services, Presbyterian Support and the Ashburton Safer Community Council to develop Terms of Reference for the Forum and a draft Social Wellbeing Strategy for the District. These documents were presented to the second Forum on Wednesday.

A copy of the draft strategy is attached.

**Pages 33-55**

### 6.2.7 Annual Plan 2008/ 09

The Annual Plan 2008/ 09 was adopted on the 26 June as planned. The printed document should be available by this meeting date.

### 6.2.8 Community Outcomes Monitoring Framework and Report

Our Policy Analyst has been progressing this project as time permits. A draft monitoring framework detailing the approach to be taken and the indicators to be used is ready to send to key stakeholders for feedback and to meet the requirements of the LGA section 92.

In the meantime much of the data required has been captured and is ready to slot into the report once the indicators and format are decided (following the above consultation process).

### 6.2.9 2009-2019 LTCCP

A draft project plan has been developed and presented to the Budget and Audit Subcommittee. A Project Team has been formed and will begin the work in earnest in the next week or two.

The first project within the work programme is a review of the 2006 LTCCP project with a view to improvements for this version.

Following this work will begin on the review of the Revenue and Financing Policy and the Development and Financial Contributions Policy.

### 6.2.10 Revenue and Financing Policy Review

The first review workshop was held this week. A draft policy will be made available for community consultation and the LTCCP will be prepared on the basis of a final document agreed to by Council. Adoption of this policy will be undertaken as part of the LTCCP process in June 2009.

### 6.2.11 Report Template

A new report template has been developed designed to improve the level of information provided to elected members. We are currently waiting for feedback from staff before adopting the new requirements.

## 6. DEMOCRACY & COMMUNITY SERVICES

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### 6.2.12 Status Report of Council Decisions

From time to time Councillors enquire at meetings about the progress of decisions made at earlier meetings and undertakings to act on issues made by Council officers. Beginning at the next Council meeting, Councillors will be provided with a report listing all resolutions or undertakings made (initially covering the first part of 2008) and the outcomes achieved so far. As actions are completed they will be dropped off the list presented to the succeeding Council meetings.

The status report will be in the attached format.

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It is not intended that Council meetings will be the forum for discussion on unresolved matters, rather that any such matters be referred to the next appropriate standing committee meeting.

## 6.3 LIBRARY

### 6.3.1 Issues and Membership

Issues were up on those for June 2007, with slight increases across most categories. Membership figures were also healthy, with 109 new memberships being recorded. Annual issues reflect the seriousness of the challenge to improve the lending statistics situation. Apart from 1993/1994, when disruption from the initial automation of the library issue system contributed to a low issue figure of 297,932, levels lower than this have not been experienced since the 1980's.

### 6.3.2 Displays

The display facilities were well used during June. The Alzheimers Society, World Elder Abuse Day, IHC Volunteering, and the Model Train Show set up displays. Environment Canterbury set up a Resource Awareness display in both the Children's and main areas of the Library.

### 6.3.3 Children's Library

Two junior classes from Netherby and a class from Fairton School visited the Library in June. The Hampstead and Thomas Street Kindergartens both visited on the same morning, using the Library as a place where they could meet and all listen to a story together.

Anna Rooney, the Children's Library Assistant, has been working successfully on building up the Thursday morning Story and Rhyme Time session for pre-schoolers. She now has a group who come along at 10.30 for stories, action rhymes, puppets, bubbles and sometimes a craft activity.

### 6.3.4 Statistics for June 2008

Issues	June 2008	June 2007
Non-fiction	4699	4661
Fiction	4459	4228
Large Print	2232	2282
English Resources	11	8
Rentals	99	44

## 6. DEMOCRACY & COMMUNITY SERVICES

Young Adult Fiction	676	730
Young Adult Non-Fiction	123	134
Young Adult CD	55	34
Young Adult Magazines	51	46
Paperbacks	418	367
Magazines	444	395
Adult Audio	182	95
Adult Video	246	260
Junior Fiction	7609	7128
Junior Non-Fiction	2263	2121
Junior Magazines	294	204
Junior Audio	342	370
Junior Video	834	801
Requests	13	20
Stack	84	95
Undefined	16	59
<b>TOTAL</b>	<b>25150</b>	<b>24082</b>

<b><u>Memberships</u></b>	<b>Total at end June 2008</b>	<b>June 2007</b>	<b>Added during June 2008</b>
Adults	7901	8048	69
Young Adults	1000	1094	2
Junior	2910	2919	36
Non-resident	103	96	2
Other	389	404	0
<b>TOTAL</b>	<b>12303</b>	<b>12561</b>	<b>109</b>
Foot Traffic		June 2008	June 2007
		11565	11360
		138778	140491
Reference Enquiries		June 2008	June 2007
	Adult	630	690
	Children	105	148
	Total	735	838

## 6. DEMOCRACY & COMMUNITY SERVICES

### 6.3.5 Annual Issue Statistics

Issues	1/07/04-30/06/05	1/07/05-30/06/06	1/07/06-30/06/07	1/07/07-30/06/08
Non-fiction	62389	56341	57240	54362
Fiction	51444	50686	52584	52555
Large Print	26989	26265	27066	25927
English Resources	96	165	146	110
Rentals	994	989	972	1024
Young Adult Fiction	11301	10774	10285	10016
Young Adult Non-Fiction	2239	2313	1940	1564
Young Adult CD		0	60	641
Young Adult Magazines	1073	794	917	840
Paperbacks	6639	6200	5674	4950
Magazines	6115	5580	5765	5494
Adult Audio	1824	1690	1507	1982
Adult Video	2070	2272	2489	2876
Junior Fiction	107014	96590	99149	93711
Junior Non-Fiction	28232	25407	26618	26248
Junior Magazines	2974	2719	3082	3711
Junior Audio	6914	5650	4735	4144
Junior Video	13577	11989	11015	9977
Requests	258	186	182	198
Stack	1360	1240	1280	1118
Undefined	438	466	1149	1174
<b>TOTAL</b>	<b>333940</b>	<b>308316</b>	<b>313855</b>	<b>302622</b>

## 6.4 PARKS AND RECREATION

### 6.4.1 Ashburton Domain

Considerable time was spent preparing for the National Young Farmers competition and there will also be further reinstatement work to be done.

Some of the irrigation trenches have been top dressed with topsoil and sown. The trenches that went across hard areas, such as driveways and paths, have been fully reinstated with either hotmix or concrete.

Some time was spent cleaning up and removing the vegetation on the pond banks by the Oval Pavilion / Indoor Cricket Wicket building.

### 6.4.2 Tinwald Domain

More clearing of vegetation around the pond has been done as well as tree pruning. As a result, there is a considerable amount of chipping to be done.

The painting of the tin fence around the pool has been completed and a number of trees have been planted along with new plantings of azaleas and daffodil bulbs.

## 6. DEMOCRACY & COMMUNITY SERVICES

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### 6.4.3 Township Beautification and Sports Grounds

The hedge between the West Street car park and the railway line has been cut back.

Road berms and bulges, including the Chalmers Avenue / Moore Street roundabout, have had a general cleanup.

Shrubs have been planted under the overhead railway bridge on the East Street side.

Some old conifer trees have been cut out and replaced with new trees planted. Tree pruning has been carried out along Archibald Street.

Both Methven and Rakaia townships have had general winter maintenance carried out.

### 6.4.4 Rural Reserve Beautification

The rural staff have been assisting with the continuing tidy-up at the Tinwald Domain and along Archibald Street. They have also undertaken chipping the stockpile of branches at the back of the Ashburton Cemetery.

Some of the trees along the North Reserve and at Methven have been pruned.

### 6.4.5 Cemeteries

The driveway at Methven Cemetery has had some maintenance work carried out.

Areas at each of the cemeteries have been sprayed, including Bremners Road and the fence line along the East Street railway corridor.

#### Ashburton Cemetery

<b>May 2007</b>		<b>May 2008</b>	
Interments	5	Interments	3
Ashes	3	Ashes	5
<b>June 2007</b>		<b>June 2008</b>	
Interments	12	Interments	9
Ashes	2	Ashes	4
<b>July 2007</b>		<b>July 2008</b> (to 11/07/08)	
Interments	10	Interments	5
Ashes	6	Ashes	3

# 6. DEMOCRACY & COMMUNITY SERVICES

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## 6.5 YOUTH COUNCIL

**MINUTES** of a meeting of the **ASHBURTON YOUTH COUNCIL** held on Wednesday, 18 June 2008, in Meeting Room 2, Ashburton District Council, commencing at 5.35 pm.

**PRESENT:** S Putaranui (Chair), S Ruck, G Robertson, S Lewthwaite, L Howden, L MacGregor, E McGregor, S Smith and G Wragg

Also in attendance, J Sparks, R Kilworth and V Prendergast

**APOLOGIES:** B Stevenson, G Thomas and J Corbett **Sustained**

### **Minutes**

“That the minutes of the Ashburton Youth Council held on Thursday, 17 April 2008, be taken as read and confirmed.”

Georgia / Stacey

**Carried**

### **Matters for Discussion**

#### **Resene Paint Graffiti Removal Programme**

Vikki reported she is still trying to confirm information about this programme and will report back to the Youth Council at the next meeting.

#### **Ashburton Town Watch**

Following on from the suggestion that Youth Council members approach Town Watch to see Ashburton ‘after dark’, Vikki reported she has put a request in writing to Town Watch and is waiting to hear back from them after their next meeting on 19 June.

Cr Kilworth reminded members that going out on patrol with Town Watch is a serious business and stressed to members that if they do not think they would be able to keep things they see and hear confidential they should not put their names forward to go.

#### **Youth Council Website**

Cr Kilworth, Cr Sparks, Emma and Luke to meet with Magic, the Council’s Information Services Help Desk person to see what options are available and what can be done with the current site.

#### **Youth Council Badges**

Shama has sourced a manufacturer of badges and showed members a variety of badges to choose from and asked for feedback on lettering and colours on them. Members would like “AY Councillor” in Mid Canterbury colours to be on their badges. Shama will investigate further and report back to Youth Council members.

#### **Event Planning**

Members are struggling to find a suitable location to hold a dance for the young people of Ashburton. Cr Kilworth advised the group of a potential favorable site and Vikki will investigate this further. Vikki to also get costings off the Hotel Ashburton as a back up site. Members like the sound of mid winter, semi-formal event. Luke will investigate a suitable DJ/music for the event.

#### **General Business**

Stacey advised the Youth Council about a bicycle rail trail that is currently being proposed from Methven to Rakaia.

## 6. DEMOCRACY & COMMUNITY SERVICES

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Cr Kilworth reported back from a meeting with the Ministers Association and Senior Councillors regarding Ashburton's growing and changing population and asked how people from different cultures are assimilating into Ashburton. Members believe younger people may be able to do this easier than perhaps older people. Stacey who came to Ashburton from Zimbabwe gave a personal account of what it is like to move here. Members talked at length about how relationships between those new to our district and those already here could be improved. The Youth Council agreed to make more of an effort to include and invite 'newcomers' to any event they arrange.

Vikki will investigate to see if Youth Council members can have an article and pictures of themselves can be placed in the next District Diary.

At the Youth Council's request, Vikki will also write to those involved in the proposed Youth Health Clinic and ask them to give an update on how things are progressing.

Vikki will obtain further quotes for printing of hoodies for members to be ordered. It was agreed that hoodies are popular with young people, will look like a uniform for members and will aid in easier identification of Youth Council members at functions.

### **Next Meeting**

The next meeting of the Ashburton Youth Council will be held on Wednesday 9 July, 2008, in the Council Chamber commencing at 5.30 pm.

The meeting concluded at 6.40 pm.

J G ROLLINSON

**Manager**

**Democracy & Community Services**

# 7. FINANCE

## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 3/5/1  
DATE: 31 July 2008  
REPORT TO: Finance and Community Services Committee  
FROM: Finance Manager  
SUBJECT: Carry over of Funds from 2007/08 Budget

### 7.1 CARRY-OVER OF FUNDS FROM 2007 /2008 BUDGET

#### 7.1.1 SUMMARY

To request the carry-over of funds to complete projects in the 2008 / 09 year that were budgeted for, and either not started or completed, in the 2007 / 08 financial year.

#### 7.1.2 RECOMMENDATION

“That the projects identified be completed in the 2008 / 09 financial year, and that the funds identified be carried forward.”

#### 7.1.3 BACKGROUND

A number of projects budgeted for 2007 / 08 were not started as at 30 June 2008. The projects are listed below along with their status and the amount requested to be carried over into the 2008 / 09 financial year.

Ledger Code	Project	Original Budget	Carry Forward Request	Comments
13551013	Council Chamber sound system	\$100,000	\$30,000	Installed July, not yet invoiced
13551013	Image capture		\$50,000	Under investigation by Records Management
13551013	Content management		\$50,000	Under investigation by Records Management
13551009	Network switches	\$50,000	\$26,000	Two new switches for increased capacity
13551018	Laptop/tablet computers	\$250,000	\$31,513	Delayed due to new models being released
13551018	Desktop computers		\$20,000	Delayed due to new models being released
16351009	Library – Microfilm		\$4,400	
		Funding, along with \$8,000 from National Library for microfilm masters, to be put towards a replacement microfilm reader / printer.		
16251005	Hinds Fire Shed	\$12,000	\$8,000	Delayed due to need to establish requirement and obtain resource consent.
28230308	Community Outcomes monitoring report	\$18,000	\$18,000	Report still being developed.

#### 7.1.4 OPTIONS

It is staff's view that the projects are still relevant and necessary.

# 7. FINANCE

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## **7.1.5 STATUTORY IMPLICATIONS**

There are no statutory implications.

## **7.1.6 CONSULTATION**

The above projects were all consulted on as part of the 2007 / 08 annual plan.

## **7.1.7 STRATEGIC LINK**

These items were contained in the Council's 2007 / 08 annual plan.

## **7.1.8 FINANCIAL**

There are no financial implications. The funds were available as part of earlier budgets.

### **Prepared by:**

P L BRAKE

**Finance Manager**

# 7. FINANCE

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## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 10/8/10  
DATE: 31 July 2008  
REPORT TO: Finance and Community Services Committee  
FROM: Property Manager  
SUBJECT: Harts Road – Road Stopping

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## 7.2 HARTS ROAD, PUDDING HILL – ROAD STOPPING

### 7.2.1 SUMMARY

To declare parts of Harts Road at Pudding Hill, stopped.

### 7.2.2 RECOMMENDATION TO COUNCIL

“That Council declares the land shown on Sections 1 and 2, plan SO 302703, to be stopped road, and that it be sold to the adjoining landowner and amalgamated into their existing title.”

### 7.2.3 BACKGROUND

Following a request to stop those parts of Harts Road that are unformed, in 1990 Council embarked on the process set out in the 10<sup>th</sup> Schedule of the Local Government Act 1974. The proposal to stop the portions of road was objected to. The Environment Court found in favour of the stopping on 15 May 2003. This decision was appealed but was upheld at a substantive hearing of the Court on 24 May 2004. This decision was appealed to the High Court and in judgement of Justice Chisholm of 1 October 2004, the earlier decisions were upheld.

On the basis of the judicial decisions made, Council now needs to formally declare the land as stopped road. The declaration will be published via a public notice.

The adjoining landowner has agreed to purchase the land at valuation. The sale will be on the basis that the land parcels (Section 1 being 8349m<sup>2</sup> and Section 2 being 3527m<sup>2</sup>) will be amalgamated into the adjoining title. No new allotments will be created.

The land price will be established by valuation after the declaration which will mean that the value will be established without any encumbrance.

Plan SO 302703 is attached along with an aerial photograph.

**Pages 59-60**

### 7.2.4 STATUTORY IMPLICATIONS

All statutory requirements have been met.

# 7. FINANCE

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## **7.2.5 OPTIONS AND RISKS**

There are no risks associated with the step now proposed.

Council, at the time it agreed to commence the process and again at the time it proceeded to the Environment Court, considered the option to retain the road but chose to proceed with the stopping.

## **7.2.6 STRATEGIC LINKS**

Not applicable.

## **7.2.7 CONSULTATION**

The process has followed the required advisory provisions of the Act. The objector has been declined by the Court on three occasions. The Court has confirmed Council's consultation process as being correct.

## **7.2.8 FINANCIAL**

The land will be sold at current market value to be established by valuation.

### **Prepared by:**

J M ROONEY  
**Property Manager**

### **Approved by:**

P L BRAKE  
**Finance Manager**

# 7. FINANCE

## 7.3 FINANCE

### 7.3.1 Financial and Investment Reports

To be circulated.

## 7.4 FORESTRY

### 7.4.1 Sales and Harvesting

#### SALES INFORMATION REPORT - FOREST SUMMARY *Period 1/6/2008 to 30/6/2008*

Products	Quantity	Net Value
KI EXPORT	63.560 tonnes	\$1,050.50
PRAD firewood	109.660 tonnes	\$246.72
PRAD M18 SRS	87.380 tonnes	\$791.52
S22 RADIATA SAWLOG	35.220 tonnes	\$1,546.55
S30 RADIATA SAWLOG	146.990 tonnes	\$7,722.99
Unit Total	442.810 tonnes	\$11,358.28
<b>Forest Total</b>		<b>\$11,358.28</b>

The log uplift summary above is for Rakaia River and Maronan Ealing Road plantations. The modest uplift during the month is a result of the log crew undertaking harvesting work for neighbouring landowners both at Rakaia and Lismore. The harvesting crew has now completed the three small plantations in the Lismore-Carew area and the logging crew has now returned to Winslow to complete the plantation on Lovetts and Hendersons Roads.

Below is summary of the harvesting in the 2007/08 financial year. Net log sales revenue exceeded budget expectations while the quantity harvested was less than budgeted.

#### Ashburton District Council Net Log Sales Actual vs. Budget - 2007/08

Log Grade	Qty		Units	Net Value	
	Actual	Budget		Actual	Budget
<b>Radiata Pine</b>					
S30 Sawlogs	2830.77	1710.00	tonnes	\$155,183.22	\$76,595.00
S20 Sawlogs	2176.50	2185.00	tonnes	\$78,659.91	\$68,355.00
L-grade	6588.45	9285.00	Various	\$76,534.05	\$184,177.50
Posts	162.76	625.00	tonnes	\$4,489.55	\$13,422.50
Chip	5663.71	8635.00	Various	\$9,310.12	\$0.00
	<b>17422.19</b>	<b>22440.00</b>		<b>\$324,176.85</b>	<b>\$342,550.00</b>
<b>Douglas fir</b>					
Douglas fir S30 sawlog	946.13	1000.00	tonnes	\$78,985.39	\$64,500.00
Douglas fir S20 sawlog	837.01	520.00	Various	\$37,964.43	\$22,360.00
Dfir Firewood	477.98	200.00	tonnes	\$9,060.84	\$3,900.00
	<b>2261.12</b>	<b>1720.00</b>		<b>\$126,010.66</b>	<b>\$90,760.00</b>
<b>Other Species</b>					
Macrocarpa sawlogs	51.10	0.00	tonnes	\$1,293.11	\$0.00
Macrocarpa firewood logs	93.64	0.00	tonnes	\$1,433.63	\$0.00
Other firewood	12.24	0.00	tonnes	\$151.78	\$0.00
	<b>156.98</b>	<b>0.00</b>		<b>\$2,878.52</b>	<b>\$0.00</b>
<b>Total</b>	<b>19840.29</b>	<b>24160.00</b>		<b>\$453,066.03</b>	<b>\$433,310.00</b>

# 7. FINANCE

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## 7.4.2 Planting 2008

The District Council's planting programme is now nearing completion. Close to 80 hectares of restocking has already been completed this winter, this includes approximately 30 hectares for Selwyn and Mackenzie District Councils. Planting conditions have been good although additional rainfall in August will help tree survival as ground moisture conditions are still lower than normal for this time of year.

## 7.5 PROPERTY

### 7.5.1 Elderly Persons Housing

Draft plans for upgrading units have been received and will be subject to discussion with the Committee. The indicative value per unit is \$4,500. This work will be refined for inclusion in the LTCCP.

Programmed refurbishment of six units will commence in September 2008.

### 7.5.2 Airport

Initial discussions have been held with the NZ Flying School, ex Wigram, in order to assess any potential for the school to relocate to Ashburton.

The consultants undertaking the work on the long term development plan have been requested to progress this job and noise survey boundary work is being undertaken to establish parameters for any District Plan review requirements.

### 7.5.3 Rakaia Medical Centre

A final plan to expand the Centre to provide additional consulting facilities has been agreed with the Trust. The plan is being worked up to facilitate preparation of a fixed estimate and consent application stage.

### 7.5.4 Hinds Fire Shed

The resource and building consents for the toilet addition have been received and quotes for the work are being sought.

### 7.5.5 Leased Land Status

The exercise to clarify the status of the leasehold land portfolio is nearing completion.

### 7.5.6 Rangitata Camping Ground

The main hot water cylinder in the ablution block has been replaced as it had corroded. A full inventory of facilities has been prepared in order to provide a base for commencing a review of Council's overall camping ground strategy.

### 7.5.7 Rangitata Terrace Road

Following a further meeting with ECan, the objection from ECan to the road stopping has been withdrawn. The remaining objection will proceed to the Environment Court and in this respect the legal papers have been signed for filing.

P L BRAKE  
Finance Manager

# 7. FINANCE

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## ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 0210-37  
DATE: 31 July 2008  
REPORT TO: Finance and Community Services Committee – EXTRAORDINARY BUSINESS  
FROM: Plant Manager /Emergency Management Officer  
SUBJECT: Replacement (medium size) Fire Appliance for Lauriston Rural Fire Party

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### 7.6 REPLACEMENT FIRE APPLIANCE FOR LAURISTON RURAL FIRE PARTY

#### RECOMMENDATION

“That pursuant to Section 7(2)(A) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business and considered as item 7.6:

- Replacement fire appliance for Lauriston Rural Fire Party

*Reason:* To meet the NRFA grant assistance deadline of 31 July 2008.

#### 7.6.1 SUMMARY

The National Rural Fire Authority, through its grant assistance scheme, provides some subsidy to rural fire authorities for purchase of plant and equipment.

The Ashburton District Council has been successful in securing a 2:1 subsidy for a replacement medium size fire appliance for the Lauriston Fire Party.

Since setting the budget for this vehicle the anticipated price (Council’s one third contribution) has increased approximately \$7,000 beyond the budgeted amount.

#### 7.6.2 RECOMMENDATION

- |   |
|---|
| <ol style="list-style-type: none"><li>1. That Council endorses option one, to take advantage of the NRFA 2:1 subsidy offer and acquire a vehicle valued at \$140,000 for a cost to the Council of up to \$47,000.</li><li>2. That Council endorses option A, and makes the necessary alterations to the existing shed to accommodate the new vehicle, to a maximum of up to \$5,000.”</li></ol> |
|---|

#### 7.6.3 BACKGROUND

The National Rural Fire Authority, through its grant assistance scheme, provides some subsidy to rural fire authorities for purchase of plant and equipment.

The National Rural Fire Authority has approved an application from the Ashburton District Council for a new medium size fire appliance under the 2:1 subsidy as described below.

66.67% (2:1) Subsidy: NEW MEDIUM SIZE RURAL FIRE APPLIANCE

These appliances are new and purchased under a NRFA facilitated arrangement. The NRFA will provide a grant assistance subsidy of 2 for 1 dollar.

# 7. FINANCE

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## **Conditions**

The above grants are subject to:

- The appliance being used by a Voluntary Rural Fire Force registered with the National Rural Fire Authority.
- The NRFA managing the purchase of the cab/chassis, pump and construction of the body build component.
- The Fire Authority accepting ownership of the appliance and the responsibility to house and maintain the appliance in a satisfactory building.
- The Fire Authority providing written confirmation to fund a third of the appliance purchase cost by 31 July 2008.

## **7.6.4 STATUTORY IMPLICATIONS**

Not applicable.

## **7.6.5 OPTIONS AND RISKS CONSIDERED**

The existing vehicle at the Lauriston station is a 1958 series 1 Landrover and is no longer suitable for the purpose. A replacement is programmed in the LTCCP for the 2008/2009 financial year.

The land and garage currently housing the fire appliance is privately owned and its use by the Lauriston Fire Party is through a gentlemen's agreement between the owner and the Ashburton District Council, at no cost to the Council.

### **Replacement Fire Appliance**

#### **Option 1**

Take advantage of the NRFA 2:1 subsidy offer and acquire a vehicle valued at \$140,000 for a cost to the Council of up to \$47,000.

#### **Option 2**

Purchase a second hand vehicle from elsewhere for a budgeted cost of up to \$40,000 and pay the full cost.

### **Housing of New Fire Appliance (Assuming vehicle purchase)**

#### **Option A**

Make the necessary alterations to the existing shed to accommodate the new vehicle, to a maximum cost of up to \$5,000.

#### **Option B**

Construct a new garage for the vehicle on the existing site.

#### **Option C**

Find alternative garaging within the Lauriston area.

## **7.6.6 STRATEGIC LINKS**

No implications.

# 7. FINANCE

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## 7.6.7 CONSULTATION

The owner of the land at Lauriston where the garage is located has given approval to alter the existing garage, subject to costs being borne by the Council.

The proposal for proceeding with the purchase of a new medium size fire appliance for Lauriston Fire Party has been discussed with the Plant Manager and has his support.

The proposal to alter the existing garage to accommodate the new vehicle has been discussed with the Property Manager and has his tentative support.

## 7.6.8 FINANCIAL IMPLICATIONS

A figure of \$40,000 is budgeted for the current financial year for a replacement vehicle at Lauriston. Due to escalating costs since setting the budget, the actual cost to Council will now be in the vicinity of \$47,000.

It is estimated that the cost of the new appliance will be approximately \$140,000. At \$140,000 total cost the subsidy provided by the NRFA would be approximately \$93,000 or two thirds. The Fire Authority would fund the remaining \$47,000, or one third. Cost includes delivery to the Fire Authority. Actual RFA costs will be made known before a commitment is required.

It will therefore be necessary to find an additional \$7,000 in addition to that currently budgeted to replace the existing vehicle. This would be sourced from the Plant Renewal account which has balance of \$650,000.

Should Council proceed with the purchase of the new vehicle it will be necessary to alter the existing shed to accommodate the new vehicle due to the vehicle being higher than the existing doorway. No precise costing is available at this stage but it is anticipated to cost no more than \$5000.

This issue has been discussed with the Property Manager who has given tentative approval but details have yet to be finalised.

**Prepared By:**

D GEDDES  
Emergency Management Officer

**Approved by:**

P BRAKE  
Finance Manager