



Ashburton District Council

AGENDA

A **MEETING** of the **OPERATIONS COMMITTEE** will be held as follows:

Date: Thursday 21 August 2008

Time: 1.30 pm

Venue: Council Chamber
5 Baring Square West
Ashburton

B LESTER
Chief Executive

MEMBERS:

Cr B A Tasker (Chairman)
Cr L J Leadley
Cr N A Brown
Cr I J Burgess
Cr J A Everest
Cr K L Holmes
Cr K W P Lowe
Cr P W Reveley
Mayor M B O'Malley (ex officio)

AGENDA

3.30 pm Presentation from Rob Brawley, Enterprise Ashburton

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15 August 2008

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 3/5/1 5/0/15
DATE: 21 August 2008
REPORT TO: Operations Committee
FROM: Operations Manager
SUBJECT: Carry over of Funds from 2007/2008 Annual Plan to 2008/2009

5. CARRY-OVER OF FUNDS FROM 2007-2008 ANNUAL PLAN to 2008/2009

5.1 SUMMARY

The purpose of this report is to seek approval to carry over unspent budget provisions from the 2007/2008 annual plan to 2008/2009 and to complete the planned work in 2008/2009.

5.2 RECOMMENDATION

“That the requested carry-overs from the 2007/2008 Annual Plan to 2008/2009, as detailed in this report, be approved.”

5.3 BACKGROUND

A number of projects programmed as part of the 2007/2008 annual plan were not completed by 30 June 2008.

The reasons for non-completion of the projects include:

- Exploration of external funding avenues, ie CAP funding for water supply upgrading.
- Contractor availability due to the buoyant construction industry at present. This has resulted in reduced competitiveness in some contract pricing.
- A reassignment of resources to higher priority tasks.
- Additional consultation requirements identified after the project was scoped.
- To allow coordination of work with other works / developments in order to reduce overall project costs.
- Delays in approvals for funding from outside sources

The requested carry-overs fall into two categories; the first being committed projects where work is committed under contract or somewhat advanced and the carry-over is required to complete the works; and uncommitted projects where no commitment exists. In the latter case Council has some discretion regarding the carry-over approval.

Committed Projects – Required Carry-overs:

Ashburton Domain: replace valve at duck-pond exit, West Street

The initial price for this work was too high and alternative options are being investigated. The work has been approved but there has been a delay in sourcing the special valve required. The contractor advises that delivery time is still 3-4 weeks away.

- Domain duck-pond exit valve \$ 4,852 *Forecast Completion – 31 Oct 2008*

Ashburton Domain; playground equipment (Inclusive)

This equipment has been ordered and a 50% deposit was made. Delivery of the equipment is now awaited.

- Playground equipment \$ 15,000 *Forecast Completion – 31 October 2008.*

Cycleway construction, West Street/East Street

Project work tender let but work delayed in June due to totally unsuitable weather to complete this work. An application has been made to NZ Transport Agency to carry over the subsidy approved in 2007/08.

- East St/West St cycleway \$ 26,962 *Forecast Completion – 30 September 2008*

Road widening, Bremners Road

Project work tender let, but work delayed in June due to totally unsuitable weather to complete this work. An application has been made to NZ Transport Agency to carry over the subsidy approved in 2007/08. Work is to start when weather conditions more suitable.

- Widening Bremners Rd \$ 43,011 *Forecast Completion – 31 October 2008*

Road widening, Northpark Road

Project work tender let, but work delayed in June due to totally unsuitable weather to complete this work. An application has been made to NZ Transport Agency to carry over the subsidy approved in 2007/08. Work is to start when weather conditions more suitable.

- Widening Northpark Rd \$ 34,555 *Forecast Completion – 31 October 2008*

Road widening, Works Road

Project work tender let, but work delayed in June due to totally unsuitable weather to complete this work. An application has been made to NZ Transport Agency to carry over the subsidy approved in 2007/08. Work is to start when weather conditions more suitable.

- Widening Works Rd \$ 56,684 *Forecast Completion – 31 October 2008*

Non Subsidised seal extension

Project work tender let, but work delayed in June due to totally unsuitable weather to complete this work. The committed balance, after the local landowner share, not spent in 2007/2008 needs to be transferred to 2008/09.

- Non subsidised amenity sealing \$ 18,267 *Forecast Completion – 30 September 2008*

Water Supply upgrades

The Ashburton and Mt Somers water supply projects have been re-budgeted for the 2008/09 year. This was based on completing a certain portion of the works in the 2007/08 year. Less work was completed than was forecast at the time of budget preparation and it is necessary to carry forward part of the 2007/08 budgets to ensure sufficient funding will be available for the project.

The final design and construction of water supply upgrade for Rakaia has been completed and work on the upgrade will commence as soon as the resource consent for the water abstraction has been secured.

Ashburton water supply	\$ 197,707	<i>Forecast Completion – 30 Jun 2009</i>
Rakaia water supply	\$ 527,432	<i>Forecast Completion – 30 Jun 2009</i>
Mt Somers water supply	\$ 28,484	<i>Forecast Completion – 30 Jun 2009</i>

Pipeline replacements

All wastewater projects have now been completed. Work continues on the Chalmers Avenue stormwater drain replacement with completion expected early next month.

Ashburton wastewater	\$ 179,447	<i>Completed – 8 August 2008</i>
Methven wastewater	\$ 133,979	<i>Completed – 18 July 2008</i>
Ashburton Stormwater.	\$ 360,966	<i>Forecast Completion – 5 Sept 2008</i>

Plantation improvements

This project included improvements to the sludge irrigation system within the plantation at Rakaia WWTP. Finding an acceptable solution that is operational simple and that also meets resource consent requirements has proved to more difficult than first envisaged. This project may be subject to a request for additional funding once a preferred solution has been developed.

Rakaia wastewater	\$ 7,427	<i>Forecast Completion – 30 Jun 2009</i>
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Trevors Rd debris interceptor

The debris interceptor has been installed and the site reinstated. It was originally advised that this project would be completed by 30 June; however the GPT supplier omitted to supply an access ring and cover which prevented the works being fully completed.

Ashburton stormwater	\$ 146,096	<i>Completed – 21 July 2008</i>
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Stockwater intake improvements

This project covers the improvement work required at the intake to address likely consent compliance issues. Some works have already been initiated last year at Pudding Hill and Winchmore intakes, with these works completed 5 August. It is intended that these carry-overs be added to the budgets already provided in the 2008/09 Annual Plan to ensure we have sufficient funding available to complete the works arising from conditions on the new stockwater consents.

Methven Lauriston	\$ 30,906	<i>Forecast Completion – 30 Jun 2009</i>
Winchmore Rakaia	\$ 29,766	<i>Forecast Completion – 30 Jun 2009</i>
Montalto Hinds	\$ 30,746	<i>Forecast Completion – 30 Jun 2009</i>
Mt Somers Willowby	\$ 31,246	<i>Forecast Completion – 30 Jun 2009</i>

Uncommitted Projects – Requested Carry-overs:

Alternative water supply for the Domain Ponds/Harrison Street Wet Channel closure

This project was approved for 2007/08, but has been delayed pending the proposed development direction of overall stormwater management in Ashburton, however the work will still need to be carried out and the funding for this should be carried forward to 2008/2009. Work includes consents or the proposed work

Domain ponds water supply	\$ 25,000	<i>Forecast Completion – 31 January 2009.</i>
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Mill Creek

The detention pond telemetry project has not been progress due to difficulties finding a flow measurement solution that is suitable for the site. There is still some options being explored but these are not “off the shelf” and require further consideration before being implemented.

The bank stabilisation project refers to the project above Belt Road. This project is fully complete. Since this project was completed we have become aware of a section of bank in Brucefield Avenue which needs attention to protect a garage. It is proposed to use the remaining budget to progress some remedial works in the 2008/09 year.

Detention pond telemetry	\$ 9,758	<i>Forecast Completion – 30 Jun 2009</i>
Bank stabilisation	\$ 14,218	<i>Forecast Completion – 19 Dec 2008</i>

Upgrade work for, and new public conveniences

Methven toilets upgrade

Plans are complete and prices are being sought for this work. It is planned to commence the upgrade after the ski season ends, about the end October.

Upgrade Methven toilets	\$ 12,285	<i>Forecast Completion – 12 Dec 2008</i>
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Rakaia toilets upgrade

Resurfacing of the floor to be carried out

Resurface floor Rakaia toilets	\$ 3,000	<i>Forecast Completion – 31 Oct 2008</i>
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Tinwald Domain toilet upgrade

Plans have been prepared are not to the liking of the Tinwald Domain Committee. Further discussions are to be held with the Committee and designer, then tenders will be called for this work.

Upgrade Tinwald Domain toilets	\$ 100,000	<i>Forecast Completion – 31 Mar 2009</i>
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Lake Hood new toilets

Plans are underway but final designs etc are not yet complete.

New Lake Hood toilets	\$ 134,030	<i>Forecast Completion – 31 Mar 2009</i>
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5.4 STATUTORY IMPLICATIONS

There are no statutory implications relating to the approving of these carry-overs.

5.5 OPTIONS AND RISKS CONSIDERED

The options available to the Committee are set out below:

1. To approve the carry-over requests.
2. To approve only those where work is complete or the Council is committed to the work through contract.

Option 1 is the preferred option, as these works have already been agreed to by the community in previous Annual Plans.

5.6 STRATEGIC LINKS

These projects have been defined in previous Annual Plans and Council programmes.

5.7 CONSULTATION

Consultation on these projects has been carried out as part of the 2007/2008 Annual Plan development and for some of the projects there has been further consultation with interested groups and affected parties.

Any issues of concern have been addressed through the consultation phase.

5.8 FINANCIAL IMPLICATIONS

There are no financial implications arising from the approval of the recommendations contained in this report.

Individual projects may be the subject of separate requests for additional funding once final pricing of those projects has been received.

Prepared By:

D ROBERTSON

Roading & Street Services Manager

A GUTHRIE

Water Services Manager

D ASKIN

Parks Manager

Approved by:

R ROUSE

Operations Manager

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 0520-06
DATE: 21 August 2008
REPORT TO: Operations Committee
FROM: Roothing and Street Services Manager
SUBJECT: Minor Improvements Work Schedule 2008/2009.

6. MINOR IMPROVEMENTS WORK SCHEDULE 2008/ 09

6.1 SUMMARY

The budget for minor improvements works for 2008/2009 has been approved by Council at \$618,622. This is set at 8% of the subsidised roading budget for maintenance and operation of roads, and renewal road works. New Zealand Transport Agency has approved subsidy on this work at 57%. Attached is a schedule of work identified to be carried out from this work category specifically identifying the projects planned for 2008/2009. The Committee is requested to approve this work schedule. *Pages 29-30*

6.2 RECOMMENDATION

“That the schedule of minor improvement projects, as listed in the report, be approved.”

6.3 BACKGROUND

Each year, in the subsidised section of the district roading budget, Council has the option as to what level it chooses to set the minor improvements budget. This can be set at any level between 0% and 8% of the total budget for maintenance and operation of local roads and renewal of roads. Council has for a number of years carried out the work in this category with budgets set at the upper limit of 8%. Minor improvement works can cover a wide range of works, and are generally directed at works that will provide safety improvements, and must be completed at less than \$150,000 per project. We have been advised that this limit per project is being reviewed by NZ Transport Agency (NZTA) but it is not likely to be changed for 2008/09.

We have maintained an overall schedule of work that we have identified into this work category and this is appended to this report.

The schedule of work proposed for 2008/09 is as follows

- Winchmore Dromore Road / SH 77 intersection (this will be carried out as a joint venture with NZTA who will meet the cost of the work on SH 77)
- Bremners Road / Glassworks Road intersection
- Grahams Road / Stranges Road intersection
- Arundel Rakaia Gorge Road / Mayfield Road intersection and traffic calming, and safety improvements for children crossing the Lismore Mayfield Road at Mayfield School.
- East Street / Wills Street intersection traffic calming and pedestrian crossing relocation
- Hinds Arundel Road / Withells Road / Rangitata Terrace intersection upgrade
- Safety improvements on Walnut Ave at Ashburton College

- Wakanui School improved safety at parking area at school
- Seal extension at unsealed rural intersections to improve braking and safety from reduced loose shingle build-up (eight sites to be carried out)
- Methven Chertsey Road / Line Road intersection. Kerbing and splitter island to better control traffic movements.
- Allens Road / Middle Rd splitter islands to reduce the incidence of crashes at this intersection.
- Kerb bulges at West Town Belt / Elizabeth Ave Rakaia to reduce the speed of vehicles entering the town from Rakaia Barrhill Methven Road
- New street lights in Ashburton, Rakaia and Hinds, and isolated rural sites
- Upgrading street lights with power undergrounding work by local lines company
- Provision for subsidy toward construction of stock underpasses
- Design of intersections for 2009/10 work.

The Committee may change the schedule as set out above. The work list above is not listed in any priority order. We are required to submit the list of proposed work to NZTA once this report is approved.

6.4 STATUTORY IMPLICATIONS

There are no statutory implications. The requirements of the New Zealand Transport Agency must be complied with.

6.5 OPTIONS AND RISKS CONSIDERED

The schedule as recommended to the Committee is recommended for approval, however the Committee may delete work, add other work from the main schedule or works that are not on the schedule as they choose. The only constraint is that overall costs of all projects must be contained within the overall budget of 8% of the total roading budget for maintenance and renewals. Each project must be able to be completed for less than \$150,000, and each is a capital project.

There are no risks to Council arising from the carrying out of these projects.

6.6 STRATEGIC LINKS

This work category has been approved as part of the 2008/2009 Annual Plan, and continual minor improvements to the road network are identified as a method to improve safety as identified in the Transportation Activity Plan. The level of spending is in line with the current LTCCP.

6.7 CONSULTATION

Consultation on this work category for the overall level of expenditure was carried out as part of the 2008/2009 Annual Plan, however at this stage consultation on the above specific projects has just commenced on a project by project basis. Consultation has been completed on the Stranges Road/Grahams Road intersection and has started on the Mayfield intersection work and Allens Road/Middle Road intersection.

Each project will include consultation with associated landowners/stakeholders as required, as designs are prepared, and will be completed prior to any construction works commencing.

6.8 FINANCIAL IMPLICATIONS

The overall budgets for these minor improvement works are as follows:

Year 3 LTCCP	\$631,827
2008/2009 Annual Plan	\$618,622
Estimated cost of projects	\$618,400 (see attached schedule for individual project estimates).

Prepared By:

D ROBERTSON
Roading & Street Services Manager

Approved by:

R ROUSE
Operations Manager

ACTIVITY REPORTS

7. Activity Reports

7.1 General

7.1.1 Financial Reports

Financial reports for the period 1 July 2007 to 30 June 2008 are attached.

Pages 31-42

7.1.2 Development in the Ashburton District

North East Ashburton Business Park

Work is progressing on the following:

- Internal roading, some alignment details are yet to be finalised
- Internal water and wastewater pipelines
- Improvements at the State Highway 1 intersections with Northpark Road and Works Road. This work is nearing completion.

As at 1 August, 1500m of the external potable water pipeline had been laid.

We have been informally advised that the stormwater consent could be granted in six weeks. The consents officer has advised verbally that they will be recommending that the consent proceed non-notified.

We are investigating the possibility of crushing excavated material on site to be used for road construction. If there is sufficient material available, this could result in significant cost savings.

The project team has been provided with two weekly updates on progress and has been requested to provide decisions on a number of issues.

Recommendations approved by the project team to date include:

- The size of the infiltration basin being reduced (still complies with design requirements and consent applications). This will result in cost savings estimated to be up to \$560,000.
- The use of the internal primary and secondary roads as precinct breaks in accordance with the Outline Development Plan.
- Increasing the width of the secondary roads from 20m to 22m to further facilitate their use as precinct breaks and provide space for services.
- The height of the bund around the proposed rail yard to be 3m with a 2m high timber noise attenuation fence on top of the mound giving a total height of 5 metres.
- On street parking being provided without landscaped parking bays and the kerb and channel being parallel.
- The provision of an off street parking area for 28 vehicles in the area of the recreation reserve/small business area.
- The construction of a roundabout at the “T” intersection of the main roads adjacent to the proposed rail area and within the business park footprint.
- Provision of land adjacent to Company Road for the future construction if required, of a roundabout at the intersection of the internal road with Company Road.

Work is progressing on the Aquatic Centre/Stadium as outlined at Council's meeting on 24 July 2008. A meeting was held with Transit NZ (the Transport Agency) on Thursday 14 August to discuss land transport issues.

7.1.3 Stockwater Consent Replacements

The hearing to consider our stockwater consent replacements was held on 8, 11 and 12 August and a site visit with the Commissioner was held Friday 15 August.

Significant work was carried out to prepare evidence on:

- Scheme overview
- Hydrology
- Ecology/environmental
- Technical
- Economic

Evidence was collated and coordinated by our legal counsel.

The next stage in the process is for Council's legal counsel to prepare a written right of reply. Work has commenced in finalising consent conditions and when complete these will be forwarded to the Commissioner.

7.1.4 Lake Hood Public Toilets

Investigation work on options for the construction of public toilets at Lake Hood is substantially complete.

At this stage it is proposed that a toilet block be constructed midway between the rowing club and the "Lake House". Further work however is required relating to the supply of electricity to the site. The existing transformer is currently located a significant distance from the proposed toilets and the rowing club. Sizing of the transformer, its suitability and the cost to lay the necessary cables are yet to be determined.

The results of the work carried out to date have been informally discussed with the rowing club. They have indicated that they wish to proceed with a stand-alone system.

We will continue to liaise with them as the project progresses.

Approvals relating to the construction of the public toilets will be the subject of a future stand-alone report. In the meantime, a request has been made that the budget provision in the 2007/08 financial year be carried over into the 2008/09 financial year. This request is included in the stand-alone report seeking approval of carry-overs.

7.2 *Roading*

7.2.1 State Highway Work 2008/2009

NZ Transport Agency (previously Transit NZ Ltd) have advised that the minor improvements works for 2008/2009 that they have listed in their schedule are as follows:

- Hinds upgrade work: Stage 2 of the overlay and widening at Hinds at the south end of town. This is a continuation of the work carried out at the north end last year
- Upgrade of the SH 77 / Winchmore Dromore intersection as a joint venture with ADC.
- Completion of work on Archibald Street in Tinwald.

In the last few years there have been a number of road sections on state highways where overlays have been carried out. At this stage we have not been advised of any such work in the Ashburton District.

The draft programme of work in the Canterbury Transportation Implementation Plan (CTRIP) will be tabled at the meeting for the Committee to consider.

7.2.2 Budgeting for District Land Transport Programme 2009/10 to 2018/19

Planning for the new budget round is underway with a new Programming and Funding Manual being prepared by NZ Transport Agency. There are a number of changes in the procedure. The date for lodging our 10 year land Transport Programme has been set at mid November. Precise dates for this work will be provided to Council later this month.

7.2.2 Asset Management Work and 2007/08 end of year reconciliation

This work is well advanced and is expected to be complete by the middle of August. New valuations will be prepared and completed before the end of this month, which is on programme with our annual report programme.

7.2.3 Crash Reports

A record of other crashes that have occurred in Ashburton district on state highways and local roads since last report is appended. **Pages 43-47**

7.2.4 General Maintenance

The variable weather conditions that occurred over June and July resulted in a lot of maintenance work. Efforts were concentrated on removal of snow and grading of roads. This, combined with significant rain in July, resulted in more work to maintain the unsealed roads in the district. There were several minor rainstorm events which required the contractor to attend to localised surface ponding, but there was no damage caused by these events. The low number of frosts so far this year in comparison with previous years has reduced the amount of gritting required in July.

Maintenance metalling has commenced on a number of roads in the district. The current schedule of work is attached. **Page 48**

7.2.5 Area Wide Pavement Treatment

The last contract for unsealed road rehabilitation is suffering from potholes on Ashburton River Road and Hamptons Road between Seafield Road and Winters Road. This work is still under maintenance in the contract, and the Contractor has been advised to carry out remedial work on these roads.

7.2.6 Major Drainage Control

Tenders have been called for the development of roadside drainage swales on sections of road due for resealing this year. The tender closes 19 August and work is expected to start before the end of August. This work needs to be finished prior to the start of sealing work before the end of August. A schedule of the roads on which this will be carried out is attached. **Page 49**

A new culvert has been installed at the lower end of Liddles Road. This work was delayed while the adjacent land owner developed his land for dairying, which included removing the irrigation race on Liddles Road and Annetts Road. Work is ongoing with the land owner who is developing the land on the North East side of Hinds Lismore Road to ensure new driveways do not block up the roadside swales.

7.2.7 Reseals of District Roads

The contract for the resealing work for district roads for 2008/2009 has been prepared and tenders for this work close on 28 August 2008. This contract will have to be awarded at an Extraordinary Council meeting in September.

At this stage we have been advised that bitumen prices are fluctuating markedly, so it is difficult to predict the value of this work. A full list of roads and streets is attached. **Pages 50-52**
Maintenance work in the form of dig-outs has been started by our road maintenance contractor in preparation for this year's resealing.

7.2.8 Bridges

All work on Rawles Crossing bridge replacement was completed last year. For 2008/2009, we proposed an upgrade of bridge No. 65A across a donga on Ocean View Road. We will also be investigating how to widen a small narrow bridge on Hakatere Heron Road.

The triennial structural inspection of the complete bridge stock in the district has just been completed and we expect to see the report later this month. This report will advise of any structural decline that has occurred over the last 36 months and will be used for the basis of developing our 10 year plan for bridge work for inclusion in the LTCCP.

7.2.9 Seal Extensions

The seal extension on Blands Road is complete. Amenity seal extension (short lengths at property frontages 57% funded by local landowner) has been completed at Alford Forest Settlement Road and Drain Road. Work is still to be completed on Milton Road. Wet conditions have slowed this work but with warmer weather in the spring all planned work will be completed by end of September.

7.2.10 Street Cleaning

Regular clearing of sumps and street sweeping has been on going. There have been no real problems, other than the blocking of syphons by recycling material being blown out of the bins.

7.2.11 Traffic Services

Sign replacement arising from crashes and vandalism continues at a slightly lower level than during warmer months.

7.2.12 Carriageway Lighting

During the power crisis we experimented with street lights coming on later and turning off earlier. This reduced the total time by about 30 minutes per day. The switching varies from day to day as it is controlled by light activated switches. The current level of sensitivity on the switching gear will be retained.

7.2.13 Road Widening

Budget approval for funding subsidy for the road widening on Bremners Road, Northpark Road and Works Road is due to start shortly. NZ Transport Agency has approved the subsidy on these works but weather has delayed their start. An application has been made to NZTA to carry over the subsidy into 2008/09. These works form part of the peripheral road work around the North East industrial site.

7.2.14 Minor Improvements

The minor improvements planned for 2008/2009 are covered in a separate report to the Committee. The work planned in 2007/2008 for Stranges Road / Grahams Road intersection and intersection sealing was not completed by end of June, and work in these areas will be carried out in 2008/2009.

7.2.15 New Cycleway

Budgets were approved for these projects and the work tendered, however the work was delayed until August 2009 due to poor construction conditions. Application has been made to NZ Transport Agency to carry over the funding in 2008/2009.

7.2.16 New Kerb & Channel and Footpaths

All new footpath and kerb and channel planned in 2007/08 was completed. The design package for 2008/09 is currently being prepared.

7.2.17 Footpath Maintenance

There were no issues in this area.

7.2.18 Minor Township Maintenance Contracts

These two contracts are effectively full time work for the contractors and when added to the weekend work they carry out as regular work activity, there is in excess of 45 hours worked each week. There have been no issues arising during the month and snow issues in Methven have been attended to on a regular basis.

7.2.19 Public Conveniences

We have had problems with vandals damaging the roller doors on the new toilets in East Street and we have had to repair these three times in the last 6 months. We are looking at replacement units that may be able to withstand vandal damage better.

The Alford Forest Hall Committee has requested that Council look at upgrading the toilets at the hall which are frequently used by travelling public. They have been advised that this matter will be included in the 2009/10 annual plan for consideration by Council.

7.3 Water Supplies

7.3.1 General

The schemes are operating satisfactorily.

AM-AE10 Water Pipeline Renewals

Works on sites under this contract were complete as at 27 June 2008.

Drinking Water Technical Assistance Programme (TAP) Participation

An informal meeting of the local TAP group has been programmed by Community and Public Health for the 29 August. The meeting will be hosted by the TAP facilitator for the region and is aimed at water suppliers as described under the Health (Drinking-water) Amendment Act. The purpose of the meeting is to:

- Provide a short DVD on harmful bacteria and protozoa and its various pathways into drinking water and discuss general issues and implications of pathogens (bacteria and protozoa), and the pathways for contamination in their water supplies, including:

- Types of organisms possible
- The speed at which microbes can cause problems
- How microbes can affect the community
- To provide specific information on typical risks to safe water from microbes and how to reduce these;
- How the levels of microbes can be monitored and measured;
- To establish networking links between water supply operators in local areas;
- Give a presentation and view a DVD on Public Health Risk Management Plans (PHRMPs);
- Discuss opportunities for future meetings.

The TAP groups are not intended to provide assistance to local authorities but Council is obligated to participate as part of the eligibility criteria for capital assistance funding. An afternoon session on the same day has been set aside for training purposes for our maintenance contractor.

7.3.2 Ashburton

DW-AE10 – Watermain Extensions Northwest Ashburton

This project was complete as at 30 April 2008.

DW-AP10 – Allenton Booster Pump Station

All physical works associated with the contract were complete at 30 June 2008. As reported at the previous meeting, technical issues relating to the Booster pump station delayed the formal commissioning by our engineering service provider. These have now been resolved and the pressure zone can be commissioned at any time. It is proposed to formally commission the zone on Wednesday 27 August.

Tinwald Borefield

Bore drilling has been delayed due to wet weather and associated site access issues. It is envisaged that drilling will be able to commence toward the end of the month.

7.3.3 Methven

There were several maintenance items of work required at the Methven water treatment plant during the reporting period. These included the replacement of a chlorine dosing pump and the reservoir level probe.

7.3.4 Fairton

CAP Funding

On 6 August, Council was advised by Ministry of Health that its application for funding for the Fairton water supply upgrade works has been approved in the amount \$198,831 excl GST. The total amount applied for was \$149,983 excl GST. The full details of funding will not be known until the funding contract is received.

7.3.5 Mayfield

CAP Funding

On 6 August, Council was advised by Ministry of Health that its application for funding for the Mayfield water supply upgrade works has been approved in the amount \$ 82,187 excl GST. The total amount applied for was \$ 102,342 excl GST. The full details of funding will not be known until the funding contract is received.

7.3.6 Mount Somers

Reservoir Installation

The Property Manager has been briefed on the project and has commenced negotiations with the landowner's representative. The intention is to secure a revised easement to address the needs of the water supply for the foreseeable long-term future. Preliminary negotiations indicate that access to install the new tanks may be granted ahead of finalisation of the revised easement subject to an agreement in principle. A letter outlining a proposal was forwarded to the landowner's representative by the Property Manager prior to his departure for overseas leave.

Intake Investigations

The installation of an observation bore to investigate the sustainability of the existing intake has been completed. This bore was to be drilled to 8 metres initially with the possibility of being extended if conditions are favourable at a later date. Ground conditions become very tightly bound at 4.8m and the driller was concerned that drilling further may affect the gallery performance so drilling ceased. Pump testing of the bore to determine the groundwater characteristics in and around the infiltration gallery has been completed. The results of the pump testing are still being analysed by our engineering service provider.

CAP Funding

On 6 August, Council was advised by Ministry of Health that its application for funding for the Mount Somers water supply upgrade works has been approved in the amount \$185,083 exc GST. The total amount applied for was \$155,435 excl GST. The full details of funding will not be known until the funding contract is received.

7.3.7 Rakaia

CAP Funding

Contract documentation covering the funding agreement has been signed and returned to the Ministry of Health.

New Water Take Consent

As agreed between ECan and ADC staff, additional information has been prepared addressing the key points of concern still outstanding. This information has been forwarded to the investigating officer for their consideration.

7.4 Wastewater

7.4.1 General

The schemes are operating satisfactorily.

AM-AE15 Sewer and Stormwater Pipeline Renewals

Work commenced in Havelock Street on Monday 7 April. All pipe-laying has been successfully completed. Final trench sealing was completed Friday 8 August; however, there are some seal defects on other sections still to be remedied. The work commenced in Dolma Street on 7 July and was completed by 18 July. The only outstanding work is sowing of some areas of grass which has been programmed for spring.

7.4.2 Ashburton Wastewater Upgrade

- **Contract 501 Treatment Plant**

Practical completion has been issued. There are minor outstanding items of work to be completed.

- **Contract 502 Transfer Pipeline**

Practical completion has been issued.

- **Contract 503 Land Disposal**

Practical completion is about to be issued.

There have been a number of pipeline failures. The contractor is repairing these at no cost to Council.

Project Financial Summary

There has been no change to the financial forecast from that previously reported.

- Forecast final construction cost \$15,178,758.74
- Budget for construction \$14,850,601
- Forecast over expenditure \$328,157.74

7.4.3 Ocean Farm

Fencing

The second stage of the fencing project was completed late March. Work on gates has been completed. The majority of flood gates below Croys Road have been completed. Work is continuing on flood gates above Croys Road, with some requiring specific design.

Pasture Development

Heavy rolling has not been able to be progressed due to unfavourable ground conditions.

House Bore

This project was completed on 4 July 2008.

WW-AG10 Removal of Standing Grass at Ocean Farm – Terrace Road, Ashburton

This contract covers the removal (sale) of standing grass at Ocean Farm. The contract document was prepared and forwarded as a draft to the Farm Management Subcommittee for comment. Limited feedback was received from the Subcommittee but a few changes were made as result of discussions with industry representatives. Advertising for tenders commenced Wednesday 13 August. Tenders close 4.00pm Friday 29 August. The contract term is 1 September 2008 to 31 August 2009.

7.4.4 Methven

Resource Consent Compliance

A number of issues have been raised in recent compliance monitoring reports from Environment Canterbury. Advice was sought from our engineering service provider. The primary issue at the Methven site related to the operation of the disposal beds, and it was necessary to initiate emergency works to loosen up the basin floor to improve the infiltration rates. This work was programmed for completion on 6 August but was delayed due to weather. All work is now expected to be completed on or about 15 August.

The cost of the work is expected to be \$12,000-\$15,000, and it is envisaged that this expenditure can be met from a forecast favourable variance on the 2007/08 cyclic renewal programme (Dolma Street) which is subject to a request for carryover funding.

Aerator Operation

During the investigation work undertaken by our engineering service provider, it was identified that it may be feasible to reduce the operating times of the aerators and still achieve the treatment levels within consented limits. This may be possible for the portion of the year when the plant does not receive peak flows generally late spring to early winter. This operational change would be a modest cost to implement <\$1,000 to install some programmable timers at the plant but could yield electricity cost savings of up to 40-50%.

7.4.5 Rakaia

Wastewater Treatment Plant Irrigator

Maintenance repairs were undertaken to the centre pivot irrigator at the Rakaia wastewater treatment plant during the reporting period.

Resource Consent Compliance

A number of issues have been raised in recent compliance monitoring reports from Environment Canterbury. As a result, advice was sought from our engineering service provider. It transpired that the majority of the issues are operational in nature and it is expected they can be dealt with through some adjustments to pump settings and additional reporting requirements. While it is envisaged that the concerns raised by ECan can eventually be addressed, it is a very time consuming process.

Pasture Improvements

It was agreed that the Rakaia land disposal facility be included in the Farm Management subcommittee's terms of reference and pasture management come under the control of the Farm Manager. With the contract for removal of standing grass at the Rakaia WWTP due to expire in November 2008 it is proposed to re-establish the pasture prior to the end of the contract in order for the Rakaia area to be added to Contract WW-AG10 (Standing Grass at Ocean Farm) at that time. The property manager has advised of a proposal to complete this work by the current grass contractor but this is still to be confirmed. It is proposed that the Farm Manager inspect the site and provide advice on the pasture improvements prior to any work proceeding. The results of this investigation work will be reported to the Farm Management Subcommittee.

7.5 Stormwater

7.5.1 General

The schemes are operating satisfactorily.

AM-AE15 Sewer and Stormwater Pipeline Renewals

Work on the stormwater main replacement in Chalmers Avenue commenced on 21 July. In accordance with the Archaeological Management Plan, an archaeologist was onsite on during the start of work to brief the contractor and in the week commencing 4 August to document the old brick arch in situ immediately prior to its removal. This work and the recent period of wet weather have resulted in delays to this project. The forecast completion date for all works is now 5 September 2008.

7.5.2 Ashburton

Trevors Road Gross Pollutant Trap (GPT)

The debris interceptor has been installed and the site reinstated. It was originally advised that this project would be completed by 30 June; however the GPT supplier omitted to supply an access ring and cover which prevented the works being fully completed. All works were finally completed 21 July with grass to be sown during the maintenance period.

7.6 Stockwater

7.6.1 Network

Intake rivers have returned to normal for this time of year which has eased the pressure on the flow management performed by ranger staff. The settling pond at Klondyke intake has been emptied to allow silt removal. Dairy cows around district are returning from their winter grazing to their home farms. The number of incidents of “cows in races” and associated pollution reduced significantly this winter. This may be as a result of the ongoing education programme.

7.6.2 Water Race Applications / Closures

Since 1 July 2008, a total of 9 applications have been received. One application is awaiting further information, and the remainder have been approved. The length of race closed since 1 July 2008 is 26,070 metres.

Installation of Remote Monitoring Equipment

New remote monitoring equipment is being installed at the Pudding Hill and Winchmore intake sites. These intakes are strategically important to the water race network and are unlikely to change in structure (as a result of any new consenting requirements). The equipment was successfully commissioned on the 6 August.

7.7 Solid Waste Management

7.7.1 Residual Waste Management at the Ashburton Resource Recovery Park

Operation of the residual waste management contract at the Ashburton RRP is proceeding satisfactorily.

Tonnes Of Materials Recovered From The Residual Waste Disposal Area			
March	4.04	June	3.64
April	2.26	July	3.78
May	3.80		

7.7.2 Green Waste and Construction & Demolition Waste Management at the Ashburton RRP

The green waste and demolition waste contract is operating satisfactorily.

Vehicle numbers have dropped steadily with the onset of the colder weather. During April 1470 vehicles visited the site, 1391 with green waste and 79 with demolition materials; 551.25 cubic metres of green waste was shredded. During May vehicle numbers were 1293 vehicles visiting, 1224 with green waste and 69 with demolition materials; 596.25m³ of green waste shredded. In June vehicle numbers were 1121, 1039 with green waste and 82 with demolition materials; 180m³ of green waste was shredded.

7.7.3 Refuse and Recycling Collection

The kerbside recycling and refuse collection contract is operating satisfactorily. The quantity of residual waste and recycling has decreased. Figures are indicated on the table below:

All Areas	Kerbside - tonnes	Litter Bins - tonnes	Total Residual Waste- tonnes	Recycling - tonnes
February	170.14	9.78	179.92	99.5

March	160.41	8.99	169.4	97.46
April	170.86	8.04	178.9	113.52
May	160.35	5.71	166.06	108.06
June	152.70	7.22	159.92	105.75
July	167.77	7.51	175.17	113.40

7.7.4 Waste Minimisation

During 2006/07 3,163.15 tonnes of recyclable materials were processed and transported off-site. This compares with 3,979.37 tonnes of recyclables processed during the 2007/08 year. At 26%, this represents a significant increase in recyclables processed. The new baler has a greater capacity and may have contributed to part of the increase. Refer to the attached table- this now has a "totals" column added for comparing months. **Page 53**

7.7.5 Progress Report

- A Sustainability Workshop was held at Ashburton Hotel working toward zero waste.
- Public presentations were held at MSA, Ashburton Wood Turners and Pippins Group
- On World Environment Day there was media coverage from two radio stations and three newspapers regarding zero waste, recycling and home composting

7.7.6 Transport of Waste to Kate Valley

The volume of waste transported to Kate Valley for disposal is shown on the attachment. The total quantity forecasted for the 2007/08 year was 7879 tonnes. The actual quantity is 8,056 tonnes which is 177 tonnes or 2.25% over the forecasted figure. The population of the District is increasing although the increased tonnage is not regarded as particularly significant. **Page 54**

• Diesel Fuel Surcharge

Since February diesel fuel prices have increased by approximately 45%. Accordingly Transwaste have given users of Kate Valley notice that a diesel fuel surcharge (DFS) is to be applied from 1 August 2008. The DFS will be \$0.50 per tonne and 5% per trip inclusive of GST. The cost implication of this surcharge for the eleven month period from 1 Aug 2008 to 30 June 2009 is as follows:

	Eleven Months	Surcharge	Extra Disposal Cost
Projected Tonnage	7467	\$0.50	\$3,734
Projected Trips (429 trips/11 months) with cost equalisation applied	\$267,097	5%	\$13,355
Forecasted Increase In Costs Including GST			\$17,089

7.7.7 Management of Waste Processing Sites

• Ashburton Resource Recovery Park

The Contract for the Ashburton Resource Recovery Park operation is operating satisfactorily.

• Fees and Charges

Retailers have been advised about price increases to take effect from 1 July 2008. Rubbish bags increase from \$6.30 for a roll of 5 official black bags to \$7.50 including GST.

- **Methven Greenwaste Site and Drop-Off Centre and Collection**

Note that the forecasted quantity of residual waste sent to Kate Valley for Methven in the 2007/08 year was 218 tonnes. The actual weight was greatly reduced at 179.2 tonnes, a reduction of 17.8%.

Tonnes of Residual Waste Transported to Kate Valley from Methven	
March 2008	15.85
April	11.79
May	12.47
June	14.51
July	12.37

Use of the clean fill and green waste disposal site at Vaughans Rd are shown in this mini-table:

Month: 2008	Vehicle Numbers	Month: 2008	Vehicle Numbers
February	21	May	25
March	26	June	9
April	40	July	12

7.7.8 Methven Improvements: Additional Funding

Costs are expected to exceed the budget for the satellite recycling drop-offs approved for Methven. It is proposed to install drop-offs at two points. Instead of five bins at each point it is found necessary to install six bins as follows: Glass (3 colours), paper, cans and plastics. Also, larger bins of 240 litres capacity are recommended by the contractors. The amount allocated for the bins in the budget is \$12,000. The quote for the twelve bins is \$19,511 excluding GST but including freight. Approval is sought for additional funding for the recycling drop-offs.

The options available to Council are:

- To proceed as planned and costs will exceed budget by \$7,511
- To reduce the scope of the work such as reducing the number of sites to one

RECOMMENDATION

- | |
|--|
| <p>“1. That the forecast expenditure to install two satellite recycling drop-off sites at \$19,511 for Methven be approved.</p> <p>2. The additional funds required of \$7,511 be sourced from General Rates from the General Reserves (Dividends Account).”</p> |
|--|

7.7.9 Collection of Unwanted Farm Chemicals

Each year Environment Canterbury coordinates local authorities within Canterbury to collect unwanted farm chemicals. The Ashburton District collection took place early May netting over 8.4 tonnes. The quantity collected is the largest in Ashburton District since this initiative began five years ago. Also this was the biggest collection of chemicals in the 2007/08 year in Canterbury, at 38% of the total. The total cost of collection and disposal in Ashburton District was \$80,763.16. Council paid the budgeted amount of \$25,700 and the balance was funded by Ministry for the Environment and Environment Canterbury. The collection and safe disposal of unwanted farm chemicals is another significant step toward keeping people safe and protecting our environment.

7.7.10 Rakaia Resource Recovery Park

This contract is operating satisfactorily. Note that the forecasted quantity of residual waste sent to Kate Valley for Rakaia in the 2007/08 year was 240 tonnes. The actual weight was 261.25 tonnes, an increase of 8.85%.

Tonnes of Residual Waste Transported to Kate Valley from Rakaia	
March	16.80
April	20.67
May	24.38
June	20.84
July	13.12

7.8 Contracts Awarded

No contracts awarded during this reporting period.

7.9 Customer Service Request Reports

CRM reports for the year to date and the reporting period are attached.

Pages 55-60

7.10 Emergency Management

7.10.1 Fire Season Status

An Open Fire Season is currently in place across the District other than State land.

7.10.2 Fire Incidents

Nine incidents have been attended by rural fire parties from the time of the last Committee meeting and up to 11 August 2008, with a breakdown as follows:

Vegetation	1
Structure	2
Vehicle	1
False alarm	5

7.10.3 Young Farmer of the Year Competition Assistance

The EMO and several volunteers assisted the organisers of this event with provision of pumps etc and scoring of the firefighting activity within the Agri Sport event during the competition.

7.10.4 VRFF AGM's

The round of Rural Fire Force AGM's has commenced with the EMO attending the Lauriston AGM on 10 August.

Other AGM's already scheduled are listed below:

- Willowby 11 August
- Pendarves 18 August
- Mayfield 20 August
- Mt Somers 25 August

Hinds and Ashburton Rural AGM dates are still to be confirmed.

7.10.5 Training

- **Exercise Pandora**

The annual Canterbury Region CDEM exercise is fast approaching with the Northern cluster (Kaikoura, Hurunui, Waimakariri, Christchurch City and Selwyn) exercising on 29 August and the Southern cluster (Ashburton, Timaru, Mackenzie and Waimate) exercising on 10 September.

The key tasks prior to the exercise of identifying those staff who will be participating, and seeking approval of their participation from their respective managers, has been completed.

- **Emergency Operations Centre 2 Training**

Pre exercise training is being provided for all those participating in Exercise Pandora and to date 20 staff, elected members and volunteers have completed this training, plus a number of representatives from the local emergency services. A further 12 staff are scheduled for this training prior to the exercise.

The delivery of this training is planned to be extended to further staff during the following year.

- **CDEM Public Information Managers Course**

The Operations Department Secretary and the PA to the Operations Manager attended a one day course on 28 July and were almost immediately able to put the knowledge gained on the course to use during the heavy rainfall event that impacted across Canterbury later that week.

- **Emergency Operations Centre 3 – Operations**

The EMO attended a one day emergency operations centre advanced course on 24 July focusing on the Operations function within the EOC.

7.10.6 Local CDEM Liaison Committee

All TLA's have a statutory requirement under the Civil Defence Emergency Management Act 2002 to plan and provide for CDEM within their districts and the establishment of a local Emergency Service Liaison Committee will contribute significantly to improved local coordination both in planning for and responding to large scale emergencies.

An inaugural meeting was held on 16 July to establish a local liaison committee with representation from Ashburton District Council, Police, NZ Fire Service, The Order of Saint John, Electricity Ashburton, Ashburton Hospital and Ashburton District Rural Relief Trust.

The following aims and objectives were agreed to:

Aims

- To promote and support consistent emergency Reduction, Readiness, Response and Recovery.
- To contribute to and co-ordinate on going development and implementation of emergency Reduction, Readiness, Response and Recovery.

Objectives

- Provide advice and recommendations on emergency Reduction, Readiness, Response and Recovery.
- Identify strengths and weaknesses of forum agencies.

- Promote and facilitate:
 - Integration of planning
 - Joint training and exercises
 - Raising the profile of Emergency Management within the community
- Enhance capability of emergency Reduction, Readiness, Response and Recovery through co-operation and liaison
- Encourage, support, train and develop volunteers

7.10.7 Rain Event 31 July

This event brought widespread rain across the country and impacted on Canterbury more so in the northern part of the region. Locally the rain caused the closure of SH 1 between Ashburton and Rakaia and all the sunshine bridges over the Hinds River. Some surface flooding was also experienced elsewhere across the District and a house was flooded near Methven.

7.11 Methven Community Board

A meeting of the Methven Community Board was held on Monday 11 August 2008.

The following matters were referred to the Operations Committee for consideration:

• **Solid Waste**

The Board expressed concern at the time it has taken to get the two satellite recyclable material drop off sites in the town operational. The Board requests anticipated dates for the drop off sites and work on the public toilet upgrade to commence so they have definite targets to work towards.

RECOMMENDATION TO OPERATIONS COMMITTEE

“That the Methven Community Board request dates be provided for the commencement of the Methven public toilet upgrade and the two satellite recyclable material drop off sites in the township.”

Wilson / McMillan **Carried**

• **Methven Greenwaste**

The Board reiterated the urgent need for signage at the recycling depot in order to direct the public to the green waste site and for upgraded signage at the Vaughan’s Road site.

RECOMMENDATION TO OPERATIONS COMMITTEE

“That improved signage at the Methven recycling area, indicating the location of the green waste and inert waste dumping sites (including distances), be provided as soon as practical.”

Nordqvist / Lowe **Carried**

7.12 Land Transport Act Road Closures and Delegated Authority Closures

The following event is provisionally approved subject to the usual conditions.

Applicant: Ashburton Business Association
Event: Boulevard Day

Date & Time:	From 7.00 am until 6.00 pm, Monday 22 September 2008
Roads to be Closed:	East Street from Havelock to Kermod Street Burnett Street, from Cass Street to East Street Tancred Street, from Cass Street to East Street Moore Street, from East Street to West Street
Objections:	Objections to the LTA advertisement close on 25 August 2008

7.13 Ashburton District Road Safety Coordinating Committee

7.13.1 Community Focus Activity Funding 2008/09

Funding for the 2008/09 financial year has been approved. Ashburton District Road Safety Coordination, Community Focus Activities and Advertising will be administered by Ashburton District Council.

There are 12 community focus activities, with nine being delivered by Ashburton District Council, two by ACADS and one by the Ashburton District Road Safety Council.

7.13.2 New Zealand Transport Agency

The merger between Transit NZ and Land Transport New Zealand has been completed and the new agency commenced on 1 August 2008.

7.13.3 Winter Driving

Windscreen cloths and ice scrapers were distributed at the end of June.

Contributions to local newspapers, the District Diary and newspaper advertising has completed the Winter Driving campaign.

7.13.4 Methven Primary School Meeting

Pedestrian road safety concerns have been highlighted by local papers and after contact with Methven Primary School a meeting was organised on 22 July. An open discussion was held at the school with 19 people in attendance and included Police, the three Methven School Principals and parents.

A variety of issues and possible solutions were noted. It is expected that further discussions will take place before the end of August.

7.13.5 Intersection Campaign

Assistance was given to the Ashburton District Road Safety Council and Police with the recent Ashburton District Intersection Campaign. Checkpoints were held at a variety of different locations over about a fortnight with many motorists being stopped to discuss safe driving practices at intersections and roundabouts. A number of infringement notices were also issued.

7.13.6 Canterbury Regional Road Safety Meeting

This meeting was held on 8 August at Selwyn District Council. We also had presentations from NZ Transport Agency, Police and ACC.

7.13.7 Canterbury Active Transport Forum

The Canterbury Active Transport forum was held in Christchurch on 7 August. There were a variety of speakers and interesting presentations. They were the Land Management Act Transport Bill (Rob Woods), New Zealand Transport Strategy (Rob Woods), Pedestrian Planning and Design Guide (Tim Hughes), and A Healthy Cities Approach to Sustainable Transport (Wendy Everingham and Meg Christie).

R ROUSE
Operations Manager