



Ashburton District Council

Application No. \_\_\_\_\_

## SPARC RURAL TRAVEL FUND APPLICATION FORM 2011

### A. Details

Name of organisation: \_\_\_\_\_

Contact person: \_\_\_\_\_

Postal address: \_\_\_\_\_

PO Box address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

### B. Contact Names

Please provide

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_

### C. Organisation Details

1. How many members belong to your club/organisation? \_\_\_\_\_

2. Are you a club or a school? \_\_\_\_\_

3. Will the travel subsidy benefit participants aged between 5 & 19

YES/ NO (If so how many participants) \_\_\_\_\_

4. How many participants are aged between 5-12 yrs \_\_\_\_\_

5. How many participants are aged between 13-19 yrs \_\_\_\_\_

6. What is the total number of male participants \_\_\_\_\_

7. What is the total number of female participants \_\_\_\_\_

8. Does your application involve a partnership with a local school YES/ NO

9. What is this funding going to be used for? (Briefly explain)

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What percentage of your members live in the vicinity of the local authority you are applying to for the rural travel fund?

\_\_\_\_\_ %

**D. Financial Details**

1. Are you registered for GST? YES / NO

(If yes please write your GST Number in the space provided below)  
GST NO.

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2. How much money are you applying for? \$\_\_\_\_\_ SPARC funding

\$\_\_\_\_\_ other funders

\$\_\_\_\_\_ your contribution

\$\_\_\_\_\_ TOTAL

3. Have you applied to any other organisation for funding and if so what was the result (briefly explain)? Refer to Table 1 below.

Table 1

Organisation (including other councils)	Amount requested (\$)	Results date (if known)

4. Do you have endorsement of your local affiliated club/school for this application for funding? (This is only relevant if the group applying is the regional body).

YES/ NO (briefly explain and attach evidence of this)

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**E. Travel Information**

Total distance travelled (km) \_\_\_\_\_

Total number of trips \_\_\_\_\_

Total number of vehicles used \_\_\_\_\_

**F. Declaration**

**We hereby declare that the information supplied here on behalf of our Organisation is correct.**

We consent to Ashburton District Council collecting the personal contact details and information provided in this application, retaining and using these details and disclosing them to SPARC for the purpose of review of the Rural Travel Fund. This consent is given in accordance with the Privacy Act 1993.

In accordance with Principle Six and Seven of the Privacy Act 1993 you have the right to review the information held.

1. Name: \_\_\_\_\_

Position in organisation / title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

2. Name: \_\_\_\_\_

Position in organisation / title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please attach:**

1. A balance sheet from your organisation (i.e. financial statement)
2. A deposit slip (in case your application is approved)
3. Evidence of your endorsement from your local affiliated club/school (if required)

**Checklist:**

1. Have you answered every question?
2. Have you attached the relevant documents with your application?
3. Please ensure that you have not duplicated previous application forms.
4. Please ensure that all figures are entered into the application. It is not acceptable to put "see number x".
5. Have you checked that all numbers add up accurately?

**Finally:**

Funds should be used for the purpose applied for only and not distributed to other teams/groups as the applicant wishes.

All Accountability Forms require receipts to be attached to show that the funds have been spent in the intended manner.

Send your application form with the relevant documents to:

**Community Services Officer  
Ashburton District Council  
P O Box 94  
Ashburton 7740**

**CLOSING DATE FOR APPLICATIONS  
MONDAY 28 FEBRUARY 2011**