

Operations Committee

Minutes of the Operations Committee meeting held on 7 July, 2011, commencing at 3.30 pm, in the Council Chamber, 5 Baring Square West, Ashburton.

Present

His Worship the Mayor, Angus McKay; Councillors John Leadley (Chair), Neil Brown, Donna Favel, Darryl Nelson, Martin Nordqvist, Peter Reveley, Alan Totty and Stuart Wilson.

In attendance

Councillors Jim Burgess, Robin Kilworth, Don McLeod and Jac Sparks; Operations Manager, Chief Executive and Chief Executive's Secretary (minutes).

Staff in attendance for the duration of their reports – Roading & Street Services Manager, Water Services Manager, Solid Waste Manager, and Senior District Planner.

1 Apologies

Nil

2 Extraordinary Business

Nil.

3 Confirmation of Minutes

That the minutes of the Operations Committee meeting held on 9 June, 2011, be taken as read and confirmed.

Reveley/Brown

Carried

4 Matters Arising

• Ashburton Business Estate – Carriageway Lighting

Cr Sparks enquired when some of the carriageway lights at the Business Estate would be turned on.

The Roading & Services Manager confirmed that Electricity Ashburton has been requested to make the necessary arrangements within the Business Estate carriageway lighting network.

• Street Cleaning

The Roading & Street Services Manager provided detailed information on Council's footpath cleaning contract as requested, and advised that a steam cleaning service in the CBD is carried out when deemed necessary or in response to a request for services if appropriate.

• Public Conveniences

- Rakaia

Quotations for tiles have been received.

- East Street

Quotations for tiles have been received.

• Hydrant pressure and flow testing

The Water Services Manager advised this will be an annual testing programme.

The purpose of the programme is to test hydrants and to determine pressures within the supply.

- **Fairton Water**

The Water Services Manager has responded to concerns raised by the letter writer and offered to meet with them to discuss the matter further.

- **Solid Waste**

The Solid Waste Manager updated the Committee on the extensive education programme being undertaken in schools, and suggested that Mastagard be invited to give a brief presentation to the next Operations Committee meeting.

5 Acton Irrigation Ltd – request for capital contribution to fish screening

Cr Brown withdrew from discussions.

- 1 **That** Acton Irrigation Limited be requested to obtain written confirmation from Environment Canterbury that the screening structures provided for the Action Irrigation Scheme intake meet the requirements of the fish screen conditions within the Ashburton District Council Consent (CRC012126: Condition 3); and
- 2 **That** upon receipt of satisfactory written confirmation, Council approves the amount of up to \$40,000 exclusive GST as full and final payment for all liabilities (excluding maintenance) for fish screening at the Acton Intake for as long as the irrigation scheme operates.

Reveley/Brown

Carried

6 Cycleway – Ashburton Town Centre

That a Working Group be set up to further consider options for a cycleway extension, with representation from the Parking Strategy Group, Town Centre, Braided Rivers Trust, Ashburton Business Association, and the Ashburton Youth Council.

Reveley/Leadley

Carried

7 Activity Reports

That the reports be received.

Nelson/Wilson

Carried

- **Financials**

The financial reports for the period 1 July 2010 to 31 May 2011 were received.

- **Professional Services Contract**

The Roding and Services Manager confirmed that the contractor is responsible for spreading grit on icy roads in the district when necessary. Concern was expressed that the follow up clearance of surplus grit is not always carried out.

The Roding and Services Manager will discuss this matter with the contractor.

- **Rakaia Barrhill Stockwater Race Closure**

The Operations Manager advised this is progressing well, and updated Councillors on the short list of options and results of investigation work. A further meeting will be held on Wednesday 3 August.

- **Crash Reports**

Concern was expressed that the Committee may not be receiving the complete list of reported crashes in the district.

- **General Maintenance**

Cr Brown has received complaints related to the state of some unsealed roads in the district.

Cr Brown was to meet with the Operations Manager after the meeting to follow up on identified areas of concern.

- **Carriageway Lighting**

Favourable reports have been received about the excellent lighting in the Hinds area, and a message of congratulations is to be passed to staff.

- **New Roads**

Concern was expressed at the state of the road surface at the Dobson Street/West Street corner. The Roading and Services Manager noted this concern and advised that this corner and other busy intersections will be investigated with a view to undertaking work this financial year.

- **New Kerb and Channel and Footpaths**

Concern was expressed about the pedestrian crossing at the corner of Wills and East Streets intersection, and the need for consistency with crossings.

The Roading and Services Manager and Senior District Planner to meet and discuss this matter.

- **Public Conveniences**

The Committee was advised that Council is awaiting correspondence from the Hinds Domain Board who are coming back with a proposal.

Discussion followed regarding the issue of public conveniences being addressed through the NZTA.

The Chief Executive advised this is a nation-wide problem that no organisation is prepared to fund.

- **General**

The Operations Manager agreed to provide Councillors with a schedule of programmed roading work to be carried out. Minor improvement projects will be done from February to June. The Chief Executive advised that often unprogrammed work comes through, and a deliberate decision made to delay work, for example due to releasing contractors to assist with the EQ Christchurch.

The Operations Manager left the meeting at 3.25 pm.

Hakatere Water Supply Upgrade

It was agreed that updated information regarding the water supply upgrade should be reported in the Hakatere Newsletter

Lochlea Development

Road to be reinstated where rising main under the Mill Creek culvert is being installed.

Methven Water Supply Upgrade

Congratulations to be passed to staff on coming to update the Methven Community Board meeting.

Main St / McMillan St Rear Sewermain Renewal

The Water Services Manager advised that the manhole testing will be treated as a technical defect in the contract.

Rakaia WW-AG12

The Water Services Manager to provide an update to Cr Reveley as requested.

Chalmers Avenue Gross Pollutant Trap

Councillors were advised that a price of \$61,000 was negotiated with the contractor on 4 July 2011.

Intake Metering

The Water Services Manager will provide an update to be discussed at the next Stockwater Subcommittee meeting.

Waste Minimisation – Construction and Demolition Materials

Discussion took place on the current situation which requires all local construction and demolition materials (that is not cleanfill) to be transported to Christchurch. Concern was expressed that there is no sorting facility in Ashburton for this service. The Chief Executive and Solid Waste Manager advised of discussions with contractors and Ecan in an attempt to work through options. Christchurch has facilities for sorting these volumes.

Rural Fire

Enlarged Rural Fire Districts

The Chief Executive advised that two developments are in progress:

- (1) Alistair Munro, Chairman of South Canterbury Rural Fire District Committee offered to come and speak to Operations Committee. This will be arranged.
- (2) Reference to undertake a scoping study - to be undertaken for North/Central Canterbury.

Crs Kilworth and Sparks left the meeting at 4.50 pm.

• Methven Community Board

Campervan Waste Disposal Point

1. **That** the proposed new caravan waste centre was inadvertently omitted from the 2011/12 budget. This omission will be rectified in the 2012/13 year.
2. **That** the funding for the new caravan waste centre at the recycling depot be provided for in the next financial year (2012/13).
3. **That** funding be sought for design work in the current financial year.

Nordqvist/Leadley

Carried

The Operations Manager returned to the meeting at 5.00 pm

Methven Litter Bins Clearance

Concern was expressed that the litter bins in Methven are apparently not being emptied every day as is required in the contract.

That the performance of the contractor be reviewed with the view that the contractor is required to meet all the conditions of the contract.

Nordqvist/Totty

Carried

The Solid Waste Manager advised that formal confirmation has been received by the contractor that the litter bins in Methven are cleared once per day and that this part of the contract will continue to be monitored.

Stormwater Network in CBD Area

That the stormwater network in the CBD area be examined and appropriate maintenance be undertaken.

Nordqvist/Totty Carried

8. Water Subcommittee

That the report and minutes of the Water Subcommittee held on 22 June 2011 be received.

Reveley/Wilson Carried

9. Rakaia Water Conservation Order

The Chief Executive advised that notification has been received from Ngai Tahu withdrawing their concerns.

Business transacted with the public excluded (5.29pm)

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8	Confirmation of minutes 9/06/11 [now in open meeting] <ul style="list-style-type: none"> • C583 – new street lighting operation & maintenance • C521 – minor township maintenance contract, Rakaia 	Section 7(2)(h)	Commercial activities

Reveley/Nordqvist Carried

There being no resolutions passed, the Committee resumed in open meeting and concluded at 5.30 pm.