

Finance & Community Services Committee

Minutes of the Finance & Community Services Committee meeting held on 23 June, 2011, commencing at 1.30 pm, in the Council Chamber, 5 Baring Square West, Ashburton.

Present

Mayor, Angus McKay; Councillors Neil Brown (Chair), Don McLeod, Jim Burgess, Donna Favel, Darryl Nelson, Martin Nordqvist and Jac Sparks.

In attendance

Councillors John Leadley, Peter Reveley, Alan Totty and Stuart Wilson; Finance Manager, Community Planning Manager, Property Manager, Records & Administration Manager and Committee Secretary.

1 Apologies

Cr Robin Kilworth Sustained

2 Notification of Extraordinary Business

None.

3 Confirmation of Minutes

That the minutes of the Finance & Community Services Committee meeting held on 12 May, 2011, be taken as read and confirmed.

McLeod/Nordqvist Carried

4 Matters Arising

• Clock Tower

The re-commissioning of the clock will be carried out on 30 June. The ceremony will commence at 11.40 am and conclude with the clock chiming at 12 noon.

5 Corporate Services Activity Reports

That the reports be received.

McLeod/Burgess Carried

• Web site

The Committee heard that Council's ranking in the survey of council web sites has dropped this year but noted that the internal review will identify and implement improvements.

• Property, Finance & HR Upgrade

Cr Favel asked whether the upgraded RAMM programme will be compatible with Technology 1.

The Finance Manager advised that the RAMM programme, used for roading and footpaths, has an external provider and it is not able to be linked with Tech 1. An alternative programme for the remaining Council assets is being investigated.

• Records

The Committee agreed that utilising garages for the short term storage of some records is not satisfactory and asked that an alternative solution be investigated.

• Insurance

The outcome of the annual review of Council's insurance policies is expected to be known by 30 June.

6.1 2011 Annual Clubs Survey

That the report be received.

Nordqvist/Nelson

Carried

6.2 Road Closure – Rugby World Cup Road Show

The Community Planning Manager acknowledged concerns that there are a number of earthquake damaged buildings in Burnett Street. These will continue to be monitored and the traffic management plan will address any safety issues.

The Committee noted that Council's public liability insurance will cover the event and questioned whether this policy is being applied consistently for other community events.

It was later confirmed that the policy covers community events which are coordinated by each of Council's agencies.

That the following road be closed to ordinary vehicular traffic from 4.00 pm on Thursday 7 July 2011 to 12.00 pm on Friday 8 July 2011, for the purpose of allowing the RWC2011 Local Coordination Group to hold the Rugby World Cup Roadshow.

Burnett Street – from Cass Street to East Street, Ashburton.

Sparks/McLeod

Carried

A show of hands gave 4 for and 3 against

Democracy & Community Services Activity Reports

That the reports be received.

Nelson/Nordqvist

Carried

• Reserve management plans

Consultation on the Tinwald reserve management plan is complete and the four submissions received have been considered by the Working Group. The Plan will be forwarded to Council for approval in due course.

The Chief Executive attended the meeting at 2.16 pm.

• Winchmore water scheme

The Community Planning Manager reported the recent earthquakes have delayed the Consultant's work on the draft management plan. Once complete, the plan will be forwarded to the Medical Officer of Health.

• Reserve and hall boards workshop

The workshop has been rescheduled to Friday 29 July.

• Annual residents survey

The annual survey has been completed. The results are being analysed and will be reported to Council in due course. The Community Planning Manager advised that it is still intended to review the survey and survey provider, at which time Councillors will be given the opportunity to have input on the subjects of questions.

• Biodiversity Action Plan

The Biodiversity Action Plan workshop will be held on 30 June, commencing at 10 am.

• Library internet access

The Committee asked that future reports include data on the number of people using the internet at the Library.

- **Tinwald Domain**

It was reported that Ashburton hosted the NZ Secondary Schools Cross Country championships which were held at the Tinwald Domain. The Committee heard that the Domain was well presented and asked that Council's appreciation be passed on to the Parks staff.

- **Town gardens and sportsfields**

It was reported that the Parks Manager is currently investigating costs for battering the banks of Mill Creek and part of this project will include native grass plantings.

- **Ashburton-Hakatere River Trail**

A public meeting to discuss developments at the dog park adjacent to the Ashburton bridge will be held on 30 June, at the Masonic Lodge commencing at 7.15 pm.

7 Finance Activity Reports

That the reports be received.

McLeod/Burgess

Carried

- **Financials**

- Reports for the period ended 31 May 2011 were received.

- **Property**

- Town Clock – the Property Manager reported that provision has been made for the clock chiming to be stopped overnight in response to a request from property owners in the vicinity.
- Rakaia Gorge fire shed – lease negotiations for a site are underway.
- Ealing rest area – options for removal of the old fire shed and associated work in this reserve will be the subject of a report to the Committee on 28 July.
- Earthquake assessment – a structural engineer has been contracted to assess the ACL building and Mayfield Hall.

The Committee adjourned for afternoon tea at 3.15 pm and resumed at 3.34 pm.

8 Business transacted with the public excluded (3.34 pm)

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8.1	Confirmation of Minutes – 12/05/11 <ul style="list-style-type: none"> • Property matters 	Section 7(2)(i)	Conduct of negotiations
8.2	Audit & Budget Subcommittee	Section 7(2)(h)	Commercial activities
8.3	Property & Investment Subcommittee	Section 7(2)(h)	Commercial activities
8.4	Art Gallery / Heritage Centre	Section 7(2)(h)	Commercial activities
8.5	Police Report	Section 7(2)(f)	Maintain effective conduct of public affairs

Nelson/Nordqvist

Carried

The meeting concluded at 5.30 pm.