

Finance & Community Services Committee

Minutes of the Finance & Community Services Committee meeting held on 8 September, 2011, commencing at 1.30 pm, in the Council Chamber, 5 Baring Square West, Ashburton.

Present

Mayor, Angus McKay; Councillors Neil Brown (Chair), Don McLeod, Robin Kilworth, Jim Burgess, Donna Favel, Darryl Nelson, Martin Nordqvist and Jac Sparks.

In attendance

Councillors John Leadley, Peter Reveley, Alan Totty and Stuart Wilson; Finance Manager, Corporate Services Manager, Community Planning Manager, Property Manager and Committee Secretary.

Staff in attendance for the duration of their reports: G Philp, J van Nord, G Tupper and S Hogg.

1 Apologies

Nil.

2 Notification of Extraordinary Business

Nil.

3 Confirmation of Minutes

That the minutes of the Finance & Community Services Committee meeting held on 28 July, 2011, be taken as read and confirmed.

McLeod/Burgess

Carried

4 Matters Arising

• Biodiversity action plan

The draft action plan is yet to be forwarded to the Zone Committee.

5 Corporate Services Activity Reports

That the reports be received.

Sparks/McLeod

Carried

• Web site

The Corporate Services Manager advised that a draft report has been prepared by the web site development working group and feedback has been sought from the facilitators involved. It is proposed to have the web strategy document available for the Committee's next meeting.

6.1 Road Closures – Ashburton Car Club

That the following road be closed to ordinary vehicular traffic from 9.00 am to 6.30 pm on Saturday 5 November 2011, for the purpose of allowing the Ashburton Car Club and ATV Club to hold a Gravel Sprint

RUTHERFORDS ROAD, from Lambies Road to Boyds Road.

That the following road be closed to ordinary vehicular traffic from 9.00 am to 6.00 pm on Saturday 3 December 2011, for the purpose of allowing the Ashburton Car Club to hold a Standing and Flying Quarter Mile meeting;

CHERTSEY ROAD, between Wards Road and Taverners Road.

McLeod/Kilworth

Carried

6.2 Council Grant Scheme

- 1 **That** approval be granted to allocate the \$5,000 funding for the School Holiday Programme as follows:

Ashburton Museum	\$1,250
St David's Union Church	\$1,800
Sport Mid Canterbury	\$1,750
Rakaia Presbyterian Parish	\$200

- 2 **That** approval be granted to allocate the Annual Grant Scheme funding as follows:

Methven Firefighters Support Group Inc	\$5,000
Ashburton Forks Greenstreet Reserve Board	\$5,000
Mayfield Memorial Hall Committee	\$5,000
Bike Methven (Inc)	\$5,000
South Rakaia Bach Holders Association	\$900
Ashburton Toy Library	\$3,204
Hinds Community Centre	\$2,500
Community House Mid Canterbury	\$3,000
Ashburton Cadet Corps Association	\$1,600
Ashburton Budget Advisory Service	\$170
Rakaia Rugby Club	\$3,300
Rakaia Toy Library	\$1,000
Disabled Persons Association Ashburton	\$600
Ashburton Museum	\$1,550
Allenton Rugby Football Club	\$5,000

- 3 **That** the remaining Annual Grant Scheme balance of \$7,176 be carried forward to the 2012-13 financial year.

Burgess/Nelson Carried

6.3 Democracy & Community Services Activity Reports

That the reports be received.

Kilworth/Sparks Carried

- **Audit**

The Finance Manager reported that the Auditors will be on site from 3 October. It was noted that the draft annual report has been delayed by a month, however the aim is to have it completed by 3 October.

- **Civil Defence emergency management sector post review**

Five submissions have been received and are being considered by the review working group. Four are in favour of the sector post closures and one is seeking to keep Wakanui open.

- **Council funded agencies review**

The Community Planning Manager reported that the three reviewed agencies have had presentations. The agency boards have been asked to now consider the reports and any issues that have arisen.

- **Total Mobility Committee**

The Mayor asked that information be provided on the number of passenger trips recorded. Cr Burgess reported that in the year to date, the total number of subsidised trips is 854. It was noted that 1041 passengers have used the service, including 84 wheelchair users.

- **Methven Community Strategic Plan**

A Methven Community Board initiated meeting of community stakeholders has been scheduled for Sunday 11 September. The meeting will be held at the Methven Rugby club rooms.

- **Library free internet**

The Corporate Services Manager advised that the free internet service is being managed by the National Library. Installation is yet to be carried out.

7.1 Credit Cards

- 1 **That** Council accepts credit card payments across the counter.
- 2 **That** Council adds a 2% surcharge to all payments made by credit card.

Kilworth/Nelson Carried

7.2 Carry-over of Funds from 2010-11 Budget to 2011-12

The Finance Manager reported that additional carry-over requests have been identified and in the Human Resources and Information Systems departments.

That the projects identified be completed in the 2011-12 financial year, and that the funds identified be carried forward.

McLeod/Nelson Carried

Finance Activity Reports

That the reports be received.

McLeod/Sparks Carried

- **Financial report**

The Finance Manager advised that the final 30 June report is awaiting asset information. Once provided the updated report will be circulated.

8 Business transacted with the public excluded (2.12 pm)

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8.1	Confirmation of Minutes – 28/07/11 <ul style="list-style-type: none"> • Property matters • Police report 	Section 7(2)(h) Section 7(2)(f)	Commercial activities Maintain effective conduct of public affairs
8.2	Finance matter	Section 7(2)(h)	Commercial activities
8.3	Museum & Art Gallery Project	Section 7(2)(h)	Commercial activities
8.4	Audit & Budget Subcommittee	Section 7(2)(h)	Commercial activities
8.5	Property & Investment Subcommittee	Section 7(2)(h)	Commercial activities

Nordqvist/Burgess Carried

The meeting concluded at 2.50pm.