

## Finance & Community Services Committee [Unconfirmed Minutes]

Minutes of the Finance & Community Services Committee meeting held on 1 December, 2011, commencing at 1.30 pm, in the Council Chamber, 5 Baring Square West, Ashburton.

### Present

Mayor, Angus McKay; Councillors Neil Brown (Chair), Don McLeod, Robin Kilworth, Jim Burgess, Donna Favel, Darryl Nelson and Martin Nordqvist.

### In attendance

Councillors John Leadley, Peter Reveley, Alan Totty and Stuart Wilson; Chief Executive, Finance Manager, Corporate Services Manager, Manager Democracy & Community Services, Community Planning Manager, Property Manager and Committee Secretary.

Staff in attendance for the duration of their reports: J Watson, G Philp, J van Nord, G Tupper and A Jenkins.

### 1 Apologies

Cr Jac Sparks. Sustained

### 2 Notification of Extraordinary Business

**That** pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following items be introduced as extraordinary business and considered with the public excluded in accordance with *Section 7(2)(h) Commercial activities*:

- Property Matter –  
*Reason: to progress sale of section*
- Civic Assurance capital raising  
*Reason: to notify decision for Shareholder meeting on 16 December*

Kilworth/Nelson Carried

### 3 Confirmation of Minutes

**That** the minutes of the Finance & Community Services Committee meeting held on 20 October, 2011, be taken as read and confirmed.

McLeod/Burgess Carried

### 4 Matters Arising

Nil.

## Corporate Services Activity Reports

### 5 **That** the reports be received.

Nordqvist/Burgess Carried

#### National Research Bureau

Mr Ken Sutton attended the meeting to discuss the NRB Communitrak survey process. In March next year, prior to preparing the survey questions, the Community Planning Manager will seek input from Councillors.

The presentation concluded at 2.15 pm.

### 6.1 Art Gallery and Heritage Centre

**That** the Committee approves expenditure of \$9,994 plus gst for the preparation of a "feasibility study" report that meets the requirements of Lotteries NZ.

Nelson/Burgess Carried

## 6.2 Tri-annual Performance Report – November 2011

**That** the Tri-annual Performance Report – November 2011 be received.

Mayor/Nelson

Carried

## 6.3 Road Closure – Methven Motorcycle Street Race

**That** the following roads be closed to ordinary vehicular traffic from 6.00am to 6.00pm on Saturday 7 April 2012, for the purpose of allowing the Methven Lions Club to hold the Methven Motorcycle Street Race

METHVEN CHERTSEY ROAD, from Main Street to Line Road

MACKIE STREET, from Methven Chertsey Road to Barkers Road

BARKERS ROAD, from Main Street to Hall Street

HALL STREET, from Barkers Road to Main Street

STATE HIGHWAY 77 (MAIN STREET), from Lampard Street to Bank Street

KILWORTH STREET, from Main Street to Mackie Street

FOREST DRIVE, from McMillan Street to Main Street.

Kilworth/Nordqvist

Carried

## Democracy & Community Services Activity Reports

6.4 **That** the reports be received.

McLeod/Nelson

Carried

- **Reserve Management Plans**

It was agreed that a reserve management plan will also be prepared for Mt Somers.

- **Winchmore water scheme**

The Community Planning Manager advised that it is intended to report this matter to Council on 15 December. *[This report is awaiting further information and will be referred to Council in the new year].*

- **Agency budgets**

Council funded agency budgets will be considered by Council on 14 December.

- **Policy review**

The Community Planning Manager will advise the Committee Chairs when their areas of policy are to be reviewed. A timetable will be prepared and circulated when the process resumes. It was noted that this project has been deferred due to other priorities.

- **District Health Committee**

The Community Planning Manager reported that he and the Mayor met with the Ashburton & Rural Health Services General Manager and Services Manager to discuss the survey of local health sector groups. Input from the CDHB into the Health Committee's survey has been sought and agreed to.

- **Annual plan action schedule**

Councillors were asked to direct any concerns about uncompleted actions to the Community Planning Manager.

**That** the Committee receives the report.

Favel/Burgess

Carried

- **Library**

The District Librarian agreed to update the Committee on the audio and e-book (Overdrive) service in her next report.

The Committee adjourned for afternoon tea at 3.10 pm and resumed at 3.20 pm.

- **Youth Council**

Youth Councillors will host an informal 'meet and greet' with Councillors on 6 December.

### 7.1 **Construction of the Rakaia Gorge Rural Fire Shed**

**That** Council approves the construction of the Rakaia Gorge rural fire shed on Part Lot 5 Deposited Plan 368387 (being that land currently leased by Council for a term of 35 years less one day expiring 30 July 2046) at an estimated cost to Council at a maximum of \$125,000 plus GST.

McLeod/Nelson Carried

### 7.2 **Finance Activity Reports**

**That** the reports be received.

McLeod/Nordqvist Carried

- **Art Gallery and Heritage Centre**

It was reported that the site meeting with the contractor and consultants was held this morning.

- **Tinwald Pool**

Work is being carried out to complete the heating system and concrete surround. The target date for opening the pool is 10 December, however this may be delayed.

- **Financials**

The Finance Manager was asked to provide interim financial operational, revenue and expenditure reports to each Committee meeting. It was acknowledged that the full reports would not be available until final balances are completed.

**That** reduced reports be provided early in the financial year.

Mayor/McLeod Carried

## 8 **Business transacted with the public excluded (3.35 pm)**

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8.1	Confirmation of Minutes – 20/10/11 <ul style="list-style-type: none"> <li>• Transwaste Canterbury</li> <li>• Ashburton Contracting Ltd</li> </ul>	Section 7(2)(h) Section 7(2)(h)	Commercial activities Commercial activities
8.2	Property & Investment Subcmte	Section 7(2)(h)	Commercial activities
8.3	LEI Farmland Freeholding	Section 7(2)(h)	Commercial activities

8.4	Extraordinary Business – • Section sale – Geoff Geering Dr	Section 7(2)(h)	Commercial activities
8.5	Extraordinary Business – [now in open meeting] • Civic Assurance capital raising	Section 7(2)(h)	Commercial activities

Nelson/Burgess

Carried

### **Business taken with the public excluded now in open meeting**

- **Civic Assurance – Capital Raising**

- 1 **That** for strategic reasons Council agrees with the request to offer the rights issue, placement, and shortfall offer, and the requested changes to the constitution; and
- 2 **That** for strategic reasons Council take up the rights issue only of 28,008 additional shares at a cost of \$25,207.2 and this be funded from the dividend account.

Mayor/Nelson

Carried

The meeting concluded at 3.55 pm.