

Finance & Community Services Committee Minutes

Minutes of the Finance & Community Services Committee meeting held on 31 March, 2011, commencing at 1.30 pm, in the Council Chamber, 5 Baring Square West, Ashburton.

Present

Councillors Neil Brown (Chair), Don McLeod, Jim Burgess, Donna Favel, Robin Kilworth, Darryl Nelson, Martin Nordqvist and Jac Sparks.

In attendance

Councillors Peter Reveley, Alan Totty and Stuart Wilson;
Manager Democracy & Community Services, Finance Manager, Corporate Services Manager, Community Planning Manager and Committee Secretary.

Staff in attendance for the duration of their reports – G Tupper, G Philp, J van Nord.

1 Apologies

Mayor, A McKay (lateness), Cr J Leadley Sustained

2 Extraordinary Business

Nil

3 Confirmation of Minutes

That the minutes of the Finance & Community Services Committee meeting held on 17 February, 2011, be taken as read and confirmed.

McLeod/Nordqvist Carried

4 Matters Arising

• Review of general Council policies

The date for the review is yet to be confirmed. The Community Planning Manager will report back.

The Mayor and Community Planning Manager attended the meeting at 1.35 pm.

5 Corporate Services Activity Reports

That the reports be received.

Kilworth/Nelson Carried

• Social network programmes

The Corporate Services Manager reported that Council's current internet policy doesn't allow the use of social networking programmes, such as Facebook or YouTube, but they may be considered as part of the web site review. Councillors will be included in a user group workshop on 19/20 May.

• CCTV

Reference was made to earlier discussion on Council's role in cctv surveillance. The Corporate Services Manager will follow this up with the Chief Executive and Property Manager.

6.1 Road Closure – Ashburton Car Club

That the following roads be closed to ordinary vehicular traffic from 8.00 pm on Friday 13 May 2011 to 8.00 pm on Sunday 15 May 2011, for the purpose of allowing the Ashburton Car Club to hold a Street Sprint meeting –

Smallbone Drive, from River Terrace to Robinson Street
Robinson Street, from Smallbone Drive to McNally Street
Watson Street, from Range Street to Robinson Street
McNally Street, from Range Street to the end of the street.

That the road closure be approved subject to the standard conditions of closure.

Kilworth/Nelson

Carried

[\[click here to read the report\]](#)

6.2 Appointments to the Creative Communities Assessment Committee

Cr Favel declared an interest and withdrew from discussion and decision

That the Creative Communities Assessment Committee be as follows:

Crs Don McLeod and Jac Sparks; Mr V Barrett, Mr D Favel, Mrs B Jaine Mr K Soster, and Mrs E Vallender.

Nelson/Burgess

Carried

[\[click here to read the report\]](#)

6.3 Council Expense Rules and Allowances

In adopting the amended Expense Rules, the Committee expressed concern at the additional costs being incurred by rural councillors. The Mayor and Chief Executive were asked to advocate for a review of the vehicle mileage rule through LGNZ and Zone 5.

That the applicable rules for the recovery of expenses by elected members and community board members, for the 2010-2011 year to 30 June 2011, be amended to include the Vehicle Mileage and Travel Time Allowances and the Communications Allowance, in accordance with the Local Government Elected Members (2010/11)(Certain Local Authorities) Determination 2011.

That the amended Expense Rules be referred to the Remuneration Authority for approval.

Kilworth/Burgess

Carried

[\[click here to read the report\]](#)

6.4 Democracy & Community Services Activity Reports

That the reports be received.

Nordqvist/Burgess

Carried

• Annual Plan meetings

It was agreed that the following Councillors will Chair the community meetings –

Methven	Cr Totty	Mayfield	Cr Totty
Ashburton	Cr McLeod	Hinds	Cr Wilson
Rakaia	Cr Brown	Hakatere	Cr Reveley

6.4.2 • Annual Plan 2010-11 Action Schedule

The Community Planning Manager reported that the next schedule will be made available in October / November and will cover the actions that arise from consideration of submissions to this year's draft annual plan. Uncompleted 2010-11 items will be carried over.

Clarification was sought on the outstanding Mt Somers public toilet budget item. The Community Planning Manager will request information and a report from Council's Property and Roading managers.

That the matter of the Mt Somers public toilet be reported to the Operations Committee on 28 April 2011.

Kilworth/Nelson

AMENDMENT

That the matter of the Mt Somers public toilet be reported to the Operations Committee on 28 April 2011, and that the plans for the facility be provided for consideration.

Mayor/Nordqvist

The amendment became the substantive motion

Carried

- An update on the request for improved street lighting and footpaths in the Riverside industrial estate was also sought and will be the subject of a report to the Operations Committee in April.

The Community Planning Manager advised that the Business Association has been advised of the status of this project.

- The Community Planning Manager and Roading Manager met with a representative of the Hinds Community Association to discuss outstanding issues with the Hinds toilets. It was noted that the septage system meets ECan requirements but does not appear to be functioning properly. A further meeting with the Board will be held with the Roading and Building Regulation Managers in attendance. Councillors will be advised of the meeting date.
- Reference to the campervan waste disposal facility will be removed from the schedule. It was noted that this has been completed.
- McClimont Green shingling will be completed by the end of the financial year.

That the Annual Plan Action Schedule 2010-11 be received.

Kilworth/Favel

Carried

The Finance Manager reported that any actions with a financial cost that are uncompleted at the end of this year will be addressed through requests for carry-overs. He explained that when it's known that a project won't be started before 30 June, the work cannot be carried over but must be re-budgeted for the following year.

It was noted that some work programmed for this year has been deferred because contractors were committed to earthquake response. The Community Planning Manager advised that some items were not initially budgeted and there has also been an unrealistic expectation of what can be done within a specific time. He suggested that the uncompleted actions be reported to Council through the submission process.

6.8 • CBD Security report

TSG's report for January 2011 was received.

6.9 • Youth Council

Youth Councillors have expressed interest in contributing to Council related matters, where appropriate. Councillors were asked to identify issues that would benefit from youth comment and views. Any feedback can be passed on to Crs Kilworth and Sparks.

[\[click here to read the Youth Council reports\]](#)

6.11 SPARC Rural Travel Fund Assessment Committee – 17/03/11

It was noted that reference to elected and appointed members has been incorrectly shown in the draft terms of reference. This will be corrected and the amended terms of reference re-circulated.

That the report be received.

That the Terms of Reference for the SPARC Rural Travel Fund Assessment Committee, as amended, be adopted.

Nordqvist/Favel

Carried

[\[click here to read the report\]](#)

7.1 Ashburton Contracting Ltd – Draft Statement of Intent

The Finance Manager reported that the Company Secretary has requested a change to the draft Statement; 13.2 to be amended to delete reference to *'where the cost of that investment is in excess of 100k'*.

[\[click here to read the report\]](#)

Recommendation to Council

That Council approves Ashburton Contracting Limited's draft 2011/12 Statement of Intent, as amended, including a recommendation that the following words are added under paragraph 14 –

"Ashburton Contracting Limited under any contract with Ashburton District Council may be required to meet levels of service determined by the Council".

Kilworth/Burgess

Carried

The Committee adjourned for afternoon tea at 3.13 pm and resumed at 3.26 pm.

7.2 Finance Activity Reports

That the reports be received.

Nordqvist/McLeod

Carried

- **Financials**

The Finance Manager was asked to report back on the interest expense variance shown in the Ashburton water activity area.

7.4 Property

- **Earthquake damaged buildings**

Inspections carried out on Council owned buildings have resulted in some work being required. The Finance Manager was asked to report back on the outcome of work being undertaken at the Tinwald Hall.

- **Department of Building and Housing**

Information has been provided to the department on available land that is serviced and able to be used for temporary and permanent housing.

8 Business transacted with the public excluded (3.38 pm)

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8.1	Confirmation of Minutes – <ul style="list-style-type: none"> • Property matters 	Section 7(2)(i)	Conduct of negotiations

8.2	Audit & Budget Subcommittee	Section 7(2)(h)	Commercial activities
8.3	Property & Investment Subcommittee	Section 7(2)(h)	Commercial activities
8.4	Property Matter	Section 7(2)(h)	Commercial activities
8.5	Property Matter	Section 7(2)(h)	Commercial activities
8.6	Activity report (Art Gallery / Museum and Railway Station)	Section 7(2)(i)	Conduct of negotiations
8.7	Police Report	Section 7(2)(f)	Maintain effective conduct of public affairs

Burgess/Sparks

Carried

The Committee resumed in open meeting at 5.05 pm.