

FINANCE AND COMMUNITY SERVICES COMMITTEE

REPORT and MINUTES of a meeting of the **FINANCE AND COMMUNITY SERVICES COMMITTEE** held in the Council Chamber, 5 Baring Square West, Ashburton, on Thursday 17 September 2009, commencing at 1.30 pm.

PRESENT: His Worship the Mayor, M B O'Malley; Councillors K L Holmes (Chair), N A Brown, R J Kilworth, R C Beavan, J A Kingsbury and J A Sparks.

Also in attendance Councillors L J Leadley, I J Burgess, P W Reveley and B A Tasker; Manager Democracy & Community Services, Community Planning Manager, Property Manager and Committee Secretary.

APOLOGY: Crs K W P Lowe (absence), J A Everest (lateness) **Sustained**

Extraordinary Business

“That pursuant to Section 7(2)(A) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business and considered with the public excluded as item 8.11:

- Property Matter
Section 7(2)(h) Commercial activities

Brown/Kingsbury **Carried**

Confirmation of Minutes

Newcomers and Migrants report launch - It was noted that the Mayor will officiate at the launch on 23 September.

“That the minutes of the Finance and Community Services Committee meeting held on 6 August 2009, as amended, be taken as read and confirmed.”

Brown/Kingsbury **Carried**

Corporate Services Activity Reports

The Records & Administration Manager and Customer Services Manager were in attendance.

“That the Corporate Services activity reports be received.”

Brown/Sparks **Carried**

Archives

It was reported that dehumidifiers are being used in the basement to improve environmental conditions. They will continue to be used until the new archive facility is built.

NZ Post Bulk Mail Discount

The Corporate Services Manager reported that Council currently receives a discount of 25% on bulk mail. Work is continuing in house to improve the accuracy of postal database information and when an accuracy level of 85% is reached, Council will receive the maximum discount (up to 44%).

Cr Everest attended the meeting at 1.45 pm.

Ashburton CBD Safety and Security

- “1. That Council receives this report.
2. That the actions recommended in this report be carried out as soon as practicable.
3. That where funding is necessary and not accessible from department budgets then the Civic Amenities Reserve Fund be available.”

Mayor/Sparks

Carried

The Corporate Services Manager, Customer Services Manager and Records & Administration Manager left the meeting at 1.45 pm.

Youth Café – Request for Council Support

The Project Support Officer and Policy Analyst were in attendance.

The Committee received a detailed proposal prepared by the Ashburton Youth Café Charitable Trust and acknowledged the work that has been undertaken by the working committee. While declining the request for assistance, the Committee agreed that the Trust would be invited to resubmit the application through Council’s annual plan process next year.

“That Council declines the assistance requested by the Ashburton Youth Café Charitable Trust.”

Brown/Everest

Carried

Community Plan 2009-19 – Actions from Considerations of Submissions

The Community Planning Manager circulated a register of LTCCP decisions and proposed actions. Mr Thomas said that an updated schedule will be provided to Councillors again in the new year.

“That the Committee receives the report.”

Kilworth/Kingsbury

Carried

Ashburton District Tourism Annual Survey Of Clients

“That the information be received.”

Kingsbury/Mayor

Carried

Enterprise Ashburton Annual Survey of Clients

“That the information be received.”

Mayor/Everest

Carried

Elderly Persons Housing Survey

“That the information be received.”

Brown/Sparks

Carried

Road Closure – Methven Big Air

The Manager Democracy & Community Services reported the one objection received has been subsequently withdrawn and the issue of concern resolved.

“That the following roads be closed to ordinary vehicular traffic for the purpose of allowing the Methven Big Air Organising Committee to hold the Methven Big Event:

- **BARKERS ROAD**, from Mackie Street to the end of the street, Methven from 10.00 am Saturday 19 September, to 10.00 am Friday 2 October, 2009
- **STATE HIGHWAY 77 (MAIN STREET)**, from Bank Street to McKerrow Street, Methven from 1.00 pm Saturday 26 September, to 1.00 am Sunday 27 September
- **FOREST DRIVE**, from State Highway 77 (Main Street) to McMillan Street from 1.00 pm Saturday 26 September, to 1.00 am Sunday 27 September
- **METHVEN CHERTSEY ROAD**, from State Highway 77 (Main Street) to the Medical Centre from 12.00 noon Saturday 26 September, to 1.00 am Sunday 27 September.”

Kilworth/Kingsbury

Carried

Democracy & Community Services Activity Reports

“That the Democracy & Community Services activity reports be received.”

Brown/Beavan

Carried

Annual Report

The Committee heard that the annual report preparation timeline is now two weeks behind schedule. The Chief Executive advised that this matter is being addressed by the senior management group.

DLA Workshop

A DLA working group and staff have prepared a draft submission to the Law Commission report “Alcohol in our Lives.” The submission will be finalised at a workshop on 30 September.

State of Community Report

The Community Planning Manager provided a brief report on the State of Community Report which was received by Council on 13 August. The report has been circulated to stakeholders. The Committee will be provided with a presentation on the document’s key points at its next meeting.

Financial Governance Seminar

Cr Brown reported on the seminar he attended with Councillors Burgess and Kingsbury.

Library

The Manager Democracy & Community Services was asked to investigate the possibility of reducing the amount of written correspondence that is mailed to Library users. It was suggested that the mailing system could be replaced with email, texting or similar.

Ashburton Business Estate

It was reported that approximately 100 large trees, 3 to 6 metres in height, have been planted in the new business estate. The Committee acknowledged the generosity of Moana Lodge Nurseries who donated the trees.

National Cycleway Project

The Committee received a report from the Manager of Ashburton District Tourism, providing an update on the National Cycleway Project. Feedback from Council will be sought, along with a letter of support that will be included in ADT's bid to central government.

Rakaia Volunteer Fire Brigade – Ex Rakaia Land Rover

“That Council transfers the ownership of the ex Rakaia Land Rover to the Rakaia Volunteer Fire Brigade at no charge.”

Mayor/Tasker

Carried

Rural Fire Fighters' Uniform – Request for Funding

“That Council provides finding of up to \$9,000 for the purchase of shirts and ties, and badges for the rural firefighters, the funds to be from the rural fire account.”

Brown/Everest

Carried

Finance Activity Reports

“That the Finance activity reports be received.”

Beavan/Brown

Carried

Business transacted with the public excluded (2.08 pm)

“That the public be excluded from the following parts of the proceedings of this meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8.1	Confirmation of Minutes – 6/08/09 <ul style="list-style-type: none">• Police Report• Property matters• Electricity Ashburton Shareholder Committee	Section 7(2)(f) Section 7(2)(h) Section 7(2)(a)	Maintain effective conduct of public affairs Commercial activities Protection privacy of natural persons
8.2	Ashburton Railway Station Mediation	Section 7(2)(h)	Commercial activities
8.3	Ashburton Aquatic Park Charitable Trust	Section 7(2)(h)	Commercial activities
8.4	Property Matter	Section 7(2)(h)	Commercial activities
8.5	Property Matter	Section 7(2)(h)	Commercial activities
8.6	Property Matter	Section 7(2)(h)	Commercial activities
8.7	Property Matter	Section 7(2)(h)	Commercial activities
8.8	Property Matter	Section 7(2)(h)	Commercial activities
8.9	Property Matter	Section 7(2)(h)	Commercial activities
8.10	Property & Investment Subcommittee	Section 7(2)(h)	Commercial activities
8.6	Police Report	Section 7(2)(f)	Maintain effective conduct of public affairs

Kilworth/Everest

Carried

The Project Support Officer and Policy Analyst left the meeting at 2.08 pm.
The Finance Manager attended the meeting.

Business transacted with the public excluded now in open meeting

Proposed Declassification of Reserve 1391 – Cnr Back Track & Accommodation Road

- “1. That approval be given to commence the declassification of the Reserve 1391 pursuant to the section 24(1)(b) of the Reserve Act 1977;
2. That in the event the Reserve 1391 is declassified, and land therein be disposed of by transfer to the Department of Conservation; and
3. That the costs associated with the declassification be borne by the adjoining owner.”

Mayor/Beavan

Carried

The meeting concluded at 5.00 pm.