

## FINANCE AND COMMUNITY SERVICES COMMITTEE

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**REPORT and MINUTES** of a meeting of the **FINANCE AND COMMUNITY SERVICES COMMITTEE** held in the Council Chamber, 5 Baring Square West, Ashburton, on Thursday 19 June 2008, commencing at 1.30 pm.

**PRESENT:** Councillors K L Holmes (Chair), N A Brown, R C Beavan, J A Everest, R J Kilworth, J A Kingsbury and J A Sparks.

Also in attendance Councillors I J Burgess, P W Reveley and B A Tasker; Manager Democracy & Community Services, Finance Manager, Corporate Services Manager, Property Manager and Committee Secretary.

**APOLOGIES:** His Worship the Mayor, M B O'Malley; Crs L J Leadley and K W P Lowe **Sustained**

### ***Confirmation of Minutes***

“That the minutes of the Finance and Community Services Committee meeting held on 15 May 2008, be taken as read and confirmed.”

Sparks/Everest

**Carried**

### ***Corporate Services Activity Reports***

“That the reports be received.”

Kilworth/Brown

**Carried**

### **Council Web Site**

The Corporate Services Manager reported that Council's web site ranked well in a recent independent survey of councils (38 from 85 sites). Data collected included compliance with local government web standards, provision of an A-Z list of services and contact information, and download time.

### **Mail Management**

The Committee questioned the number of outstanding mail items and in response the Corporate Services Manager explained that most of the 36 outstanding responses have been completed, but were not updated in the system. This matter has been addressed.

### ***Community Services Activity Reports***

“That the reports be received.”

Brown/Beavan

**Carried**

### **Cycling and Walking Strategy**

The submission process has concluded and the Strategy will be referred to Council for adoption on 26 June.

### **2009-2019 LTCCP**

The Committee received the draft project plan and the timetable for the Plan which has been approved by the Audit and Budget Subcommittee.

## **Report Template**

A new reporting format has been developed to improve the level of information and provide rationale for the course of action being taken. Reports will now make reference to risks. Councillors noted that risks are to be considered as a new heading.

## **Ministers Association**

A report was provided on the Council meeting with Ministers Association representatives, held on 15 May 2008 to discuss social issues. Issues raised at the meeting included CBD liquor problems, vandalism and graffiti, the Mayor's Social Wellbeing Forum and the increasing cultural diversity taking place in this district.

Cr Beavan reported that the Safer Community Council has received funding for three years to employ a Community Development Worker and this position will be advertised within the next few days.

The Corporate Services Manager left the meeting at 1.44 pm.

## **Newspaper Microfilming**

The Manager Democracy & Community Services advised that the National Library has finalised its 2008/ 09 microfilming programme and this is likely to include microfilming the remaining back copies of the Ashburton Guardian to complete the National Library's collection. Mr Rollinson said that the Guardian is one of three collections that the Library is filming, the others being the Otago Daily Times and the Waikato Times.

The Committee noted that Council's LTCCP shows that the Ashburton Library undertakes microfilming on a two yearly basis and this budget item will be reviewed pending the National Library's decision.

## **Trustpower Ashburton Community Awards**

The award ceremony took place on 9 June 2008, and the Supreme Winner for 2008 was the Ashburton Performing Arts Theatre Trust.

## ***Finance Activity Reports***

"That the reports be received."

Brown/Sparks

**Carried**

## **Financials**

The finance reports for the period ending 31 May 2008 were presented.

## **Funding**

Cr Beavan reported on information he has received on the Transpower Community Care Fund. The fund is available to community organisations, including district councils, for one off community projects with the value of \$100,000-\$500,000. The information was referred to the Manager Democracy and Community Services.

## **Forestry**

The Finance Manager acknowledged the need to review the status of Council's forestry policy before the planting programmed for June is completed. The matter will be addressed by the Property Subcommittee at a meeting to be convened next week.

## **Rangitata Camping Ground**

The Property Manager confirmed that budget provision has been made for an upgrade of the existing kitchen, laundry and ablution facilities. Because of the changing demographics, the use of the camping ground will be monitored over the summer period and continued demand for improvements will assist with Council's decision on whether or not to increase the available facilities.

Mr Rooney noted reported concerns that the shelter building at the camp site is currently being used for storage. He explained that the items belong to various site holders and have been temporarily removed for storage while hedge trimming work is carried out around the camp site.

The Committee agreed that an overall strategy for management of Council camping grounds needs to be developed and this will be addressed by the Property Subcommittee.

***Business transacted with the public excluded (2.05 pm)***

“That the public be excluded from the following parts of the proceedings of this meeting:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item no	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8.1	Confirmation of Minutes – 15/05/08 •	Section 7(2)(h)	Commercial activities
8.2	Property Matter	Section 7(2)(h)	Commercial activities
8.3	Property Matter	Section 7(2)(h)	Commercial activities

Beavan/Kilworth

**Carried**

***Business transacted with the public excluded now in open meeting***

**Ashburton Family History Group – Rent Relief**

“That approval being given to rent an area of 62.3 m<sup>2</sup> to the Ashburton District Family History Group at a rental of \$100 per month (GST incl) from 1 July 2008 until the new Art Gallery / Museum building is available for occupancy.”

Beavan/Kingsbury

**Carried**

**Sale of Disused Pit – Coldstream Road**

“That the land contained in certificates of title CB2C/123 and CB9B/88, containing 1424m<sup>2</sup> and 4047m<sup>2</sup> respectively, being described as RS 38723 and Lot 13 DP 1756, be sold to the adjoining land owner at a price of \$1200 plus GST, conditional upon the titles being extinguished and the land being amalgamated into the adjoining title with all legal and survey costs being borne by the purchasers.

Brown/Everest

**Carried**

The meeting concluded at 2.13 pm.