



ASHBURTON DISTRICT COUNCIL

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(BAM 002-R)

Residential PIM/Building Consent Application Checklist (in conjunction with form BAM 002)

FOR OFFICE USE ONLY	
Project No:	
Date Received:	

NB. The following is required on application in sufficient detail to show compliance with all aspects of the District Plan and the New Zealand Building Code. Please complete this checklist in FULL. Additional information may be requested during processing of the application.		Supplied	N/A	Council
PIM				
Application form COMPLETED and signed				
All information identified on the cover sheet				
Application fee \$	GST Inclusive (Accepted Methods of Payment: CASH - EFTPOS – CHEQUE)			
Certificate of Title: Recent search copy less than 6 months old, plus a sale and purchase agreement if not in the applicant's name. A subdivision scheme plan is required for a new site where Title is not yet available.				
Copies of drawings as specified in the cover sheet				
Site Plan – showing:				
<ul style="list-style-type: none"> - All new and existing buildings, swimming pools - Any heritage buildings/trees or archaeological site information known - Legal and notional boundaries (existing and proposed), easements, waterways, shared access ways/other areas with building setbacks dimensioned - Building and site areas (including floor areas (m²) for all floors) - Vehicle access, crossing location, manoeuvre, and parking area - Street trees, poles, sumps, manholes, traffic islands outside the property - Any hard-standing (sealed or concrete) areas with proposed drainage - Landscaped areas required by District Plan indicated - Any significant trees on the site - Retaining walls - Fire rated walls, eaves - All activities on a site indicated - Proposed and existing site and floor levels - Existing and proposed contours, drive gradients and building heights (for hill or sloping sites) - Intentions for the disposal of stormwater and sewer - Storage location and capacity of Hazardous Substances (ie LPG, diesel, home heating oil etc) 				
Outline Floor Plans (for all floors)				
Outline Elevations				
Outline Cross Sections (if required to show recession plane/daylight plane and height compliance)				

----- **STOP HERE IF THIS IS A PIM ONLY APPLICATION** -----

BUILDING CONSENT (in addition to the above)				
Project Information Memorandum (if already issued) plus all attached forms				
Foundation Plans (timber or concrete slab) including all details				
Drainage Plans - full design details including both Sewer and Stormwater and any disposal methods				
Detailed Floor Plans - fully dimensioned and notated, including location of Smoke Alarms				
Detailed Elevations - including door and windows showing opening sashes				
Cross Sections - to show all relevant construction, especially through difficult areas of the building and changes in building form				
Timber Treatment - the species, grading and treatment of all timber specific to the project is to be specified on the drawings , ideally on the cross section				
Framing Details - including floor joist layout plans if applicable				
Construction Details - with all materials, fixings etc noted				
Weathertightness Details - including a risk assessment matrix for all walls and all flashings				
Internal Waterproofing Details - including all wet areas and surface finishes				
Plumbing Details - including layout plan/schematic and water supply details				
Specifications - relevant to the project				
Bracing Design - calculations, schedule and layout plans				
Roof Truss Design - including layout plan, fixings and specific design for lintels where required				
Ground Conditions Report - this will be either a report to show why it is assumed that the ground is "good ground" using Section 3 of NZS 3604:1999, or a specific ground assessment and foundation design by a suitably qualified and experienced engineer				
Engineers Details and Producer Statement - where any specific design has been carried out (e.g. steel beams)				
Sediment Control Management Plan (if required by site location)				

BUILDING CODE ASSESSMENT

Building Code Clause		Means of Compliance (Note that a project may include both acceptable and alternative solutions)		
		Acceptable Solution	Alternative Solution (Details verifying compliance are required)	Waiver/Modification required? (Provide separate details for justification of acceptance if yes)
B1	Structure			
B2	Durability			
C1	Outbreak of fire			
C2	Means of escape			
C3	Spread of fire			
C4	Structural stability during fire			
D1	Access Routes			
D2	Mechanical installations for access			
E1	Surface water			
E2	External moisture			
E3	Internal moisture			
F1	Hazardous agents on site			
F2	Hazardous building materials			
F3	Hazardous substances and processes			
F4	Safety from falling			
F5	Construction and demolition hazards			
F6	Lighting for emergency			
F7	Warning systems			
F8	Signs			
G1	Personal hygiene			
G2	Laundering			
G3	Food prep. And prevention of contamination			
G4	Ventilation			
G5	Interior environment			
G6	Airborne and impact sound			
G7	Natural light			
G8	Artificial light			
G9	Electricity			
G10	Piped services			
G11	Gas as an energy source			
G12	Water supplies			
G13	Foul water			
G14	Industrial liquid waste			
G15	Solid waste			
H1	Energy efficiency provisions			

