



Sale of Liquor Act 1989

Application for Special Licence

To: The Secretary
Ashburton District Licensing Agency
P O Box 94
ASHBURTON

Application for a special licence is made in accordance with the details set out below:

1. Details of Applicant(s):

(a) Full Name:

(b) Full Postal Address for Service of Documents:

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(c) Daytime Contact Name and Telephone Number:

.....

Email

(d) Full Name and Address of Manager or Managers to be employed, and certificate numbers of manager's certificate(s):

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(e) Status of Applicant (tick appropriate box):

Natural Person

Private Company

Public Company

Body Corporate to which
75(ba) of the Act applies

Board, organisation, or to which
75(bb) of the Act applies

Government Department
or other instrument of
Crown

Licensing Trust

Partnership

Local Authority

Club

Trustee

Manager under the
Protection of Personal &
Property Rights Act 1988

2. Premises Details

(a) Address of proposed licensed premises

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(b) Proposed trading name for premises (if any)

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- (c) Is a licence sought conditional upon construction or completion of premises?..... Yes/No
- (d) Does the applicant own the proposed licensed premises? Yes/No
 If **No** –
 - i. What is the full name and address of the owner?
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 - ii. What form of tenure of the premises will the applicant have (including term of tenure)?

- (e) What part (if any) of the premises does the applicant intend should be designated as –
 - i. A restricted area
 - ii. A supervised area

3. Purposes (*To be included only where the application is made for a licence under section 73 of the Act*) (**Premises which do not have a liquor licence**)

- (a) What is the occasion or event, or series of occasions or events, in respect of which the licence is sought?

- (b) When is this occasion or event, or series of occasions or events, to occur?

- (c) On which days and during what hours does the applicant intend to sell liquor under the licence? (Separate sheet if necessary)

4. Purposes (*To be included only where the application is made for a licence under section 74 of the Act*) (**Premises which have a liquor licence**)

- (a) Identifying particulars on the On-Licence or Club Licence held by the applicant

- (b) Address and trading name (if any) of licensed premises

- (c) In respect of what kind or kinds of social gatherings is the licence sought?

- (d) When are the social gatherings to be held?

- (e) On which days and during which hours does the applicant intend to sell liquor under the licence?

5. Conditions

- (a) What provision does the applicant intend to make for the sale and supply of –
 - i. Food?
 - ii. Non-alcoholic refreshments?
 - iii. Low-alcoholic beverages?

- (b) What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed premises?
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- (c) What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?
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- (d) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?
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- (e) What containers does the applicant propose to sell liquor in?
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Dated at this day of 20.....

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Applicant

NOTES

- 1. This form must be submitted in duplicate.
 - 2. Application must be made at least 20 days prior to the event.
 - 3. A fee is payable on application (*Refer to the Current Schedule of Fees and Charges*).
- <http://www.ashburtondc.govt.nz/council/Fees+and+Charges.htm>