



**Sale of Liquor Act 1989**  
**Application for Renewal of Manager's Certificate**  
 Section 123, Sale of Liquor 1989

To: The Secretary  
 Ashburton District Licensing Agency  
 P O Box 94  
 ASHBURTON

Application for the renewal of Manager's Certificate is made in accordance with the details set out below.

**1. Details of Applicant**

- (a) Full name: .....
- Maiden or other name: .....
- Address: .....
- Occupation: .....
- Date of Birth: .....
- (b) Postal Address for service of documents: .....
- .....
- (c) Daytime contact name and telephone number: .....
- (d) Email.....
- (d) Current place of employment: .....

- (e) Has the applicant been convicted of any offence since the certificate was issued or last renewed. Yes/No  
 If yes, what are the details of each offence?

<i>Name of Offence</i>	<i>Date of Conviction</i>	<i>Penalty</i>
.....	.....	.....
.....	.....	.....
.....	.....	.....

- (f) What steps has the applicant taken to manage the sale and supply of liquor pursuant to the licence with the aim of contributing to the reduction of liquor abuse?  
 .....  
 .....  
 .....

(g) Does the applicant hold the Licence Controller Qualification? Yes/No  
If Yes, on what date was that qualification obtained?

.....  
.....  
.....

**2. Details of Certificate** (*tick appropriate option*)

(a) Type of Certificate:  
General Manager's  Club Manager's

(b) Number:

(c) Date of Expiry:

(d) Fee Payable: (*Refer to the Current Schedule of Fees and Charges*)  
<http://www.ashburtondc.govt.nz/council/Fees+and+Charges.htm>

Dated at ..... this ..... day of ..... 20 .....

Signature of Applicant .....

**Notes**

- 1 This application must be filed with the District Licensing Agency before the certificate expires. Where the applicant is presently employed as a manager, it should be filed with the District Licensing Agency for the district in which the applicant is employed. In all other cases, it should be filed with the District Licensing Agency for the district in which the applicant is residing.
- 2 For the matters that are to company this application, see regulation 21(2) of the Sale of Liquor Regulations 1990.