



ASHBURTON DISTRICT COUNCIL

5 Baring Square West, Ashburton, New Zealand
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BAM 008

Version: 3

Date Issued 19/08/2009

Updated: 22/03/2011

BC _____

Application for a Certificate of Acceptance

(Only complete items that are applicable to your project)

APPLICATION			
I request that you issue a Certificate of Acceptance for the building work described in this application.			
THE BUILDING			
Street Address (or Rapid No if applicable):		Building Name (if applicable):	
Legal Description: Lot: DP:		Valuation Roll Number:	
Number of Levels:	Level/Unit No:	Total Floor Area: (all floors included)	
		Existing: m ²	Add: m ²
Current lawfully established use:		Approx year building first constructed:	
THE PROJECT			
Description of building work: <i>(eg dwelling, commercial, farm shed, garage etc)</i>			
Did the building undergo a change of use?		Yes	No
If "Yes", provide details of the new use:			
Intended life of the building:	Indefinite but not less than 50 years	or specified as	years
List Building Consents previously issued for this building (if any): <i>(ie is this project being constructed in stages? Is this consent for a relocated or transportable building?)</i>			
Associated Resource Consents:			
Estimated Value (inc GST) <i>(ie the estimated aggregate of the values of all goods and services):</i> \$			
THE OWNER			
Owner's Name:		Contact Person: <i>(if owner is not an individual)</i>	
Mailing/Billing Address:			
Street Address/Registered Office:			
E-mail Address:		Phone Day:	
Phone A 'Hours:	Fax:	Cell Phone:	
THE AGENT			
Note - The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application/building work and will receive all correspondence including all invoices.			
Agent's Name:		Contact Person: <i>(if Agent is not an individual)</i>	
Mailing/Billing Address:			
Street Address/Registered Office:			
E-mail Address:		Phone Day:	
Phone A 'Hours:	Fax:	Cellphone:	

KEY PERSONNEL (continued)

Name of Engineer:		Registration Number:	
Mailing Address:			
E-mail Address:		Phone Day:	

NOTES BY APPLICANT (Other notes or comments which you as the applicant may wish to add)

SIGNATURE

Signed by or for and on behalf of the Owner: _____

Owner

Agent

Date: _____ s

Note: If acting "for and on behalf", please read the following declaration before signing: "I hereby declare that I am authorised to act as Agent of the Owner".

NOTES

- An appointment must be made with a Building Consent officer to lodge this application. A minimum application fee plus relevant levies apply at that time.
- Certificate of Acceptance Fees: The charges incurred by the Council in processing this application are payable whether or not the application is approved.
- The application for a Certificate of Acceptance does not avoid the possibility of prosecution if the work was carried out illegally.