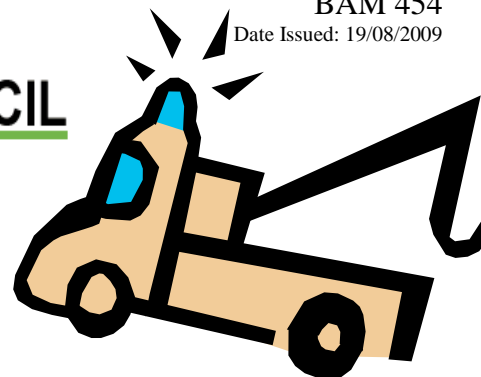


# ASHBURTON DISTRICT COUNCIL

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## CUSTOMER GUIDE TO TRANSPORTABLE BUILDINGS

Your guide to submitting a hassle free Transportable Building Application

Including information about:

- Building and design requirements for transportable buildings
- Consents and approvals required
- Content and quality of documentation required

## The Basic Information

### Transportable Buildings

Transportable buildings are built off site to be transported to another site. No foundations and services are needed at the site where the building is fabricated but they will be required at the final site.

New transportable buildings should be designed to withstand wind, snow and earthquake loads appropriate to the site the building is to be located on.

Alternatively the building should be built to the highest standard so that wherever it is to be transported to it will comply with all the requirements of the New Zealand Building Code for that site.

You will need to obtain a Building Consent for the fabrication of the 'transportable building' from the Territorial Authority (the district or city council) in the district in which the building is constructed and a separate Building Consent for the relocation, siting, foundation and associated services from the Territorial Authority within whose district the new site is located.

When you lodge your Building Consent application for the new site you will be required to provide a copy of the Code Compliance Certificate issued by the Territorial Authority for the construction of the transportable building. The Building Consent for the relocation of the building will not be granted until this Code Compliance Certificate is provided.

Building consent applications for Transportable Buildings need the same type of information as other buildings. Also Transportable Buildings sometimes use modular details and specialist cold store building materials so engineering details and certification may be required.

Please refer to the checklist and speak to Council staff if you have any questions.

### Note:

If the place of origin and the new site are in different Territorial Authority areas you will need to apply to **both Territorial Authorities for the various approvals required.**

### Planning Issues

Resource consent may be required if you are proposing to relocate/transport an existing building onto a new site.

When considering a Resource Consent application, the Council will have regard to matters such as the age and design of the building; its soundness; its appearance and the suitability of the building for its intended use.

If the Council is of the opinion that the proposal would have adverse effects on the environment or special circumstances exist then the application may be **publicly notified**.

If the application does not need to be publicly notified, and if you have provided all the necessary information, a decision should be given within 20 working days of making the application.

## Application Package

When complete, your Transportable Building Application which you will lodge to Council will include, but is not limited to, the following items:

- Application form COMPLETED and signed**
- All information identified on the cover sheet**
- Certificate of Title:** Recent search copy less than 6 months old, plus a sale and purchase agreement if not in the applicant's name. A subdivision scheme plan is required for a new site where Title is not yet available.
- Copies of drawings as specified in the cover sheet**
- Site Plan**, showing buildings, ground and floor levels and dimensions.
- Outline Floor plans (for all floors)**
- Outline Elevations**
- Project Information Memorandum** (if already issued)
- Foundation Plans (timber or concrete slab)**
- Drainage Plans**
- Cross Sections**
- Timber Treatment**
- Construction Details**
- Plumbing Details**
- Specifications**
- Bracing Design**
- Ground Conditions report**
- Engineers Details and Producer Statement**