



Sale of Liquor Act 1989  
**Application for On Licence**

To: The Secretary  
Ashburton District Licensing Agency  
P O Box 94  
ASHBURTON

Application for an on-licence is made in accordance with the details set out below:

**1 Details of Applicant(s):**

Full Name: .....

Postal address for service of documents: .....

Daytime Contact Name and Telephone Number: .....

Full Name and Address of Manager or Managers to be employed, and certificate numbers of manager's certificate(s):

.....  
.....

Status of Applicant (*tick appropriate box*):

Natural Person

Private Company

Public Company

Body Corporate to which  
Section 8(1)(ba) of the Act  
applies

Board, organisation, or other body  
to which Section 8(1)(bb) of the  
Act applies

Government Department  
or  
other instrument of  
Crown

Licensing Trust

Partnership

Manager under the Protection of  
Personal and Property Rights Act  
1988

Local Authority

Trustee

**2. Further Details where Applicant is a Company**

- (a) Date of Incorporation .....
- (b) Place of Incorporation .....
- (c) Full Details of each Director and the Secretary as follows:

| Name  | Address | Date of Birth | Place of Birth | Designation |
|-------|---------|---------------|----------------|-------------|
| ..... | .....   | .....         | .....          | .....       |
| ..... | .....   | .....         | .....          | .....       |
| ..... | .....   | .....         | .....          | .....       |

- (d) *(In the case only of a private company)*

Authorised Capital  Paid-up Capital

- (e) *(In the case only of a private company)* Full details of each person who holds any shares issued by the company:

| Name  | Address | Date of Birth | Place of Birth | Designation | Face Value of shares held |
|-------|---------|---------------|----------------|-------------|---------------------------|
| ..... | .....   | .....         | .....          | .....       | .....                     |
| ..... | .....   | .....         | .....          | .....       | .....                     |
| ..... | .....   | .....         | .....          | .....       | .....                     |

- (f) *(In the case only of a public company)* Full details of each person who holds 20 per cent or more of the shares, or of any particular class of shares, issued by the company:

| Name  | Address | Date of Birth | Place of Birth | Designation |
|-------|---------|---------------|----------------|-------------|
| ..... | .....   | .....         | .....          | .....       |
| ..... | .....   | .....         | .....          | .....       |
| ..... | .....   | .....         | .....          | .....       |

**3. Further Details where Applicant is a Partnership**

(a) Full details of each partner as follows:

| Name  | Address | Date of birth | Place of birth |
|-------|---------|---------------|----------------|
| ..... | .....   | .....         | .....          |
| ..... | .....   | .....         | .....          |
| ..... | .....   | .....         | .....          |

(b) Signature of each partner:

.....

**4. Premises Details**

(a) Address of proposed licensed premises .....

(b) Proposed trading name for premises (if any) .....

(c) Is a licence sought conditional upon construction or completion of premises Yes/No

(d) Does the applicant own the proposed licensed premises Yes/No

If **No** –

i. What is the full name and address of the owner? .....

ii. What form of tenure of the premises will the applicant have (including form of tenure?)

.....

(e) What part (if any) of the premises does the applicant intend should be designated as –

i. A restricted area .....

ii. A supervised area .....

**5. Business Details**

(a) What is the general nature of the business to be conducted by the applicant if the licence is granted? (eg hotel, tavern, restaurant, entertainment/nightclub)

.....

(b) Is the sale of liquor intended to be the principal purpose of the business? Yes/No

If **No** – what is intended to be the principal purpose of the business: .....

(c) Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than liquor and food, or in the provision of any services other than those directly related to the sale or supply of liquor and food? Yes/No

If **Yes** – what is the nature of those other goods or services? .....

(d) On which days and during which hours does the applicant intend to sell liquor under the licence?  
.....  
.....  
.....

(e) *(In the case only of a BYO restaurant)* Yes/No  
Does the applicant wish to have the licence endorsed under section 28 of the Act?

**6. Conditions**

- (a) What provision does the applicant intend to make for the sale and supply of –
  - i. Food? .....
  - ii. Non-alcoholic refreshments? .....
- (b) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed? .....
- (c) What steps does the applicant propose to take to provide assistance with or information about alternative forms of transport from the licensed premise?  
.....  
.....
- (d) What other steps does the applicant propose to take aimed at promoting the responsible consumption of liquor?  
.....  
.....

Dated at Ashburton this ..... day of ..... 20.....

.....  
Applicant

**Notes**

- 1 In respect of the status of the applicant, see Section 8 of the Sale of Liquor Act 1989.
- 2 For the matters that are to accompany this application, see Regulation 5(3) of the Sale of Liquor Regulations 1990.
- 3 Within 20 working days after filing this application with the District Licensing Agency, the applicant must give public notice of the application in Form 1. The notice must be published twice in a newspaper or newspapers circulating in the district and nominated by the Secretary of the District Licensing Agency, with not less than 5 days and not more than 10 days between the 2 dates of publication.
- 4 Within 10 working days after filing this application with the District Licensing Agency, the applicant must ensure that notice of the application in Form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so).