



Ashburton District Council

AGENDA

A **MEETING** of the **ENVIRONMENTAL SERVICES COMMITTEE** will be held as follows:

Date: Thursday 29 April 2010

Time: 1.30 pm

Venue: Council Chamber
5 Baring Square West
Ashburton

B LESTER
Chief Executive

MEMBERS:

Cr R J Kilworth (Chairman)
Cr L J Leadley
Cr R C Beavan
Cr I J Burgess
Cr J A Kingsbury
Cr P W Reveley
Cr J Sparks
Cr B A Tasker
Mayor M B O'Malley (ex officio)

AGENDA

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23 April 2010

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: SUB07/0162
DATE: 29 April 2010
REPORT TO: Environmental Services Committee
FROM: Senior District Planner
SUBJECT: Naming of roads – Subdivision at 135 Racecourse Road

5. LOCHLEA INVESTMENTS LIMITED SUBDIVISION – NAMING OF ROADS

5.1 SUMMARY

To recommend the naming of three roads for the subdivision at 135 Racecourse Road (Lot 2 LT398435, Lot 2 LT398037, Lot 2 DP364699 and Lot 2 DP320018). **Page 23**

5.2 RECOMMENDATION

- “1. That the report be received.
2. That the new roads identified A, B and C on the accompanying subdivision plan for resource consent SUB07/0162 be named Charlesworth Drive, Primrose Place and Verona Place respectively.
3. That the Developer is responsible to erect name plates at the intersection with Racecourse Road and intersections within the subdivision to indicate the names of the roads and that this is done after consultation with and to the satisfaction of the Council’s Roading Manager.
4. That the Developer be responsible for paying to the Council all costs associated with the manufacture and erection of all necessary name plates.”

5.3 BACKGROUND

On 16 April 2010, resource consent was granted for a 142 lot subdivision at 135 Racecourse Road. The developer has applied to the Council to name the roads in accordance with rules 6.6.5.2.2 (j) and (k) of the District Plan.

(j) All new roads vested upon subdivision of land shall be given distinctive names not already in use within the area covered by the District Council. The name shall be agreed to by the Council.

k) Where any new road or road extension is to be vested in the Council or a named private access is provided, the applicant shall pay to the Council a financial contribution for the manufacture and erection of all necessary name plates which must be displayed at the intersections of all other roads. The financial contribution shall be the actual cost of the name plate.

5.4 OPTIONS

The developer has provided their preferred names for each of the roads as follows together with other options:

Street A

1. Charlesworth Drive
2. Kimberley Drive
3. Manderville Drive

Street B

1. Primrose Place
2. Kohi Place
3. Camelia Place

Street C

1. Verona Place
2. Cedar Place
3. Roseberry Place

The applicant was asked to provide reasons for the suggested road names. 'Charlesworth' is Mrs Briggs (landowner's wife) maiden name and therefore of significance to the family. The other names submitted have no linkage to either the family or the land but rather are names that the applicant prefers.

5.5 STATUTORY IMPLICATIONS

Any resource consent for subdivision that creates a new road to be vested in Council shall comply with subdivision rules 6.6.5.2.2 (j) and (k) of the District Plan, which states –

- (j) *All new roads vested upon subdivision of land shall be given distinctive names not already in use within the area covered by the District Council. The name shall be agreed to by the Council.*
- k) *Where any new road or road extension is to be vested in the Council or a named private access is provided, the applicant shall pay to the Council a financial contribution for the manufacture and erection of all necessary name plates which must be displayed at the intersections of all other roads. The financial contribution shall be the actual cost of the name plate.*

5.6 CONSULTATION

Not applicable.

5.7 STRATEGIC LINKS

Outcome 3: A community with a strong sense of identity and heritage, which welcomes new residents and encourages diversity

Our district has a strong sense of identity and people who participate in community life. Ashburton District is a community that attracts and retains new residents. Our community recognises and preserves the cultural and social heritage of our district.

5.8 FINANCIAL

Rule 6.6.5.2.2 (k) of the District Plan states –

Where any new road or road extension is to be vested in the Council or a named private access is provided, the applicant shall pay to the Council a financial contribution for the manufacture and erection of all necessary name plates which must be displayed at the intersections of all other roads. The financial contribution shall be the actual cost of the name plate.

Prepared By:

M STEVENSON
Senior District Planner

Approved by:

J McKENZIE
Environmental Services Manager

ASHBURTON DISTRICT COUNCIL REPORT – PUBLIC EXCLUDED

FILE NO: 0105-10-08
DATE: 29 April 2009
REPORT TO: Environmental Services Committee
FROM: Senior District Planner
SUBJECT: Baring Square East project - Carry-over of unspent funds to 2010-11
Section 7(2)(h) Commercial activities

6. BARING SQUARE EAST PROJECT – Carry-over of unspent funds to the 2010-11 year

6.1 SUMMARY

The purpose of this report is to seek the carry-over of \$60,000 of unspent funds to the 2010-11 year for completion of design work for the Baring Square East project.

6.2 RECOMMENDATION

“That \$60,300 + GST be carried over to the 2010-11 year for completion of detailed design for the upgrade of Baring Square East.”

6.3 BACKGROUND

At the Town Centre Subcommittee on 22 October 2009, the allocation of \$150,000 was agreed towards design and consultation for the upgrade of Baring Square East. This figure is broken down as follows (excl GST).

Concept design \$49,720

Designs being prepared and consulted on for Baring Squares East and West including consistency in designs between the squares and the creation of visual links

Developed Design \$39,600

Design of paving, furniture, lighting and planting for Baring Square East including the layout and materials used

Detailed Design \$60,300

Preparation of detailed plans for works in Baring Square East including specifications for construction

Update

At the Town Centre Subcommittee meetings on 17 December and 22 February, updates were provided on the consultation undertaken on Concept designs for the upgrade of Baring Squares East and West. An initial period of consultation was programmed until early December, which was subsequently extended until 29 January.

Due to the extended timeframe for consultation it is necessary for work on Developed Design for Baring Square East to be undertaken in the 2010-11 year. This report therefore seeks approval from the Committee for carrying unspent funds over to the next financial year.

To ensure a complete understanding of how funds are to be spent, separate to this year's budget of \$150,000 and any money carried over to the next financial year, \$50,000 has been allocated in the 2010-11 year for Baring Square West.

This is intended for undertaking the 'Developed Design' and 'Detailed Design' for Baring Square West, the current budget only allowing for Developed Design and Detailed Design in Baring Square East as stated above.

6.4 STATUTORY IMPLICATIONS

The Local Government Act 2002 promotes long term planning for open, transparent and effective local government. The Resource Management Act 1991 requires the Council to exercise sustainable management and to have particular regard to the efficient use of natural and physical resources.

6.5 OPTIONS AND RISKS CONSIDERED

The Committee has two options –

1. Approve the carry-over of \$60,300 + GST to the 2010/11 year
2. To delay any funding for the detailed design of Baring Square East to a later date. This would take away the momentum from the project and delay the completion of designs to a later date.

6.6 STRATEGIC LINKS

Outcome 1: A thriving and diverse local economy that provides the foundation for a quality lifestyle

Ashburton District has a growing population enjoying a high quality of life.

Outcome 2: Natural and developed environments are sustained for the enjoyment of current and future generations

Our towns and rural areas are developed in ways that respect the local environment and meet the needs of the community.

Outcome 3: A community with a strong sense of identity and heritage, which welcomes new residents and encourages diversity

Our district has a strong sense of identity and people who participate in community life.

Ashburton District is a community that attracts and retains new residents.

Our community recognises and preserves the cultural and social heritage of our district.

Outcome 6: A community with access to a variety of cultural, recreational and heritage experiences and facilities that enrich our quality of life

Cultural, recreational and heritage facilities are maintained and developed to meet Community needs. (Priority)

Cultural, recreational and heritage experiences and facilities are accessible to the community and actively used.

6.7 CONSULTATION

Not applicable.

6.8 FINANCIAL IMPLICATIONS

The costs associated with the Baring Square Project can be met within the current budget of \$150,000 subject to the carry-over of funds to the 2010-11 year.

Prepared By:

M STEVENSON
Senior District Planner

Approved by:

J McKENZIE
Environmental Services Manager

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 0805-02
DATE: 29 April 2010
REPORT TO: Environmental Services Committee
FROM: Senior District Planner
SUBJECT: Overspend on Proposed District Plan

7. OVER-SPEND ON PROPOSED DISTRICT PLAN

7.1 SUMMARY

The purpose of this report is to advise of an over-spend on the District Plan review and that this be part funded from the general consultancy budget.

7.2 RECOMMENDATION

“That the over-expenditure on the Proposed District Plan for the 2009/10 year is funded from the general consultancy budget (Natural account 30308), for which there is \$38,250 still available.”

7.3 BACKGROUND

Council accepted an offer of service from Boffa Miskell Ltd to conduct the District Plan review with a cost estimate of \$885,000 for a three year project to public notification. The Council decided to loan fund this cost and spread the repayments over the ten year life of the District Plan. As such the annual expenditure does not have a direct effect on rates as the principal and interest is being paid in ten annual instalments.

The budget was set over three years with \$295,000 allocated for the current financial year, 2009/10 up to notification of the Proposed District Plan.

Reasons for Overspend

The current budget has not reflected the amount of work required over the last 10 months of the project and there is an over-spend of \$62,512 as at 31 March 2010.

It is unfortunate we are in this position and it is regrettable that we cannot state the project is within time and budget. However, it is worthwhile emphasising that the project is ahead of schedule and was notified for public consultation on 21 April 2010.

The additional expenditure on the project has arisen for a number of reasons

- **Airport**

While it was anticipated in budgeting for the District Plan review that the Notices of Requirement would be received for Ashburton Airport and this would require input and review, the level of work involved has exceeded initial estimates. This reflects ongoing communication between Boffa Miskell and the consultant acting for the Property Department, Mike Foster over the need for additional information, clearly defining the information required, and the review of all information including drafts of the Notice of Requirement.

Due to the timing for submission of all the information required by Boffa Miskell, there was also a need to review chapters that had been completed, primarily the Residential and Rural zone chapters to reflect the Notices of Requirement.

- **Ashburton Business Estate**

Arising from discussions at workshops in February and March was the agreement to amend rules for Ashburton Business Estate. This required Boffa Miskell's time liaising with consultants, Andrew Mason and David Harford and integrating changes into the Business chapter of the Proposed District Plan. These amendments followed other work on the Business chapter and was therefore additional work beyond that expected in the budget.

- **Roading Hierarchy - Modelling**

At a previous District Plan Review workshop in 2009, Councillors were advised of the need for additional work to inform a review of the Rooding hierarchy in the Proposed District Plan. This work involves modelling traffic for 2009 and 2019 to determine whether any roads should be elevated in the hierarchy due to projected increases in traffic flows. This additional work amounted to \$8,600 and was over what was budgeted for.

- **Additional costs**

Given the difficulty with budgeting for a large project there is always a level of uncertainty and the District Plan Review has required more of the Consultant's time than initially estimated. This has included the time spent formatting the document and ensuring the functionality of the electronic document is working.

Proposed Recovery of Costs

It is proposed that some of the additional costs for the District Plan Review are allocated to the general 'Consultancy' budget to absorb some of the overspend. This amounts to \$38,250, leaving a deficit of \$24,262. An alternative option is for these costs to be rolled over to the next financial year as set out in the Options below.

7.4 STATUTORY IMPLICATIONS

The Council is required to review its District Plan every ten years by the Resource Management Act 1991.

7.5 OPTIONS AND RISKS CONSIDERED

The Committee has two options –

1. That part of the over-expenditure on the Proposed District Plan for the 2009/10 year is funded from the General consultancy budget, for which there is \$38,250 available.
2. Roll over this year's over-expenditure to the 2010/11 financial year. This would reduce the funding allocated for the 2010/11 year, which may be required subject to the number of submissions received.

7.6 STRATEGIC LINKS

Outcome 1: A thriving and diverse local economy that provides the foundation for a quality lifestyle

Ashburton District has a growing population enjoying a high quality of life.

Outcome 2: Natural and developed environments are sustained for the enjoyment of current and future generations

Our towns and rural areas are developed in ways that respect the local environment and meet the needs of the community.

Outcome 3: A community with a strong sense of identity and heritage, which welcomes new residents and encourages diversity

Our district has a strong sense of identity and people who participate in community life. Ashburton District is a community that attracts and retains new residents. Our community recognises and preserves the cultural and social heritage of our district.

Outcome 6: A community with access to a variety of cultural, recreational and heritage experiences and facilities that enrich our quality of life

Cultural, recreational and heritage facilities are maintained and developed to meet Community needs. (Priority)
Cultural, recreational and heritage experiences and facilities are accessible to the community and actively used.

7.7 CONSULTATION

Outcome 2: Natural and developed environments are sustained for the enjoyment of current and future generations

- a. Water, land and air are managed sustainably. (Priority)
- b. Our towns and rural areas are developed in ways that respect the local environment and meet the needs of the community. (Priority Objective)
- c. Our community understands the need to protect our natural environment and acts to do so.

7.8 FINANCIAL IMPLICATIONS

The over-expenditure on the District Plan Review affects the amount the Council is required to borrow and therefore increases the payments made over the next 10 years.

Prepared By:
M STEVENSON
Senior District Planner

Approved by:
J McKENZIE
Environmental Services Manager

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: EH0600-01
DATE: 29 April 2010
REPORT TO: Environmental Services Committee
FROM: Regulatory Manager
SUBJECT: Warrant of Authority – Environmental Health Officer

8. WARRANT OF AUTHORITY – ENVIRONMENTAL HEALTH OFFICER

8.1 SUMMARY

In order to cover the role of the Environmental Health Officer whilst a new staff member is recruited it is intended to employ a contractor to cover some of those duties. Mr Dunne is a semi-retired Environmental Health Officer employed part-time by Timaru District Council and is ideal for this role. In order for him to be able to carry out the statutory functions of an Environmental Health Officer he must be warranted.

8.2 RECOMMENDATION

“That the contractor scheduled below be authorised under seal of the Ashburton District Council to act under the following legislation”:

- As an EHO under Sections 23 & 28 of the Health Act 1956.
- As an Enforcement Officer under Section 38 of the Resource Management Act 1991 and Section 177 of the Local Government Act 2002.
- As a Litter Control Officer under Section 5 of the Litter Act 1979.
- Has the authority to enter private land under Sections 171 to 174 of the Local Government Act 2002.
- Has the authority to seize property under Sections 164 to 166 of the Local Government Act 2002.
- Has authority to enter any dwellinghouse, buildings, land, ships or other premises under Section 128 of the Health Act 1956.
- As an Agent and Authorised Officer of Ashburton District Council under Sections 111 & 222 of the Building Act 2004.
- As an Officer under the Food Act 1981 Part 3 Sections 12 & 13.
- As an inspector under section 103 of the Sale of Liquor Act 1989.
- As an Authorised Officer under the Ashburton District Council Bylaws 2008.

This Warrant is issued pursuant to Sections 23 & 28 of the Health Act 1956, Section 206 of the Building Act 2004, Section 38(5) of the Resource Management Act 1991, Section 5(3) of the Litter Act 1979 and Sections 174 and 177 of the Local Government Act 2002.

RONALD DUNNE

The officer above may exercise all powers and duties including such power to enter land, conduct inspections, issue notices as provided by and for the purpose of the Acts and associated Regulations and Bylaws listed.”

8.3 BACKGROUND

The Environmental Health Officer must be warranted to carry out his role.

8.4 OPTIONS & RISKS CONSIDERED

Not applicable.

8.5 STATUTORY IMPLICATIONS

Health Act 1956, Local Government Act 2002, Resource Management Act 1991 and associated Regulations and Bylaws.

8.6 CONSULTATION

Not applicable.

8.7 STRATEGIC LINKS

LTCCP Community outcome

<i>Natural and developed environments are respected and enhanced for the enjoyment of current and future generations</i>	By ensuring buildings and environments are healthy and not hazardous
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8.8 FINANCIAL

Issue of new photo identification warrant of authority card at \$20.00 plus GST.

Prepared By:

Approved by:

A HUMPHRIES
Regulatory Manager

J MCKENZIE
Environmental Services Manager

ASHBURTON DISTRICT COUNCIL REPORT

FILE NO: 0510-68-02
DATE: 29 April 2010
REPORT TO: Environmental Services Committee
FROM: Community Services Officer
SUBJECT: Road Closure – Hampstead School Board of Trustees

9. ROAD CLOSURE – HAMPSTEAD SCHOOL BOARD OF TRUSTEES

9.1 SUMMARY

To recommend the temporary closure of roads in Ashburton, for the purpose of allowing the Hampstead School Board of Trustees to hold the Hampstead School Car Show.

9.2 RECOMMENDATION

“That the following road be closed to ordinary vehicular traffic from 7.30am to 8.00 pm on Saturday 1 May 2010, for the purpose of allowing the Hampstead School Board of Trustees to hold the Hampstead School Car Show

TANCRED STREET, from West Street, Ashburton, to just south of the New World Carpark entrance.

9.3 BACKGROUND

The Hampstead School Board of Trustees has applied for a temporary road closure for the purpose of holding the Hampstead School Car Show, for the following road in Ashburton:

TANCRED STREET, from West Street, Ashburton, to just south of the New World car park entrance.

This application must be considered by Council under Paragraph 11(e) of the Tenth Schedule of the Local Government Act 1974, because the length of time the road is required to be closed, exceeds that provided for under the Transport (Vehicular Traffic Road Closure) Regulations 1965, **and**

This application must be considered by Council because of time constraints, as it was not received in time to meet the requirements of the Land Transport Act. Under regulation 4 of the Transport (Vehicular Traffic Road Closure) Regulations 1965, notice of intention to close the road must be advertised at least 42 days before the proposed road closure.

The Hampstead School Board of Trustees has been advised of the conditions of closure as follows:

1. Approval by this Committee.
2. No objections being upheld against the closure in response to the statutory advertisement.
3. Arrangements are to be made for a pre-event and post-event inspection with a representative from the Council's Operations Department. The inspections are to be completed within three days of the event and results of the inspections will be recorded by Council.

4. The road must be reinstated to the condition prior to the event. Any costs incurred by the Council as a result of this event, including maintenance costs or reinstatement costs, will be charged to the Hampstead School Board of Trustees. Any restoration work required is to be carried out to an arranged programme with Council.
5. Necessary arrangements are made for the tidying and clearing of the road on the closed section of the road and the disposal of any litter.
6. The Hampstead School Board of Trustees is required to arrange adequate insurance against its liability to pay damages to any person or entity in respect of any claim on account of damage to property or injury to persons where the damage or injury results from the holding of this event.
8. Necessary arrangements are made for the tidying and clearing of the road on the closed section of the road and the disposal of any litter.
9. The Hampstead School Board of Trustees is required to arrange adequate insurance against its liability to pay damages to any person or entity in respect of any claim on account of damage to property or injury to persons where the damage or injury results from the holding of this event.
10. Provision of a Traffic Management Plan, conforming with the requirements of the Transit NZ Code of Practice for Temporary Traffic Management.
11. The Hampstead School Board of Trustees shall be responsible to ensure that the correct road signs and barricades are in place during the full period of the closure and promptly removed after the conclusion and clearance of the road.
12. The Hampstead School Board of Trustees is required to provide adequate safety marshals in distinctive clothing for the event.
13. Should weather conditions become sufficiently adverse that the road could be damaged as a result of holding the event the organisers shall take the necessary steps to protect the road. This may include delaying or cancelling the event.

9.4 OPTIONS & RISKS CONSIDERED

The event was run in 2009 and was managed without incident. The responsibilities for risk free operation lie with the organisers and all contingencies are covered in the conditions of closure.

9.5 STATUTORY IMPLICATIONS

Clause 11 of the Tenth Schedule of the Local Government Act 1974 provides –

“That Council may, subject to such conditions as it thinks fit... close any road or part of a road to all traffic (e)... for any exhibition, fair, market, concert, film making, race or other sporting event or public function.”

9.6 CONSULTATION

The proposed road closure has been publicly notified in the Ashburton Guardian on Wednesday 21 April 2010 and objections called for by 4.00 pm Wednesday 28 April 2010.

9.7 STRATEGIC LINKS

Not applicable.

9.8 FINANCIAL IMPLICATIONS

Not applicable.

Prepared By:

J NAYLOR
Community Services Officer

Approved by:

J G ROLLINSON
**Manager Democracy & Community
Services**

10. ACTIVITY REPORTS

10.1 VARIANCES REPORT

– Period ending 31/03/10

Pages 24-27

10.2 BUILDING SERVICES

10.2.1 Staff

Four staff members have recently attended training regarding territorial functions and understanding enforcement with training taking place in Christchurch and Oamaru.

The Building Services Manager and one building official attended the annual Building Officials Institute (BOINZ) Conference in Rotorua. This staff development has proven to be very worthwhile; it is essential that staff attend training and industry conferences to remain current in the industry and for development and progression of staff competency.

10.2.2 Building Consents

The number of building consents issued during March was 90. This is a decrease of 23 building consents from the same month in the previous year. The number of applications received for the month was 120; this is an increase of 37 applications from the same month in the previous year.

Month	Building Consents Received	Building Consents Issued	% Processed within 20 Days	Inspections Carried Out
January	73	64	93.8%	228
February	84	73	98.6%	363
March	120	90	90%	454

Building consent data and activity graphs attached.

Pages 28-39

10.2.3 Building Consent Processing Times

Building consent applications are generally being processed within the 20 day timeframe. During the month over 50% of applications were outsourced for processing. This has increased over the last three weeks some processing also being carried out by the Selwyn District Council. We are currently retaining one staff member in office for processing and customer enquiries with the usual second 'Inside' building official now carrying out inspection duties in an effort to reduce delays for inspections. Some questions from customers have been received about outsourcing of processing, but this is the only solution available with the current staff resourcing.

10.2.4 Project Information Memoranda (PIM's)

There were two stand-alone PIM applications for the month with both being completed on time.

10.2.5 Inspection Times

Over the past month or so the inspection waiting times have been up to 10 days. This has been due to an unusually high number of inspections being requested. The Ashburton District Council building officials carried out over 454 site inspections during the month of March. This is the second highest number of inspections carried out by the council since these numbers have been tracked. During March 2008 there were 459 inspections carried out.

We understand that this situation is not acceptable and we have taken steps to bring the delay back to a normal level. As indicated above, an additional building official (from the processing team) has been added to the inspection roster which has given a greater capacity for inspections. This has brought times down to 4-5 days and should continue to help get waits more in line.

10.2.6 Certificates of Acceptance

One new application for a Certificate of Acceptance has been received for the month and is yet to be processed

10.2.7 Building Consent Authority Accreditation – Corrective Action Requests

A staff reference group has been established within the department with terms of reference to address the Corrective Action Requests (CARs) presented by IANZ. Progress is being made and regular meetings to allocate responsibilities and assess progress are occurring; Our first response to IANZ on CARs is to be sent off within the last week of April 2010. Staff on the Reference Group are working to clear the remaining CARs within the required timeframe to retain accreditation as a registered Building Consent Authority.

10.2.8 Building Act Review

A review of the Building Act is currently underway with a discussion document released by the Department of Building and Housing. The review and changes to the Act has the potential to have a number of wide ranging changes in the way the business of building is conducted in New Zealand. Some of the key points are:

- More “low risk” work being exempt from a building consent
- More reliance on Licensed Building Practitioners (LBP) to certify work complies with the Building Code
- Less Council involvement in simple dwellings and complex commercial work
- Mandatory contracts and terms
- More responsibility and liability being carried by the owner and LBP
- Some type of warranty insurance scheme
- Surety as a financial backstop
- Consolidation of building consent authorities

At some point during June or July the bill will be released regarding the review and the Council may wish to make a formal submission.

10.3 PLANNING

Pages 40-41

10.3.1 Plan Changes

- **Trevors Road/ Carters Estate/ Areas of Significant Conservation Value (Group 2)**

Decisions on these plan changes have been released to the applicant and submitters with the respective periods for appeal ending. No appeals have been received and a report will go to the next Council meeting on 20 May to formally adopt the plan changes.

- **Village Green Lake Hood, (Skevington & Ruane)**

The Council accepted the recommendations of the Independent Hearings Commissioner Mr Bob Batty at its meeting on the 8th April. The period for appeals ends on the 21st May 2010.

10.3.2 Resource Consents

- **Mockford – Proposed camping ground, Bridge Street**

Submissions closed on 17 March 2010 for a publicly notified resource consent application to establish a camping ground and visitor accommodation activity. A hearing will take place on 12 May with an independent commissioner, Mr Bob Batty, hearing submissions.

- **Proposed Art Gallery and Museum**

A pre-hearing meeting was held on the 19th April, the purpose of which was to facilitate discussion between submitters and the applicant on the issues raised in submissions. The value of such a meeting is to reduce the number and complexity of issues that need to be addressed at a formal hearing. A process towards the resolution of issues has now been agreed. A report of notes from the pre-hearing will be provided to all parties before a hearing is held.

10.3.3 District Plan

The Proposed District Plan was formally notified for public submission and consultation on 21 April 2010, and will run until 18 June 2010. It is possible that there will be issues that the Council wants amended in the document before submissions close. If this is the case a report will be prepared for a future meeting for discussion and approval of the Council's own submission to the Proposed District Plan, should that be necessary.

10.3.4 Policy – Open Space

Following the Environmental Services Committee a workshop will be held to discuss a proposed policy for open space/ reserves provided in subdivisions. A paper will be circulated in advance of the Committee meeting.

10.3.5 Regional Policy Statement / Natural Resources Regional Plan

Officer level liaison with Canterbury councils by ECan is ongoing in relation to the draft Regional Policy Statement. The public notification of this policy document is now being considered, however ECan wishes to avoid a clash with the release of decisions on the Natural Resources Regional Plan. It is possible that decisions could be forthcoming as early as August 2010. After this date local government elections for Canterbury councils will then be a complication. We are told that the Environment Canterbury Act has removed the ability for appeals on the RPS, and all of the other plans, except for the Regional Coastal Environment Plan, so the ability for the council and wider community to participate further in such policy and plans may be very limited

10.3.6 Consents granted under delegation

Pages 42-44

10.4 REGULATORY

10.4.1 Staff

- Charlotte Spilman and Adrian Humphries attended Conflict Resolution Training.
- Adrian Humphries attended a NZ Food Safety Authority training day in Christchurch.
- Alison Batcheler attended an "Alcohol Harm Reduction Officers" course in Christchurch run by the NZ Police.
- Amy Hughes resigned and returned to Australia.
- Four candidates were interviewed for the vacant EHO position. An offer has been made to the preferred candidate.

10.4.2 Meetings

During the reporting period meetings were held with:

- NZ Police regarding enforcement issues.
- "Conquest Training" regarding training of food handlers and liquor managers.

10.4.3 Environmental Health

Pages 45-48

- **Food safety**

One new food premises has opened – The Methven Heritage Centre.

Twenty three mobile shop licenses have been issued in the last report period, most of these related to the World Ploughing Championships. In total 32 food visits were conducted at the event, other than a few minor issues all vendors were found to be of a very good standard.

Two food premises were audited under the OTP-FCP and one was found to be fully compliant. This food premises will now be exempt from the Food Hygiene Regulations. The other will be re-visited once it has completed the required administrative requirements.

Food safety at events information has been provided to the organisers of “Wheels week”.

- **Nuisances**

- A total of 77 noise complaints were received, 19 noise directions were issued. One stereo was seized. Council is working with NZ Police to resolve significant ongoing issues at three properties.
- Two complaints about dangerous and insanitary buildings have been received. In both cases the properties were secured, one by the owner the other by the Council.
- Two complaints about smoke nuisances.
- Two complaints about foul odours, one from an industrial site and the other from a domestic premises.
- 2 complaints about feral cats.
- 1 complaint about rabbits.
- 1 complaint about removal of fencing.
- 1 complaint about feeding of sea birds leading to defecation issues.
- 1 complaint about audible bird scarers.
- 1 complaint about noise from a commercial premises.

- **Disease**

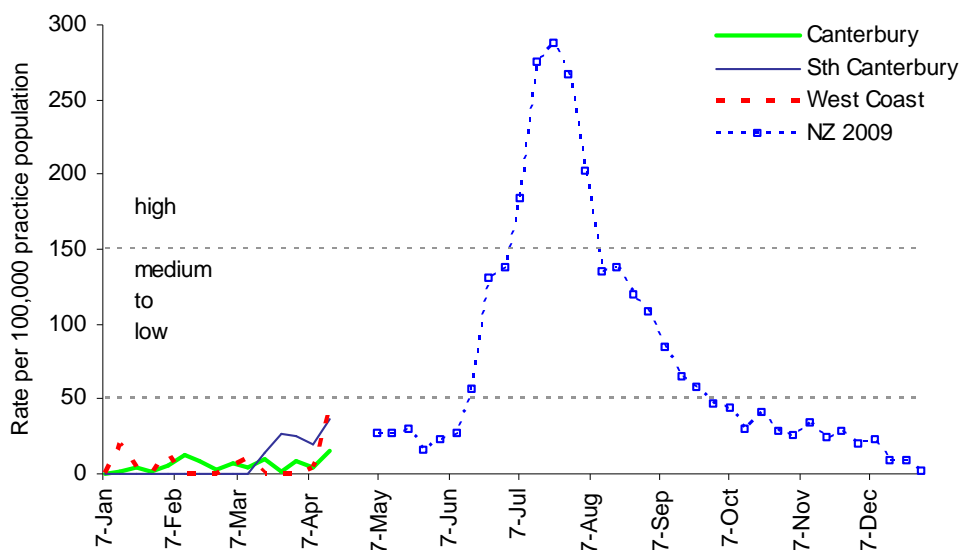
During the reporting period the following disease notifications were made from Ashburton to the District Health Board:

Disease	Number
Campylobacteriosis	11
Measles	1
Meningococcal disease	1
Cryptosporidiosis	3
Pertussis	2
Salmonellosis	2

No notifications were passed on to Ashburton District Council for further investigation, hence it is assumed that no cases were found to be related and considered to be outbreaks.

**Rates of Influenza-like Illness By Sentinel Practice Surveillance
In The C&PH DHBs 2009/10**

Summary graph of influenza-like illness surveillance by 24/24 Canterbury, (including 2/2 Ashburton), 7/7 South Canterbury and 6/8 West Coast sentinel medical centres for the week ending Thursday 15 April 2010, and for New Zealand 2009.



10.4.4 Water and Wastewater Monitoring

The Water Sampling Manual has been reviewed and revised and the laboratory records prepared for the annual accreditation visit by IANZ.

Drinking water sampling indicated good results have been achieved across all public drinking water supplies in the District.

Monthly waste water monitoring is on target with no concerns reported.

10.4.5 General Inspections

In the reporting period, the following activities have been undertaken:

- **Building Act 2004**

Four building warrant of fitness audits have been carried out.

- **Resource Management & District Planning**

Complaints have been received regarding a number of matters including signs, relocated buildings and breaches of the District Plan.

A complaint has been received regarding a site with a current land use consent, the complaint relates to breach of condition within that consent. Monitoring has been carried out and will continue. No problems have been witnessed by Officers.

An extension of time to cease a business operating in the residential zone on Allens Road has been granted on an informal basis.

A number of sites are being monitored for their compliance with the District Plan, these are ongoing matters.

- **Regulatory**

Continuous monitoring of illegal dumping hotspots and calls from the public and colleagues have lead to 17 Infringements being issued for littering.

Two infringements have been issued under the Council's Bylaws, for abuse of Council litter bins. One was appealed and withdrawn, the other paid promptly.

Cover is currently being provided for the monitoring officer who is on leave. This is for water monitoring and waste water monitoring.

10.4.6 Trade Waste

The following is reported:

Accounts for renewal for year 1 July 2009 to 30 Jun 2010 to be sent out in coming month

- **Conditional Consents**
 - 32 conditional consents.
 - Routine Inspections: 32 completed – no problems.

- **Permitted Consents**

Currently 331 permitted category activities.

A review of home hairdressers has been completed - to be reported on to the Operations Manager.

Inspections have commenced.

- **Investigations**

Nil since the last report.

10.4.7 Bylaw Compliance – overhanging vegetation

- Previously reported incidents – 94.
- New incidents since the last report – 106
- Results regarding new incidents:
 - 73 complied
 - 3 Council related situations awaiting re inspection
 - 30 Private addresses awaiting re-inspection

- **Charities**

One charity collector was instructed to cease operation as they had not been granted permission from Council and was conflicting with collectors from another organisation.

- **Vandalism**

Cameras have been used to monitor three areas which had been reported to be suffering from vandalism. Information gathered has been passed on to the NZ Police.

10.4.8 Liquor Licensing

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10.4.9 Animal Control

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- **Registration status:**

The annual breakdown is as follows:

Category - Known Dogs	Number
Dogs registered in 2008/ 2009	7038
New registrations	1096
Total	8134
Category - Accounted for Dogs	
Dogs re-registered from 2008/2009	5789
Dogs reported dead from 2008/2009	723
Dogs reported as having left District from 2008/09	456
New Registrations	1096
Total	8064
Total Dogs Not Accounted For	70
% of Known Dogs registered in 2009/2010	99.14%

- **Court Cases**

There was a Court case heard on 19 April relating to an incident where two dogs attacked and killed a cat under the cat owner's house. Both dogs have been surrendered and destroyed; there had been previous history with these dogs being unregistered. The owners were fined \$200. They will now be disqualified from dog ownership for five years.

- **Hearings**

One Hearing was held during the period where the defendant was ordered to pay fines and court costs. This has been appealed and will be heard in either the Timaru or Christchurch Court. One further Hearing is to be held on 12 May 2010.

- **Dog Control Act Infringement Notices**

Ten infringement notices have been served from 1 March to 31 March 2010 making a total of 191 since 1 July 2009.

- **Impounding**

Thirty dogs have been impounded from 1 March to 31 March 2010.

- **Rehoming**

One dog has been rehomed direct to new owner between 1 March and 31 March 2010.

- **Euthanized**

Four dogs were euthanized. There has been a marked increase in the number of aggressive unclaimed dog unsuitable for rehoming.

- **Pro active monitoring**

In order to deal with a number of issues the animal control contractor has been instructed to target specific areas of the District for whole day visits. This continues to be effective in addressing dog control issues. Visits to farms where we believe unregistered dogs are being kept have resulted in the seizure of a Rottweiler this month. Federated Farmers have been contacted reference problems with dog attacks on farms and as yet have not replied.

- **Dog & Stock report**

The contractors report for March is attached.

- **Signs**

Appropriate signs have been ordered for the Ashburton Dog Park.

- **Dog & Stock report**

The contractors report for March is attached.

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J McKENZIE
Environmental Services Manager