



ASHBURTON DISTRICT COUNCIL

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(BAM 002-I)

Commercial or Industrial PIM/Building Consent Application Checklist (in conjunction with form BAM 002)

FOR OFFICE USE ONLY

Project No:

Date Received:

NB. The following is required on application in sufficient detail to show compliance with all aspects of the District Plan and the New Zealand Building Code. Please complete this Checklist in FULL. Additional information may be requested during processing of the application.	Supplied	N/A	Council
PIM			
Application form COMPLETED and signed			
All information identified on the cover sheet			
Application fee \$ <input type="text"/> GST Inclusive (Accepted Methods of Payment: CASH - EFTPOS – CHEQUE)			
Certificate of Title: Recent search copy less than 6 months old, plus a sale and purchase agreement if not in the applicant's name. A subdivision scheme plan is required for a new site where Title is not yet available.			
Copies of drawings as specified in the cover sheet			
Site Plan – showing:			
– All new and existing buildings, swimming pools			
– Any heritage buildings/trees or archaeological site information known			
– Legal and notional boundaries (existing and proposed), easements, waterways, shared access ways/other areas with building setbacks dimensioned			
– Building and site areas (including floor areas (m ²) for all floors)			
– Vehicle access, crossing location, manoeuvre, and parking area			
– Street trees, poles, sumps, manholes, traffic islands outside the property			
– Any hard-standing (sealed or concrete) areas with proposed drainage			
– Landscaped areas required by District Plan indicated			
– Any significant trees on the site			
– All activities on a site indicated			
– Proposed and existing site and floor levels			
– Existing and proposed contours, drive gradients and building heights (for hill or sloping sites)			
– Intentions for the disposal of stormwater and sewer			
– Storage location and capacity of Hazardous Substances (ie LPG, diesel, home heating oil etc)			
Outline Floor plans (for all floors)			
Outline Elevations			
Outline Cross Sections - (if required) to show recession plane/daylight plane and height compliance			
Hazardous Substances - storage location and capacity (ie, LPG, diesel, home heating oil etc)			
Health Licensing - surface finishes, sinks, dishwashers, food storage			
Liquor Licensing - wash basins, sinks, glass washing machine			

Evacuation Scheme Assessment (required for PIM):			Building Sprinkled?		Council Use
	Yes	No	Yes	No	2 x Yes = Yes
Can 100 or more people gather for different purposes or activities?					
Are there facilities for more than 10 employees?					
Is accommodation provided for more than 5 people?					
Are hazardous substances stored?					
Are early childhood facilities provided?					
Is specialised care for people with disabilities provided?					
Is specialised nursing, medical, or geriatric care provided?					
Are people in lawful detention?					
Can 100 or more people gather in a common venue?					
Council Use Only - Evacuation Scheme required?					

----- STOP HERE IF THIS IS A PIM ONLY APPLICATION -----

If any Evacuation Scheme Assessment questions are marked yes please continue on the next page for the Building Consent checklist

BUILDING CODE ASSESSMENT

Building Code Clause		Means of Compliance (note that a project may include both Acceptable and Alternative solutions)		
		Acceptable Solution	Alternative Solution (Details verifying compliance are required)	Waiver/Modification required? (Provide separate details for justification of acceptance if yes)
B1	Structure			
B2	Durability			
C1	Outbreak of fire			
C2	Means of escape			
C3	Spread of fire			
C4	Structural stability during fire			
D1	Access Routes			
D2	Mechanical installations for access			
E1	Surface water			
E2	External moisture			
E3	Internal moisture			
F1	Hazardous agents on site			
F2	Hazardous building materials			
F3	Hazardous substances and processes			
F4	Safety from falling			
F5	Construction and demolition hazards			
F6	Lighting for emergency			
F7	Warning systems			
F8	Signs			
G1	Personal hygiene			
G2	Laundrying			
G3	Food prep. and prevention of contamination			
G4	Ventilation			
G5	Interior environment			
G6	Airborne and impact sound			
G7	Natural light			
G8	Artificial light			
G9	Electricity			
G10	Piped services			
G11	Gas as an energy source			
G12	Water supplies			
G13	Foul water			
G14	Industrial liquid waste			
G15	Solid waste			
H1	Energy efficiency provisions			

COMPLIANCE SCHEDULE LIST

Project No: <input style="width: 90%;" type="text"/>		Project Address: <input style="width: 95%;" type="text"/>					
Please tick the relevant boxes to show which systems are included or to be included in the building project		Existing	New / Modified	Removed	Do the systems use the Performance Standards plus Inspection, maintenance and reporting procedures from the Building Code Handbook	If no, Performance Standards plus Inspection, maintenance and reporting procedures identified in building consent documents	COUNCIL USE - CONFIRMED
1	Cable Car						
2	Automatic systems for fire suppression (for example, sprinkler systems)						
3	Automatic or manual emergency warning systems for fire or other dangers (other than a warning system for fire that is entirely within a household unit and serves only that unit).						
4	Electromagnetic or automatic doors or windows (for example, ones that close on fire alarm activation)						
5	Emergency lighting systems						
6	Escape route pressurisation systems						
7	Riser mains for fire service use						
8	Automatic back-flow preventers connected to a potable water supply						
9	Lifts, escalators, travelators, or other systems for moving people or goods within buildings						
10	Mechanical ventilation or air conditioning systems/cooling towers						
10a	Cooling tower as a part of an air conditioning system						
10b	Cooling tower as part of a processing plant						
11	Building maintenance units for providing access to the exterior and interior walls of buildings						
12	Laboratory fume cupboards						
13	Audio loops or other assistive listening systems						
14	Smoke control systems						
15	Emergency power systems for, or signs relating to, a system or feature specified in any of the clauses 1 to 13						
16	Means of Escape from Fire						
16/1	• Systems for communicating spoken information intended to facilitate evacuation						
16/2	• Final exit (as defined by A2 of the Building Code; and						
16/3	• Fire separations;						
16/4	• Signs for communicating information intended to facilitate evacuation;						
16/5	• Smoke separations						
NONE OF THE ABOVE							

COMPLETE THIS SECTION ONLY IF THE BUILDING CONTAINS OR WILL CONTAIN ANY OF THE SYSTEMS ABOVE

17	Safety Barriers						
18	Access and Facilities for People with Disabilities						
19	Hand Held Hose Reels						
20	Such Signs as are required by the Building Code or Section 120 of the Building Act 2004						

COUNCIL USE ONLY

MAX. OCCUPANT LOAD		PURPOSE GROUP		BUILDING OFFICIAL		BCA ISSUED DATE	
Date Paid		Receipt Number		Invoice Number			
Date Paid		Receipt Number		Invoice Number			